

**VILLAGE OF DONALDA  
REGULAR COUNCIL MEETING  
MINUTES  
Tuesday September 18, 2018**

The Regular Meeting of Donalda Village Council was held at 7:00 pm September 18, 2018  
at the Donalda Seniors Drop In Centre with the following persons present:

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Mayor: Dan Knudtson

Councillors: Paul McKay  
Bruce Gartside

Staff: Chief Administrative Officer Jason Olson

**CALL TO ORDER:** Mayor Knudtson called the meeting to order at 7:35 p.m.

**1. AGENDA**

Motion by P. McKay that the Agenda September 18, 2018, Village of Donalda Regular Council Meeting be approved with addition of items 2.2 Previous Minutes, 4.3 Business Arising from Previous Minutes and 5.6 under Village Business and In Camera 8.2.

**Carried (136-18)**

Motion by P. McKay to Call to Order Public Meeting @ 7:37 pm with Public Meeting Agenda as presented in separate agenda package to form part of the minutes of Regular Meeting Minutes of September 18, 2018.

**Carried (137-18)**

Council asked for input from Council members and public in attendance regarding Bylaw #708 Amending Land Use Bylaw #625 regarding Cannabis Legislation.

Motion by B. Gartside to adjourn public meeting @ 7:55 PM.

**Carried (138-18)**

Motion by P. McKay to resume regular meeting session @ 7:56 pm

**Carried (139-18)**

## **2. MINUTES**

1. Regular Council Meeting Minutes August 21, 2018

Motion by P. McKay that the minutes of the August 21, 2018 Regular Council Meeting be accepted as presented with amendments. **Carried (140-18)**

2. Public Meeting Minutes Public Participation Bylaw #708

Motion by P. McKay that the minutes of the August 21, 2018 Public Meeting for Public Participation Bylaw #708 be accepted as presented.

**Carried (141-18)**

3. **DELEGATIONS** -Council invited input for cannabis legislation regarding public consumption from public in attendance. Consensus was public wishes to restrict consumption of cannabis with no consumption allowed in public places. Draft Bylaw outlining no public consumption within the Village of Donalda, will be presented to Council at October 16, 2018 Regular Council Meeting.

## **4. BUSINESS ARISING FROM PREVIOUS MINUTES**

1. Bylaw #708 Amending Land Use Bylaw #625 for Cannabis Legislation: Motion by B. Gartside for second reading of Bylaw #708 Amending Land Use Bylaw #625 for Cannabis Legislation be presented with amendment as follows: Section 5.8 (c) (1) be revised to read "In addition, and described in the Gaming, Liquor and Cannabis Act: A premise described in a Cannabis License may not have any part of an exterior wall that is located within 400 Meters of:" with no other changes to the specified section. Secondly, to amend Schedule C: Land Use District Regulations, for all scheduled uses shown to be listed as "Discretionary Uses".

**Carried (142-18)**

Motion by Paul McKay to present third and final reading of Bylaw #708 Amending Land Use Bylaw #625 for Cannabis legislation as amended by motion #142-18.

**Carried (143-18)**

## **5. VILLAGE BUSINESS**

1. Revenue-Expenditure Report
2. Balance Sheet to Date
3. Tax and Utility Balances
4. Cheque Register to September 10, 2018

Motion by B. Gartside to accept all financial reports for information.

**Carried (144-18)**

5. Appointment of Property Assessor for Village of Donalda

Motion by P. McKay to appoint Mr. Terry Willoughby of Municipal Property Assessment Consultants as appointed assessor for the Village of Donalda.

**Carried (145-18)**

6. Donalda Ag Society Outdoor Rink: motion by P. McKay to table discussion for October 16, 2018 Council meeting

**Carried (146-18)**

**6. INFORMATION/CORRESPONDENCE**

1. None

**7. COMMITTEE REPORTS**

1. Mayor Knudtson, Deputy Mayor McKay and Councilor Gartside provided verbal reports of their committee and other meetings since the last meeting of Council.

2. The CAO Report is attached to the minutes of the meeting.

Motion by P. McKay to accept committee reports as presented

**Carried (147-18)**

Motion by B. Gartside to convene meeting in camera @ 9:10 pm.

**Carried (148-18)**

**8. IN CAMERA**

1. Personnel

2. Legal

Motion by P. McKay to return to regular session @ 10:00 PM.

**Carried (149-18)**

Motion by P. McKay for administration to enter into an agreement with Red Deer Regional Assessment Review Board to process current assessment complaints for the Village of Donalda.

**Carried (150-18)**

**9. NEXT MEETING DATE**

1. Regular Meeting of Council October 16, 2018.

**10. ADJOURNMENT**

Motion by B. Gartside to adjourn meeting at 10:02 PM.

**Carried (151-18)**

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MAYOR

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CHIEF ADMINISTRATIVE OFFICER

CAO Report to Council September 18, 2018

**Occupational Health and Safety:** Administration has developed work procedures and reporting systems to satisfy compliance orders issued on July 31, 2018 by Mr. Mike Ireland -OH and S Officer Alberta Labour. This consisted of risk assessment and control documentation and other safe practices policies implemented for the Village of Donalda. Future updates will be required to remain compliant with Alberta Labour Regulations and Standards.

**Cannabis Legislation:** Administration has contracted GRA-Core Consulting to prepare amendments to Land Use Bylaw #625 for cannabis legislation. First reading was brought to Council on August 21, 2018, with a public hearing scheduled for September 18, 2018.

**Village of Donalda Office Building Evaluation:** Administration has received grant funding for a building envelope evaluation, I will be contacting David Murray Architect (same as Donalda Creamery) to conduct an inspection/report.

**Intermunicipal Development Plan (IDP):** Administration has met with Stettler County Planning and Chief Administrative Officer on August 17, 2018 to discuss the draft plan. Council will receive draft plan for review prior to public hearing for the IDP.

**Animal Bylaw Enforcement:** Administration has contacted Old McDonalds Kennels regarding animal bylaw enforcement.

**Public Tax Auction for 2018:** Public Tax Auction is not required as all properties that were eligible for tax auction have been brought to current status on taxes owing.

**Assessment Complaints for 2018:** The Village of Donalda has received two (2) assessment complaints. One is Non-Residential and one is Residential.