

**VILLAGE OF DONALDA
REGULAR COUNCIL MEETING
MINUTES**

Tuesday, November 18, 2014

The Regular Meeting of Donalda Village Council was held at 7:00 p.m. November 18, 2014 at the Donalda/Red Willow Regional Fire Hall with the following persons present:

Mayor: Bruce Gartside

Councillors: Dan Knudtson
Shane Fox

Staff: Chief Administrative Officer Rosemary Wittevrongel,
Public Works Foreman Frank Sutton

RCMP: Sergeant Cameron Paul, Commanding Officer Bashaw RCMP Detachment

Public: Ron Gullickson, Ken Favrholdt, Frank Sutton, Benda Gartside, Tina Franklin,
Dean Franklin, Donald M. Peterson, Gary Sutton, John Matheson

CALL TO ORDER: Mayor Gartside called the meeting to order at 7:00 p.m.

A. **AGENDA:**

1. The following addition was made to the agenda:
G.4 – Offer to Purchase Plan 2147AT, Block 10, Lot 12

MOVED BY DEPUTY MAYOR Knudtson, that the Agenda of the November 18, 2014 Village of Donalda Regular Council Meeting be approved as amended.

2014.11.18
Nov. 18/14 Agenda

CARRIED UNANIMOUSLY

RCMP Sergeant Cameron Paul entered the meeting at 7:02 pm.

B. **DELEGATIONS:**

1. **RCMP**

RCMP Sergeant Cameron Paul updated Council on the RCMP policing activity in the Village of Donalda from January 1, 2014 to present. It was noted that total call volume numbered 53, some of which included minor theft, vandalism, petty trespass, criminal record checks, and some 911 false alarms. Overall, policing incidents are very small in number compared to other areas in the Bashaw Detachment.

BW


Council thanked Sergeant Paul for the informative update and he left the Council meeting at 7:20 p.m.

C. MINUTES

1. **MOVED BY COUNCILLOR Fox** to accept the October 21, 2014 Organizational Meeting Minutes as information.

2014.11.19

Oct. 21, 2014 Org. Min.

CARRIED UNANIMOUSLY

2. **MOVED BY DEPUTY MAYOR Knudtson** to approve the October 21, 2014 Regular Meeting Minutes as presented.

2014.11.20

October, 21, 2014 Reg. Min

CARRIED UNANIMOUSLY

D. BUSINESS

1. **MOVED BY COUNCILLOR Fox** to accept the Accounts Payable listed on the Cheque Register as Cheque #'s 20140389-20140432 in the amount of \$153,991.60 as information.

2014.11.21

Accounts payable

CARRIED UNANIMOUSLY

2. **MOVED BY DEPUTY MAYOR Knudtson** to accept the Budget vs Actual report to October 31, 2014 as presented.

2014.11.22

Oct. 31/14 Budget vs Actual

CARRIED UNANIMOUSLY

3. **MOVED BY DEPUTY MAYOR Knudtson** to accept the Balance Sheet to October 31, 2014 as presented.

2014.11.23

Oct. 21/14 Bal. Sheet

CARRIED UNANIMOUSLY

4. **MOVED BY COUNCILLOR Fox** to accept the Utility and Taxes October 31, 2014 Receivables as presented.

2014.11.24

Oct. 21/14 Receivables

CARRIED UNANIMOUSLY

5. **MOVED BY DEPUTY MAYOR Knudtson** to give By-law 679, a By-law to establish the position of Chief Administrative Officer, a first reading.

2014.11.25

CAO Position Bylaw 679, 1st Reading

CARRIED UNANIMOUSLY



MOVED BY COUNCILLOR Fox to give By-law 679, a By-law to establish the position of Chief Administrative Officer, a second reading.

2014.11.26

CAO Position Bylaw 679, 2nd Reading

CARRIED UNANIMOUSLY

MOVED BY DEPUTY MAYOR Knudtson to give to By-law 679, a By-law to establish the position of Chief Administrative Officer, unanimous consent for a third reading.

2014.11.27

CAO Position Bylaw 679, Unanimous Consent 3rd Reading

CARRIED UNANIMOUSLY

MOVED BY MAYOR Gartside to give to By-law 679, a By-law to establish the position of Chief Administrative Officer, a third reading.

2014.11.28

CAO Position Bylaw 679, 3rd Reading

CARRIED UNANIMOUSLY

6. **MOVED BY DEPUTY MAYOR Knudtson** that Rosemary Wittevrongel be appointed as Chief Administrative Officer for the Village of Donalda per By-law 679.

2014.11.29

Appoint CAO

CARRIED UNANIMOUSLY

7. **MOVED BY COUNCILLOR Fox** that the signing authority for the Village of Donalda be:

Mayor Bruce Gartside and CAO Rosemary Wittevrongel

Or

Deputy Mayor Dan Knudtson and CAO Rosemary Wittevrongel

Or

Councillor Shane Fox and CAO Rosemary Wittevrongel

2014.11.30

Signing Authority

CARRIED UNANIMOUSLY

8. **MOVED BY DEPUTY MAYOR Knudtson** that the Village of Donalda Council review the ATCO Electric franchise fees for 2016 in August of 2015.

2014.11.31

ATCO Electric Franchise Fee

CARRIED UNANIMOUSLY

9. **MOVED BY DEPUTY MAYOR Knudtson** that the Village of Donalda table the request to reimburse a local resident 50% of the cost to repair the residential electric hot water heater.

2014.11.32

Residents Request Repair Water Heater

CARRIED UNANIMOUSLY

10. **MOVED BY DEPUTY MAYOR Knudtson** that the Village of Donalda Council approves the Village of Donalda's participation in the annual aggregation round for energy supply for 2019.

2014.11.33

AMSC Energy Prog. 2019

CARRIED UNANIMOUSLY

11. **MOVED BY COUNCILLOR Fox** that the Village of Donalda Council approves the request of the property owner of 604 and 606 Railway Avenue to remove maple trees on adjacent town boulevard and that all tree stumps be removed.

2014.11.34

Resident Request Tree Removal

CARRIED UNANIMOUSLY

12. **MOVED BY DEPUTY MAYOR Knudtson** that the Village of Donalda Council accepts the resignation of Kathy Stewart from the Library board with regret; and

That the Village of Donald Council appoints Arlene Birch to the Village of Donalda Library Board for the remainder time frame of that term.

2014.11.35

Appointments Library Board

CARRIED UNANIMOUSLY

13. **MOVED BY COUNCILLOR Fox** to accept the correspondence from L. and B. Nelson regarding the water billing as information and that a letter be sent to the Nelsons outlining the policy set by Council.

2014.11.36

Resident Letter Water Billing

CARRIED UNANIMOUSLY

14. The Donalda Coulee Friendship Club's invitation to Council and Staff to the December 11, 2014 Christmas social potluck at the club was provided to Council. Doors open at 5:00 pm and dinner starts at 6:00 pm.

Christmas Social Invite

15. **MOVED BY COUNCILLOR Fox** to set an amount of \$300.00 for Farm Safety Centre Safety Smarts presentations to the schools in the 2015 budget.

2014.11.37

Farm Safety Contribution 2015 Budget

CARRIED UNANIMOUSLY

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E. INFORMATION/CORRESPONDENCE

1. Alberta Health Ebola Response Planning Update was presented.
2. Council Thank You letter to the Library Family Literacy Cow Bus program was circulated.

MOVED BY COUNCILLOR Fox to accept items F1-2 as presented.

2014.11.38
Information

CARRIED UNANIMOUSLY

F. COMMITTEE REPORTS

1. Deputy Mayor Knudtson noted that he attended the November 13, 2014 Stettler Housing Authority Meeting and the authority entered into an energy aggregation agreement for 5 years.
2. The CAO update was presented to Council.
3. The Public Works update was presented to Council.

MOVED by DEPUTY MAYOR KNUDTSON to accept Committee reports as presented.

2014.11.39
Committee Reports

CARRIED UNANIMOUSLY

Gallery Time

The Council has chosen to include the gallery time in the meeting since there are items still remaining.

The public and the foreman left the meeting chambers at 9:00 pm.

MOVED BY DEPUTY MAYOR Knudtson to extend the meeting 30 minutes.

2014.11.40
Extend Meeting

CARRIED UNANIMOUSLY

G. IN CAMERA

1. **MOVED BY COUNCILLOR FOX** to proceed in camera at 9:02 pm.

2014.11.41
In Camera

CARRIED UNANIMOUSLY

- i) ATCO Easement Agreement
- ii) CAO Employment Agreement
- iii) CAO Recruitment Strategy
- iv) Offer to Purchase Plan 2147AT, Block 10, Lot 12

2. **MOVED BY DEPUTY MAYOR Knudtson** to reconvene at 9:30 pm.

2014.11.42
Reconvene

CARRIED UNANIMOUSLY

Handwritten signature and initials, possibly 'EW' and a stylized mark.

3. **MOVED BY COUNCILLOR Fox** to extend the meeting 30 minutes.

2014.11.43
Extend Meeting

CARRIED UNANIMOUSLY

4. **MOVED BY COUNCILLOR Fox** to table the ratification of the ATCO right-of-way agreement request until discussions are completed with an ATCO representative.

2014.11.44
ATCO ROW

CARRIED UNANIMOUSLY

5. **MOVED BY DEPUTY MAYOR Knudtson** to approve the CAO Employment Agreement, item G 2, as presented.

2014.11.45
CAO Employment Agreement

CARRIED UNANIMOUSLY

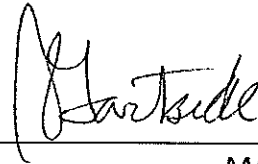
6. **MOVED BY COUNCILLOR Fox** to counter the offer for Plan 2147AT, Block 10, Lot 12 for the full listed sale price of \$9,000.00 plus GST.

2014.11.46
2147AT/10/12 Counter Offer

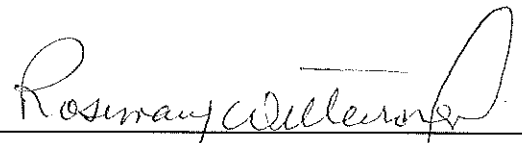
CARRIED UNANIMOUSLY

H. **ADJOURN**

Being that agenda matters concluded the meeting adjourned at 9:59 pm.



MAYOR



CHIEF ADMINISTRATIVE OFFICER