

**VILLAGE OF DONALDA  
REGULAR COUNCIL MEETING  
MINUTES  
Wednesday March 16, 2011**

The regular meeting of Donalda Village Council was held at 7:00 p.m., Wednesday March 16, 2011 at the Donalda/Red Willow Regional Fire Hall.

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**IN ATTENDANCE:** Mayor: Bruce Gartside  
Deputy Mayor: Al Ebel  
Councilor: Chad Whiteside  
Chief Administrative Officer: Joan Kapiniak  
Municipal Clerk: Janet Bergstrom

**CALL TO ORDER:** by Mayor Gartside at 7:12 p.m.

**AGENDA ADDITIONS:**

1. Appointment of an auditor for 2010 audit, as # 8i on the agenda.
2. Stettler County Regional Recreation Board Requisition as #8j on the agenda.

**ADOPTION OF AGENDA**

**SP2011.03.01**            **MOVED BY** Councillor **Whiteside** that the Donalda Council adopt the agenda with the addition of the following items.


- 8i) Appointment of auditor for 2010 audit
- 8j) Stettler County Regional Recreation Board Requisition

**CARRIED**

**DELEGATIONS:** None

**APPROVAL OF MINUTES**

**SP2011.03.02**            **MOVED BY** Councillor **Whiteside** that Donalda Council approve the March 16, 2011 Regular Council Meeting Minutes as presented.

02 

**CARRIED**

**OLD BUSINESS**

**By-laws Enforcement Officer**

Since Mr. Reinke advised the council that he would send additional information to the village Council to review; ie: By-laws that he had created in conjunction with Municipal Affairs. These were now presented for the information of the Council.

**SP2011.03.03**      **MOVED BY** Deputy Mayor **Ebel** that the Village Council move to accept the copies of "The Restricted Vicious and Guard Dog By-Law, The Dog Control By-Law and the "Unsightly Premises By-law as information to council.

**CARRIED**

**NEW BUSINESS**

**Audited 2009 Financial Statement**

The Audited Financial Statement was brought to Council by the Auditor Mr. Scott Arnaud, and reviewed by Council.

**SP2011.03.04**      **MOVED BY** Deputy Mayor **Ebel** that the Village of Donalda Council accept the 2009 Audited Financial Statement as presented.

**CARRIED**

**Stettler Regional Fire Services Funding Options**

The Donalda Village Council reviewed and discussed at length the Stettler Regional Fire Services Options document. Since these options are closely connected with the County of Stettler Fire Agreement which is at present pending. Further since the Stettler Regional Fire Services Funding Board will meet on March 24, 2011 the Donalda Council decided to postpone their decision until after that board has met.

**SP2011.03.05**      **MOVED BY** Councillor **Whiteside** that the Village of Donalda Council postpone a decision regarding the County of Stettler Fire Authority Funding Options until after the County Regional Fire Authority meeting March 24, 2011.

**CARRIED**

Parkland Community Planning Services Subdivision Report

Parkland Community Planning Services presented a Subdivision Report to Council regarding Lot 17 & 18, Block 15, Plan 867 CF S.E. 1/4 6; 42-18-4 File # DON11101

**SP2011.03.06** **MOVED BY** Councillor **Whiteside** that Donalda Council accept Subdivision Report as presented, with the provisions of Parkland Community Planning Services regarding File # DON11101

**CARRIED**

Village Insurance

Each year, there is a review and update of all the Village of Donalda's insurable entities. This is done in order to determine if the insurance policy that covers these entities, is accurate and adequate for replacement if necessary. The Council reviewed and discussed the policy.

**SP2011.03.07** **MOVED BY** Councillor **Whiteside** that Donalda Village Council accept the Alberta Urban Municipal Association General Insurance Program Renewal Invoice 22312 with the following amendments and the payment of the \$11,147.00 premium.

1. Item # 1- Remove Case Tractor 580 CK loader c/w backhoe/roll bar
2. Item # 5- Remove Rear Mount Rotary Mower
3. Item #13-Miscellaneous, excluding building. Enhance Replacement Value from \$24,190.00 to \$50,000.00.
4. Item #16-Village Office/Museum/Shed/Library contents. Enhance Replacement Value from \$116,452.00 to \$ 200,000.00.
5. Item #18-Water Tower. Enhance Replacement Value from \$326,613.00 to \$700,000.00.
6. Item #23- Remove 1965 Mercury 1 Ton Garbage Truck.
7. Item #24- Remove 1990 Ford Fire Rescue Van Serial # 1FTEE14Y5LHA69866.
8. Item #24-Replace with 1997 Cutaway Fire Rescue Van Serial # 1FDKE30F3VHA35202

**CARRIED**



**Muniware**

The Village Office computer system is currently operating on a DOS based system called "New Views." This system has been used for over 10 years, it is outdated and labor intensive. In order to make the daily operation of the staff in the office much more efficient we have been looking for better software. Muniware comes highly recommended with 53 Municipalities currently using this software. There is money set aside in the Budget for this conversion. The Village Council reviewed the quote presented and in consultation with the Auditor made the following motion.

**SP2011.03.08**      **MOVED BY** Councillor **Whiteside** that Donalda Village Council move to have the Village Office engage Muniware to replace and convert the operational software, accepting the quote with the following additions:

1. Adding the Accounts Receivable Module - \$2,000.00
2. Adding the Physical Assets/ Equipment Costing Module - \$3,000.00
3. Reducing the days of onsite training to 2, along with hotel, meals and car rentals to also adequately be adjusted to reflect this.

**CARRIED**

**Meeting Extension**

**SP2011.03.09**      **MOVED BY** Mayor **Gartside** at 9:15 p.m. that Donalda Village Council extend the meeting for 30 minutes to complete the agenda.

**CARRIED**

**Communities in Bloom**

"Communities in Bloom" is sponsored each year by Alberta Recreation and Parks Association to promote the beautification of Municipalities. The Council stated however the newly formed Committee for the Beautification of the Village is not ready to take part in this promotion this year and would like to wait.

**SP2011.03.10**      **MOVED BY** Councillor **Whiteside** that, the Village of Donalda Council decline to participate in the 2011 Communities in Bloom.

**CARRIED**



*Appointment of Darlene Tantrum as voting representative for the Canadian Badlands Board*

The Village of Donalda needs a third voting representative to the Canadian Badlands Board.

- SP2011.03.11**      **MOVED BY Mayor Gartside** that Donalda Village Council appoint Darlene Tantrum as a third voting representative for the Canadian Badlands Board.  
**CARRIED**

*Parkland Community Services Map Update*

Parkland Community Planning Services is in the process of completing the annual map updates and submits to Village Council updated information on the Index Map, Land Use District Map and Civic Address Map for assistance in the assurance of these maps by checking all maps carefully for any errors or omissions. The village council reviewed the documents.

- SP2011.03.12**      **MOVED BY Mayor Gartside** that, Donalda Village Council accept the Parkland Community Planning Services updated Maps with the adjustment as per Councillor Whiteside regarding the Old Land Fill property.  
**CARRIED**

*Regional Recreational Board Requisition*

- SP2011.03.13**      **MOVED BY Councillor Whiteside** that, Donalda Village Council accept Stettler County Regional Rec Board Requisition as presented and pay the attached invoice of \$3,360.00.  
**CARRIED**

**ADMINISTRATION**

- SP2011.03.14**      **MOVED BY Deputy Mayor Ebel** that Donalda Village Council accept the Financial Statement and Balance Sheet as presented for the period ending February 28, 2011.  
**CARRIED**

- SP2011.03.15**      **MOVED BY Mayor Gartside** that Donalda Council accept the Cheque Registry # 2383 to 2411 in the amount of \$18,172.32.  
**CARRIED**

Handwritten signatures in black ink, appearing to be initials or names, located in the bottom right corner of the page.

**ACCOUNTABILITY LIST**

**SP2011.03.16**      **MOVED BY** Councillor **Whiteside** that Donalda Council accept the accountability list as information presented to council.

**CARRIED**

**COMMITTEE AND BOARD MEETING REPORTS**

**SP2011.03.17**      **MOVED BY** Mayor **Gartside** that Donalda Council accept the reports as information.

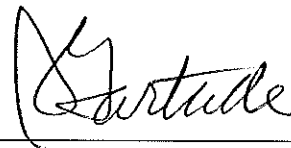
**CARRIED**

**CORRESPONDENCE**

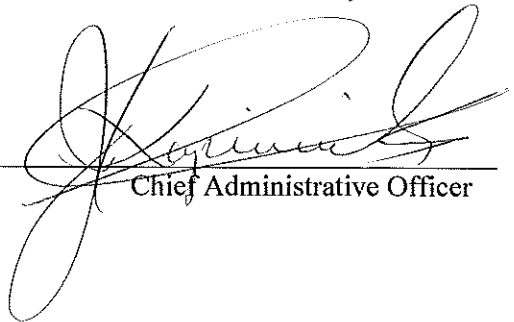
**SP2011.03.18**      **MOVED BY** Deputy Mayor **Ebel** that Donalda Council accept the correspondence as information to council

**CARRIED**

As all items on the Agenda have been discussed **Mayor Gartside** adjourned the meeting at 9:38 p.m.



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Mayor



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Chief Administrative Officer