

**VILLAGE OF DONALDA
REGULAR COUNCIL MEETING
MINUTES**

Tuesday, January 19, 2016

The Regular Meeting of Donalda Village Council was held at 7:00 p.m., January 19, 2016, at the Donalda/Red Willow Regional Fire Hall with the following persons present:

Mayor: Dan Knudtson

Councilors: D.Paul McKay
Bruce Gartside

Staff: Chief Administrative Officer Anna Volk

CALL TO ORDER: Mayor Knudtson called the meeting to order at 7:00 p.m.

A. AGENDA:

Moved by Deputy Mayor McKay, that the agenda of the January 19, 2016, Village of Donalda Regular Council Meeting be approved as presented. **Carried (1-16)**

B. MINUTES

After two grammatical errors being corrected it was moved by Deputy Mayor McKay to approve the Regular Meeting Minutes of December 15, 2016 as corrected. **Carried (2-16).**

C. DELEGATIONS

None

D. BUSINESS

1. Moved by Councilor Gartside to accept for information the Financial Statements for December 15, 2015. All in favor. **(Carried 3-16).**
2. The final draft of the Village Complex Use Agreement was presented by the CAO for the council's approval. Discussion ensued regarding the Village's obligation to carry building insurance on the creamery. It was decided to table this agreement until next meeting until Council had a chance to review the details of the insurance.

The corresponding policy 2016 – Roles and Responsibilities for the Village Complex was also reviewed and it was moved by Councilor Gartside that Village of Donalda Policy #2016 was approved as presented. All in favor. **Carried (4-16).**

3. Lamp Park Agreement – CAO presented a first draft of an agreement between the Village of Donalda, the Donalda & District Museum Society and the Donalda and District Agricultural Society. Council discussed the agreement and made a few suggestions. Mayor Knudtson will take a copy of this agreement to the next Ag Society meeting for their input.
4. Office Policy #6 – CAO presented an amendment to Office Policy #6 Utility Hook-up, Billing and Disconnection Policy. Council discussed and it was moved by Councilor Gartside that this policy be approved. All in favor. **Carried (5-16).**
5. Office Policy #5 – CAO presented an amendment to Office Policy #5 Fees for Services. After much discussion it was decided and moved by Deputy Mayor McKay that this policy be approved as amended by Council. All in favor. **Carried (6-16).**
6. Community Hall Water Meter Installation Issues – CAO presented a letter from the Treasurer of the Donalda Ag Society asking for compensation for the heating element on the dishwasher and clean-up costs after the installation of the water meter. This issue was discussed and it was brought up that the letter was sent by an individual and not by the Ag Society Board as a whole. Council instructed the CAO to send a letter to the corporate secretary and president asking that this item be placed on the agenda for the upcoming meeting and that they would be willing to consider a request from the board as a whole.
7. Design Guidelines – CAO presented a request from the CAO of Big Valley who is championing and application for the Alberta Community Partnership funding to develop a set of design guidelines for small municipalities. Deputy Mayor McKay moved that the Village of Donalda participate in the application to the Alberta Community Partnership and also designate the Village of Big Valley to be the managing partner for this initiative. All in favor. **Carried (7-16).**

E. **INFORMATION/CORRESPONDENCE**

Two items were presented for the information of Council:

- Red Deer River Municipal User Group – this letter was discussed in detail by Council and before a decision could be made to become a member the Council requested more information. The CAO will contact the chair and report back at next meeting.
- Parkland Regional Library Strategic Plan

Councilor Gartside moved to accept the material presented as information. **Carried (8-16).**

F. COMMITTEE REPORTS

1. Mayor Knudtson, Deputy Mayor McKay and Councilor Gartside provided verbal reports of their committee and other meetings since the last meeting of Council.
2. The CAO also provided a report on activities since the last Council meeting.

G. GALLERY TIME

Discussion centered about trees that are infringing over property lines within the Village.

Moved by Councilor Gartside that the meeting be extended for an additional half hour at 9:00pm.
Carried (9-16).

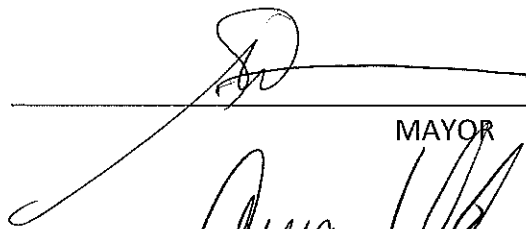
Moved by Deputy Mayor McKay that Council go into camera at 9:02pm.

Moved by Deputy Mayor McKay that Council come out of camera at 9:11pm.

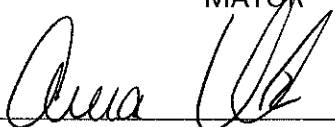
It was moved by Councilor Gartside that Council approve the request of Roll #66 to have an extension of April 30, 2016 to remove the requested items off their lot.

H. ADJOURN

Being that agenda matters were concluded, a motion by Mayor Knudtson to adjourn the meeting was **carried (10-16)** and the meeting adjourned at 9:13pm.



MAYOR



CHIEF ADMINISTRATIVE OFFICER

