

**VILLAGE OF DONALDA  
REGULAR COUNCIL MEETING  
MINUTES**

**Tuesday, May 17, 2016**

The Regular Meeting of Donalda Village Council was held at 7:00 p.m., May 17, 2016, at the Donalda/Red Willow Regional Fire Hall with the following persons present:

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Mayor: Dan Knudtson

Councilor's: D.Paul McKay  
Bruce Gartside

Staff: Chief Administrative Officer Anna Volk  
Public Works Foreman Frank Sutton

**CALL TO ORDER:** Mayor Knudtson called the meeting to order at 7:01 p.m.

**A. AGENDA:**

Moved by Deputy Mayor McKay, that the Agenda of May 17, 2016, Village of Donalda Regular Council Meeting be approved as presented. **Carried (66-16).**

**B. MINUTES**

Moved by Councilor Gartside to approve the April 19, 2016 regular Meeting Minutes as presented **Carried (67-16)**. It was then moved by Deputy Mayor McKay that the April 27, 2016 Special Council meeting minutes be approved as presented. **Carried (68-16).**

**C. DELEGATIONS**

**D. BUSINESS**

1. Moved by Councilor Gartside to accept for information the Financial Statements for April 2016 as presented. All in favor. **Carried (69-16).**
2. 2016 Budget - Upon review and discussion of the final budget numbers it was moved by Deputy Mayor McKay that the 2016 Budget be accepted as presented. This motion was seconded by Councilor Gartside. All in favor. **Carried (70-16).**
3. Bylaw #695 – Mill Rate Bylaw – CAO presented the 2016 Mill Rate Bylaw for council approval. It was moved by Councilor Gartside that Bylaw #695 be given first reading. All in favor. **Carried (71-16)**. It was then moved by Deputy Mayor McKay that Bylaw #695 be given second reading. All in

favor. **(Carried 72-16)**. Mayor Knudtson moved that Bylaw #695 be introduced for its third and final reading. All in favor. **Carried unanimously (73-16)**. Councilor Gartside then moved that Bylaw #695 be given third and final reading. **Carried unanimously (74-16)**.

4. Bylaw #694 – Off –Highway vehicle Bylaw – CAO presented Bylaw #694 for the review of council. After some discussion, one clause was added in Part 2, #5 as “The provisions of this bylaw do not apply to any off-highway vehicle being used in the event of a parade within Village of Donaldda limits”.

With this clause added Deputy Mayor McKay then moved to give Bylaw #694 first reading. All in favor. **Carried (75-16)**. Councilor Gartside then moved to proceed with giving Bylaw #694 second reading. All in favor. **Carried (76-16)**. Mayor Knudtson then moved to introduce Bylaw #694 for its third and final reading in front of council. **Carried Unanimously (77-16)**. Following this Deputy Mayor McKay then moved to give Bylaw #694 third and final reading. All in favor. **Carried Unanimously (78-16)**.

5. Assessment Review Board Options - CAO presented some options for council regarding assessment review boards. Discussion ensued. Councilor Gartside then moved to accept the material for information and wait to see if the Village receives any appeals for 2016. **Carried (79-16)**.
6. Fire Ban Policy – CAO presented Office Policy #9 for the review of council. Councilor Gartside moved to accept Office Policy #9. All in favor. **Carried (80-16)**.
7. Lamp Park Agreement – CAO presented the latest draft the lamp park agreement for review of council. Much discussion ensued and CAO will take suggestions and provide an updating copy of the agreement for the upcoming Ag Society and Museum Society meetings.
8. Cemetery Gates – CAO presented the quote for the proposed gates for the Donaldda Cemetery. It was moved by Councilor Gartside that the Village approve the \$1450 + GST for the cost of the gates. **Carried (81-16)**.
9. Seniors week – A letter was presented from the County asking the Village to cover ½ the cost of the senior’s week recognition ceremony. Councilor Gartside moved that the Village participate to a maximum cost of \$50. All in favor. **Carried (82-16)**.
10. Promotions Request – A request was presented asking for permission to use the lamp park grounds and to block off the south side of Main Street for the Canada Day celebrations. It was moved by Deputy Mayor McKay that Village comply with the Promotions society’s request. All in favor. **Carried (83-16)**.

E. INFORMATION/CORRESPONDENCE

11. Moved by Councilor Gartside that these items be received for informational purposes. **Carried (84-16).**

F. GALLERY TIME

Discussion centered upon the Donalda Cemetery. CAO is at the beginning stages of a new cemetery bylaw.

G. COMMITTEE REPORTS

1. Mayor Knudtson, Deputy Mayor McKay and Councilor Gartside provided verbal reports of their committee and other meetings since the last meeting of Council.
2. The CAO and the Public Works Foreman also provided reports on activities since the last Council meeting.

Moved by Deputy Mayor McKay that the meeting be extended for an additional half hour. **Carried (85-16).**

Moved by Councilor Gartside that the Council go into the camera portion of the meeting at 9:00pm. **Carried (86-16).**

Moved by Councilor Gartside that Council go out of camera at 9:30pm. **Carried (87-16).**

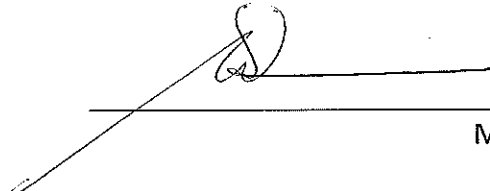
Moved by Deputy Mayor McKay that the meeting be extended for an additional half hour at 9:30pm. **Carried (88-16).**

It was moved by Councilor Gartside that Council reject the offer to purchase from Roll #297. All in favor. **Carried (89-16).**

Deputy Mayor McKay moved to set appeal fees at \$50 for residential and \$100 for commercial properties. All in favor. **Carried (90-16).**

H. ADJOURN

Being that agenda matters were concluded, a motion by Mayor Knudtson to adjourn the meeting was **carried (91-16)** and the meeting adjourned at 9:35pm.

  
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MAYOR

  
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CHIEF ADMINISTRATIVE OFFICER