

VILLAGE OF DONALDA
REGULAR COUNCIL MEETING
MINUTES
Wednesday March 2, 2011

The regular meeting of Donalda Village Council was held at 7:00 p.m., Wednesday March 2, 2011 at the Donalda/Red Willow Regional Fire Hall.

IN ATTENDANCE: Mayor: Bruce Gartside
Deputy Mayor: Al Ebel
Councilor: Chad Whiteside
Chief Administrative Officer: Joan Kapiniak
Municipal Clerk: Janet Bergstrom

CALL TO ORDER: by Mayor Gartside at 7:03 p.m.

- DELEGATIONS:**
- a.) Mr. Daryl Reinke 7:15 p.m.
Mr. Reinke is a By-law enforcement office who came at the invitation of council to bring a proposal to them on his method of By-law enforcement in villages as well as the cost for his services. He will send via email copies of the By-laws, for our perusal, that he has created to be used in municipalities. The council thanked him for his presentation and advised him they would be considering his proposal and be back in touch with him in the near future.
- b.) Mr. Murray Jamison 7:35 p.m.
Mr. Jamison was not present at the meeting but sent a letter for the council to consider regarding the minimum tax. The council will review the request and respond to him by letter.
- c.) Sheila Norman 7:45 p.m.
Ms. Norman was not present at the meeting, but was represented by Ms. Amanda Holden and Ms Kim Klatt who requested information of the Council regarding the lots that would be available for an outdoor skating rink. Councilor Whiteside advised them that he would get the information for them.
- d.) Mrs. Darlene Tantrum 7:55 p.m.
Mrs. Tantrum presented her concerns that the "information sign" in the village is not always current and presented her suggestions. The council thanked her for her presentation and will consider her suggestions.



ADOPTION OF AGENDA

SP2011.03.01 **MOVED BY** Councillor **Whiteside** that the Donalda Council adopt the Agenda as presented.

CARRIED

APPROVAL OF MINUTES

SP2011.03.02 **MOVED BY** Councillor **Ebel** that Donalda Council approve the February 2, 2011 Special Council Meeting Minutes as presented.

CARRIED

SP2011.03.03 **MOVED BY** Councillor **Whiteside** that Donalda Council approve the February 14, 2011 Special In Camera Council Meeting Minutes as presented.

CARRIED

OLD BUSINESS

By-laws Enforcement Officer

Since Mr. Reinke advised the council that he would send additional information to the village Council to review; ie: By-laws that he had created in conjunction with Municipal Affairs. The Village Council made the following motion.

SP2011.03.04 **MOVED BY** Councillor **Whiteside** that Donalda Council table decision on employment of Mr. Reinke as By-law Enforcement Officer for further review.

CARRIED

Prairie Ghost

SP2011.03.05

MOVED BY Councillor Ebel that since Prairie Ghost has refused our offer of a settlement of \$3,000.00, returning our Cheque with a letter from their legal council, and notifying us of their intent to begin legal action if we do not pay the full balance by March 15, 2011. And since the Donalda Council does not wish to enter into a legal action with the same. That the Donalda Council pay the outstanding balance of \$12,629.40 to Prairie Ghost as final settlement.

CARRIED

NEW BUSINESS

Harassment Policy 12-03 for adoption

In order to establish a code of conduct in the village office and to address the need for protection for both citizens and employees of the village while attending the office Policy #1203 was discussed and subsequently moved.

SP2011.03.06

MOVED BY Councillor Whiteside that the Village of Donalda Council adopt the Harassment Policy #1203 as presented.

CARRIED

Approval of Payment of Invoice from Brenda Loesch

The Donald Village Council agreed that there was no need for this to be brought to council to approve payment, since they had previously voted to hire Ms. Loesch to assist in the training of the new CAO.

Village Office Hours

CAO Joan Kapiniak presented a request to Village Council that the Village office be closed to the public on Thursdays, so she could focus on the back log of work to be caught up and the dead lines that needed to be met in order for funding to continue to flow into the village etc. Since the Municipal Clerk is in only 3 days per week, Monday, Tuesday and Wednesday, if the village office is open to the public on Thursdays it becomes impossible for the CAO to do any of her work while she is monitoring the front desk.



SP2011.03.07 **MOVED BY** Councillor **Whiteside** that the Village of Donalda Council accept the request to have the Village Office open to the public 3 days per week. Monday, Tuesday, and Wednesday for the next 3 months at which time this will be revisited.

CARRIED

Stettler Waste Management Authority Requisition

SP2011.03.08 **MOVED BY** Councillor **Ebel** that Donalda Council accept the Stettler Waste Water Management Authority Requisition for 2011 as presented.

CARRIED

Parkland Community Planning Services Sub-division Report

SP2011.03.09 **MOVED BY** Councillor **Whiteside** that Donalda Council accept the Subdivision Report for Lot 8, Block 13, Plan 867 CF S.E. ¼ 6; 42-18-4 as presented by Parkland Community Planning Services.

CARRIED

ADMINISTRATION

SP2011.03.10 **MOVED BY** Councillor **Ebel** that Donalda Village Council accept the Financial Statement and Balance Sheet as presented for the period ending January 31, 2011.

CARRIED

SP2011.03.011 **MOVED BY** Councillor **Whiteside** that Donalda Council accept the Cheque Registry # 2344 to 2382 in the amount of \$20,320.51 with the exception of Cheque #2373.

CARRIED



ACCOUNTABILITY LIST

SP2011.03.012 **MOVED BY** Councillor **Whiteside** that Donalda Council accept the accountability list as information presented to council.

CARRIED

COMMITTEE AND BOARD MEETING REPORTS

SP2011.03.013 **MOVED BY** Councillor **Ebel** that Donalda Council accept the reports as information.


CARRIED

CORRESPONDENCE

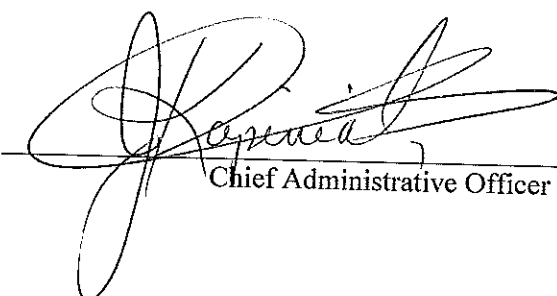
SP2011.03.014 **MOVED BY** Councillor **Ebel** that Donalda Council accept the correspondence as information to council

CARRIED

As all items on the Agenda have been discussed **Mayor Gartside** adjourned the meeting at 8:21 p.m.



Mayor



Chief Administrative Officer