

**VILLAGE OF DONALDA**  
**Regular Council Meeting, March 21, 2023**  
**Council Chambers**  
**5001 Main Street, Donalda**  
**Regular Meeting Agenda**

**Call to Order- Mayor Doug Booker**

**1. AGENDA**

1. Additions and Amendments

**2. PREVIOUS MINUTES**

1. Regular Meeting of Council February 28, 2023
2. Special Meeting of the Council March 2, 2023

**3. DELEGATIONS**

- 1.

**4. BUSINESS ARISING FROM PREVIOUS MEETINGS**

- 1.

**5. VILLAGE BUSINESS**

1. Revenue and Expenditure Reports up to February 28, 2023
2. Balance Sheet February 2023
3. Trial Balances Utility & Tax up to March 14, 2023
4. Cheque Register – up to February 28, 2023
5. 2023 Capital Budget and Five (5) Year Capital Plan

**6. INFORMATIONAL ITEMS & CORRESPONDENCE**

1. Honourable Rebecca Schultz – LGFF transition from MSI
2. Honourable Rebecca Schultz – Budget 2023 Announcements

**7. COMMITTEE AND STAFF REPORTS**

1. Mayor
2. Deputy Mayor
3. Councilor
4. CAO

*In the spirit of Truth and Reconciliation, the Village of Donalda acknowledges that we gather, live, and work on Treaty 6 lands, the customary and traditional lands of the Indigenous Peoples of this territory.*

8. GALLERY

9. CLOSED MEETING OF COUNCIL

1. FOIPPA Section 16(1)(c)(i) Disclosure harmful to business interests of a third party
2. FOIPPA Section 25(1)(c)(iii) Disclosure harmful to economic and other interests of a public body

10. NEXT MEETING

April 18, 2023

11. ADJOURNMENT

*In the spirit of Truth and Reconciliation, the Village of Donalda acknowledges that we gather, live, and work on Treaty 6 lands, the customary and traditional lands of the Indigenous Peoples of this territory.*

**VILLAGE OF DONALDA**  
**Regular Council Meeting**  
**Minutes**  
**Tuesday, February 28, 2023**

The Regular Meeting of Donalda Village Council was held at 10:00 a.m. Tuesday, February 28, 2023, at the Village Complex in Council Chambers.

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Mayor: Doug Booker  
Deputy Mayor: Richard Nelson  
Councillor: Derek Williams via Zoom

Staff: CAO Vallet

Members of the Public: Dan Knutdson  
Heather Briscoe  
Sharyn Kenner  
Brian King – Brian King Professional Corporation (Exited at 10:20)

**Call to Order-** Mayor Doug Booker called the meeting to order at 10:02 a.m.

1. **AGENDA**

D. Williams motioned to accept the agenda as presented.

**Carried Unanimously (13-23)**

2. **PREVIOUS MINUTES**

1. Regular Meeting of Council January 17, 2023

As presented, D. Williams motioned to accept the Regular Meeting of Council Minutes from January 17, 2023.

**Carried Unanimously (14-23)**

3. **Delegations**

4. **Business Arising from the Previous Meeting**

5. **VILLAGE BUSINESS**

1. 2022 Village of Donalda Audited Financial Statement

2. Closed Session of Council  
FOIPPA Section 24(1)(a) – Advice from Officials

MOVED BY R. Nelson to enter a Closed Session of the Council at 10:15 a.m.

**Carried Unanimously (15-23)**

MOVED BY R. Nelson to exit the Closed Session of the Council at 10:19 a.m.

**Carried Unanimously (16-23)**

MOVED BY R. Nelson accept the 2022 Audited Financial Statement as prepared by Brian King Professional Corporation.

**Carried Unanimously (17-23)**

3. Revenue and Expenditure Reports up to January 31, 2023
4. Balance Sheet up to January 31, 2023
5. Trial Balances Utility & Tax up to February 21, 2023
6. Cheque Register – up to January 31, 2023
7. Bank Reconciliation MUSH, MSI, & GTF January 2023

MOVED BY R. Nelson to accept the financial reports as presented.

**Carried Unanimously (18-23)**

8. Bylaw 757-23 – Utility

R. Nelson motioned to present Bylaw 757-23 Utility for the first reading.

**Carried Unanimously (19-23)**

D. Williams motioned to present Bylaw 757-23 Utility for the second reading.

**Carried Unanimously (20-23)**

For the third and final reading, R. Nelson motioned to introduce Bylaw 757-23 Utility.

**Carried Unanimously (21-23)**

D. Williams motioned to present Bylaw 757-23 Utility for the third and final reading.

**Carried Unanimously (22-23)**

9. Bylaw 758-23 – Borrowing

R. Nelson motioned to present Bylaw 758-23 Municipal Borrowing Bylaw for the first reading.

**Carried Unanimously (23-23)**

D. Williams motioned to present 758-23 Municipal Borrowing Bylaw for the second reading.

**Carried Unanimously (24-23)**

For the third and final reading, R. Nelson motioned to introduce 758-23 Municipal Borrowing Bylaw.

**Carried Unanimously (25-23)**

R. Nelson motioned to present 758-23 Municipal Borrowing Bylaw for the third and final reading.

**Carried Unanimously (26-23)**

#### 10. Land Use Bylaw Amendment Application Fee

MOVED by D. Williams to set the fee for a Land Use Bylaw Amendment Application at \$1,500.

**Carried Unanimously (27-23)**

#### 11. Bylaw 759-23 Fees for Services

R. Nelson motioned to present Bylaw 759-23 Fees for Services Bylaw for the first reading.

**Carried Unanimously (28-23)**

D. Williams motioned to present 759-23 Fees for Services Bylaw for the second reading.

**Carried Unanimously (29-23)**

For the third and final reading, R. Nelson motioned to introduce 759-23 Fees for Services Bylaw.

**Carried Unanimously (30-23)**

D. Williams motioned to present 759-23 Fees for Services Bylaw for the third and final reading.

**Carried Unanimously (31-23)**

#### 12. Office Policy #5 – Fees for Services

MOVED BY R. Nelson to adopt Office Policy #5 – Fees for Services as presented with the addition of Business Licenses \$30.00.

**Carried Unanimously (32-23)**

13. Office Policy #15 – Complaints from the Public

MOVED BY R. Nelson to adopt Office Policy #15 – Complaints from the Public as presented.

**Carried Unanimously (33-23)**

14. Account 342007 – Consumption Forgiveness Request

MOVED BY R. Nelson to decline Account 342007 request to forgive excessive consumption due to a leak citing the continuation of a leak in the February utility billing.

**Carried Unanimously (34-23)**

15. Implementation of Bylaw 732, Section 7

MOVED BY R. Nelson to implement Bylaw 732, Section 7, Public Presentation to the Council under Delegations on the monthly Council Agenda when appropriate.

**Carried Unanimously (35-23)**

16. 2023 Tax Recovery Public Auction Date

MOVED BY R. Nelson to hold the tax recovery public auction on June 26, 2023, with the time and location to be determined.

**Carried Unanimously (36-23)**

## **6. INFORMATIONAL/CORRESPONDENCE ITEMS**

1. County of Stettler – Village of Donalda FCSS Funding Request
2. Town of Fox Creek – Ambulance Service
3. Town of Bon Accord – Ambulance Crisis
4. Town of Smoky Lake – Letter of Support – Relocation of Camrose Casino
5. Town of Tofield - Letter of Support – Relocation of Camrose Casino

R. Nelson motioned to accept the correspondence items for information only.

**Carried Unanimously (37-23)**

## **7. COMMITTEE AND STAFF REPORTS**

1. Mayor
2. Deputy Mayor
3. Councilor
4. CAO

MOVED BY D. Williams to accept the Committee and Staff Reports as presented for information only.

**Carried Unanimously (38-23)**

**8. GALLERY**

**9. CLOSED SESSION OF COUNCIL**

1. FOIPPA Section 16(1)(c)(i) Disclosure harmful to business interests of a third party
2. FOIPPA Section 25(1)(c)(iii) Disclosure harmful to economic and other interests of a public body
3. FOIPPA 18(1)(c) Proposed or pending acquisition or disposition of property by or for a public body.

MOVED BY R. Nelson to enter a Closed Session of the Council at 12:18 p.m.

**Carried Unanimously (39-23)**

MOVED BY D. Booker to exit a Closed Session of the Council at 12:57 p.m.

**Carried Unanimously (40-23)**

MOVED BY D. Williams to comply with Parkland Community Planning Service's request to extend the Village's membership beyond March 31, 2023.

**Carried Unanimously (41-23)**

MOVED BY R. Nelson to instruct the Administration to pay the 2022 Stettler Regional Emergency Management invoice received.

**Carried Unanimously (42-23)**

MOVED BY R. Nelson to commit the Village of Donalda to Brian King Professional Corporation's quote for service for 2023 through 2026.

**Carried Unanimously (43-23)**

MOVED BY R. Nelson to set the asking price for SW 5-42-18-w4 – two (2) acres parcel at \$85,000.

**Carried Unanimously (44-23)**

MOVED BY R. Nelson to set the asking price for Plan 5965AE, Lot 7, Block 4 at \$6,200 and Plan 5965AE, Lot 5, Block 4 at \$6,200.

**Carried Unanimously (45-23)**

9. NEXT MEETING

March 21, 2023

10. ADJOURNMENT

D. Booker motioned to adjourn the Regular Meeting of Council at 1:03 p.m.

**Carried Unanimously (46-23)**

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Mayor

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Chief Administrative Officer

**VILLAGE OF DONALDA**  
**Special Meeting of the Council**  
**Minutes**  
**Thursday, March 2, 2023**

The Special Meeting of Donalda Village Council was held at 3:00 p.m. Thursday, March 2, 2023, at the Village Complex in Council Chambers.

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Mayor:	Doug Booker
Deputy Mayor:	Richard Nelson
Councillor:	Derek Williams - Absent
Staff:	CAO Vallet
Members of the Public:	Shaleah Fox

**Call to Order-** Mayor Doug Booker called the meeting to order at 3:00 p.m.

1. **AGENDA**

MOVED BY R. Nelson to accept the agenda as presented.

**Carried Unanimously (47-23)**

2. **VILLAGE BUSINESS**

1. Furnace Replacement – Village Complex

MOVED BY R. Nelson to contract Action Plumbing to purchase and install two new furnace and air conditioner units at an expense of \$19,005 plus the cost of electrical to be funded through MSI capital funds under Municipal Affairs Project CAP-10023 – Village Office Rehabilitation.

**Carried Unanimously (48-23)**

3. **ADJOURNMENT**

MOVED BY Mayor Booker to adjourn the meeting at 3:05 p.m.

**Carried Unanimously (49-23)**



# VILLAGE OF DONALDA

## Revenue & Expenditure Report

For the Period Ending February 28, 2023

General Ledger	Description	2023 YTD Actual	2023 Budget	2023 Budget Remaining %	2022 Actual	2022 Budget
<b>GENERAL REVENUE</b>						
1-00-100	Residential Taxes	0.00	0.00	0.00	(200,543.88)	(200,543.88)
1-00-110	Non-Residential Taxes	0.00	0.00	0.00	(32,831.91)	(32,831.91)
1-00-120	Linear Taxes	0.00	0.00	0.00	(14,179.15)	(14,179.15)
1-00-130	Franchise - ATCO	(6,190.11)	0.00	0.00	(28,176.73)	(23,170.29)
1-00-140	Franchise - Apex Utilities Inc.	(5,735.92)	0.00	0.00	(21,670.47)	(24,351.46)
1-00-160	Minimum Tax Revenue	0.00	0.00	0.00	0.00	(31,259.63)
1-00-200	Penalties & Costs on Taxes	(9,291.54)	(10,232.34)	9.19	(15,479.10)	(18,500.00)
1-00-855	Grants - Other	(1,000.00)	0.00	0.00	(440.00)	0.00
1-26-520	Chicken License	(20.00)	0.00	0.00	(55.00)	0.00
* TOTAL GENERAL REVENUE		<b>(22,237.57)</b>	<b>(10,232.34)</b>	<b>(117.33)</b>	<b>(313,376.24)</b>	<b>(344,836.32)</b>
<b>TOTAL GRANTS &amp; OTHER REVENUE</b>						
1-00-111	Canada Summer Jobs	0.00	0.00	0.00	0.00	(8,960.00)
1-00-740	Municipal Sponsorship Program	0.00	0.00	0.00	(626.00)	0.00
1-00-751	Conditional Municipal - FCSS	(1,906.25)	(2,069.00)	7.86	(7,787.00)	(7,625.00)
1-00-845	Provincial Grant - MSI Operating	0.00	0.00	0.00	(36,356.00)	(36,356.00)
1-00-856	Donations/Sponsorships	(350.00)	0.00	0.00	(4,688.70)	0.00
* TOTAL TOTAL GRANTS & OTHER REV		<b>(2,256.25)</b>	<b>(2,069.00)</b>	<b>(9.05)</b>	<b>(49,457.70)</b>	<b>(52,941.00)</b>
<b>ADMINISTRATION REVENUE</b>						
1-12-411	Photocopy, Fax, Sales, etc.	0.00	0.00	0.00	(12.00)	(50.00)
1-12-416	Insurance Rebates	0.00	0.00	0.00	(5,403.99)	0.00
1-12-417	Tax Cert. \Dev. Permits, etc.	(175.00)	0.00	0.00	(1,294.50)	(600.00)
1-12-418	Maintenance service revenue	(75.00)	0.00	0.00	(1,150.00)	(700.00)
1-12-419	Newsletter Ads	(60.00)	0.00	0.00	(320.00)	(1,000.00)
1-12-550	Investment Income - Bank Int.	0.00	0.00	0.00	0.00	(6,300.00)
1-12-561	Rental Revenue	(740.00)	0.00	0.00	(4,969.27)	(5,840.00)
1-12-590	Miscellaneous Admin. Revenue	(964.00)	0.00	0.00	(1,580.32)	0.00
1-00-210	Penalties Accounts Receivable	(21.39)	0.51	4,294.11	(251.50)	(150.00)
1-00-000	TOTAL GENERAL REVENUES	0.00	0.00	0.00	(500.00)	0.00
* TOTAL ADMINISTRATION REVENUE		<b>(2,035.39)</b>	<b>0.51</b>	<b>399,196.08</b>	<b>(15,481.58)</b>	<b>(14,640.00)</b>
<b>EMERGENCY MANAGEMENT REVENUE</b>						



# VILLAGE OF DONALDA

## Revenue & Expenditure Report For the Period Ending February 28, 2023

General Ledger	Description	2023 YTD Actual	2023 Budget	2023 Budget Remaining %	2022 Actual	2022 Budget
1-23-410	Fire Charges	(4,078.05)	6.20	65,875.00	(25,151.69)	(25,000.00)
1-24-410	Emergency Management Service Revenue	(916.01)	1.24	73,971.77	(5,039.22)	(5,000.00)
*	<b>TOTAL EMERGENCY MANAGEMENT REV</b>	<b>(4,994.06)</b>	<b>7.44</b>	<b>67,224.46</b>	<b>(30,190.91)</b>	<b>(30,000.00)</b>
<b>BYLAW REVENUE</b>						
1-21-530	Fines-Bylaw	0.00	0.00	0.00	0.00	(200.00)
1-26-521	Dog License	(200.00)	(20.00)	(900.00)	(495.00)	(290.00)
1-26-522	Cat License	(170.00)	(20.00)	(750.00)	(170.00)	(120.00)
1-26-523	Business License	(210.00)	0.00	0.00	21.02	(120.00)
*	<b>TOTAL BYLAW REVENUE</b>	<b>(580.00)</b>	<b>(40.00)</b>	<b>(1,350.00)</b>	<b>(643.98)</b>	<b>(730.00)</b>
<b>ROADS &amp; STREETS REVENUE</b>						
*	<b>TOTAL ROADS &amp; STREETS REVENUE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>WATER REVENUE</b>						
1-41-400	Water Sales	(15,491.11)	13.70	113,173.79	(92,238.23)	(95,800.00)
1-41-401	Penalties - Water	(144.00)	0.00	0.00	(714.42)	(840.00)
1-41-414	Water On\Off Fee	(100.00)	0.00	0.00	(100.00)	(550.00)
1-41-416	Water Service Repairs	0.00	(37.00)	100.00	(37.00)	(350.00)
*	<b>TOTAL WATER REVENUE</b>	<b>(15,735.11)</b>	<b>(23.30)</b>	<b>(67,432.66)</b>	<b>(93,089.65)</b>	<b>(97,540.00)</b>
<b>SEWER REVENUE</b>						
1-42-400	Sewer Services	(3,023.27)	6.00	50,487.83	(18,220.13)	(19,030.00)
*	<b>TOTAL SEWER REVENUE</b>	<b>(3,023.27)</b>	<b>6.00</b>	<b>50,487.83</b>	<b>(18,220.13)</b>	<b>(19,030.00)</b>
<b>WASTE REVENUE</b>						
1-43-400	Garbage Fees	(7,067.71)	12.60	56,192.93	(42,185.13)	(41,837.98)
*	<b>TOTAL WASTE REVENUE</b>	<b>(7,067.71)</b>	<b>12.60</b>	<b>56,192.94</b>	<b>(42,185.13)</b>	<b>(41,837.98)</b>
<b>CEMETERY REVENUE</b>						
1-56-463	Perpetual Care Fee	(400.00)	0.00	0.00	(1,945.72)	(200.00)
1-56-464	Sale of Cemetery Plots	0.00	0.00	0.00	(580.00)	(600.00)
1-56-465	Plot Excavation Revenue	0.00	0.00	0.00	0.00	(600.00)



# VILLAGE OF DONALDA

## Revenue & Expenditure Report

For the Period Ending February 28, 2023

General Ledger	Description	2023 YTD Actual	2023 Budget	2023 Budget Remaining %	2022 Actual	2022 Budget
1-56-466	Snow Removal Revenue	(800.00)	0.00	0.00	0.00	0.00
1-56-467	Interment Fee	(400.00)	0.00	0.00	(1,810.00)	0.00
1-56-468	Monument Deposit Fee	(300.00)	0.00	0.00	(900.00)	0.00
*	<b>TOTAL CEMETERY REVENUE</b>	<b>(1,900.00)</b>	<b>0.00</b>	<b>0.00</b>	<b>(5,235.72)</b>	<b>(1,400.00)</b>
<b>SALE OF LAND</b>						
1-66-590	Sale of Land	0.00	0.00	0.00	(57,654.50)	0.00
*	<b>TOTAL SALE OF LAND</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>(57,654.50)</b>	<b>0.00</b>
<b>RECREATION REVENUE</b>						
1-72-850	Government Grants - Recreation	0.00	0.00	0.00	0.00	(626.00)
*	<b>TOTAL RECREATION REVENUE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>(626.00)</b>
<b>CULTURE REVENUE</b>						
1-74-770	Museum Agreement	0.00	0.00	0.00	(6,500.00)	(6,500.00)
1-74-771	Library Agreement	0.00	0.00	0.00	(1,445.00)	(1,500.00)
1-74-835	FEDERAL GRANT OPERATING	0.00	0.00	0.00	(1,160.00)	(1,100.00)
*	<b>TOTAL CULTURE REVENUE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>(9,105.00)</b>	<b>(9,100.00)</b>
**	<b>TOTAL REVENUE</b>	<b>(59,829.36)</b>	<b>(12,338.09)</b>	<b>(384.92)</b>	<b>(634,640.54)</b>	<b>(612,681.30)</b>



# VILLAGE OF DONALDA

## Revenue & Expenditure Report For the Period Ending February 28, 2023

General Ledger	Description	2023 YTD Actual	2023 Budget	2023 Budget Remaining %	2022 Actual	2022 Budget
<b>COUNCIL EXPENSE</b>						
2-11-150	Council Meeting Pay	0.00	0.00	0.00	6,090.00	9,000.00
2-11-151	Council Supervision Pay	0.00	0.00	0.00	4,110.00	3,600.00
2-11-211	Travel & Subsistence	0.00	0.00	0.00	1,939.69	2,000.00
2-11-212	Legislative - Discretionary	115.00	0.00	0.00	537.75	120.00
*	<b>TOTAL COUNCIL EXPENSE</b>	<b>115.00</b>	<b>0.00</b>	<b>0.00</b>	<b>12,677.44</b>	<b>14,720.00</b>
<b>ADMINISTRATION EXPENSE</b>						
2-12-110	Salaries & Wages	13,030.00	0.00	0.00	38,030.38	29,500.00
2-12-111	Wages - Community Programming	0.00	0.00	0.00	10,633.66	17,920.00
2-12-130	Payroll Benefits	999.94	0.00	0.00	3,925.87	3,090.28
2-12-131	Vacation Pay	258.08	0.00	0.00	1,373.82	1,518.40
2-12-152	Election & Census Fees	0.00	0.00	0.00	0.00	175.00
2-12-211	Travel & Subsistence	616.03	68.64	(797.47)	2,844.40	2,000.00
2-12-212	Course Fee Registration	525.00	0.00	0.00	1,550.80	1,500.00
2-12-216	Postage	0.00	714.29	100.00	4,046.62	2,800.00
2-12-217	Telephone	252.12	125.85	(100.33)	1,483.74	1,600.00
2-12-220	Advertising & Memberships	1,872.27	0.00	0.00	4,638.48	4,520.00
2-12-224	Land Title Fees	70.60	0.00	0.00	711.00	150.00
2-12-226	Tax Recovery Fees	0.00	(330.00)	100.00	(270.00)	200.00
2-12-229	Municipal Planning Fees	(717.82)	0.00	0.00	0.00	0.00
2-12-230	Assessors Fees	0.00	0.00	0.00	5,614.42	5,400.00
2-12-231	Auditors Fees	9,650.00	0.00	0.00	0.00	8,250.00
2-12-232	Legal Fees	0.00	0.00	0.00	5,531.46	3,000.00
2-12-240	Bad Debts	0.00	0.00	0.00	281.87	4,000.00
2-12-250	Repairs & Maint. Contract	0.00	0.00	0.00	117.38	1,284.60
2-12-251	Repairs & Maintenance	0.00	368.09	100.00	677.19	3,000.00
2-12-252	Cleaning - Supplies & Labor	300.00	0.00	0.00	2,525.96	2,500.00
2-12-255	Other Contracted Services	10,594.93	947.66	(1,018.00)	18,077.44	17,000.00
2-12-256	Contracted Services - CAO	6,678.00	107.45	(6,114.98)	80,452.64	75,600.00
2-12-270	Computer Expenses	71.96	0.00	0.00	(1,971.52)	1,000.00
2-12-271	Website Fees	64.88	64.88	0.00	1,224.85	900.00
2-12-274	Insurance & Bond	10,285.68	0.00	0.00	8,754.78	8,754.78
2-12-275	Workman's Compensation	0.00	0.00	0.00	2,819.63	2,587.20
2-12-276	Disaster Services	5,989.59	0.00	0.00	0.00	0.00
2-12-505	Photocopier Costs	588.26	80.49	(593.57)	3,887.08	3,258.00
2-12-510	General Office Supplies	269.83	82.88	(225.56)	2,876.15	3,700.00
2-12-540	Utilities - Heating	447.92	0.00	0.00	1,223.00	1,200.00



# VILLAGE OF DONALDA

## Revenue & Expenditure Report

For the Period Ending February 28, 2023

General Ledger	Description	2023 YTD Actual	2023 Budget	2023 Budget Remaining %	2022 Actual	2022 Budget
2-12-541	Utilities - Power	44.09	0.00	0.00	659.00	1,500.00
2-12-590	Miscellaneous	0.00	0.00	0.00	227.01	250.00
2-12-810	Bank Charges & Fees	277.03	0.00	0.00	2,261.00	2,593.94
2-12-920	AMORTIZATION	0.00	0.00	0.00	0.00	8,635.83
<b>*</b>	<b>TOTAL ADMINISTRATION EXPENSE</b>	<b>62,138.39</b>	<b>2,230.23</b>	<b>(2,686.19)</b>	<b>204,208.11</b>	<b>219,388.03</b>
<b>EMERGENCY MANAGEMENT EXPENSES</b>						
2-23-410	Fire Service Agreement	0.00	25,000.00	100.00	50,000.00	25,000.00
2-23-700	FIRE SERVICE AGREEMENT	0.00	5,000.00	100.00	(20,000.00)	0.00
2-24-410	Emergency Management Agreement	0.00	0.00	0.00	(5,000.00)	5,000.00
<b>*</b>	<b>TOTAL EMERGENCY MANAGEMENT EXP</b>	<b>0.00</b>	<b>30,000.00</b>	<b>100.00</b>	<b>25,000.00</b>	<b>30,000.00</b>
<b>BYLAW ENFORCEMENT EXP</b>						
2-26-751	Bylaw Enforcement	880.00	405.00	(117.28)	4,980.00	4,080.00
2-26-752	Rural Policing Expense	0.00	0.00	0.00	5,952.00	7,335.00
<b>*</b>	<b>TOTAL BYLAW ENFORCEMENT EXP</b>	<b>880.00</b>	<b>405.00</b>	<b>(117.28)</b>	<b>10,932.00</b>	<b>11,415.00</b>
<b>STREETS &amp; ROADS EXPENSE</b>						
2-32-110	Salaries - Roads & Streets	3,054.00	0.00	0.00	17,903.75	13,163.48
2-32-111	Salaries - Shop Work Hours	2,030.00	0.00	0.00	6,896.80	9,262.48
2-32-112	Wages - Casual Employee	0.00	0.00	0.00	562.50	0.00
2-32-130	Payroll Deductions	361.62	0.00	0.00	1,754.84	1,678.19
2-32-131	Holiday Pay	224.33	0.00	0.00	1,385.90	1,328.56
2-32-210	Travel	0.00	34.32	100.00	299.87	100.00
2-32-217	Maintenance Cell Phone	93.00	45.95	(102.39)	498.04	579.00
2-32-230	Engineering Fees	0.00	0.00	0.00	3,190.00	5,000.00
2-32-250	Road & Street Repairs	0.00	0.00	0.00	4,323.43	400.00
2-32-251	Equipment Repairs & Maint.	2,230.48	0.00	0.00	1,602.41	2,500.00
2-32-270	Contracted Services	93.00	88.20	(5.44)	7,398.99	5,500.00
2-32-271	Insurance Share	1,512.60	0.00	0.00	1,287.46	1,287.46
2-32-510	Small Equipment & Supplies	589.36	1,470.20	59.91	6,574.60	6,845.00
2-32-515	Equipment Rental	0.00	0.00	0.00	1,255.83	500.00
2-32-521	Gas & Diesel Fuel	0.00	0.00	0.00	6,788.64	3,000.00
2-32-530	Const. & Maint. Supplies	0.00	0.00	0.00	515.62	0.00
2-32-532	Gravel, Cold Mix & Sand	840.00	0.00	0.00	2,673.85	1,500.00
2-32-541	Street Lights	3,770.74	0.00	0.00	20,815.54	19,500.00
2-32-542	Shop Power	177.70	0.00	0.00	1,595.79	2,000.00

**VILLAGE OF DONALDA**  
Revenue & Expenditure Report  
For the Period Ending February 28, 2023



General Ledger	Description	2023 YTD Actual	2023 Budget	2023 Budget Remaining %	2022 Actual	2022 Budget
2-32-543	Shop Natural Gas	963.77	0.00	0.00	2,533.36	2,500.00
2-32-590	Miscellaneous	0.00	0.00	0.00	292.86	0.00
2-32-920	AMORTIZATION	0.00	0.00	0.00	0.00	27,385.75
*	<b>TOTAL STREETS &amp; ROADS EXPENSE</b>	<b>15,940.60</b>	<b>1,638.67</b>	<b>(872.78)</b>	<b>90,150.08</b>	<b>104,029.92</b>
<b>WATER EXPENSE</b>						
2-41-110	Salaries - Water Related	270.00	0.00	0.00	3,231.31	2,065.66
2-41-130	Payroll Benefits	17.41	0.00	0.00	203.68	141.01
2-41-215	Freight	0.00	0.00	0.00	26.25	0.00
2-41-251	Maintenance Supplies	0.00	0.00	0.00	0.00	500.00
2-41-270	Contracted Services	2,940.00	0.00	0.00	18,473.87	18,000.00
2-41-272	Computer/Software Expense	0.00	0.00	0.00	2,275.00	2,275.00
2-41-600	SMRWSC - Debiture Payments	0.00	0.00	0.00	6,209.90	7,500.00
2-41-920	AMORTIZATION	0.00	0.00	0.00	0.00	25,022.20
2-41-930	WRITE OFF UNCOLLECTABLE	0.00	0.00	0.00	0.07	0.00
2-41-601	SMRWSC - Water Consumption	9,416.92	3,362.85	(180.02)	45,934.44	41,457.79
*	<b>TOTAL WATER EXPENSE</b>	<b>12,644.33</b>	<b>3,362.85</b>	<b>(276.00)</b>	<b>76,354.52</b>	<b>96,961.66</b>
<b>SEWER EXPENSE</b>						
2-42-110	Salaries - Sewer Related	0.00	0.00	0.00	807.70	201.53
2-42-130	Payroll Deductions	0.00	0.00	0.00	59.93	15.00
2-42-250	Purchased Repairs & Maint.	0.00	0.00	0.00	0.00	1,000.00
2-42-275	Contracted Services - Sewer	0.00	0.00	0.00	2,585.51	800.00
2-42-590	Miscellaneous	0.00	39.00	100.00	39.00	0.00
2-42-920	AMORTIZATION	0.00	0.00	0.00	0.00	14,408.55
*	<b>TOTAL SEWER EXPENSE</b>	<b>0.00</b>	<b>39.00</b>	<b>100.00</b>	<b>3,492.14</b>	<b>16,425.08</b>
<b>WASTE REMOVAL EXPENSES</b>						
2-43-110	Salaries - Garbage Related	0.00	0.00	0.00	23.45	167.94
2-43-130	Payroll Benefits	0.00	0.00	0.00	1.56	15.00
2-43-270	Contracted Garbage Pickup	3,154.32	3,184.00	0.93	21,027.29	18,800.00
*	<b>TOTAL WASTE REMOVAL EXPENSES</b>	<b>3,154.32</b>	<b>3,184.00</b>	<b>0.93</b>	<b>21,052.30</b>	<b>18,982.94</b>
<b>CEMETERY EXPENSE</b>						
2-56-110	Salaries - Cemetery	254.00	0.00	0.00	187.45	383.86
2-56-130	Payroll Benefits	13.18	0.00	0.00	13.73	25.00

# VILLAGE OF DONALDA

## Revenue & Expenditure Report For the Period Ending February 28, 2023



General Ledger	Description	2023 YTD Actual	2023 Budget	2023 Budget Remaining %	2022 Actual	2022 Budget
2-56-510	General Services & Supplies	3,290.00	0.00	0.00	594.72	1,100.00
<b>*</b>	<b>TOTAL CEMETERY EXPENSE</b>	<b>3,557.18</b>	<b>0.00</b>	<b>0.00</b>	<b>795.90</b>	<b>1,508.86</b>
	<b>FCSS EXPENSE</b>					
2-62-111	FCSS - Postage	55.97	0.00	0.00	670.77	775.00
2-62-755	FCSS Programs	382.62	0.00	0.00	12,791.51	14,560.00
2-62-756	Community Programming	0.00	0.00	0.00	5,222.76	0.00
2-62-760	FCSS Membership Expenses	0.00	0.00	0.00	114.00	114.00
<b>*</b>	<b>TOTAL FCSS EXPENSE</b>	<b>438.59</b>	<b>0.00</b>	<b>0.00</b>	<b>18,799.04</b>	<b>15,449.00</b>
	<b>PLANNING EXPENSE</b>					
2-66-762	Planning Services expenses	1,660.00	0.00	0.00	7,890.75	24,015.00
2-66-911	Purchase of Land	0.00	0.00	0.00	4,152.53	4,000.00
<b>*</b>	<b>TOTAL PLANNING EXPENSE</b>	<b>1,660.00</b>	<b>0.00</b>	<b>0.00</b>	<b>12,043.28</b>	<b>28,015.00</b>
	<b>RENTAL BUILDING EXPENSE</b>					
2-69-110	Salaries - Rental Space Maintenance	218.60	0.00	0.00	1,586.90	2,930.60
<b>*</b>	<b>TOTAL RENTAL BUILDING EXPENSE</b>	<b>218.60</b>	<b>0.00</b>	<b>0.00</b>	<b>1,586.90</b>	<b>2,930.60</b>
	<b>RECREATION EXPENSE</b>					
2-72-110	Salaries - Green Space Maintenance	0.00	0.00	0.00	12,657.63	7,535.70
2-72-130	Payroll Benefits	0.00	0.00	0.00	512.81	558.46
2-72-250	Parks - Contract Services	0.00	0.00	0.00	1,636.10	2,058.00
<b>*</b>	<b>TOTAL RECREATION EXPENSE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>14,806.54</b>	<b>10,152.16</b>
	<b>CULTURE EXPENSE</b>					
2-74-110	Salaries - Culture Related	0.00	0.00	0.00	301.24	100.76
2-74-130	Payroll Benefits	0.00	0.00	0.00	20.58	10.00
2-74-232	VILLAGE BEAUTIFICATION	0.00	0.00	0.00	550.75	1,200.00
2-74-251	Repairs & Maintenance	0.00	0.00	0.00	15.00	1,000.00
2-74-252	Miscellaneous	0.00	0.00	0.00	230.00	0.00
2-74-271	Insurance	3,327.72	0.00	0.00	2,560.31	2,832.43
2-74-540	Utilities - Gas	909.41	0.00	0.00	2,483.00	1,900.00
2-74-541	Utilities - Power	645.06	0.00	0.00	3,520.16	5,200.00
2-74-770	Grants - Museum	0.00	0.00	0.00	5,400.00	5,400.00

**VILLAGE OF DONALDA**  
Revenue & Expenditure Report  
For the Period Ending February 28, 2023



General Ledger	Description	2023 YTD Actual	2023 Budget	2023 Budget Remaining %	2022 Actual	2022 Budget
2-74-771	Grants - Library	0.00	0.00	0.00	5,000.00	5,000.00
2-74-775	Parkland Reg. Library Req.	505.31	459.56	(9.95)	1,838.25	1,832.25
2-74-850	Canada Day Celebration	0.00	0.00	0.00	1,160.00	1,100.00
2-74-920	AMORTIZATION	0.00	0.00	0.00	0.00	806.53
*	<b>TOTAL CULTURE EXPENSE</b>	<b>5,387.50</b>	<b>459.56</b>	<b>(1,072.32)</b>	<b>23,079.29</b>	<b>26,381.97</b>
<b>REQUISITIONS</b>						
2-80-741	Provincial Education - ASFF	0.00	0.00	0.00	38,090.83	36,720.24
2-80-751	Recreation Requisition County of Stettler	0.00	0.00	0.00	3,955.00	3,955.00
2-80-761	C.of Stettler Housing Auth	0.00	0.00	0.00	6,454.00	6,454.00
2-80-771	Stettler Waste Management Auth	3,723.00	3,558.75	(4.61)	7,446.00	14,892.00
*	<b>TOTAL REQUISITIONS</b>	<b>3,723.00</b>	<b>3,558.75</b>	<b>(4.62)</b>	<b>55,945.83</b>	<b>62,021.24</b>
**	<b>TOTAL EXPENSES</b>	<b>109,857.51</b>	<b>44,878.06</b>	<b>(144.79)</b>	<b>570,923.37</b>	<b>658,381.46</b>
***P	<b>SURPLUS/DEFICIT</b>	<b>50,028.15</b>	<b>32,539.97</b>	<b>(53.74)</b>	<b>(63,717.17)</b>	<b>45,700.16</b>

\*\*\* End of Report \*\*\*



# VILLAGE OF DONALDA

## Balance Sheet Report

2023-Mar-14

4:38:19PM

### Operating Only

General Ledger	Description	2023		2022
		March	YTD Balance	Closing Balance
<b>Assets</b>				
<b>Asset Operating</b>				
3-00-213	Allowance for uncollectible taxes	0.00	2,158.40	2,158.40
3-00-214	Pre Paid Property Taxes	0.00	3,841.28	3,841.28
3-00-249	GST REBATE/RETURN FILED	(19,416.32)	(19,416.32)	0.00
3-12-124	ATB - Reserve Account	0.00	0.00	0.00
3-12-720	Buildings - Accumulated Amortization	0.00	(215,691.79)	(215,691.79)
3-12-730	Machinery - Accumulated Amortization	0.00	(129,890.42)	(129,890.42)
3-12-735	Equipment Under Capital Lease - Acc Amor	0.00	0.00	0.00
3-12-750	Vehicles - Accumulated Amortization	0.00	(37,868.00)	(37,868.00)
3-12-760	Equipment Under Capital Lease	0.00	0.00	0.00
3-32-620	Curbing & Sidewalks	0.00	0.00	0.00
3-32-710	Roads - Accumulated Amortization	0.00	(1,341,515.06)	(1,341,515.06)
3-32-720	Curbing & Sidewalks	0.00	0.00	0.00
3-41-610	Water System	0.00	1,294,520.37	1,294,520.37
3-41-710	Water System - Accumulated Amortization	0.00	(307,393.26)	(307,393.26)
3-42-610	Wastewater System	0.00	881,656.71	881,656.71
3-42-710	Wastewater - Accumulated Amortization	0.00	(303,754.16)	(303,754.16)
3-74-720	Cultural & Historical Accumulated Amort	0.00	0.00	0.00
	<b>Total</b>	<b>(19,416.32)</b>	<b>(173,352.25)</b>	<b>(153,935.93)</b>
<b>Accounts Receivable</b>				
1-75-850	Canadian Heritage -Canada Day	0.00	0.00	0.00
3-00-210	TOTAL TAXES RECEIVABLE	0.00	0.00	0.00
3-00-211	Taxes Receivable	(1,161.74)	995.44	70,776.71
3-00-212	Taxes Receivable-Arrears	0.00	47,741.44	(20,374.11)
3-00-247	GST Receivable	440.35	25,259.61	21,584.14
3-00-250	Rounding Account	0.00	0.06	0.06
3-00-260	Clearing Account	0.00	1,842.63	1,842.63
3-00-270	Trade Accounts Receivable	776.84	2,801.34	1,115.25
3-00-271	Receivable From Other Government	0.00	254,379.00	254,379.00
3-00-272	Accounts Receivable - Year End	0.00	15,115.90	15,115.90
3-41-271	Utilities Receivable	(2,341.81)	12,172.11	14,616.48
3-41-272	WSG Receivable	0.00	0.00	0.00
	<b>Total Accounts Receivable</b>	<b>(2,286.36)</b>	<b>360,307.53</b>	<b>359,056.06</b>
<b>Bank</b>				
3-00-320	ATB - Term/GIC Investments	0.00	0.00	0.00
3-12-110	Petty Cash	0.00	65.00	65.00
3-12-111	Cash on Hand	0.00	230.00	230.00
3-12-121	ATB MUSH Operating (Chequing) - 8524	10,302.84	115,637.87	169,001.51
3-12-122	ATB MSI Capital - 3779	(11,610.34)	438,003.98	435,592.95
3-12-123	ATB GTF - 7179	0.00	5,065.54	17,260.61
	<b>Total Bank</b>	<b>(1,307.50)</b>	<b>559,002.39</b>	<b>622,150.07</b>
<b>Fixed Assets</b>				
3-12-620	Buildings	0.00	418,652.75	418,652.75
3-12-630	Machinery	0.00	148,694.42	148,694.42
3-12-650	Vehicles - Cost	0.00	50,268.00	50,268.00
3-32-610	Roads	0.00	1,569,896.69	1,569,896.69
3-66-570	Land Held for Resale	0.00	8,550.00	8,550.00
3-74-630	Cultural & Historical	0.00	0.00	0.00
	<b>Total Fixed Assets</b>	<b>0.00</b>	<b>2,196,061.86</b>	<b>2,196,061.86</b>
<b>Other Assets</b>				
3-12-280	Accrued Interest	0.00	(19,674.75)	(17,147.40)
3-12-412	Other Assets-Prepaid Expenses	0.00	0.00	0.00



# VILLAGE OF DONALDA

## Balance Sheet Report

2023-Mar-14  
4:38:19PM

### Operating Only

General Ledger	Description	2023		2022
		March	YTD Balance	Closing Balance
3-12-510	Tax Recovery TB	0.00	18,768.35	18,768.35
3-12-511	Tax Recovery MUSH 2	0.00	0.00	0.00
	<b>Total Other Assets</b>	<b>0.00</b>	<b>(906.40)</b>	<b>1,620.95</b>
	<b>Other Current Liability</b>			
3-41-273	ALLOWANCE FOR DOUBTFUL ACCOUNTS	0.00	0.00	0.00
	<b>Total Other Current Liability</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
	<b>Total Asset Operating</b>	<b>(23,010.18)</b>	<b>2,941,113.13</b>	<b>3,024,953.01</b>
	<b>Total Assets</b>	<b>(23,010.18)</b>	<b>2,941,113.13</b>	<b>3,024,953.01</b>
	<b>Current Year Surplus/Deficit</b>	<b>(23,010.18)</b>	<b>2,941,113.13</b>	<b>0.00</b>
	<b>Total Liabilities</b>	<b>(23,010.18)</b>	<b>2,941,113.13</b>	<b>0.00</b>

\*\*\* End of Report \*\*\*



**VILLAGE OF DONALDA**  
**Utilities Trial Balance (All Balances)**  
 Trial Balance As Of 2023-03-14

Account # Name	Account Active	Amount Outstanding	Current	Overdue1	Overdue2	Overdue3	Overdue4
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Sub Ledger		General Ledger	
Current	6,458.49	3-41-271	12,172.11
Overdue 1	3,482.41		
Overdue 2	1,481.85		
Overdue 3	710.02		
Overdue 4	39.34		
Outstanding	12,172.11	<b>Totals</b>	12,172.11
		<b>Total GL</b>	12,172.11
		<b>Total SL</b>	12,172.11
		<b>Proof</b>	0.00

\*\*\* End of Report \*\*\*



# VILLAGE OF DONALDA

Tax Trial Balance (Full Listing)

Trial Balance As Of 2023-03-14

Roll #	Title Holder	Tax Levy	Accum. Penalty	Out. Penalty	Outstanding	Current	1 Year	2 Years	3 Years	Over 3
		Tax Levy	245,378.88	Local Improvement Levy			0.00			
		Additional Tax Levy	0.00	Accumulated Penalty			9,291.54			
				Outstanding Penalty			9,291.54			
		<b>Sub Ledger</b>		<b>General Ledger</b>						
		Current	995.44							
		1 Year	35,077.81			3-00-211	995.44			
		2 Years	8,090.12			3-00-212	47,741.44			
		3 Years	4,573.51			Totals	48,736.88			
		Over 3	0.00							
		Outstanding	48,736.88							
		Total GL					48,736.88			
		Total SL					48,736.88			
		Proof					0.00			

\*\*\* End of Report \*\*\*



# VILLAGE OF DONALDA

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## Cheque Listing For Council

2023-Mar-14  
4:39:35PM

Cheque					Invoice	Cheque
Cheque #	Date	Vendor Name	Invoice #	Invoice Description	Amount	Amount
20230045	2023-02-07	1734962 alberta Ltd	224	PAYMENT CEMETERY SURVEY	2,840.00	2,840.00
20230046	2023-02-07	BAGSHAW ELECTRIC LTD	IC041936	PAYMENT DE-OX ANTI OXIDENT	61.68	61.68
20230047	2023-02-07	Environmental 360 Solutions (Alberta) ltd.	RD0000235871	PAYMENT JAN 2023 RESIDENTIAL WASTE	1,656.02	1,656.02
20230048	2023-02-07	Next Gen Automation	471291 471299	PAYMENT PRINTER STAPLE CARTIDGES PRINTER/PHOTOCOPIER CONTF	147.38 115.52	262.90
20230049	2023-02-07	Nutec Electro Tel	177782 177889	PAYMENT JAN 2023 OFFICE SECURITY JAN 2023 SHOP SECURITY	80.80 52.45	133.25
20230050	2023-02-07	Rogers	2587183885	PAYMENT PW CELL PHONE	48.25	48.25
20230051	2023-02-07	STETTLER HOME HARDWARE	132104	PAYMENT TAPE MEASURE	41.99	41.99
20230052	2023-02-07	TELUS COMMUNICATIONS INC.	Jan 2023	PAYMENT JAN LANDLINE	132.44	132.44
20230053	2023-02-07	VITAL EFFECT	10582	PAYMENT EMAIL/WEB HOSTING	68.13	68.13
20230054	2023-02-07	CHAPPELL BENOIT, HOLLY R				
20230055	2023-02-13	Vallet, Kristie A				
20230056	2023-02-14	ATB FINANCIAL MASTERCARD	Feb 14, 2023	PAYMENT MASTERCARD ONLINE PAYMEN'	2,326.23	2,326.23
20230057	2023-02-14	BACHMAN, BOBBI	Feb 13	PAYMENT MILEAGE - ROCHAN SANDS MEE	52.42	52.42
20230058	2023-02-14	BASHAW HOME HARDWARE	36122	PAYMENT FLAGS, PAINT AND PAINT SUPPL	400.50	400.50
20230059	2023-02-14	CHAPPELL BENOIT, HOLLY	Feb 14	PAYMENT MILEAGE - BANK/SUPPLY RUNS	163.80	163.80
20230060	2023-02-14	COUNTY OF STETTLER NO.6	COS006710	PAYMENT DEC 2022 UTILITY MONITORING,	1,568.91	1,568.91
20230061	2023-02-14	Rural Bylaw	230102	PAYMENT JAN BYLAW PATROL	290.00	290.00
20230062	2023-02-14	UPTOWN OFFICE SUPPLY	5683	PAYMENT PAPER TOWEL, TOILET PAPER, I	165.70	165.70
20230064	2023-02-14	WELLS, JENNIFER	REPL-20230063 REPL-20230063	Replacement Cheque Replacement Cheque	36.40	36.40
20230065	2023-02-28	RAMSTAD, CHAD				
20230066	2023-02-28	Vallet, Kristie A				
20230067	2023-02-28	NORMAN, BYRON R				
20230068	2023-02-28	CHAPPELL BENOIT, HOLLY R				
20230069	2023-02-28	BORCHUK, RON				
20230070	2023-02-28	Bachman, Bobbi L				
20230071	2023-02-28	AMSC INSURANCE SERVICES LTD.	39989	PAYMENT 2023 INSURANCE	15,126.00	15,126.00
20230072	2023-02-28	AUMA	23-1047008	PAYMENT UTILITY	3,470.60	3,470.60



# VILLAGE OF DONALDA

## Cheque Listing For Council

2023-Mar-14  
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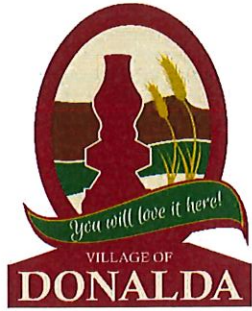
Cheque		Vendor Name	Invoice #	Invoice Description	Invoice	Cheque
Cheque #	Date				Amount	Amount
20230073	2023-02-28	BRIAN KING PROFESSIONAL CORPORATION	4382	PAYMENT AUDITOR FEES, BANK REC ASSI	10,132.50	10,132.50
20230074	2023-02-28	CHAPPELL BENOIT, HOLLY	Feb 28	PAYMENT MILEAGE - BANK DEPOSIT, SUPP	120.12	120.12
20230075	2023-02-28	COUNTY OF STETTLER NO.6	COS006705 COS006760	PAYMENT 2022 DISASTER SERVICES JAN UTILITY MONITORING	5,989.59 1,518.09	7,507.68
20230076	2023-02-28	Forestburg Transit Mix	11784	PAYMENT REPAIRING HYDRANT 11	6,342.00	6,342.00
20230077	2023-02-28	JOHN DEERE FINANCIAL	180551	PAYMENT PUBLIC WORKS SUPPLIES	762.55	762.55
20230078	2023-02-28	JRF Construction	72531	PAYMENT MUESEUM FRONT RENNOVATIO	5,848.86	5,848.86
20230079	2023-02-28	MUNICIPAL PROPERTY CONSULTANTS (2009) L	906	PAYMENT CAMALOT CHARGES	373.67	373.67
20230080	2023-02-28	OLD MACDONALD KENNELS, ANIMAL SERVICES	10943	PAYMENT JANUARY ANIMAL SERVICES	78.75	78.75
20230081	2023-02-28	PARKLAND COMMUNITY PLANNING SERVICES	21920	PAYMENT GENERAL PLANNING	450.00	450.00
20230082	2023-02-28	RECEIVER GENERAL	20220836 20220837 20220838 20220839	PAYMENT FEB 7 PAYROLL REMITTANCE FEB 13 PAYROLL REMITTANCE FEB 28 PAYROLL REMITTANCE CORRECTING JAN REMITTANCE	413.15 986.26 2,314.88 58.76	3,773.05
20230083	2023-02-28	SHIRLEY McCLELLAN REGIONAL WATER SERVI	002570	PAYMENT JAN WATER CONSUMPTION	4,406.53	4,406.53
20230084	2023-02-28	WELLS, JENNIFER	02/22/23	PAYMENT FEB. JANITORIAL	150.00	150.00

**Total 79,513.54**

\*\*\* End of Report \*\*\*

Approved Yes/No, Motion # \_\_\_\_\_

GL Code: \_\_\_\_\_



<b>Request for Decision</b>	
<b>Meeting</b>	Regular Meeting of Council
<b>Meeting Date</b>	March 21, 2023
<b>Originated By</b>	CAO Kristie Vallet
<b>Decision Title</b>	2023 Capital Budget & Five (5) Year Capital Plan
<b>Agenda Number</b>	5.5 Village Business

### **Background/Proposal**

The Municipal Government Act, Revised Statutes of Alberta 2000, Chapter M-26, section 246 requires each Council to adopt a capital budget for each calendar year.

The Municipal Government Act, Revised Statutes of Alberta 2000, Chapter M-26, section 283.1(3) requires each municipality to prepare a written plan respecting its anticipated capital property additions over at least the next five (5) financial years.

### **Discussion/Options/Benefits/Disadvantages**

#### **Costs/Source of Funding**

- Municipal Sustainability Initiative
- Gas Tax Federal
- Reserves

#### **Applicable Legislation**

MGA – Capital Budget - 246

#### **Recommended Action**

Administration recommends accepting the proposed 2023 Capital Plan and the proposed Five Year Capital Plan.

MOVED by \_\_\_\_\_ to accept the proposed 2023 Capital Plan and the proposed Five Year Capital Plan as presented.

Approved Yes/No, Motion # \_\_\_\_\_  
GL Code: \_\_\_\_\_

**Implementation/Communication**

The Administration will proceed upon Council's request.

**Target Decision Date**

March 21, 2023





ALBERTA

MUNICIPAL AFFAIRS

*Office of the Minister  
MLA, Calgary-Shaw*

AR110967

Dear Chief Elected Officials:

The Government of Alberta understands the important role of local governments in fostering vibrant communities and supporting the provincial economy, and we are committed to ensuring municipalities and Metis Settlements meet their infrastructure and operating needs.

In keeping with this commitment, next year we will be introducing the Local Government Fiscal Framework (LGFF), an updated framework that ties funding to provincial revenue changes, which will ensure sustainable funding levels for the province and allow municipalities to plan more effectively for the future. The baseline funding amount for the LGFF will be \$722 million in 2024/25. Subject to approval by the Legislature, the legislation will be updated so that this amount will increase or decrease at 100 per cent of the percentage change in provincial revenues from three years prior, rather than 50 per cent as legislated. In light of this change, capital funding under the Municipal Sustainability Initiative (MSI) and LGFF will total approximately \$2 billion over the next three years, with MSI capital funding set at \$485 million in 2023/24, and LGFF providing \$722 million in 2024/25, and approximately \$813 million in 2025/26.

In addition, operating funding has been increased. As many municipalities are facing increased operating costs due to inflation, our government will double the MSI operating budget in 2023/24 from \$30 million to \$60 million in recognition of these challenges.

**The 2023 MSI allocations for all municipalities and Metis Settlements are available on the program website at [www.alberta.ca/municipal-sustainability-initiative.aspx](http://www.alberta.ca/municipal-sustainability-initiative.aspx).**

I am also pleased to advise you that Alberta's municipalities and Metis Settlements will receive \$266 million in federal funding under the Canada Community-Building Fund (CCBF), an increase of \$11 million from last year.

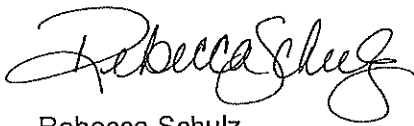
**The 2023 CCBF allocations are available on the program website at [www.alberta.ca/canada-community-building-fund.aspx](http://www.alberta.ca/canada-community-building-fund.aspx).**

.../2

Please note MSI and CCBF funding is subject to the Alberta Legislature's approval of Budget 2023, and individual allocations and 2023 funding are subject to Ministerial authorization under the respective program guidelines. CCBF funding is subject to confirmation by the Government of Canada. I expect to send letters confirming MSI and CCBF funding commitments to local governments in the spring.

I look forward to working together to support the infrastructure and operating needs of your communities, and to ensure a smooth transition from the MSI to the LGFF program in 2024.

Sincerely,



Rebecca Schulz  
Minister

cc: Chief Administrative Officers  
Linda Lewis, Interim Chief Administrative Officer, Metis Settlements General Council  
Cathy Heron, President, Alberta Municipalities  
Paul McLaughlin, President, Rural Municipalities of Alberta  
Dave Lamouche, President, Metis Settlements General Council  
Dan Rude, Chief Executive Officer, Alberta Municipalities  
Gerald Rhodes, Executive Director, Rural Municipalities of Alberta



ALBERTA

MUNICIPAL AFFAIRS

*Office of the Minister  
MLA, Calgary-Shaw*

RECEIVED

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AR111005

Dear Chief Elected Officials:

My colleague, the Honourable Travis Toews, President of Treasury Board and Minister of Finance, has tabled *Budget 2023* in the Alberta Legislature. I am writing to share information with you about how *Budget 2023* impacts municipalities.

Alberta's government is helping to secure Alberta's future by investing almost \$1 billion to build stronger communities across our province. The Municipal Affairs budget reflects an overall increase of \$45.2 million from the previous budget. These investments will continue to support municipalities in providing well-managed, collaborative, and accountable local government to Albertans.

We have heard frequently how important it is for Alberta municipalities to secure reliable, long-term funding for infrastructure and services in your communities. Through *Budget 2023*, capital support for municipalities is being maintained with \$485 million provided through the Municipal Sustainability Initiative (MSI). In addition, we are doubling MSI operating funding to \$60 million. The estimated 2023 MSI allocations are available on the program website at [www.alberta.ca/municipal-sustainability-initiative.aspx](http://www.alberta.ca/municipal-sustainability-initiative.aspx).

Next year, we will be introducing the Local Government Fiscal Framework (LGFF), an updated framework that ties funding to provincial revenue changes, which will ensure sustainable funding levels for the province and allow municipalities to plan more effectively for the future. The baseline funding amount for the LGFF will be \$722 million in 2024/25. Furthermore, we heard your feedback and, subject to approval by the Legislature, are updating the legislation so that this amount will increase or decrease at 100 per cent of the percentage change in provincial revenues from three years prior, rather than 50 per cent as legislated. Based on the most current financial data and subject to approval of the legislation, we anticipate funding for municipalities will increase by 12.6 per cent to approximately \$813 million for the 2025/26 fiscal year.

The federal Canada Community-Building Fund (CCBF), which provides infrastructure funding to municipalities throughout the province, will see an increase of \$11.1 million to Alberta. The estimated 2023 CCBF allocations are available on the program website at [www.alberta.ca/canada-community-building-fund.aspx](http://www.alberta.ca/canada-community-building-fund.aspx).

MSI and CCBF program funding is subject to the Legislative Assembly's approval of *Budget 2023*. Individual allocations and 2023 funding are subject to ministerial authorization under the respective program guidelines. Federal CCBF funding is also subject to confirmation by the Government of Canada. Municipalities can anticipate receiving letters confirming MSI and CCBF funding commitments in April.

.../2

I am pleased to inform you that an additional \$3 million in grant funding is being committed in support of local public library boards, which means an increase of at least five per cent for all library boards. This funding increase will help maintain the delivery of critical literacy and skill-building resources to Albertans. There will also be an increase of \$800,000 in funding to the Land and Property Rights Tribunal to expand capacity for timely surface rights decisions.

Additionally, *Budget 2023* will provide an increase of \$500,000 to provide fire services training grants. Public safety is always a priority, and while we respect that fire services is a municipal responsibility, our government recognizes that a strong provincial-municipal partnership remains key to keeping Albertans safe.


As we all look forward to the year ahead, I want to re-iterate that Alberta municipalities remain our partners in economic prosperity and in delivering the critical public services and infrastructure that Albertans need and deserve. Municipal Affairs remains committed to providing sustainable levels of capital funding, promoting economic development, and supporting local governments in the provision of programs and services.

Alberta's economy has momentum, and we are focused on even more job creation and diversification as we continue to be the economic engine of Canada. At the same time, we recognize Albertans are dealing with the financial pressures of high inflation.

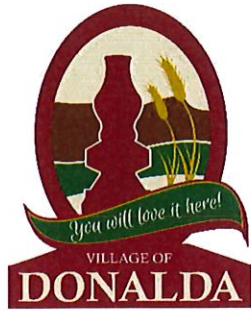
*Budget 2023* will help grow our economy while also strengthening health care, improving public safety, and providing relief to Albertans through the inflation crisis. Alberta's government will do its part by remaining steadfastly committed to responsible management, paying down the debt, and saving for tomorrow.

With these priorities in mind, we will move forward together in fulfilling Alberta's promise and securing a bright and prosperous future for Alberta families.

Sincerely,

A handwritten signature in black ink, appearing to read 'Rebecca Schulz', with a stylized, cursive script.

Rebecca Schulz  
Minister



## Chief Administrative Officer's Report

### Submitted for March 21, 2023, Regular Meeting of Council

#### ▪ CAO Activities

##### • Day to Day

- Meetings with ratepayers, public works staff, and municipal planning services
- Numerous phone and email communications follow up
- Multiple contacts with Select Engineering Consultants Ltd.
- Preparation of Council Agenda and Package

#### ▪ Activity Report

- Bylaw is actively working to resolve multiple unsightly properties and dog complaints.
- Continued conversations with Parkland Community Planning Services concerning the Land Use Bylaw revision. The second review of the revised LUB is to occur in mid-2023.
- The Village has been awarded \$50,000 through the Family and Community Support Services Association of Alberta to promote food security within the municipality.
- The Village of Donalda has been awarded \$60,396 through the 2022 Enabling Accessibility Fund Small Project Component.
- Preparation of Capital and Operating Budgets for Council review
- Committee of the Whole Meeting March 7 and March 14, 2023
- Administration and Mayor Booker attended Clearview's Local Government Conversation evening on March 1, 2023.
- Administration and Mayor Booker attended the County of Stettler Volunteer Recognition Awards on March 2, 2023.
- The administration met with Clearview's Board Chair and Superintendent to discuss collaborative projects.
- The administration attended the Stettler Regional Emergency Management Agency's Advisory Meeting on March 17.
- Special Meeting of the Council March 2, 2023.
- Two (2) new heating/cooling systems and a new hot water tank were installed in the Village Complex on March 7, 2023.
- CAO averages approximately 35 hours per week to meet workload expectations during budgeting.

#### ▪ Upcoming Out-of-Office Days/Meetings

- March 26-April 3<sup>rd</sup>, Assistant CAO Holly Chappell Benoit will be the acting CAO in Mrs. Vallet's absence.