

**VILLAGE OF DONALDA
REGULAR COUNCIL MEETING
MINUTES
Tuesday, April 19, 2016**

The Regular Meeting of Donalda Village Council was held at 7:00 p.m., March 15, 2016, at the Donalda/Red Willow Regional Fire Hall with the following persons present:

Mayor: Dan Knudtson

Councilors: D. Paul McKay
Bruce Gartside

Staff: Chief Administrative Officer Anna Volk
Public Works Foreman Frank Sutton

CALL TO ORDER: Mayor Knudtson called the meeting to order at 7:01 p.m.

A. AGENDA:

Mayor Knudtson asked for any additions or amendments to the agenda. He made one addition of item X. Fire Bans. It was then moved by Deputy Mayor McKay, that the agenda of the April 19, 2016, Village of Donalda Regular Council Meeting be approved as amended. **(Carried 49-16).**

B. MINUTES

With the addition of the words "Agricultural Society" to section D.11 it was moved by Councilor Gartside to approve the March 15, 2016 Regular Meeting Minutes as corrected. **Carried (50-16).**

C. DELEGATIONS

None

D. BUSINESS

1. **Financial Statements** - Moved by Councilor Gartside to accept for information the Financial Statements for March 2016 as presented. **Carried (51-16)**
2. **Bylaw #694 – Off Highway Vehicle Bylaw.** CAO presented a new bylaw #694 for discussion of council. Much discussion ensued and many suggestions were made to alter the bylaw for Donalda's needs. It was decided that the CAO would make the suggested changes to the Bylaw and it would be brought back to the May meeting.

3. **Donalda Equipment - Policy #1 – Highway Sign Policy** – CAO presented a new policy outlining the procedure for the Highway signs that the Village has formally decided to maintain. Councilor Gartside moved that council adopt Policy #1 – Highway Sign Policy. All in favor. **Carried Unanimously. (52-16).**
4. **Weed Control** – Discussion surrounding weed control for the Village was brought up. It was noted that the Village does have weed spraying in the budget and the CAO will contact the weed sprayer to set up a date for spraying. It was also noted that if individuals wish to have their own private property sprayed at their cost, they can contact the Village Office to make arrangements.
5. **Village Clean-Up** – A request was brought forward for the Village to pay for the cost of lunch for the volunteers for the Village clean – up. Deputy Mayor McKay moved that the Village comply with the request and pay for the lunch for the volunteers. **Carried (53-16).**
6. **Appointment of Auditor** – Councilor Gartside moved that the Village of Donalda appoint Brian King as auditor for the 2015 yearly financial audit. **Carried (54-16).**
7. **Railway Station Outbuildings** – CAO brought forward an issue relating to the Railway Station outbuilding being broken into. The building are deteriorating and a decision needed to be made in regards to the future of these buildings. Discussion ensued. Councilor Gartside moved that the Village complete a new inspection on all the railway station outbuildings and see what is needed for maintenance and follow up with the needed repairs. All in favor. **Carried (55-16).**
8. **Shirley McClellan Regional Water Service Commission** – The budget for the SMRWSC was brought forward for the approval of council. It was read through and discussed. Council felt there were some concerns with the budget. Deputy Mayor McKay moved that the Village of Donalda Council not accept the current budget until additional information was received. All in favor. **Carried unanimously (56-16).**
9. **Museum Agreement** – CAO brought forward the final draft of the Museum Building Use Agreement for review of Council. After some discussion it was moved by Councilor Gartside that Council accept this agreement as presented. **Carried unanimously (57-16).**
10. **Quote for Flush/Vacuum/Line Locate** – CAO presented a quote for a flush/vacuum/line locate of the sewer line running beside the antique market. Discussion ensued. Council agreed that this problematic line be flushed annually at minimum. The public works foreman will get a quote for council for a flush and camera of this line.
11. **Fire Ban** – Discussion centered on whether the Village of Donalda should follow the County of Stettler in regards to fire advisory's and fire bans. CAO will draft a policy that the Village will observe County of Stetter fire bans for next meeting.
12. Deputy Mayor McKay asked for a 5 minute recess at 8:31pm. Meeting resumed at 8:33pm.

E. INFORMATION/CORRESPONDENCE

- Alberta Municipal Affairs – Design Guidelines. – CAO spoke regarding the ACP grant that was unfortunately declined for funding.
- Town of Fox Creek – Request for support for Business tourism tax – Council declined to offer a letter of support.
- Donalda Minor Ball – Request for donation. It was moved by Councilor Gartside that the Village donate \$100 to Donalda Minor Ball. All in favor. **Carried (58-16).**
- East Central Alberta Heritage Society
- Alberta Safety Codes Authority

13. Moved by Deputy Mayor McKay that the Informational items be received for information. **Carried (59-16)**

F. COMMITTEE REPORTS

1. Mayor Knudston, Deputy Mayor McKay and Councilor Gartside provided verbal reports of their committee and other meetings since the last meeting of Council.
2. The CAO and the Public Works Foreman also provided reports on activities since the last Council meeting.
3. Councilor Gartside moved to extend the meeting at 9:00pm for ½ hour. **Carried (60-16).**

G. GALLERY TIME

Much discussion centered on the cemetery gates and whether the Village Council would be including money for one gate at an approximate cost of \$1450 + GST. Council agreed to look into in more detail and would bring the issue back at the next meeting.

Deputy Mayor McKay moved that Council go into the in camera portion of the meeting at 9:20pm. **Carried (61-16).**

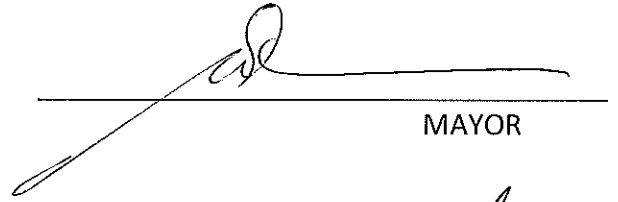
Councilor Gartside moved that Council come out of camera at 9:30pm. **Carried (62-16).**

It was moved by Councilor Gartside that the Village will allow a temporary closing of the alley behind the curling rink when they are completing work to the building, the work may result in an approximate 12" below surface encroachment onto the village property. All in favor. **Carried (63-16).**

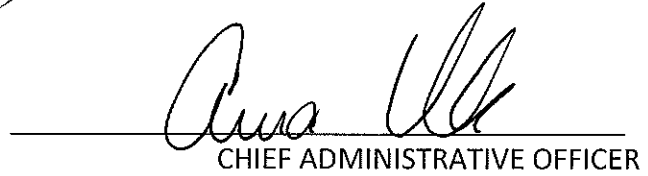
It was moved by Mayor Knudtson that the Village give the Donalda Curling Club a grant of \$250 for the 2016 year which will be reviewed on an annual basis. All in favor. Noted the Deputy Mayor McKay abstained from voting. **Carried (64-16).**

H. **ADJOURN**

Being that agenda matters were concluded, a motion by Mayor Knudtson to adjourn the meeting was **carried (65-16)** and the meeting adjourned at 9:49pm.

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MAYOR

A handwritten signature in cursive script, appearing to be 'Anna Ull', is written over a horizontal line.

CHIEF ADMINISTRATIVE OFFICER