

**VILLAGE OF DONALDA**  
**REGULAR COUNCIL MEETING**  
**MINUTES**  
**Tuesday, April 18, 2017**

The Regular Meeting of Donalda Village Council was held at 7:00 p.m. April 18, 2017, at the Donalda Coulee Friendship Club with the following persons present:

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Mayor: Dan Knutson

Councilors: D. Paul McKay  
Bruce Gartside

Staff: Chief Administrative Officer Anna Volk  
Public Works Foreman Frank Sutton

**CALL TO ORDER:** Mayor Knutson called the meeting to order at 7:00 p.m.

A. **AGENDA:**

Moved by Councilor Gartside, that the Agenda of the April 18, 2017, Village of Donalda Regular Council Meeting be approved as presented. **Carried (34-17).**

B. **MINUTES**

It was moved by Deputy Mayor McKay that the minutes of the March 21, 2017 regular council meeting be accepted as presented. **Carried (35-17).**

C. **DELEGATIONS**

1. County of Stettler County Council Members - Wayne Nixon, Ernie Gendre, Joe Gendre, Dave Grover, Gregory Jackson, James Nibourg, Les Stulberg  
County of Stettler CAO – Tim Fox, Stettler Regional Fire Department Fire Chief Mark Dennis.  
Assistant CAO – Yvette Cassidy

The members of the County of Stettler Council as well as Fire Chief Mark Dennis address Village of Donalda Council and members of the gallery on the issue of the Donalda Fire Department and its lack of members. It was announced that effective April 19, 2017 the Donalda Fire Department would be temporarily suspended until a recruitment campaign could be completed and enough volunteers were found to increase the Donalda Fire Department to 12 volunteer members.

Much discussion was held regarding this topic and many questions were asked by members of the gallery and council. The Fire Chief and County Council answered all questions asked of them and a press release was left with the Village of Donalda CAO to release to the public.

Mayor Knudtson thanked the delegates for the attendance and then proceeded with the business on the agenda.

#### **D. BUSINESS**

1. Financial Statements were reviewed and it was moved by Deputy Mayor McKay to accept for information the Financial Statements for March 2017. All in favor. **Carried (36-17).**
2. 2017 Operating Budget – CAO presented the 2017 operating budget for the review and approval of Council. After some discussion and review it was moved by Councilor Gartside to approve the 2017 Operating Budget as presented. All in favor. **Carried (37-17).**
3. Bylaw 702 – 2017 Mill Rate Bylaw – CAO presented Bylaw 702 which outlined the 2017 mill rate and taxation penalties for the approval of council.

It was then moved by Councilor Gartside that Bylaw 702 be given first reading. All in favor. **Carried (38-17).**

Deputy Mayor McKay proceeded to move that Bylaw 702 be given second reading. All in favor. **Carried (39-17).**

It was moved by Mayor Knudtson that Bylaw 702 be introduced for third and final reading. All in favor. **Carried Unanimously. (40-17).**

Councilor Gartside then moved that Bylaw 702 the 2017 Mill Rate Bylaw be given third and final reading. **Carried Unanimously. (41-17).**

4. Donalds Neighborhood Watch Signage – Deputy Mayor McKay presented some information regarding the Neighborhood Watch membership and signage options for the Village Council. Discussion ensued and it was moved by Councilor Gartside that the Village take out a membership to the Battle River Rural Crime Watch and purchase three 24"x24" signs to place on all entrances to the Village. All in favor **Carried. (42-17).**
5. Neptune Training – The CAO presented information regarding upcoming training from Accu-Flo available in Camrose May 10/17. After brief discussion, it was moved by Councilor Gartside that the Village register one employee to participate in this training. All in favor. **Carried (43-17).**

#### **E. INFORMATION/CORRESPONDENCE**

- Municipal Government Board Correspondence
- Stettler Waste Management Authority 2016 Financial Statements
- Boomtown Trail Information Meeting

Council reviewed the documents presented for information. Deputy Mayor McKay moved that this information be accepted as presented. **Carried (44-17).**

#### **F. COMMITTEE REPORTS**

1. Mayor Knutson, Deputy Mayor McKay and Councilor Gartside provided verbal reports of their committee and other meetings since the last meeting of Council.
2. The CAO also provided reports on activities since the last Council meeting.

**G. GALLERY TIME**

Discussion centered on the Village of Donaldda quad bylaw and the neighborhood watch.

Mayor Knutson thanked the gallery for sharing their concerns and for attending.

It was moved by Councilor Gartside that the meeting be extended by an additional ½ hour at 9:00pm. **Carried (45-17)**

It was moved by Deputy Mayor McKay that the council move into the in camera portion of the meeting at 9:00pm. **(Carried 46-17)**

Councillor Gartside moved to come out the in camera portion of the meeting at 9:30pm. **(Carried 47-17)**

Deputy Mayor McKay moved to extend the meeting by an additional 1/2hr at 9:30pm. **(Carried 48-17)**

It was moved by Deputy Mayor McKay to accept the resignation of current CAO Ms. Anna Volk effective April 30, 2017. All in favor. **Carried (49-17)**

Councilor Gartside moved to hire Mr. Jason Olson as the new CAO for the Village of Donaldda as per the management contract dated April 18, 2017. All in favor. **Carried (50-17)**

Deputy Mayor McKay moved to change the Village of Donaldda signing authority to the following combinations:

CAO Jason Olson and Mayor Dan Knudtson  
CAO Jason Olson and Deputy Mayor Paul McKay  
CAO Jason Olson and Councilor Bruce Gartside  
Assistant CAO Megan Wills and Mayor Dan Knudtson  
Assistant CAO Megan Wills and Deputy Mayor Paul McKay  
Assistant CAO Megan Wills and Councilor Bruce Gartside

All in favor. **Carried (51-17)**

It was moved by Councilor Gartside to change the date of the next council meeting from May 16, 2017 to May 23, 2017. All in favor. **Carried (52-17).**

H. **ADJOURN**

Being that agenda matters were concluded, a motion by Mayor Knudston to adjourn the meeting was **carried (53-17)** and the meeting adjourned at 10:01pm.

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MAYOR

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CHIEF ADMINISTRATIVE OFFICER