



Utility Service Request

For Connection or Disconnection of Utilities

Application Date:

Circle One:

CONNECTION REQUEST

DISCONNECTION REQUEST

Date of Service:

Civic Address for Location of Service:

Current Property Owner

Name:

Account No.:

Mailing Address:

Civic Address:

Town/City:

Province:

Postal Code:

Cell Phone:

Other Phone:

Email Address:

New Property Owner (if applicable)

Name:

Account No.:

Mailing Address:

Civic Address:

Town/City:

Province:

Postal Code:

Cell Phone:

Other Phone:

Email Address:

Email Utility Bill

YES

NO

****See back page. Application not valid unless back page is completed.***

STATEMENT:

1. All utility accounts shall be in the name of the property owner as registered on the land title; the utility statement shall be billed to the property owner and is the full responsibility of the property owner.
2. The applicant hereby agrees to pay all regular charges for water, sewer, and garbage services levied by the Village of Donalda. If any changes to the property take place, the Village must receive written notification delivered in person – such notification cannot be delivered by regular mail.
3. The property owner may request a temporary shut-off of water services for the purpose of construction; current Bylaws, Policies, and Fees shall apply.
4. As per Village of Donalda Bylaw, any overdue account left in arrears for a period of more than 90 days will be subject to a discontinuation of utility service and the unpaid balance transferred to the property tax bill for collection.
5. In the event that a property is sold and the seller does not pay the Final Utility Bill, any outstanding balance becomes the obligation of the subsequent owner.
6. Billing to new owner will commence at the date of hook-up and be pro-rated for all partial months of service.

Current Property Owner – Signature

New Property Owner – Signature