

**VILLAGE OF DONALDA**  
**REGULAR COUNCIL MEETING**  
**MINUTES**  
**Tuesday October 16, 2018**

The Regular Meeting of Donalda Village Council was held at 7:00 pm October 16, 2018  
at the Village of Donalda Municipal Office with the following persons present:

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Mayor: Dan Knudtson

Councillors: Paul McKay  
Bruce Gartside

Staff: Chief Administrative Officer Jason Olson

**CALL TO ORDER:** Mayor Knudtson called the meeting to order at 7:08 p.m.

**1. AGENDA**

Motion by P. McKay that the Agenda of October 16, 2018, Village of Donalda Regular Council Meeting be approved with addition of item 5.14 under Village Business.

**Carried (160-18)**

**2. MINUTES**

1. Regular Council Meeting Minutes September 18, 2018

Motion by P. McKay that the minutes of the September 18, 2018 Regular Council Meeting be accepted as presented.

**Carried (161-18)**

2. Special Meeting of Council Minutes October 3, 2018

Motion by P. McKay that the minutes of the October 3, 2018, Special Meeting of Council be accepted as presented.

**Carried (162-18)**

**3. DELEGATIONS** -Mr. Johan Van Der Bank-Director of Planning and Development Stettler County– presentation of draft copy of Village of Donalda/Stettler County Intermunicipal Development Plan as per legislation required under the new Municipal Government Act. Public Open House will be announced for later in calendar year with Bylaw being created for Council approval to comply with Provincial legislation.

Mr. Van Der Bank exited Council Chambers at 8:08 PM.

**4. BUSINESS ARISING FROM PREVIOUS MINUTES**

1. Donalda Agricultural Society Outdoor Winter Skating Rink

Motion by B. Gartside to support the Donalda Ag Society to create and maintain an outdoor skating rink at the Donalda Ag Society grounds.

**Carried (163-18)**

**5. VILLAGE BUSINESS**

1. Revenue-Expenditure Report
2. Balance Sheet to Date
3. Tax and Utility Balances
4. Cheque Register to October 9, 2018

Motion by B. Gartside to accept all financial reports for information.

**Carried (164-18)**

5. Request for Tax Penalty Reduction Tax Roll #111

Motion by D. Knudtson to move agenda item 5.5 to in camera session as agenda item 8.1

**Carried (165-18)**

6. Village of Donalda Cannabis Consumption Bylaw #710

Motion by P. McKay to present Bylaw #710 for first reading with amendments as discussed.

**Carried (166-18)**

Motion by B. Gartside to present Bylaw #710 for second reading.

**Carried (167-18)**

Motion by D. Knudtson to present Bylaw #710 for consideration for third reading.

**Carried (168-18)**

Motion by P. McKay to present Bylaw #710 for third and final reading.

**Carried (169-18)**

7. Donalda Library Request for Signage at Village Complex

Motion by B. Gartside for Donalda Library to discuss possible options for signage with Village Administration and Donalda Library Board to determine design, materials and costs, with possibility of updating all signage at Village Complex.

**Carried (170-18)**

8. Donalda Ag Society Request for Ball Diamond Maintenance

Motion by P. McKay to grant permission for Donalda Ag Society to apply soil sterilant to infield of Ball Diamonds to control vegetation growth, ensuring product is safe for public grounds.

**Carried (171-18)**

9. Subdivision and Development Appeal Board (SDAB) Participation Request from Parkland Community Planning Services (PCPS)

Motion by B. Gartside for the Village of Donalda to participate in the PCPS proposal forming a regional SDAB board and provide training to members to meet legislative requirements

**Carried (172-18)**

10. ATCO Franchise Fees for 2019

Motion by P. McKay for ATCO franchise fees remain at current 4.5% for 2019 billing.

**Carried (173-18)**

11. Alberta Municipal Affairs Correspondence-Municipal Accountability Program (MAP) in response to Village Resident Petition

Motion by B. Gartside to accept letter from Hon. Shaye Anderson-Minister of Municipal Affairs regarding the Village of Donalda being a participant in the MAP for the 2019 calendar year.

12. Village of Donalda Road Maintenance Resident Concerns

Motion by D. Knudtson to accept verbal report from Administration regarding road maintenance as a 2018 budget item be accepted as information.

**Carried (174-18)**

13. Chief Administrative Officer Managerial Contract

Motion by B. Gartside to accept resignation of Mr. Jason Olson Chief Administrative Officer notice of resignation date as of December 31, 2018.

**Carried (175-18)**

14. AUMA Provincial Cannabis Tax-Letter of Support

Motion by B. Gartside to support AUMA position regarding distribution of cannabis tax proceeds with letter of support to Mr. Rick Strankman MLA for Village of Donalda.

**Carried (176-18)**

**6. INFORMATION/CORRESPONDENCE**

1. Stettler Regional Emergency Management Response Plan-Letter of Support from Village of Donalda for Alberta Emergency Management Grant

2. Notice of Hearing-Assessment Review Board for Village of Donalda December 5, 2018

**7. COMMITTEE REPORTS**

1. Mayor Knudtson, Deputy Mayor McKay and Councilor Gartside provided verbal reports of their committee and other meetings since the last meeting of Council.

2. The CAO Report is attached to the minutes of the meeting.

Motion by P. McKay to accept committee reports as presented

**Carried (177-18)**

Motion by B. Gartside to convene meeting in camera @ 10:01 PM

**Carried (178-18)**

**8. IN CAMERA**

1. Tax Penalty Reduction Request Roll #111

Motion by P. McKay to return to regular session @ 10:26 PM.

**Carried (179-18)**

Motion by B. Gartside for administration to waive late penalty fees for tax roll #111, with resident citing extraordinary circumstances for late payment.

**Carried (180-18)**

**9. NEXT MEETING DATE**

1. Regular Meeting of Council November 20, 2018.

**10. ADJOURNMENT**

Motion by B. Gartside to adjourn meeting at 10:27 PM.

**Carried (181-18)**

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MAYOR

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CHIEF ADMINISTRATIVE OFFICER

CAO Report to Council October 16, 2018

**Intermunicipal Development Plan (IDP):** Administration has received draft of IDP with Stettler County. Mr. Van Der Bank will attend Council October 16, 2018 to present in draft form.

**Assessment Complaints for 2018:** Agreement has been signed with Red Deer Regional ARB to schedule hearings for first week of December 2018 regarding the Village two assessment complaints

**Cannabis Legislation 2018:** Cannabis consumption Bylaw #710 has been prepared in draft for Council review