

**VILLAGE OF DONALDA
REGULAR COUNCIL MEETING
MINUTES
Monday August 29, 2011**

The regular meeting of Donalda Village Council was held at 7:00 p.m., Monday August 29, 2011 at the Donalda/Red Willow Regional Fire Hall.

IN ATTENDANCE: Mayor: Bruce Gartside
Deputy Mayor: Al Ebel
Councillor: Chad Whiteside
Chief Administrative Officer: Joan Kapiniak

CALL TO ORDER: by Mayor Gartside at 7:06 p.m.

AGENDA ADDITIONS:

- 1.) Interactions HR Resolutions Inc. as 7f.

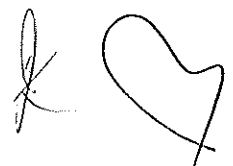
ADOPTION OF AGENDA

SP2011.08.01 **MOVED BY** Deputy Mayor **Ebel** that the Donalda Council adopt the agenda of the August 29, 2011 Village of Donalda Regular Council Meeting with the following addition:
1.) Interactions HR Resolutions Inc. as 7f.

CARRIED

DELEGATIONS:

- 1.) The Board of East Central Alberta Heritage Society

Two handwritten signatures in black ink, one appearing to be a stylized 'K' and the other a more complex, looped signature.

Prior to the presentation by the East Central Alberta Heritage Society, Mayor Gartside passed the Chair to Deputy Mayor Ebel and went to the Gallery. Since he is a member of this society and part of the delegation presenting, he felt he was in conflict of interest to continue as chair at this time.

Mr. Bob Willis and Ms. Norma Leslie who are members of the board of Directors for the East Central Alberta Heritage Society, along with Mr. Bruce Gartside presented information regarding a Canadian heritage preservation opportunity of national significance in reference to the "Alberta's Canadian Northern Railway Heritage Corridor.

Their objective: To ensure the sustainable preservation and development for present and future generations of a unique group of industrial, agricultural, and cultural historic sites that represent and define the development of western Canada.

They also were committed to partnering with the communities who were part of this corridor not only to tell the story and promote the Canadian Northern Railway history, but to also enhance, promote and build the life of these communities.

At the end of the presentation the Council thanked the delegation for taking the time to come and share their information and plans.

Mayor Bruce Gartside resumed the Chair.

APPROVAL OF MINUTES

SP2011.08.02 **MOVED BY** Councillor **Whiteside** that Donalda Council approve the July 20, 2011 Regular Council Meeting Minutes as presented.

CARRIED

SP2011.08.03 **MOVED BY** Deputy Mayor **Ebel** that Donalda Council approve the August 17, 2011 Special Council Meeting Minutes as presented.

CARRIED

OLD BUSINESS

Skating Rink

The Skating Rink Committee brought to Council another proposal to change the location again of the skating rink from between the Ball Diamond and Alberta Avenue to the old Skate Board Park, since the asphalt, fire hydrant, lighting and fencing were already there.

The Committee also wondered whether the \$10,000.00 previously approved by the old Council as a contribution to the Skating Rink project would still be available from the new Council.

The Village Council discussed the proposed options and agreed that the Skating Rink location should be left in the area voted at the June 29, 2011 Council Meeting. They also stated that the Committee should proceed by first submitting the required drawings and plans as previously requested, prior to beginning the actual construction.

NEW BUSINESS

Fire Services Agreement Yearly Payment

As the Village Council had voted the agreement with the County of Stettler No.6 as relating to the New Fire Hall, they did not deem it necessary to make a motion regarding payment of the requisition of \$25,000.00. It can just be paid.

Welcome to Donalda Sign

Mayor Bruce Gartside once again passed the position of Chair to Deputy Mayor Ebel and proceeded to the Gallery to make the presentation of information regarding the new welcome sign for the Village.

Since Mayor Gartside is a member of this committee and other members were unavailable to share this information with the council, he proceeded to give the Donalda Council an update regarding the progress of the sign. Canadian Badlands have received grants from the Government which can be used to encourage municipalities to create attractive informative Welcome signs for their municipalities. The municipalities who participate will receive 50% of the sign cost from Canadian Badlands. In Donalda the balance cost will be divided by the 5 entities in the Village. The Council suggested some options to enhance the presented design, but did not entertain a motion at this time regarding the contribution of the Village to the construction of the sign.

Policies and Procedures Workshop

One of the requirements for the Village from the Municipal Inspection report was to update and create more Policies and Procedures which would help to structure more successfully the life of the Village.

The Village Council was presented with information by the Chief Administrative Officer regarding a workshop to be held in Leduc Alberta on Thursday September 23, 2011 which provides training in the process of structuring and preparing these documents.

SP2011.08.04 **MOVED BY** Deputy Mayor **Ebel** that the Village of Donalda Council authorize the Chief Administrative Officer to attend the Policies and Procedures Workshop in Leduc on September 23, 2011 and the Village will cover all costs.

CARRIED

Declaration of Centennial Celebration

The Village of Donalda was incorporated on December 30, 1912. The Centennial Committee therefore is recommending that the Donalda Village Council declare the year 2012 as the official centennial of the Village.

SP2011.08.05 **MOVED BY** Councillor **Whiteside** That since the Village of Donalda was incorporated on December 30, 1912. Let it be KNOWN and let it be DECLARED that the VILLAGE OF DONALDA, in the PROVINCE OF ALBERTA recognize and Celebrate it's Official Centennial in the year 2012.

CARRIED UNANIMOUSLY

County of Stettler No.6 Proposal for Fire Hall Bookings and Janitorial

The County of Stettler has made an informal proposal to have the Village of Donalda take care of the bookings, maintenance and janitorial services for the New Fire Hall in lieu of the village using the Facility.

The Village Council asked for a document defining perceived parameter and more detailed information such as:

- a.) How often per month would they be planning bookings for the Fire Hall
- b.) Define Maintenance expectations
- c.) Define Janitorial expectations
- d.) What would the cost be if the Village simple rented the room for their council meetings and have the County take care of their own bookings, maintenance and janitorial.

The Council will review the response at their next meeting and make a decision. No motion was made.

Interactions HR Solutions Tool Kit for Municipalities

Interactions HR Solutions Inc. have been developing a Toolkit for Municipalities in conjunction with Municipalities to use that outlines the steps that are necessary to run a Municipality. They have requested the village of Donalda to be one of their pilot sites.

The Village Council has requested more information before it can make a decision. There was no motion made.

SP2011.08.06 **MOVED BY** Councillor **Whiteside** That Donalda Village Council move to extend the meeting until 8:45pm.

CARRIED

ADMINISTRATION

Financial Statement

SP2011.08.07 **MOVED BY** Councillor **Whiteside** That Donalda Village Council accept The Financial Statement as presented for the period ending July 31, 2011. Noting that while the Village is transitioning to new software all modules are not present.

CARRIED

Accountability List

SP2011.08.08 **MOVED BY** Councillor **Whiteside** to accept the accountability list as information presented to Council.

CARRIED



Acceptance of Committee and Board Meeting Reports

SP2011.08.09 **MOVED BY** Mayor **Gartside** that Donalda Council accept the Committee and Board Meeting reports as information to Council.


CARRIED

Acceptance of Correspondence

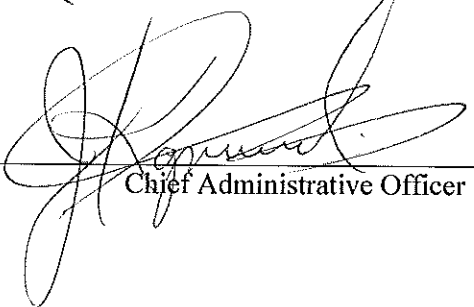
SP2011.08.10 **MOVED BY** Deputy Mayor **Ebel** That Donalda Council accept the Correspondence as information to Council.

CARRIED

As all items on the Agenda have been discussed **Mayor Gartside** adjourned the meeting at 8:49 p.m.



Mayor



Chief Administrative Officer