

VILLAGE OF DONALDA
REGULAR COUNCIL MEETING
MINUTES
Tuesday September 17, 2019

The Regular Meeting of Donalda Village Council was held at 7:00 p.m. September 17, 2019, at the Donalda Village Office Council Chambers with the following persons present:

Mayor: Bruce Gartside

Councillors: Paul McKay
Rick Nelson

Staff: Chief Administrative Officer Jason Olson
Assistant Chief Administrative Officer Kristie Vallet

CALL TO ORDER: Mayor Gartside called the meeting to order at 7:01 p.m.

1. AGENDA

Motion by P. McKay that the Agenda September 17, 2019, Village of Donalda Regular Council Meeting be approved with additions as presented. **Carried (143-19)**

2. PREVIOUS MINUTES

Regular Council Meeting Minutes August 20, 2019
Motion by P. McKay that the minutes of the August 20, 2019 Regular Council Meeting be accepted. **Carried (144-19)**

3. DELEGATIONS

4. BUSINESS ARISING FROM PREVIOUS MINUTES

1. Public Washroom Building Request for Funding
Motion by R. Nelson to arrange for plumbing company to arrange camera inspection of sewer line to remedy line backing up with Village of Donalda paying the costs. **Carried (145-19)**

5. VILLAGE BUSINESS

1. Revenue and Expenditure Report
2. Balance Sheet to September 2019
3. Tax and Utility Balances
4. Cheque Register to September 10, 2019

Moved by P. McKay to accept all financial reports for information. **Carried (146-19)**

5. Water Meter Reader Hardware and Software Upgrading -Motion P. McKay to accept administration presentation as information.

Carried (146-19)

6. ATCO Electric Franchise Fee for 2020 -Motion by R. Nelson to increase ATCO Electric Franchise Fee for 2020 from 4.5% to 5% as presented by ATCO Electric report. Administration to request further information from ATCO Electric regarding the non-investment pole valuation for possible buyout by ATCO Electric.

Carried (147-19)

7. Bylaw #719-Fees and Services Bylaw- Motion by P. McKay to present Bylaw #719 Fees and Services Bylaw for first reading.

Carried (148-19)

Motion by R. Nelson to present Bylaw #719 Fees and Services for second reading.

Carried (149-19)

Motion by B. Gartside to present Bylaw #719 for consideration for third and final reading.

Carried Unanimously (150-19)

Motion by P. McKay to present Bylaw #719 Fees and Services Bylaw for third and final reading.

Carried (151-19)

8. Village of Donalda Truck Route and Dangerous Goods Motion by P. McKay for Administration to draft Bylaw for Truck Route and Dangerous Goods for November Council meeting.

Carried (152-19)

9. Utility Bylaw #703 Review- Motion by P. McKay to table discussion to November Council regarding proposed changes to Bylaw #703 by administration.

Carried (153-19)

10. Village of Donalda Logo Review -Motion by B. Gartside to accept proposal by Coulee Creative Company for Village of Donalda proposal for a new logo as presented quote.

Carried (154-19)

11. Public Works Fuel Theft- Motion by R. Nelson for Village of Donalda to purchase small fuel tanks and to advertise for sale the existing fuel tank as per administration recommendations.

Carried (155-19)

6. INFORMATION/CORRESPONDENCE

1. Alberta Municipal Affairs Confirmation of Grant Funding 2019
2. Parkland Regional Library Supernet Service

7. COMMITTEE REPORTS

1. Mayor Gartside, Deputy Mayor McKay and Councillor Rick Nelson provided verbal reports of their committee and other meetings since the last meeting of Council.
2. The CAO Report is attached to the minutes of the meeting.

Motion by P. McKay to accept committee reports as presented (**Carried 156-19**)

9. IN CAMERA

10. NEXT MEETING DATE

Regular Meeting of Council October 15, 2019.

11. ADJOURNMENT

Motion by R. Nelson to adjourn meeting at 9:03 PM **Carried (142-19)**

MAYOR

CHIEF ADMINISTRATIVE OFFICER

CAO Report to Council September 2019

Utility Bylaw #703- Council will be presented Bylaw #703 for reviewing utility rates as part of the 2020 operating budget

Multi Year Operating Budgets: 2020 Operating and Multi Year Operating and Capital Budgets will be scheduled for Council discussion and review in October/November 2019

Water Meter Reading Software: Participated in webinar regarding Neptune water meter reading software/hardware update on Wednesday Sept 4, 2019, in anticipation of changes forthcoming

Alberta Municipal Affairs-Municipal sustainability Program- Errors have been found in past reporting years (2016/2017) that have been discussed with Municipal Affairs staff and Mr. Brian King Professional Corporation for financial reporting

Vacation Schedule: Chief Administrative Officer Olson has vacation scheduled for September 23-October 1, 2019 returning to office on October 7, 2019