

VILLAGE OF DONALDA
REGULAR COUNCIL MEETING
MINUTES
Tuesday January 16, 2018

The Regular Meeting of Donalda Village Council was held at 7:00 p.m. January 16, 2018, at the Donalda Village Office Council Chambers with the following persons present:

Mayor: Dan Knudtson

Councillors: Paul McKay
Bruce Gartside

Staff: Chief Administrative Officer Jason Olson

Absent Public Works Foreman Frank Sutton

CALL TO ORDER: Mayor Knudtson called the meeting to order at 7:03 p.m.

1. AGENDA

Moved by P. McKay that the Agenda January 16, 2018, Village of Donalda Regular Council Meeting be approved with addition of item 5.7 under Village Business. **Carried (001-18)**

2. MINUTES

Moved by P. McKay that the minutes of the December 19, 2017 Regular Council Meeting be accepted. **Carried (002-18)**

3. DELEGATIONS

4. BUSINESS ARISING FROM PREVIOUS MINUTES

1. Correspondence Letter to Donalda Library Budget 2018
Motion by B. Gartside to accept correspondence letter to Donalda Library be received as information. **Carried (003-18)**

5. VILLAGE BUSINESS

1. Financial Statements: motion by B. Gartside to accept for information. **Carried (004-18)**
2. Request for Reimbursement for Vehicle Damage- Motion by P. McKay to accept administration recommendation to deny request of \$250.00 reimbursement to vehicle owner. **Carried (005-18)**
3. Canadian Badlands Membership Invoice-motion by P. McKay to pay invoice with corrected population of Village of Donalda for calculation of membership fees. **Carried (006-18)**

4. Village of Donalda Employment Policy #6-Business Days/Statutory Holidays -motion by P. McKay to table to next Council meeting for further discussion. **Carried (007-18)**
5. Village of Donalda Employment Policy #7-Village Office Operations-motion by B. Gartside to accept Village of Donalda Employment Policy #7 as presented by administration. **Carried (008-18)**
6. Resident Correspondence Letter to Village Council-motion by P. McKay to accept resident letter as information. **Carried (009-18)**
7. Time Capsule-motion by B. Gartside to accept request to store time capsule in Village Office Complex and locate the time capsule approximately 10' off floor with a shelf at end of corridor at Municipal Library entrance. **Carried (010-18)**

6. INFORMATION/CORRESPONDENCE

1. Niel Renneberg Select Engineering-Village of Donalda Five (5) Year Draft Capital Infrastructure Plan
2. Village of Donalda Draft Five (5) Year Capital Funding Budget (prepared by Administration)

Motion by P. McKay to accept reports as information. **Carried (011-18)**

7. COMMITTEE REPORTS

1. Mayor Knudtson, Deputy Mayor McKay and Councilor Gartside provided verbal reports of their committee and other meetings since the last meeting of Council.
2. The CAO Report is attached to the minutes of the meeting.

Motion by P. McKay to accept committee reports as presented **(Carried 012-18)**

Motion by B. Gartside to extend meeting time @ 8:59 PM **(Carried 013-18)**

Motion by P. McKay to move meeting in camera @ 8:59 PM **(Carried 014-18)**

8. IN CAMERA

1. Legal-CAO Contract
2. Stettler Regional Fire Department Fire Service Agreement

Motion by P. McKay to convene meeting back to regular session at 9:29 PM **Carried (015-18)**

Motion by P. McKay to accept CAO Employment Contract as presented. **Carried (016-18)**

Motion by P. McKay to continue flat rate payment for Fire Services as outlined in current Fire Services Agreement with Stettler Regional Fire Department. **Carried (017-18)**

NEXT MEETING DATE

1. Regular Meeting of Council February 20, 2018

9. ADJOURNMENT

Motion by B. Gartside to adjourn meeting at 9:29 PM **Carried (018-18)**

MAYOR

CHIEF ADMINISTRATIVE OFFICER