

VILLAGE OF DONALDA
Regular Council Meeting, May 16, 2023
Council Chambers
5001 Main Street, Donalda
Regular Meeting Agenda

Call to Order- Mayor Doug Booker

1. AGENDA

1. Additions and Amendments

2. PREVIOUS MINUTES

1. Regular Meeting of Council April 18, 2023

3. DELEGATIONS

- 1.

4. BUSINESS ARISING FROM PREVIOUS MEETINGS

- 1.

5. VILLAGE BUSINESS

1. 2023 Operating Budget up to April 30, 2023
2. Balance Sheet April 2023
3. Trial Balances Utility & Tax up to May 9, 2023
4. Cheque Register – up to April 30, 2023
5. Bank Reconciliation – April 2023- MUSH, MSI, CCBF
6. Village of Donalda Library – Flooring

6. INFORMATIONAL ITEMS & CORRESPONDENCE

1. Alberta Municipal Water/Wastewater Partnership Grant Funding
2. Alix & District Chamber of Commerce – Alix Parade Days August 19, 2023

7. COMMITTEE AND STAFF REPORTS

1. Mayor
2. Deputy Mayor
3. Councilor
4. CAO

8. GALLERY

In the spirit of Truth and Reconciliation, the Village of Donalda acknowledges that we gather, live, and work on Treaty 6 lands, the customary and traditional lands of the Indigenous Peoples of this territory.

9. **CLOSED MEETING OF COUNCIL**

1. FOIPPA Section 25(1)(c)(iii) Disclosure harmful to economic and other interests of a public body
2. FOIPPA Section 16(1)(c)(i) Disclosure harmful to business interests of a third party

10. **NEXT MEETING**

June 20, 2023

11. **ADJOURNMENT**

In the spirit of Truth and Reconciliation, the Village of Donalda acknowledges that we gather, live, and work on Treaty 6 lands, the customary and traditional lands of the Indigenous Peoples of this territory.

VILLAGE OF DONALDA
Regular Council Meeting
Minutes
Tuesday, April 18, 2023

The Regular Meeting of Donalda Village Council was held at 10:05 a.m. Tuesday, March 21, 2023, at the Village Complex in Council Chambers.

Mayor: Doug Booker
Deputy Mayor: Richard Nelson
Councillor: Derek Williams

Staff: CAO Vallet

Members of the Public: Dan Knutdson
Heather Briscoe
Heather Taylor
Shaleah Fox

Call to Order- Mayor Doug Booker called the meeting to order at 10:05 a.m.

1. **AGENDA**

1. R. Nelson motioned to accept the agenda as received.

Carried Unanimously (63-23)

2. **PREVIOUS MINUTES**

1. Regular Meeting of Council March 21, 2023

As presented, D. Williams motioned to accept the Regular Meeting of Council Minutes from March 21, 2023.

Carried Unanimously (64-23)

3. **Delegations**

1. Ms. Heather Briscoe – Dust Control

R. Nelson motioned to accept Ms. Briscoe's presentation on dust control for information.

Carried Unanimously (65-23)

4. **Business Arising from the Previous Meeting**

5. **VILLAGE BUSINESS**

1. Revenue and Expenditure Reports up to March 31, 2023
2. Balance Sheet March 2023
3. Trial Balances Utility & Tax up to April 11, 2023
4. Cheque Register – up to March 31, 2023
5. Bank Reconciliation – March 2023 – MUSH, MSI, CCBF

MOVED by R. Nelson to accept the financial reports as presented.

Carried Unanimously (66-23)

6. 2023 Operating Budget

MOVED by R. Nelson to adopt the 2023 Operating Budget as presented.

Carried Unanimously (67-23)

7. Bylaw 760 23, 2023 Tax Bylaw

D. Williams motioned to present Bylaw 760-23, 2023 Property Tax for the first reading.

Carried Unanimously (68-23)

R. Nelson motioned to present Bylaw 760-23, 2023 Property Tax for the second reading.

Carried Unanimously (69-23)

For the third and final reading, D. Booker motioned to introduce Bylaw 760-23, 2023 Property Tax.

Carried Unanimously (70-23)

R. Nelson motioned to present Bylaw 760-23, 2023 Property Tax for the third and final reading.

Carried Unanimously (71-23)

8. Village of Donalda 2023 Three (3) Year Financial Plan – Operating

MOVED by D. Williams to accept the Village of Donalda's Three (3) Year Financial Plan as presented.

Carried Unanimously (72-23)

9. 2023 Tax Recovery Auction – Terms and Conditions

MOVED by R. Nelson to accept the 2023 Tax Recovery Auction Terms and Conditions as presented.

Carried Unanimously (73-23)

MOVED by D. Booker to set June 26, 2023, Tax Recovery Auction start time at 9:00 a.m.

Carried Unanimously (74-23)

10. 2023 Tax Recovery Properties Market Value

MOVED by R. Nelson to set the property's market value described as Plan: 867CF, Block: 15, Lot 17 at \$8,000.

Carried Unanimously (75-23)

MOVED by D. Williams to set the property's market value described as SE 6 42 18 W4 at \$65,000 after consultation with Ramstad Realty.

Carried Unanimously (76-23)

11. 2023 Capital Budget & Five (5) Year Capital Plan – Revised

MOVED by D. Williams to accept the revised 2023 Capital Budget and Five (5) Year Capital Plan as presented to respond to the failure of the Village of Donald's Standpipe.

Carried Unanimously (77-23)

6. INFORMATIONAL/CORRESPONDENCE ITEMS

1. Atco – Annual Report to Communities
2. Town of Barhead – Exemption of Newspaper Media from ERP Program Revisions
3. Honourable Rebecca Schultz – Joint Use and Planning Agreement Extension
4. Parkland Community Planning Services – New Director

5. Parkland Regional Library System 2022 Annual Report
6. Stettler Waste Management Authority 2022 Audited Financial Statement
7. Shirley McClellan Regional Water Services Commission 2022 Audited Financial Statement
8. Town of Tofield – Exemption of Newspaper from ERP Program Revisions

MOVED by R. Nelson to accept the correspondence items for information only.

Carried Unanimously (78-23)

7. COMMITTEE AND STAFF REPORTS

1. Mayor
2. Deputy Mayor
3. Councilor
4. CAO

MOVED BY D. Williams to accept the Committee and Staff Reports as presented for information only.

Carried Unanimously (79-23)

8. GALLERY

9. CLOSED SESSION OF COUNCIL

1. FOIPPA Section 16(1)(c)(i) Disclosure harmful to business interests of a third party
2. FOIPPA Section 25(1)(c)(iii) Disclosure harmful to economic and other interests of a public body
3. FOIPPA Section 27(1)(iii) Privileged Information

MOVED BY D. Booker to enter a Closed Session of the Council at 11:47 a.m.

Carried Unanimously (80-23)

MOVED BY R. Nelson to exit a Closed Session of the Council at 12:40 a.m.

Carried Unanimously (81-23)

MOVED BY D. Williams to award the contract to Kantrax Contractors Ltd. to complete various municipal concrete projects for a total expense of \$106,805.

Carried Unanimously (82-23)

MOVED BY D. Williams to award Martin Deerline Ltd. the contract to replace the tractor and implements for a total expense of \$95,442.

Carried Unanimously (83-23)

MOVED BY R. Nelson to accept the Stettler Regional Emergency Management Partnership Agreement as presented and supersede all other Stettler Regional Emergency Management Partnership Agreements before April 17, 2023.

Carried Unanimously (84-23)

MOVED BY R. Nelson to offer CAO Vallet an Employment Agreement for an indefinite term as presented.

Carried Unanimously (85-23)

MOVED BY Mayor D. Booker to enter into an agreement with Alberta Transportation and Economic Corridors for Alberta Water and Wastewater Partnership.

Carried Unanimously (86-23)

9. NEXT MEETING

May 16, 2023

10. ADJOURNMENT

D. Booker motioned to adjourn the Regular Meeting of Council at 12:48 p.m.
Carried Unanimously (87-23)

Chief Elected Official

Chief Administrative Officer



VILLAGE OF DONALDA

2023 Operating Budget
For the Period Ending April 30, 2023

General Ledger	Description	2023 YTD Actual	2023 Budget	2023 Budget Remaining %	2022 Actual	2022 Budget
GENERAL REVENUE						
1-00-100	Residential Taxes	(167,623.31)	(167,623.34)	0.00	(201,760.88)	(200,543.88)
1-00-101	ASFF - School Tax Requisition	(38,524.74)	(38,534.72)	0.02	0.00	0.00
1-00-102	Seniors Requisition	(6,444.52)	(6,445.00)	0.00	0.00	0.00
1-00-103	Designated Industrial Property Req.	(41.64)	(41.64)	0.00	0.00	0.00
1-00-110	Non-Residential Taxes	(29,255.71)	(29,255.72)	0.00	(32,985.91)	(32,831.91)
1-00-120	Linear Taxes	(13,105.10)	(13,105.10)	0.00	(14,179.15)	(14,179.15)
1-00-130	Franchise - ATCO	(8,763.58)	(31,414.56)	72.10	(29,557.28)	(23,170.29)
1-00-140	Franchise - Apex Utilities Inc.	(7,879.94)	(31,433.00)	74.93	(21,898.89)	(24,351.46)
1-00-200	Penalties & Costs on Taxes	(9,291.54)	(15,000.00)	38.05	(15,479.10)	(18,500.00)
1-00-210	Penalties/Accounts Receivable	(40.16)	(250.00)	83.93	(251.50)	(150.00)
1-32-510	Insurance Proceeds	0.00	0.00	0.00	(2,887.69)	0.00
* TOTAL GENERAL REVENUE		(280,970.24)	(333,103.08)	15.65	(319,000.40)	(313,726.69)
TOTAL GRANTS & OTHER REVENUE						
1-00-111	Canada Summer Jobs	0.00	0.00	0.00	0.00	(8,960.00)
1-00-751	Conditional Municipal - FCSS	(3,812.50)	(7,625.00)	50.00	(7,787.00)	(7,625.00)
1-00-845	Provincial Grant - MSI Operating	0.00	(72,712.00)	100.00	(36,356.00)	(36,356.00)
1-00-855	Grants - Other	(50,000.00)	(52,650.00)	5.03	(440.00)	0.00
1-00-856	Donations/Sponsorships	(2,850.00)	(5,000.00)	43.00	(4,688.70)	0.00
* TOTAL TOTAL GRANTS & OTHER REV		(56,662.50)	(137,987.00)	58.94	(49,271.70)	(52,941.00)
ADMINISTRATION REVENUE						
1-12-266	Tax Recovery Fees	0.00	0.00	0.00	0.00	0.00
1-12-411	Photocopy, Fax, Sales, etc.	0.00	0.00	0.00	(12.00)	(50.00)
1-12-417	Tax Cert. Dev. Permits, etc.	(200.00)	(1,000.00)	80.00	(1,294.50)	(600.00)
1-12-418	Maintenance service revenue	(75.00)	(1,200.00)	93.75	(1,150.00)	(700.00)
1-12-419	Newsletter Ads	(135.50)	(250.00)	45.80	(320.00)	(1,000.00)
1-12-550	Investment Income - Bank Int.	(4,553.40)	(8,000.00)	41.83	(17,499.39)	(6,300.00)
1-12-561	Rental Revenue	(8,685.00)	(5,000.00)	(73.70)	(4,969.27)	(5,840.00)
1-12-590	Miscellaneous Admin. Revenue	(1,355.00)	(2,050.00)	33.90	(1,580.32)	0.00
* TOTAL ADMINISTRATION REVENUE		(15,103.90)	(17,500.00)	13.69	(26,825.48)	(14,490.00)
EMERGENCY MANAGEMENT REVENUE						



VILLAGE OF DONALDA

2023 Operating Budget
For the Period Ending April 30, 2023

General Ledger	Description	2023 YTD Actual	2023 Budget	2023 Budget Remaining %	2022 Actual	2022 Budget
1-23-410	Fire Charges	(8,168.18)	(25,200.00)	67.58	(25,151.69)	(25,000.00)
1-24-410	Emergency Management Service Revenue	(1,934.03)	(6,150.00)	68.55	(5,039.22)	(5,000.00)
*	TOTAL EMERGENCY MANAGEMENT REV	(10,102.21)	(31,350.00)	67.78	(30,190.91)	(30,000.00)
BYLAW REVENUE						
1-21-530	Fines-Bylaw	0.00	0.00	0.00	0.00	(200.00)
1-26-520	Chicken License	(75.00)	(55.00)	(36.36)	(55.00)	0.00
1-26-521	Dog License	(780.00)	(460.00)	(69.56)	(495.00)	(290.00)
1-26-522	Cat License	(170.00)	(170.00)	0.00	(170.00)	(120.00)
1-26-523	Business License	(210.00)	(120.00)	(75.00)	21.02	(120.00)
*	TOTAL BYLAW REVENUE	(1,235.00)	(805.00)	(53.42)	(698.98)	(730.00)
ROADS & STREETS REVENUE						
1-32-830	Fed. Infrastructure Funds	0.00	0.00	0.00	(134,686.00)	0.00
*	TOTAL ROADS & STREETS REVENUE	0.00	0.00	0.00	(134,686.00)	0.00
WATER REVENUE						
1-41-400	Water Sales	(30,388.52)	(92,000.00)	66.96	(92,238.23)	(95,800.00)
1-41-401	Penalties - Water	(335.89)	(700.00)	52.01	(714.42)	(840.00)
1-41-414	Water On/Off Fee	(200.00)	(300.00)	33.33	(100.00)	(550.00)
1-41-416	Water Service Repairs	0.00	(100.00)	100.00	(37.00)	(350.00)
1-41-840	Conditional Grant - Provincial	0.00	0.00	0.00	(12,563.00)	0.00
*	TOTAL WATER REVENUE	(30,924.41)	(93,100.00)	66.78	(105,652.65)	(97,540.00)
SEWER REVENUE						
1-42-400	Sewer Services	(6,069.27)	(18,200.00)	66.65	(18,220.13)	(19,030.00)
*	TOTAL SEWER REVENUE	(6,069.27)	(18,200.00)	66.65	(18,220.13)	(19,030.00)
WASTE REVENUE						
1-43-400	Garbage Fees	(14,333.21)	(42,200.00)	66.03	(42,185.13)	(41,837.98)
*	TOTAL WASTE REVENUE	(14,333.21)	(42,200.00)	66.04	(42,185.13)	(41,837.98)
CEMETERY REVENUE						

VILLAGE OF DONALDA

2023 Operating Budget
For the Period Ending April 30, 2023



General Ledger	Description	2023 YTD Actual	2023 Budget	2023 Budget Remaining %	2022 Actual	2022 Budget
1-56-463	Perpetual Care Fee	(800.00)	(1,000.00)	20.00	(1,945.72)	(200.00)
1-56-464	Sale of Cemetery Plots	(150.00)	(500.00)	70.00	(580.00)	(600.00)
1-56-466	Snow Removal Revenue	(1,200.00)	0.00	0.00	0.00	0.00
1-56-467	Interment Fee	(400.00)	(1,200.00)	66.66	(1,810.00)	0.00
1-56-468	Monument Deposit Fee	0.00	(800.00)	100.00	(900.00)	0.00
*	TOTAL CEMETERY REVENUE	(2,550.00)	(3,500.00)	27.14	(5,235.72)	(800.00)
SALE OF LAND						
1-66-590	Sale of Land	0.00	0.00	0.00	(57,654.50)	0.00
*	TOTAL SALE OF LAND	0.00	0.00	0.00	(57,654.50)	0.00
PLANNING REVENUE						
1-66-910	Planning Reserve	0.00	(16,000.00)	100.00	0.00	0.00
*	TOTAL PLANNING REVENUE	0.00	(16,000.00)	100.00	0.00	0.00
RECREATION REVENUE						
1-72-850	Government Grants - Recreation	0.00	(626.00)	100.00	(626.00)	(626.00)
*	TOTAL RECREATION REVENUE	0.00	(626.00)	100.00	(626.00)	(626.00)
CULTURAL REVENUE						
1-74-770	Museum Agreement	0.00	(6,500.00)	100.00	(6,500.00)	(6,500.00)
1-74-771	Library Agreement	0.00	(1,445.00)	100.00	(1,445.00)	(1,500.00)
1-74-850	Federal Grant - Heritage Canada	0.00	(1,160.00)	100.00	0.00	0.00
*	TOTAL CULTURAL REVENUE	0.00	(9,115.00)	100.00	(7,945.00)	(8,000.00)
**	TOTAL REVENUE	(417,950.74)	(703,486.08)	40.59	(798,192.60)	(579,721.67)
COUNCIL EXPENSE						
2-11-150	Council Meeting Pay	2,460.00	6,300.00	60.95	6,090.00	9,000.00
2-11-151	Council Supervision Pay	900.00	3,600.00	75.00	4,110.00	3,600.00
2-11-211	Travel & Subsistence	447.20	2,000.00	77.64	1,939.69	2,000.00
2-11-212	Legislative - Discretionary	144.49	300.00	51.83	612.75	120.00
*	TOTAL COUNCIL EXPENSE	3,951.69	12,200.00	67.61	12,752.44	14,720.00



VILLAGE OF DONALDA

2023 Operating Budget
For the Period Ending April 30, 2023

General Ledger	Description	2023 YTD Actual	2023 Budget	2023 Budget Remaining %	2022 Actual	2022 Budget
ADMINISTRATION EXPENSE						
2-12-110	Salaries & Wages	34,084.00	123,338.50	72.36	38,030.38	29,500.00
2-12-111	Wages - Community Programming	670.00	12,684.00	94.71	10,633.66	17,920.00
2-12-130	Payroll Deductions	2,572.33	9,185.57	71.99	4,260.15	3,090.28
2-12-131	Vacation Pay	604.80	2,232.46	72.90	1,373.82	1,518.40
2-12-132	Payroll Benefits	0.00	1,000.00	100.00	0.00	0.00
2-12-211	Travel & Subsistence	879.15	4,000.00	78.02	2,844.40	2,000.00
2-12-212	Course Fee Registration	525.00	3,000.00	82.50	1,550.80	1,500.00
2-12-216	Postage	227.87	1,650.00	86.18	4,046.62	2,800.00
2-12-217	Telephone	378.04	1,500.00	74.79	1,609.73	1,600.00
2-12-220	Advertising & Memberships	4,407.02	5,500.00	19.87	4,638.48	4,520.00
2-12-224	Land Title Fees	62.00	500.00	87.60	781.60	150.00
2-12-226	Tax Recovery Fees	(1,667.00)	200.00	933.50	(270.00)	200.00
2-12-230	Assessors Fees	0.00	5,650.00	100.00	5,614.42	5,400.00
2-12-231	Auditors Fees	1,400.00	8,650.00	83.81	8,250.00	8,250.00
2-12-232	Legal Fees	843.00	4,748.87	82.24	5,531.46	3,000.00
2-12-240	Bad Debts	0.00	2,000.00	100.00	3,176.23	4,000.00
2-12-250	Repairs & Maint. Contract	481.25	800.00	39.84	117.38	1,284.60
2-12-251	Repairs & Maintenance	0.00	800.00	100.00	677.19	3,000.00
2-12-252	Cleaning - Supplies & Labor	450.00	2,500.00	82.00	2,525.96	2,500.00
2-12-255	Other Contracted Services	12,832.58	16,635.00	22.85	18,204.34	17,000.00
2-12-256	Contracted Services - CAO	6,578.00	0.00	0.00	80,452.64	75,600.00
2-12-270	Computer Expenses	238.82	750.00	68.15	1,197.23	1,000.00
2-12-271	Website Fees	194.66	1,300.00	85.02	1,224.85	900.00
2-12-274	Insurance & Bond	10,285.68	10,286.00	0.00	8,754.78	8,754.78
2-12-275	Workman's Compensation	383.91	2,775.00	86.16	2,819.63	2,587.20
2-12-505	Photocopier Costs	1,153.92	4,000.00	71.15	4,013.26	3,258.00
2-12-510	General Office Supplies	1,012.90	2,500.00	59.48	2,876.15	3,700.00
2-12-540	Utilities - Heating	(73.79)	1,300.00	105.67	1,883.35	1,200.00
2-12-541	Utilities - Power	105.20	800.00	86.85	657.78	1,500.00
2-12-590	Miscellaneous	0.00	500.00	100.00	157.70	250.00
2-12-810	Bank Charges & Fees	646.23	2,100.00	69.22	2,261.00	2,593.94
2-12-920	AMORTIZATION	0.00	14,184.45	100.00	14,184.45	8,635.83
*	TOTAL ADMINISTRATION EXPENSE	79,375.57	247,069.85	67.87	234,079.44	219,213.03
EMERGENCY MANAGEMENT EXPENSE						
2-23-410	Fire Service Agreement	0.00	25,000.00	100.00	25,000.00	25,000.00
2-24-410	Emergency Management Agreement	0.00	6,000.00	100.00	5,989.59	5,000.00

VILLAGE OF DONALDA

2023 Operating Budget
For the Period Ending April 30, 2023



General Ledger	Description	2023 YTD Actual	2023 Budget	2023 Budget Remaining %	2022 Actual	2022 Budget
* TOTAL EMERGENCY MANAGEMENT EXP		0.00	31,000.00	100.00	30,989.59	30,000.00
BYLAW & RURAL POLICING EXPENSE						
2-26-751	Bylaw Enforcement	820.00	5,000.00	83.60	5,885.00	4,080.00
2-26-752	Rural Policing Expense	7,695.00	11,550.00	33.37	5,562.00	7,335.00
* TOTAL BYLAW & RURAL POLICING E		8,515.00	16,550.00	48.55	11,447.00	11,415.00
STREETS & ROADS EXPENSE						
2-32-110	Salaries - Roads & Streets	5,485.00	18,052.80	69.61	17,903.75	13,163.48
2-32-111	Salaries - Shop Work Hours	3,833.00	7,473.51	48.71	6,896.80	9,262.48
2-32-112	Wages - Casual Employee	0.00	0.00	0.00	562.50	0.00
2-32-130	Payroll Deductions	676.57	3,098.97	78.16	1,754.84	1,678.19
2-32-131	Vacation Pay	410.51	2,454.96	83.27	1,385.90	1,328.56
2-32-132	Payroll Benefits (Health Spending)	0.00	500.00	100.00	0.00	0.00
2-32-210	Travel	0.00	300.00	100.00	299.87	100.00
2-32-217	Maintenance Cell Phone	142.14	576.00	75.32	545.10	579.00
2-32-230	Engineering Fees	0.00	3,472.50	100.00	3,190.00	5,000.00
2-32-250	Road & Street Repairs	0.00	4,000.00	100.00	4,103.43	400.00
2-32-251	Equipment Repairs & Maint.	3,509.80	3,500.00	(0.28)	1,602.41	2,500.00
2-32-270	Contracted Services	93.00	6,000.00	98.45	7,398.99	5,500.00
2-32-271	Insurance Share	1,512.60	1,513.00	0.02	1,287.46	1,287.46
2-32-510	Small Equipment & Supplies	1,414.57	5,000.00	71.70	12,196.99	6,845.00
2-32-515	Equipment Rental	0.00	1,000.00	100.00	1,255.83	500.00
2-32-521	Gas & Diesel Fuel	714.09	7,500.00	90.47	6,788.64	3,000.00
2-32-530	Const. & Maint. Supplies	0.00	500.00	100.00	515.62	0.00
2-32-532	Gravel, Cold Mix & Sand	840.00	3,500.00	76.00	2,673.85	1,500.00
2-32-541	Street Lights	3,485.04	22,615.00	84.58	22,772.02	19,500.00
2-32-542	Shop Power	203.32	1,600.00	87.29	1,667.86	2,000.00
2-32-543	Shop Natural Gas	824.34	2,600.00	68.29	2,975.39	2,500.00
2-32-590	Miscellaneous	0.00	500.00	100.00	292.86	0.00
2-32-920	AMORTIZATION	0.00	29,008.57	100.00	29,008.57	27,385.75
* TOTAL STREETS & ROADS EXPENSE		23,143.98	124,765.31	81.45	127,078.68	104,029.92
WATER EXPENSE						
2-41-110	Salaries - Water Related	382.50	3,107.97	87.69	3,231.31	2,065.66
2-41-130	Payroll Deductions	26.08	379.72	93.13	203.68	141.01
2-41-215	Freight	0.00	50.00	100.00	26.25	0.00



VILLAGE OF DONALDA

2023 Operating Budget For the Period Ending April 30, 2023

General Ledger	Description	2023 YTD Actual	2023 Budget	2023 Budget Remaining %	2022 Actual	2022 Budget
2-41-251	Maintenance Supplies	0.00	250.00	100.00	0.00	500.00
2-41-270	Contracted Services	5,740.20	19,500.00	70.56	19,968.07	18,000.00
2-41-272	Computer/Software Expense	0.00	2,275.00	100.00	2,275.00	2,275.00
2-41-600	SMRWSC - Debenture Payments	0.00	6,500.00	100.00	6,209.90	7,500.00
2-41-601	SMRWSC - Water Consumption	13,155.97	46,000.00	71.40	50,944.83	41,457.79
2-41-920	AMORTIZATION	0.00	25,760.11	100.00	25,760.11	25,022.20
*	TOTAL WATER EXPENSE	19,304.75	103,822.80	81.41	108,619.15	96,961.66
SEWER EXPENSE						
2-42-110	Salaries - Sewer Related	0.00	775.90	100.00	807.70	201.53
2-42-130	Payroll Deductions	0.00	94.80	100.00	59.93	15.00
2-42-250	Purchased Repairs & Maint.	0.00	0.00	0.00	0.00	1,000.00
2-42-275	Contracted Services - Sewer	0.00	2,500.00	100.00	2,585.51	800.00
2-42-722	Sewer Reserves	0.00	36,000.00	100.00	0.00	0.00
2-42-920	AMORTIZATION	0.00	14,408.55	100.00	14,408.55	14,408.55
*	TOTAL SEWER EXPENSE	0.00	53,779.25	100.00	17,861.69	16,425.08
WASTE REMOVAL EXPENSE						
2-43-110	Salaries - Garbage Related	0.00	21.80	100.00	23.45	167.94
2-43-130	Payroll Deductions	0.00	2.66	100.00	1.56	15.00
2-43-270	Contracted Garbage Pickup	4,731.48	18,170.00	73.95	22,604.45	18,800.00
*	TOTAL WASTE REMOVAL EXPENSE	4,731.48	18,194.46	73.99	22,629.46	18,982.94
CEMETERY EXPENSE						
2-56-110	Salaries - Cemetery	366.00	178.72	(104.78)	187.45	383.86
2-56-130	Payroll Deductions	21.79	21.83	0.18	13.73	25.00
2-56-270	Contracted Services	0.00	0.00	0.00	2,840.00	0.00
2-56-510	General Services & Supplies	450.00	600.00	25.00	594.72	1,100.00
*	TOTAL CEMETERY EXPENSE	837.79	800.55	(4.65)	3,635.90	1,508.86
FCSS EXPENSE						
2-62-111	FCSS - Postage	170.37	650.00	73.78	670.77	775.00
2-62-755	FCSS Programs	705.52	9,760.00	92.77	12,791.51	14,560.00
2-62-756	Community Programming	1,372.67	35,000.00	96.07	5,222.76	0.00
2-62-760	FCSS Membership Expenses	0.00	114.00	100.00	114.00	114.00



VILLAGE OF DONALDA
2023 Operating Budget
For the Period Ending April 30, 2023

General Ledger	Description	2023 YTD Actual	2023 Budget	2023 Budget Remaining %	2022 Actual	2022 Budget
* TOTAL FCSS EXPENSE		2,248.56	45,524.00	95.06	18,799.04	15,449.00
PLANNING EXPENSE						
2-66-762	Planning Services expenses	2,291.30	24,530.00	90.65	9,043.14	24,015.00
2-66-911	Purchase of Land	0.00	0.00	0.00	4,152.53	4,000.00
* TOTAL PLANNING EXPENSE		2,291.30	24,530.00	90.66	13,195.67	28,015.00
RENTAL BUILDING EXPENSE						
2-69-110	Salaries - Rental Space Maintenance	249.87	1,525.65	83.62	1,586.90	2,930.60
* TOTAL RENTAL BUILDING EXPENSE		249.87	1,525.65	83.62	1,586.90	2,930.60
RECREATION EXPENSE						
2-72-110	Salaries - Green Space Maintenance	196.00	12,165.97	98.38	12,657.63	7,535.70
2-72-111	Wages - Casual Employee	0.00	0.00	0.00	0.00	0.00
2-72-130	Payroll Deductions	15.05	1,486.37	98.98	512.81	558.46
2-72-250	Parks - Contract Services	0.00	1,500.00	100.00	1,636.10	2,058.00
* TOTAL RECREATION EXPENSE		211.05	15,152.34	98.61	14,806.54	10,152.16
CULTURAL EXPENSE						
2-74-110	Salaries - Culture Related	0.00	289.72	100.00	301.24	100.76
2-74-111	Wages - Casual Employee	0.00	0.00	0.00	0.00	0.00
2-74-130	Payroll Deductions	0.00	35.15	100.00	20.58	10.00
2-74-232	Village Beautification	0.00	800.00	100.00	560.75	1,200.00
2-74-251	Repairs & Maintenance	0.00	2,750.00	100.00	15.00	1,000.00
2-74-252	Miscellaneous	0.00	0.00	0.00	408.76	0.00
2-74-271	Insurance	3,028.40	3,028.00	(0.01)	2,560.31	2,832.43
2-74-540	Utilities - Gas	530.55	2,500.00	78.77	3,143.35	1,900.00
2-74-541	Utilities - Power	528.79	3,600.00	85.31	3,882.23	5,200.00
2-74-770	Grants - Museum	0.00	5,400.00	100.00	5,400.00	5,400.00
2-74-771	Grants - Library	0.00	5,000.00	100.00	5,000.00	5,000.00
2-74-775	Parkland Reg. Library Req.	1,010.62	2,122.32	52.38	1,838.25	1,832.25
2-74-850	Canada Day Celebration	0.00	1,160.00	100.00	1,160.00	1,100.00
2-74-920	AMORTIZATION	0.00	806.54	100.00	806.54	806.53
* TOTAL CULTURAL EXPENSE		5,098.36	27,491.73	81.45	25,087.01	26,381.97



VILLAGE OF DONALDA

2023 Operating Budget For the Period Ending April 30, 2023

General Ledger	Description	2023 YTD Actual	2023 Budget	2023 Budget Remaining %	2022 Actual	2022 Budget
REQUISITIONS						
2-80-741	Provincial Education - ASFF	9,522.71	38,534.72	75.28	38,090.83	36,720.24
2-80-751	Recreation Requisition County of Stettler	3,955.00	3,955.00	0.00	3,955.00	3,955.00
2-80-761	C.of Stettler Housing Auth	6,445.00	6,445.00	0.00	6,454.00	6,454.00
2-80-771	Stettler Waste Management Auth	0.00	16,272.00	100.00	11,169.00	14,892.00
*	TOTAL REQUISITIONS	19,922.71	65,206.72	69.45	59,668.83	62,021.24
**	TOTAL EXPENSE	169,882.11	787,612.66	78.43	702,237.34	658,206.46

*** End of Report ***



VILLAGE OF DONALDA

Balance Sheet Report

2023-May-9

1:26:34PM

Operating Only

2023

2022

General Ledger	Description	April	YTD Balance	Closing Balance
Assets				
Asset Operating				
1-74-850	Federal Grant - Heritage Canada	0.00	0.00	0.00
3-00-213	Allowance for uncollectible taxes	0.00	0.00	0.00
3-00-214	Pre Paid Property Taxes	0.00	6,324.13	6,324.13
3-00-249	GST REBATE/RETURN FILED	0.00	(19,416.32)	0.00
3-12-124	ATB - Reserve Account	16,000.00	16,000.00	0.00
3-12-720	Buildings - Accumulated Amortization	0.00	(231,732.64)	(231,732.64)
3-12-730	Machinery - Accumulated Amortization	0.00	(133,232.32)	(133,232.32)
3-12-735	Equipment Under Capital Lease - Acc Amor	0.00	0.00	0.00
3-12-750	Vehicles - Accumulated Amortization	0.00	(40,968.00)	(40,968.00)
3-12-760	Equipment Under Capital Lease	0.00	0.00	0.00
3-32-620	Curbing & Sidewalks	0.00	0.00	0.00
3-32-710	Roads - Accumulated Amortization	0.00	(1,364,109.87)	(1,364,109.87)
3-32-720	Curbing & Sidewalks	0.00	0.00	0.00
3-41-610	Water System	0.00	1,308,357.90	1,308,357.90
3-41-710	Water System - Accumulated Amortization	0.00	(332,075.37)	(332,075.37)
3-42-610	Wastewater System	0.00	881,656.71	881,656.71
3-42-710	Wastewater - Accumulated Amortization	0.00	(318,162.71)	(318,162.71)
3-74-720	Cultural & Historical Accumulated Amort	0.00	0.00	0.00
	Total	16,000.00	(227,358.49)	(223,942.17)
Accounts Receivable				
3-C	TOTAL TAXES RECEIVABLE	0.00	0.00	0.00
3-00-211	Taxes Receivable	248,916.63	209,842.29	34,175.04
3-00-212	Taxes Receivable-Arrears	(2,430.92)	80,250.22	15,491.60
3-00-247	GST Receivable	641.20	27,853.37	22,058.08
3-00-250	Rounding Account	0.00	0.00	0.00
3-00-260	Clearing Account	0.00	(717.82)	0.00
3-00-270	Trade Accounts Receivable	8,408.59	10,014.52	1,115.25
3-00-271	Receivable From Other Government	0.00	366,983.00	366,983.00
3-00-272	Accounts Receivable - Year End	0.00	0.00	5,323.87
3-41-271	Utilities Receivable	1,408.26	15,719.59	14,616.48
3-41-272	WSG Receivable	0.00	0.00	0.00
	Total Accounts Receivable	256,943.76	709,945.17	459,763.32
Bank				
3-00-320	ATB - Term/GIC Investments	0.00	0.00	0.00
3-12-110	Petty Cash	0.00	70.00	70.00
3-12-111	Cash on Hand	0.00	230.00	230.00
3-12-121	ATB MUSH Operating (Chequing) - 8524	37,589.42	195,428.32	169,001.51
3-12-122	ATB MSI Capital - 3779	(5,030.44)	416,787.62	435,592.95
3-12-123	ATB GTF - 7179	0.00	5,106.16	17,260.61
	Total Bank	32,558.98	617,622.10	622,155.07
Fixed Assets				
3-12-620	Buildings	0.00	428,134.23	428,134.23
3-12-630	Machinery	0.00	148,694.42	148,694.42
3-12-640	Land For Own Gov't Uses	0.00	15,928.81	15,928.81
3-12-650	Vehicles - Cost	0.00	50,268.00	50,268.00
3-32-610	Roads	0.00	1,705,868.40	1,705,868.40
3-6F-770	Land Held for Resale	0.00	8,550.00	8,550.00
3-7-	Cultural & Historical	0.00	0.00	0.00
	Total Fixed Assets	0.00	2,357,443.86	2,357,443.86
Other Assets				
3-12-280	Accrued Interest	0.00	(2,527.35)	0.00



VILLAGE OF DONALDA

Balance Sheet Report

2023-May-9

1:26:34PM

Operating Only

General Ledger	Description	2023		2022
		April	YTD Balance	Closing Balance
3-12-412	Other Assets-Prepaid Expenses	0.00	0.00	0.00
3-12-510	Tax Recovery TB	0.00	19,120.34	19,120.34
3-12-511	Tax Recovery MUSH 2	0.00	0.00	0.00
	Total Other Assets	0.00	16,592.99	19,120.34
Other Current Liability				
3-41-273	ALLOWANCE FOR DOUBTFUL ACCOUNTS	0.00	0.00	0.00
	Total Other Current Liability	0.00	0.00	0.00
	Total Asset Operating	305,502.74	3,474,245.63	3,234,540.42
	Total Assets	305,502.74	3,474,245.63	3,234,540.42
	Current Year Surplus/Deficit	305,502.74	3,474,245.63	0.00
	Total Liabilities	305,502.74	3,474,245.63	0.00

*** End of Report ***



VILLAGE OF DONALDA
Utilities Trial Balance (All Balances)
 Trial Balance As Of 2023-05-09

Account # Name	Account Active	Amount Outstanding	Current	Overdue1	Overdue2	Overdue3	Overdue4
----------------	----------------	--------------------	---------	----------	----------	----------	----------

Sub Ledger		General Ledger	
Current	5,060.45	3-41-271	11,923.18
Overdue 1	3,352.40		
Overdue 2	1,988.92		
Overdue 3	1,521.41		
Overdue 4	0.00		
Outstanding	11,923.18	Totals	11,923.18
		Total GL	11,923.18
		Total SL	11,923.18
		Proof	0.00

*** End of Report ***



VILLAGE OF DONALDA

Tax Trial Balance (Full Listing)

Trial Balance As Of 2023-05-09

Roll #	Title Holder	Accum. Tax Levy	Penalty	Out. Penalty	Outstanding	Current	1 Year	2 Years	3 Years	Over 3
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Sub Ledger		General Ledger								
Tax Levy	254,995.02	Local Improvement Levy	0.00							
Additional Tax Levy	0.00	Accumulated Penalty	9,291.54							
		Outstanding Penalty	8,825.08							
Current	237,923.28									
1 Year	31,446.58	3-00-211	201,321.61							
2 Years	7,486.76	3-00-212	80,108.52							
3 Years	4,573.51	Totals	281,430.13							
Over 3	0.00									
Outstanding	281,430.13									
		Total GL	281,430.13							
		Total SL	281,430.13							
		Proof	0.00							

*** End of Report ***



VILLAGE OF DONALDA

Cheque Listing For Council

2023-May-9
1:27:29PM

Cheque		Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
Cheque #	Date					
20230133	2023-04-05	ALBERTA LAND TITLES	Mar 31	PAYMENT LAND TITLES DOCUMENTS- ROL	62.00	62.00
20230134	2023-04-05	ATB FINANCIAL MASTERCARD	Apr 5, 2023	PAYMENT V	2,128.64	2,128.64
20230135	2023-04-05	COUNTY OF STETTLER HOUSING	2023-REQ06	PAYMENT 2023 HOUSING AUTHORITY REQ	6,445.00	6,445.00
20230136	2023-04-05	GOVERNMENT OF ALBERTA	1800033460	PAYMENT POLICE FUNDING MODEL 2022-2	7,695.00	7,695.00
20230137	2023-04-05	JRF Construction	72544	PAYMENT SINTALLIONG HEADER TO DISTF	1,480.96	1,480.96
20230138	2023-04-05	Nutec Electro Tel	178622 178728	PAYMENT CONTRACT 1663 CONTRACT 2142	80.80 52.45	133.25
20230139	2023-04-05	OLD MACDONALD KENNELS, ANIMAL SERVICES	10956	PAYMENT FEBRUARY ANIMAL SERVICES	78.75	78.75
20230140	2023-04-05	Rogers	2612783325	PAYMENT PW PHONE	50.35	50.35
20230141	2023-04-05	Rural Bylaw	230401	PAYMENT MARCH BYLAW ENFORCEMENT	380.00	380.00
20230142	2023-04-05	TAXERVICE	2400268 2400270 2400271 2700269	PAYMENT ROLL 105 ROLL 194 ROLL 350 ROLL 113	73.50 73.50 147.00 73.50	367.50
20230143	2023-04-05	TRINUS TECHNOLOGIES	2756	PAYMENT APRIL MONLTHY BILLING	485.60	485.60
20230144	2023-04-12	RAMSTAD, CHAD				
20230145	2023-04-12	Vallet, Kristie A				
20230146	2023-04-12	CHAPPELL BENOIT, HOLLY R				
20230147	2023-04-12	Bachman, Bobbi L				
20230148	2023-04-12	CHAPPELL BENOIT, HOLLY	Apr 12 Mileage	PAYMENT BANK RUN MILEAGE	45.86	45.86
20230149	2023-04-12	Environmental 360 Solutions (Alberta) ltd.	RD0000247545	PAYMENT MARCH WASTE REMOVAL	1,656.02	1,656.02
20230150	2023-04-12	LIDSTONE & COMPANY BARRISTERS AND SOLI	47411 47412	PAYMENT CAO CONTRACT CORRESPOND DRAFTING CAO CONTRACT	201.60 683.55	885.15
20230151	2023-04-12	Next Gen Automation	486788	PAYMENT MARCH 2023 PHOTOCOPIER CO	250.78	250.78
20230152	2023-04-12	Nutec Electro Tel	179969	PAYMENT FIXING THERMOSTAT AND NOTII	1,013.24	1,013.24
20230153	2023-04-12	PARKLAND COMMUNITY PLANNING SERVICES	2023	PAYMENT REGIONAL SDAB ANNUAL SERVI	504.00	504.00
20230154	2023-04-12	TELUS COMMUNICATIONS INC.	Mar 31, 2023	PAYMENT LANDLINE FEES - MARCH 2023	132.36	132.36
20230155	2023-04-12	VITAL EFFECT	10769	PAYMENT EMAIL/WEB HOSTING	68.13	68.13
20230156	2023-04-18	CHAPPELL BENOIT, HOLLY R				
20230157	2023-04-18	A-1 SUPPLY - DIV. OF 983145 ALBERTA LTD.	50-120350	PAYMENT RATCHET STRAPS	121.03	129.60



VILLAGE OF DONALDA

Cheque Listing For Council

2023-May-9
1:27:29PM

Cheque		Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
Cheque #	Date					
20230157	2023-04-18	A-1 SUPPLY - DIV. OF 983145 ALBERTA LTD.	50-120775	SOCKET HOLDER	8.57	129.60
20230158	2023-04-18	BASHAW HOME HARDWARE	36300	PAYMENT		480.35
			36368	CO DETECTORS FOR OFFICE B	141.72	
			36373	M	206.65	
			36399	EXCHANGING TOILET SEAT	(4.20)	
				SHOP SUPPLIES	136.18	
20230160	2023-04-18	CANOE PROCUREMENT GROUP OF CANADA	AB161724	PAYMENT		208.95
				WINDOW ENVELOPES DESIGN /	208.95	
20230161	2023-04-18	SELECT ENGINEERING CONSULTANTS LTD.	2304-0085	PAYMENT		3,537.14
			2304-0086	GENERAL ENGINEERING SERVI	891.14	
				WATERMAIN IMPROVEMENTS D	2,646.00	
20230162	2023-04-18	SHIRLEY McCLELLAN REGIONAL WATER SERVI	SMRWSC-0026	PAYMENT		4,603.50
				WATER CONSUMPTION MARCH	4,603.50	
20230163	2023-04-18	TRINUS TECHNOLOGIES	R82496-38055	PAYMENT		485.60
				MONLTHY CONTRACT	485.60	
20230164	2023-04-18	WORKERS' COMPENSATION BOARD	26232654	PAYMENT		383.91
				WCB PAYMENT	383.91	
20230165	2023-04-25	RAMSTAD, CHAD				
20230166	2023-04-25	Vallet, Kristie A				
20230167	2023-04-25	CHAPPELL BENOIT, HOLLY R				
20230168	2023-04-25	PARK, CHEYENNE				
20230169	2023-04-25	Bachman, Bobbi L				

Total 45,307.15

*** End of Report ***



VILLAGE OF DONALDA

Accounts Payable Bank Reconciliation

April **Balance Shown on Bank Statement**

410,440.61

Add Outstanding Deposits

Deposit Description	Batch #	Deposit Date	Amount
DIRECT DEPOSIT DEPOSIT	9650	2023-04-25	2,929.76
BANK DEPOSIT	9653	2023-04-26	211.95
BMO DEPOSIT	9673	2023-04-30	2,337.14
CIBC DEPOSIT	9673	2023-04-30	240.00
TD DEPOSIT	9673	2023-04-30	150.00
BMO DEPOSIT	9676	2023-04-30	80.00
CREDIT UNION DEPOSIT	9676	2023-04-30	240.39
TD DEPOSIT	9676	2023-04-30	489.85
ATB DEPOSIT	9678	2023-04-30	270.10
DIRECT DEPOSIT DEPOSIT	9678	2023-04-30	128.34
RBC DEPOSIT	9678	2023-04-30	60.91
Total Deposits Outstanding			7,138.44
			7,138.44
Sub Total			417,579.05

Less Outstanding Cheques

Payee	Cheque #	Cheque Date	Amount
Next Gen Automation	20220106	2022-03-08	18.19
PARKLAND COMMUNITY PLAN	20220513	2022-10-11	75.00
OLD MACDONALD KENNELS, AI	20230080	2023-02-28	78.75
ORMAN, BYRON R	20230122	2023-03-28	133.00
OLD MACDONALD KENNELS, AI	20230139	2023-04-05	78.75
BASHAW HOME HARDWARE	20230158	2023-04-18	480.35
SHIRLEY McCLELLAN REGIONA	20230162	2023-04-18	4,603.50
	20230165	2023-04-25	904.71
	20230169	2023-04-25	248.97
Total Outstanding Cheques			6,621.22
			(6,621.22)

And Adjustments

Your Bank Balance Should Be	<u>410,957.83</u>
Your Reconciled Bank Balance Is	<u>410,957.83</u>
Difference	<u><u>0.00</u></u>

*** End of Report ***

BANK RECONCILIATION

Apr-23

Account Description: ATB Financial - MSI Capital
GL Account Number: 3-12-122
Bank Account Number: 747-*****3779

ADJUSTING THE BANK STATEMENT BALANCE

Ending Balance per Bank Statement	\$	418,490.49
Add:		
Deposits in Transit (Outstanding Deposits)	\$	-
Less:		
Cheques Issued Not Cleared (Outstanding Cheques)	\$	-
Other:		
Bank Adjustments	\$	-
Adjusted Balance per Bank Statement	\$	418,490.49

ADJUSTING THE GENERAL LEDGER BALANCE

Beginning Balance per Bank Statement	\$	421,818.06
Add:		
Total Debits	\$	1,702.87
Less:		
Total Credits	(-\$	5,030.44)
Other:		
Ledger Adjustments	\$	-
Adjusted Balance per General Ledger	\$	418,490.49

Balance per General Ledger (number from MuniWare GL) 418,490.49

Adjusted Balance per Bank Statement matches Balance per GL?	\$	-	RECONCILED
Adjusted Balance per General Ledger matches Balance per GL?	\$	-	RECONCILED
Bank Statement Balance matches General Ledger Balance?	\$	-	RECONCILED

Prepared By: Signature on File
Assistant CAO Holly Chappell Benoit

Date: May 10, 2023

BANK RECONCILIATION

Apr-23

Account Description:
GL Account Number:
Bank Account Number:

ATB Financial - CCBF Account
3-12-123
747-*****7179

ADJUSTING THE BANK STATEMENT BALANCE

Ending Balance per Bank Statement	\$	5,126.93
Add:		
Deposits in Transit (Outstanding Deposits)	\$	-
Less:		
Cheques Issued Not Cleared (Outstanding Cheques)	\$	-
Other:		
Bank Adjustments	\$	-
Adjusted Balance per Bank Statement	\$	5,126.93

ADJUSTING THE GENERAL LEDGER BALANCE

Beginning Balance per Bank Statement	\$	5,106.16
Add:		
Total Debits	\$	20.77
Less:		
Total Credits	\$	-
Other:		
Ledger Adjustments	\$	-
Adjusted Balance per General Ledger	\$	5,126.93

Balance per General Ledger (number from MuniWare GL) 5,126.93

Adjusted Balance per Bank Statement matches Balance per GL?	\$	-	RECONCILED
Adjusted Balance per General Ledger matches Balance per GL?	\$	-	RECONCILED
Bank Statement Balance matches General Ledger Balance?	\$	-	RECONCILED

Prepared By: Signature on File.
Assistatht CAO Holly Chappell Benoit

Date: May 10, 2023

BANK RECONCILIATION

Apr-23

Account Description: ATB Financial - Reserve Account
GL Account Number: 3-12-123
Bank Account Number: 747-*****9279

ADJUSTING THE BANK STATEMENT BALANCE

Ending Balance per Bank Statement	\$	16,027.36
Add:		
Deposits in Transit (Outstanding Deposits)	\$	-
Less:		
Cheques Issued Not Cleared (Outstanding Cheques)	\$	-
Other:		
Bank Adjustments	\$	-
Adjusted Balance per Bank Statement	\$	16,027.36

ADJUSTING THE GENERAL LEDGER BALANCE

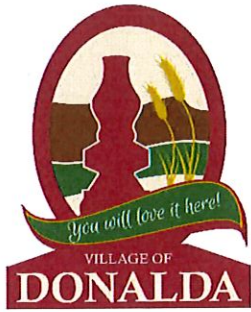
Beginning Balance per Bank Statement	\$	0.01
Add:		
Total Debits	\$	16,027.35
Less:		
Total Credits	\$	-
Other:		
Ledger Adjustments	\$	-
Adjusted Balance per General Ledger	\$	16,027.36

Balance per General Ledger (number from MuniWare GL) 16,027.36

Adjusted Balance per Bank Statement matches Balance per GL?	\$	-	RECONCILED
Adjusted Balance per General Ledger matches Balance per GL?	\$	-	RECONCILED
Bank Statement Balance matches General Ledger Balance?	\$	-	RECONCILED

Prepared By: Signature on File
Assistant CAO Holly Chappell Benoit

Date: May 10, 2023



Request for Decision	
Meeting	Regular Meeting of Council
Meeting Date	May 16, 2023
Originated By	CAO Kristie Vallet
Decision Title	Village of Donalda Library - Flooring
Agenda Number	5.6 Village Business

Background/Proposal

The Village of Donalda submitted a communication to the Council requesting the replacement of the flooring in their rental space.

The Village of Donalda's 2023 Capital Budget allocated \$30,000 towards the completion of renovations in the Village Complex. In 2023, \$27,835.96 worth of renovations has been completed, with \$2,164.04 remaining in the Village Complex Renovation budget allowance.

Discussion/Options/Benefits/Disadvantages

The estimate to replace the flooring in the library with vinyl plank is \$3,500.

The estimate to clean the existing carpet is \$303.

Costs/Source of Funding

- Flooring Replacement – Capital Budget – MSI Capital Funding
- Carpet Cleaning – Operating Budget

Applicable Legislation

MGA – Section 243 – Operating Budget

MGA – Section 246 – Capital Budget

Recommended Action

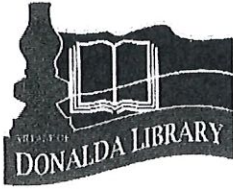
The Administration recommends replacing the library flooring at an estimated \$3,500. The Village of Donalda's Village Complex Remediation project is underway (CAP-10023). Installing new flooring in the library is an eligible expense under this project.

Implementation/Communication

The Administration will proceed upon Council's request.

Target Decision Date

May 16, 2023



Village of Donalda Library
Box 40
Donalda, AB, T0B 1H0

RECEIVED

MAY 01 2023

May 1, 2023

To: Village Council
Village of Donalda
Box 160
Donalda, AB, T0B 1H0

Dear Council,

I would like to first express our appreciation with all the help and upgrades that the Village Office has supplied the Donalda Library in the last few years.

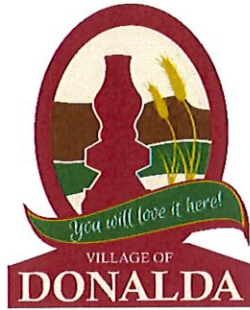
The Donalda Library Board has concluded that the last element of upgrading our space would be a new and/or cleaner floor. The Board discussed the possibility of using our budget to clean or even purchase a new floor but have decided that we aren't able to. Could the Council please consider a solution to upgrade the flooring in the library?

The current carpet is old and stains are evident, therefore, any upgrades available to the Donalda Library would be very appreciated.

Sincerely,

Kristina Lipka
Donalda Library Board Chair

Vendor	Description	Invoice Date	Subtotal	gst	Total
JRF Construction	Museum Renos	13-Feb-23	\$ 5,570.34	\$ 278.52	\$ 5,848.86
Action Plumbing	Furnace, AC, Hot Water Replacement	24-Mar-23	\$ 19,750.00	\$ 987.50	\$ 20,737.50
Action Plumbing	Electrician - HVAC Replacement	27-Apr-23	\$ 505.18	\$ 25.26	\$ 530.44
JRF Construction	Header Installation - Crawl Space	29-Mar-23	\$ 1,410.44	\$ 70.52	\$ 1,480.96
JRF Construction	Glass Replacement Village Office		\$ 600.00	\$ 30.00	\$ 630.00 *estimate
		Totals	\$ 27,835.96	\$ 1,391.80	\$ 29,227.76
2023 Capital Budget					
	Budget Amount				
Village Office Renovations	\$ 30,000.00				
Total Renovations To Date	\$ 27,835.96				
Remaining Budget	\$ 2,164.04				
Flooring Estimate					
JRF Construction	\$ 3,500.00				
Carpet Cleaning Estimate					
John's Carpet Cleaners	\$ 303.00				



Chief Administrative Officer's Report

Submitted for May 16, 2023, Regular Meeting of Council

- **CAO Activities**
 - **Day to Day**
 - Meetings with ratepayers, public works staff, and municipal planning services
 - Numerous phone and email communications follow up
 - Multiple contacts with Select Engineering Consultants Ltd.
 - Preparation of Council Agenda and Package
- **Activity Report**
 - Bylaw is actively working to resolve multiple unsightly properties and dog complaints. Rural Bylaw is starting to work on the many derelict vehicles in the municipality.
 - Continued conversations with Parkland Community Planning Services concerning the Land Use Bylaw revision. The administrative review of the revised LUB has been completed. PCPS has hired a new senior planner and anticipates the LUB revision to move along at an increased pace.
 - Critical Failure of the Village of Donalda's standpipe occurred on April 13, 2023. The Fire Authority and neighbouring fire departments have been notified of the Village's lack of emergency water supply due to the standpipe failure. Should a fire occur the department(s) will respond with fire tenders and refill from the wastewater lagoon.
 - There is still a significant amount of ice present in the standpipe preventing a inspection that will acquire the information necessary to plan for a temporary remediation to allow for emergency water storage until the underground reservoir is constructed in 2024.
 - Select Engineering is currently in the planning and design stage of the underground reservoir. It is anticipated it will go to tender in the fall and be constructed in 2024.
- **Upcoming Out-of-Office Days/Meetings**
 - May 29, 30 & 31st.

6.1



ALBERTA

TRANSPORTATION AND ECONOMIC CORRIDORS

Office of the Minister
MLA, Innisfail-Sylvan Lake

RECEIVED

APR 26 2023

April 13, 2023

AR 93180

His Worship Doug Booker
Mayor
Village of Donalda
PO Box 160
Donalda, AB T0B 1H0
dbooker@village.donaldal.ab.ca

Dear Mayor Booker:

I am pleased to advise you and your council that the following project will be funded under the Alberta Municipal Water/Wastewater Partnership. Based on your application, the approved grant is 75 per cent of the estimated eligible project cost.

New Reservoir and Pumphouse, up to a maximum grant of \$2,975,000.00.

The final grant amount will be based on the actual eligible costs at the time of project completion, up to the approved maximum grant amount. As part of the previous approval conditions, no cost increases can be considered. With this funding, the Village of Donalda will be solely responsible for all costs to use, operate, maintain, repair, and replace the completed project.

While I look forward to sharing this important investment, please do not publicly communicate this funding approval until provincial announcements are made.

Our government continues to make investments in hospitals, schools, roads, bridges, transit, and water infrastructure to support municipalities in improving critical local transportation infrastructure, creating jobs, and stimulating the economy.

Transportation and Economic Corridors staff will be in contact with your administration to formalize the funding agreement to undertake this work.

Sincerely,

Honourable Devin Dreeshen, ECA
Minister of Transportation and Economic Corridors

cc: Honourable Nate Horner, ECA, MLA, Drumheller-Stettler
Mike Damberger, Regional Director, Central Region, Transportation and Economic Corridors

The Alix & District Chamber of Commerce will be hosting the **Alix Days Parade 2023** on Saturday, August 19, and we would love to see you, your business, your group, your family, and everyone join us.

Enjoy all you can eat at the **Pancake Breakfast** from 8am to 10 am at the Fire Hall, right across the street from the Alix MAC School grounds.

Parade participants will line up at the school grounds at 9 am, to be ready for judging at 9:30. **Parade begins at 10 am.**

A map of the parade route is attached with the entry form, and both are available on our Chamber of Commerce Facebook page as well as the Village of Alix website. Please mail your completed form to the Chamber at: Box 831, Alix, AB, T0C 0B0 Fax to: 403-747-2480 Drop it off to Willy Bevan at Ye Old Nooke, or email to options.alix@gmail.com

Don't forget to check out the village for other events, and take time to enjoy the beach!

So come participate; show us your stuff! – or just come on out and enjoy Alix Days!

Questions or Queries?

The Chamber Parade Committee:

Arlene: 403-318-9906 Glenna: 403-350-4079 Willy: 403-323-1313

options.alix@gmail.com