

**VILLAGE OF DONALDA
REGULAR COUNCIL MEETING
MINUTES
Tuesday, November 23, 2015**

The Regular Meeting of Donalda Village Council was held at 7:00 p.m., November 23, 2015, at the Donalda/Red Willow Regional Fire Hall with the following persons present:

Mayor: Dan Knudtson
Deputy Mayor: Paul McKay
Councilor: Bruce Gartside
Staff: Chief Administrative Officer Anna Volk
Public Works Foreman Frank Sutton

CALL TO ORDER: Mayor Knudtson called the meeting to order at 7:01 p.m.

A. AGENDA:

Mayor Knudson asked for any addition or amendments for the agenda there being none Deputy Mayor McKay moved that the agenda be approved as circulated. **Carried (170-15).**

B. MINUTES

The October 20, 2015 organizational meeting minutes were read and there being no errors or omissions Deputy Mayor McKay moved that the minutes be accepted as presented. **Carried (171-15).** Following this the minutes from the October 20, 2015 regular council meeting were also read and there being no errors or omissions Councilor Gartside moved that these be accepted as presented. **Carried (172-15).**

C. DELEGATIONS

None

D. BUSINESS

1. The financial statements for the period ending October 31, 2015. There was some discussion regarding the GIC for the Cemetery and the Cemetery Account that is held by the Village. Councilor Gartside made a motion that due to the fact that cemetery expenses are taken from the general operating funds of the village, the village cash in the GIC and close the cemetery account

and move all funds into the general operating account. Deputy McKay seconded this motion. **Carried unanimously (173-15).**

It was also noted that there appeared to be a duplicate cheque on the cheque listing for the Village. Deputy Mayor McKay moved that the financial statements be accepted under the provision that the duplicate cheque be dealt with by administration. **Carried (174-15).**

2. The CAO presented a working copy of a Building Use Agreement that is to be presented to the Donalda and District Museum Society. There was much discussion amongst council and all suggestions for additions and changes will be completed by the CAO.
3. Village Complex Roles and Responsibilities – CAO presented a policy that outlines the responsibilities for the Donalda and District Museum Society and the Donalda Municipal Library's responsibilities in regards to the Village Complex. This document was discussed by council and will be brought back by the CAO with the suggested amendments made.
4. Land Use Bylaw No. 625 Consolidation - CAO presented a copy of the Consolidated Land Use Bylaw No.625 which was prepared by Parkland Community Planning Services. Councilor Gartside moved to repeal Bylaws #651, 651.01, 658, 659 and 6778 as they have been consolidated into Bylaw #625. Seconded by Deputy Mayor McKay. **Carried unanimously (175.15).**
5. Rhinosnot – CAO presented a quote from Envirotec that was requested by Council that included the price of additional product to reapply on Graham Avenue. The quote was discussed and accepted for information.
6. Donalda Outdoor Ice Rink Request – a letter was received on behalf of community volunteers for the use of a village fire hydrant for the creation of an outdoor ice skating rink in Donalda. Discussion ensued and it was stated that a municipal fire hydrant can only be accessed by a municipal employee aside from emergency personnel. It was suggested that the tap at the arena be a more feasible source. It was moved by Councilor Gartside that council agree to the request for Village Public works to clear the ice rink of snow with Village equipment, but not allow the use of the municipal fire hydrant. **Carried (176-15).**
7. ATCO Franchise Fee – The current ATCO franchise fee was reviewed and discussion centered on the possibility of an increase for 2016. After much discussion it was moved by Councilor Gartside that the ATCO Electric franchise fee be increased from 1.5% to 3% effective January 1, 2016. Deputy Mayor McKay seconded. **Carried unanimously (177-15).**
8. Public Works ½ Ton – It has been noted that the public works ½ ton truck has engine problems and is need of a new engine. Public works presented information for the review of council on a replacement truck identical to the truck in need of an engine. Discussion ensued and it was moved by Deputy Mayor McKay that the Village purchase the proposed vehicle for the purchase price of \$2500 conditional on Frank Sutton physical inspection of the vehicle. Councilor Gartside seconded. **Carried unanimously (178-15).**

9. -Assessment Board Course – CAO presented information to council on the upcoming assessment board courses available. This was accepted for information.
10. Insurance – A recent assessment was completed on all Village insured buildings and equipment and the results of the evaluations were presented to council for review. Discussion regarding the valuations of the property ensued and it was decided that the insurance policy be reviewed in more detail at a committee level and brought back to a future council meeting.

E. INFORMATION/CORRESPONDENCE

Two items were presented to council for informational purposes:

- Battle River Watershed Alliance
- Canadian Badlands Newsletter
- Advisory Aspects Newsletter
- Alberta Emergency Management Agency Letter.

Councilor Gartside made the motion to accept the material presented for information. **Carried (179-15).**

F. COMMITTEE REPORTS

1. Mayor Knudtson, Deputy Mayor McKay and Councilor Gartside provided verbal reports of their committees and other meetings since the last meeting of Council.
2. The CAO and the Public Works Foreman also provided reports on activities since the last Council meeting.

It was moved by Deputy Mayor McKay that the meeting be extended an additional ½ hour at 9:00pm. **Carried (180-15).**

G. GALLERY TIME

Gallery time discussion focused on various suggestion regarding the Donalda Lite and the idea of demolition deposits. Council listened to residents' concerns and thanked them for their concerns.

It was also moved by Deputy Mayor McKay that the meeting be extended an additional half hour. **Carried (181-15).**


It was then moved by Councilor Gartside that the meeting be moved to the in camera session at 9:35pm. **Carried (182-15).**

It was moved by Deputy Mayor McKay that the council come out of camera at 9:57pm. **Carried (183-15).**


It was moved by Councilor Gartside that the since the CAO's probationary period is now over and an evaluation has been completed the Village council continue the contract with the CAO until its expi date December 31, 2016. **Carried (184-15).**

H. **ADJOURN**

Being that agenda matters were concluded, a motion was made by Mayor Knudtson to adjourn the meeting at 10:07pm. **Carried (185-15).**



MAYOR



CHIEF ADMINISTRATIVE OFFICER