

**VILLAGE OF DONALDA
REGULAR COUNCIL MEETING
MINUTES
Tuesday, February 16, 2016**

The Regular Meeting of Donalda Village Council was held at 7:00 p.m., February 16, 2016, at the Donalda/Red Willow Regional Fire Hall with the following persons present:

Mayor: Dan Knudtson

Councilors: D. Paul McKay
Bruce Gartside

Staff: Chief Administrative Officer Anna Volk
Public Works Foreman Frank Sutton

CALL TO ORDER: Mayor Knudtson called the meeting to order at 7:00pm

A. AGENDA:

Mayor Knudtson added two items to the agenda the first being the Land Use Bylaw, and the second the Highway Informational Sign. Councilor Gartside moved that the agenda of February 16, 2016 be approved as amended. **Carried (11-16).**

B. MINUTES

Moved by Deputy Mayor McKay to approve the January 19, 2016 Regular Meeting Minutes as presented **Carried (12-16).**

C. DELEGATIONS

None

D. BUSINESS

1. Moved by Deputy Mayor McKay to accept for information the Financial Statements for January 2016 as presented. **Carried (13-16).**
2. Utility Bylaw #690 – CAO presented a new Bylaw #690 for first reading. The Bylaw was reviewed by council with one addition being made under Part 2, Section 7, i) “effluent from a basement sump pump”. With this addition Councilor Gartside moved that Bylaw #690 Utility Bylaw be given first reading. **Carried Unanimously (14-16).**

Deputy Mayor McKay then moved that Bylaw #690 Utility Bylaw be given second reading. **Carried Unanimously (16-16).**

Mayor Knudtson moved to introduce Bylaw #690 for third and final reading. **Carried Unanimously (17-16).**

Councilor Gartside made a motion to give Bylaw #690 Utility Bylaw third reading. **Carried Unanimously (18-16).**

3. Office Policy #7 – CAO brought forth a new Office Policy entitled Village of Donalda Work Order Policy for approval of council. Council discussed and it was suggested that the actual work order forms be printed in grayscale in order to save on printing costs. Deputy Mayor McKay moved that Council adopt Office Policy #7 – Work Order Policy as presented. **Carried (19-16).**
4. Insurance Review – CAO brought the new insurance renewal paperwork along with the Village's 2015 insurance policy for review by council. Much discussion ensued. Councilor Gartside moved that the Village cancel the property insurance on the creamery museum and bank building. The creamery coverage will be cancelled effective immediately and the museum bank building coverage will be cancelled effective March 31, 2016. **Carried Unanimously (20-16).**
5. Letter from the Donalda and District Museum – Council reviewed a letter received from the Donalda and District Museum and it was agreed that there would be no need to form a 3 way committee as the 3 way agreement concerning the Donalda Lamp and Lamp park would outline the responsibilities of all parties. Councilor Gartside moved that the Village pay 1/3 of the property insurance on the lamp and the other 2/3 be split between the Donalda Agricultural Society and the Donalda and District Museum Society. **Carried (21-16).**
6. Dog Bylaw Control – CAO presented information from Old MacDonald's Kennels out of Ponoka. The council reviewed the proposal for on call dog bylaw control. Councilor Gartside moved that the Village of Donalda enter into a contract with Old MacDonald's Kennels for on call dog bylaw control. **Carried (22-16).**
7. Deputy Mayor McKay moved at 9:00pm that the meeting be extended by 30 minutes. **Carried (23-16).**
8. Land Use Bylaw – It was brought to the attention of Council that there is no age restriction on mobile homes being moved into Donalda. After some discussion it was moved by Deputy Mayor McKay that the Village of Donalda amend the land use bylaw to state that in mobile homes being moved in on any lot within the Village cannot be older than 10yrs. **Carried Unanimously (24-16).**
9. Highway Informational Signs – there was some discussion regarding the highway informational signs and the need for a policy as to who is responsible for the maintenance and changing the messages on the boards. Council decided to table this topic until the next regular council meeting.

E. INFORMATION/CORRESPONDENCE

1. Red Deer River Municipal Users Group – council read the information regarding the membership to this users group and it was moved by Deputy Mayor McKay that the Village of Donalda join the Red Deer River Municipal Users Group at the cost of \$0.25 per capita. **Carried (25-16).**

F. COMMITTEE REPORTS

1. Mayor Knudtson, Deputy Mayor McKay and Councilor Gartside provided verbal reports of their committee and other meetings since the last meeting of Council.
2. The CAO and the Public Works Foreman also provided reports on activities since the last Council meeting.

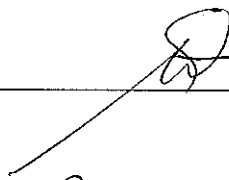
Mayor Knudtson moved at 9:30pm that the meeting be extended for an additional 30 minutes. **Carried (26-16).**

G. GALLERY TIME

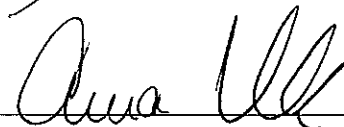
None

H. ADJOURN

Being that agenda matters were concluded, a motion by Mayor Knudtson was made to adjourn the meeting at 9:34pm. **Carried (27-16).**



MAYOR



CHIEF ADMINISTRATIVE OFFICER

