

VILLAGE OF DONALDA
REGULAR COUNCIL MEETING
MINUTES
Tuesday March 19, 2019

The Regular Meeting of Donalda Village Council was held at 7:00 p.m. March 19, 2019, at the Donalda Village Office Council Chambers with the following persons present:

Mayor: Dan Knudtson

Councillors: Paul McKay
Bruce Gartside

Staff: Chief Administrative Officer Jason Olson

CALL TO ORDER: Mayor Knudtson called the meeting to order at 7:00 p.m.

1. AGENDA

Moved by P. McKay that the Agenda March 19, 2019, Village of Donalda Regular Council Meeting be approved with additions **Carried (033-19)**

2. PREVIOUS MINUTES

1. Regular Council Meeting Minutes February 19, 2019
2. Special Meeting of Council Minutes March 6, 2019

Moved by P. McKay that the minutes of the February 19, 2019 Regular Council Meeting be accepted. **Carried (034-19)**

Moved by B. Gartside that the minutes of the Special Meeting of Council of March 6, 2019 be accepted. **Carried (035-19)**

3. DELEGATIONS

4. BUSINESS ARISING FROM PREVIOUS MINUTES

1. Building Envelope Inspection -Design Engineering-Motion by P. McKay for administration to proceed with roof design/cost/tender to remedy the roof of the Village of Donalda Municipal Building. **Carried (036-19)**

5. VILLAGE BUSINESS

1. Balance Sheet to Date
2. Tax and Utility Balances
3. Cheque Register to February 15, 2019

Moved by P. McKay to accept all financial reports for information. **Carried (037-19)**

4. Stettler County Utility Monitoring Agreement-Motion by D. Knudtson to amend the presented agreement with revisions as outlined and administration to return for Council review **Carried (038-19)**
5. Stettler County Fire Agreement Review/Update Request -Motion by P. McKay for Village of Donalda Administration to contact Stettler County Administration to outline changes requested in current Fire Services Agreement. **Carried (039-19)**
6. Stettler Regional Emergency Management Training ICS Courses-Motion by B. Gartside to inform Stettler County with all Councilors to attend Basic Emergency Management, ICS 100, and ICS 200 training courses when made available. Village Administration to create policy for Councilor training for Emergency Management. **Carried (040-19)**
7. Confirmation of Reynolds Mirth Richards and Farmer engagement of Judicial Review of Composite Review Board Decision Re: Donalda Agricultural Society-Motion by B. Gartside to accept correspondence as presented as information **Carried (041-19)**
8. National Volunteer Week -Motion by P. McKay to table discussion regarding volunteer supper to May 2019 Council Meeting **Carried (042-19)**
9. Heritage Canada Funding-Celebrate Canada-Donalda Promotions- Motion by P. McKay to approve payment of \$1100 to Donalda Promotions for the 2018 calendar year, and payment of \$1100 to Donalda Promotions for 2019 Canada Day Celebrations in the Village of Donalda. **Carried (043-19)**

6. INFORMATION/CORRESPONDENCE

1. Alberta Emergency Management Correspondence-Re: Stettler Regional Emergency Management Agency Plan Review
2. Alberta Municipal Affairs Amended MSI Funding Agreement 2021-2022
3. Federal Gas Tax Fund Confirmation of Funding for Direct Fill Line to Standpipe Reservoir
4. Letter of Support for Donalda Creamery Restoration
5. Correspondence to Donalda Library

7. COMMITTEE REPORTS

1. Mayor Knudtson, Deputy Mayor McKay and Councilor Gartside provided verbal reports of their committee and other meetings since the last meeting of Council.
2. The CAO Report is attached to the minutes of the meeting.

Motion by P. McKay to accept committee reports as presented (**Carried 044-19**)

8. IN CAMERA

1. Legal-Reynolds Mirth Richards and Farmer

Motion by B. Gartside to convene meeting in camera under Section 17 (2) of the Freedom of Information and Privacy Act at 8:48 PM **(Carried 045-19)**

Motion by P. McKay to convene meeting back to regular session at 9:43 PM **Carried (046-19)**

NEXT MEETING DATE

1. Regular Meeting of Council April 16, 2019.

9. ADJOURNMENT

Motion by D. Knudtson to adjourn meeting at 9:44 PM **Carried (047-19)**

MAYOR

CHIEF ADMINISTRATIVE OFFICER

Stettler Regional Emergency Management: Administration has done preliminary work regarding the Community Emergency Management Plan with a meeting on February 26, 2019 with regional partners to discuss regional plan updates and further requirements for the Community Emergency Plan for the Village of Donalda. Classroom training has been scheduled for April 16, 2019.

2019 Operating and Capital Budgets: Budgets are being prepared for 2019 for Council review and setting of tax rates for April 2019 Council Meeting

Municipal Sustainability Program-Alberta Municipal Affairs: Administration met with staff from Alberta Municipal Affairs on February 19, 2019 regarding the MAP Program to review policies, procedures and bylaws of the Village of Donalda. Further documentation will follow in the next few months.