

**VILLAGE OF DONALDA**  
**Special Council Meeting**  
**MINUTES**  
**March 28, 2024 at 10:00 a.m.**

A Special Meeting of Donalda Village Council was held at 10:00 a.m. Thursday, March 28, 2024 in Council Chambers.

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Official Administrator: Myron Thompson

Staff: Kevin Bridges, Interim CAO,  
Holly Chappell Benoit, Interim Assistant CAO

Members of the Public: Dan Knudson, Heather Briscoe, Shaleah Fox, Heather Dahl, Heather Taylor, Wendell Taylor, Bobbi Isherwood, Sally Peters, Rick Nelson, Doug Booker, Pam Booker, Patrick Simser, Tanya Metcalfe, Dale Lee, Gwen Wood, Ron Gullickson. Attendance by other members of the public may have been omitted due to the number of observers in the gallery.

**Call to Order-** Meeting was called to order at 10:00 a.m. by M. Thompson

**1. ADOPTION OF AGENDA**

1. Additions and Amendments

MOVED BY M. Thompson to accept the agenda as presented.

**Carried Unanimously (38-24)**

**2. INFORMATION**

1. Introduction – Official Administrator, Myron Thompson

**3. VILLAGE BUSINESS**

1. Appointment of Interim Chief Administrative Officer/Assistant Chief Administrative Officer

MOVED BY M. Thompson to hire Kevin Bridges as Interim Chief Administrative Officer beginning March 28, 2024.

**Carried Unanimously (39-24)**

*In the spirit of Truth and Reconciliation, the Village of Donalda acknowledges that we gather, live, and work on Treaty 6 lands, the customary and traditional lands of the Indigenous Peoples of this territory.*

MOVED BY M. Thompson to hire Holly Chappell Benoit as Interim Assistant Chief Administrative Officer on a part-time, temporary basis.

**Carried Unanimously (40-24)**

**4. SIGNING AUTHORITY**

MOVED BY M. Thompson to authorize Myron Thompson and Kevin Bridges as signing officers for the Village of Donalda.

**Carried Unanimously (41-24)**

**5. BY-ELECTION**

MOVED BY M. Thompson to set the nomination day as April 24, 2024.

**Carried Unanimously (42-24)**

(April 23 was put forward at the council meeting as nomination day; however it was clarified that the Local Authorities Election Act provides that nomination day must be 4 weeks before by-election day, therefore, nomination day will be April 24, 2024.)

MOVED BY M. Thompson that the by-election date be Wednesday, May 22, 2024 with the voting station at the Donalda Community Hall; that the holding of an advance vote be authorized; that Kevin Bridges be appointed returning officer and that Holly Chappell Benoit be appointed substitute returning officer.

**Carried Unanimously (43-24)**

**6. ADJOURNMENT**

MOVED BY M. Thompson that the meeting be adjourned at 10:09 a.m.

**Carried Unanimously (47-24)**

  
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Official Administrator

  
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Interim Chief Administrative Officer

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