

MINUTES OF THE ORGANIZATIONAL MEETING OF COUNCIL OF THE VILLAGE OF DONALDA, IN THE PROVINCE OF ALBERTA, held Tuesday, October 20, 2015, at the Donalda/Red Willow Regional Fire Hall, 1002 Alberta Avenue commencing at 7:00pm.

IN ATTENDANCE

Councillor Bruce Gartside

Councillor Dan Knudtson

Councillor Paul McKay

Chief Administrative Officer Anna Volk

CALL TO ORDER

The meeting was called to order by CAO Anna Volk at 7:00pm.

AGENDA

CAO Anna Volk asked for any additions or amendments to the agenda and there being none Councillor Gartside moved that the agenda was accepted as circulated. **Carried Unanimously. (2015.OM.01)**

APPOINTMENT OF MAYOR

MOVED by Councillor McKay that Councillor Knudtson be acclaimed as Mayor for the Village of Donalda.

2015. OM.02

CARRIED

DEPUTY MAYOR

MOVED by Councillor McKay that Councillor Gartside hold the position of Deputy Mayor. Councillor Gartside declined this nomination.

MOVED by Councillor Gartside that Councillor McKay hold the position of Deputy Mayor.

2015. OM.03

CARRIED

APPOINTMENT TO COMMITTEES AND BOARDS

1. CAEP Representation
Mayor Knudtson, DM McKay
2. Canadian Badlands Ltd.
Mayor Knudtson, Darlene Tantrum
3. Community Consultative Group
DM McKay
4. County of Stettler Housing Authority
Mayor Knudtson
5. County of Stettler Regional Recreation Board
Councillor Gartside
6. Donalda Agricultural Society
Mayor Knudtson
7. Destination Stettler
Mayor Knudtson
8. Donalda and District Museum Society
DM McKay
9. Donalda Infrastructure Committee
Village of Donalda Council
10. Donalda Risk Management Committee
Village of Donalda Council
11. Donalda Weed Inspector
Frank Sutton – Village Foreman
12. East Central Alberta Heritage Society
Councillor Gartside
13. FCSS Board
TBA
14. Parkland Regional and Donalda Municipal Library Boards
Councillor Gartside
15. Regional Fire Commission
Councillor Gartside
16. Shirley McClellan Regional Water Services Commission
DM McKay
17. Stettler Regional Waste Management Authority
DM McKay
18. Subdivision and Development Appeal Board
Councillor Gartside

19. Village of Donaldda Disaster Service Director

Councillor Gartside

CAO will advertise for volunteers for the FCSS board and the Subdivision and Appeal Board for Donaldda.

MOVED by Deputy Mayor McKay that the Village Committees and Boards assume their respective appointments.

2015. OM.04

MOVED by Councillor Gartside that the Donaldda Assessment Review Board and the Donaldda Volunteer Fire Chief be removed from the Village Committee and Board appointments.

2015. OM.05

REGULAR COUNCIL MEETING DATES, TIME AND PLACE

MOVED by Councillor Gartside that the regular meetings of council be held on the third Tuesday of each month at 7:00pm in the Donaldda/Red Willow Regional Fire Hall. Meetings are set with a 2 hour time frame. If in a session extra time is required, members of council can unanimously vote to agree to an extension of time. Allowance to be made for thirty (30) minutes of gallery time, after which the council meeting is adjourned.

2015. OM.06

SIGNING AUTHORITY

MOVED by Mayor Knudtson that the following people have signing authority for the Village. There must be a combination of one council member and either the CAO or assistant CAO. The combinations are as follows:

CAO Anna Volk and Mayor Knudtson

CAO Anna Volk and Deputy Mayor McKay

CAO Anna Volk and Councillor Gartside

Assistant CAO Janet Bergstrom and Mayor Knudtson

Assistant CAO Janet Bergstrom and Deputy Mayor McKay

Assistant CAO Janet Bergstrom and Councillor Gartside

2015. OM.07

REMUNERATION


MOVED by Councillor Gartside that:

1. Councillors and CAO receive meeting pay of \$60.00 for each half day meeting and \$120.00 for each full day meeting. Half day meeting is defined as a meeting of 4 hours or less, excluding travel time.
2. Mayors and councillors to receive supervision pay of \$1200.00 per year and such supervision pay shall be paid out quarterly in March, June, September and December of each year.
3. Mileage for necessary travel expenses related to meetings will be paid out at \$0.52 per kilometer on a quarterly basis as in item (2) above.

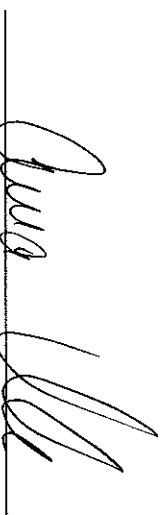
2015. OM.08

ADJOURNMENT

Being that the agenda matter had been concluded Mayor Knudtson moved to adjourn the meeting at 7:28pm.



Mayor



CAO