

**VILLAGE OF DONALDA**  
**Organizational Meeting of Council October 17, 2023, at 12:30 pm**  
**To Be Held at the Council Chamber**  
**5001 Main Street, Donalda**

**Call to Order-CAO Vallet**

**1. Agenda**

1. Approval of Agenda

**2. Appointment of Chief Elected Official**

**3. Appointment of Deputy Chief Elected Official**

**4. Appointment to Committees and Boards**

1. Central Alberta Economic Partnership
2. Community Consultative Group - RCMP
3. County of Stettler Housing Authority
4. County of Stettler Regional Recreation Board
5. Destination Stettler
6. Deputy Director of Emergency Management
7. Director of Emergency Management
8. Donalda and District Museum Society
9. Donalda Infrastructure Committee
10. Donalda Risk Management Committee
11. Donalda Weed Inspector
12. East Central Alberta Heritage Society
13. Family and Community Support Services Board
14. Lamp Park Committee
15. Municipal Planning Commission
16. Parkland Community Planning Services Board
17. Parkland Regional Library and Village of Donalda Library Board
18. RCMP Community Consultative Group
19. Red Deer Regional River Users Group
20. Regional Director of Emergency Management`
21. Shirley McClellan Regional Waste Management Authority
22. Stettler and District Ambulance Association
23. Stettler Regional Fire Advisory Committee
24. Stettler Regional Waste Management Authority
25. Village of Donalda Emergency Management Advisory Committee

**5. Regular Council Meeting Dates, Time and Place**

**6. Council Remuneration**

**7. Appointment of Financial Auditor for 2024**

**8. Adjournment**

**Minutes of The Organizational Meeting of Council of the Village of Donalda, in the Province of Alberta, held Tuesday, October 4, 2022, in Council Chambers**

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**In Attendance:** Mayor Doug Booker  
Deputy Mayor Rick Nelson  
Councillor Derek Williams

**Staff:** Assistant Chief Administrative Officer Holly Chappell Benoit

**Public:** Dan Knudtson  
Shaleah Fox  
Sharyn Kenner  
Heather Briscoe

**Call to Order**

The meeting was called to order by Mayor Doug Booker at 10:00 am

**1. Agenda**

Approval of Agenda

Rick Nelson motioned to accept the agenda as presented

**Carried Unanimously**

**2. Appointment of Chief Elected Official**

Rick Nelson motioned to appoint Doug Booker as the Chief Elected Official for the Village of Donalda.

**Carried Unanimously**

**3. Appointment of Deputy Chief Elected Official**

Doug Booker motioned to appoint Rick Nelson as the Deputy Chief Elected Official for the Village of Donalda.

**Carried Unanimously**

**4. Appointment to Committees and Boards**

1. Central Alberta Economic Partnership  
**DM Rick Nelson**
2. County of Stettler Housing Authority  
**DM Rick Nelson**
3. County of Stettler Regional Recreation Board  
**Councillor Derek Williams**
4. Destination Stettler  
**Mayor Doug Booker**
5. Donalda and District Museum Society  
**Councillor Derek Williams**
6. Donalda Infrastructure Committee

**Committee of the Whole**

7. Donalda Risk Management Committee  
**Committee of the Whole**
8. Donalda Weed Inspector  
**Chief Administrative Officer**
9. East Central Alberta Heritage Society  
**DM Rick Nelson**
10. Family and Community Support Services Board  
**Chief Administrative Officer**  
**Assistant Chief Administrative Officer**
11. Lamp Park Committee  
**?**
12. Municipal Planning Commission  
**Committee of the Whole**
13. Parkland Community Planning Services Board  
**Mayor Doug Booker**
14. Parkland Regional Library and Village of Donalda Library Board  
**Mayor Doug Booker**
15. RCMP Community Consultative Group  
**Mayor Doug Booker**
16. Red Deer Regional River Users Group  
**DM Rick Nelson**
17. Shirley McClellan Regional Waste Management Authority  
**DM Rick Nelson**
18. Stettler and District Ambulance Association  
**?**
19. Stettler Regional Fire Advisory Committee  
**DM Rick Nelson**
20. Stettler Regional Waste Management Authority  
**DM Rick Nelson**
21. Village of Donalda Emergency Management Advisory Committee  
**Councillor Derek Williams**

Moved by Derek Williams to accept the Committee Appointments as assigned.

**Carried Unanimously**

**5. Regular Council Meeting Dates, Time and Place**

Moved by Rick Nelson to set the Regular Meeting of Council on the third Tuesday monthly at 10:00 a.m. The meetings will be held in the Council Chamber in the Village Complex, at 5001 Main Street, Donalda. Meetings will be up to three (3) hours in length and can be extended by one-half hour upon majority vote according to Bylaw #732 Procedural Bylaw. An allowance to be made for thirty (30) minutes of gallery time, with each individual; allotted five (5) minutes of input, after which the council meeting is adjourned.

**Carried Unanimously**

**6. Council Remuneration**

Moved by Derek Williams to accept the rate of council remuneration at;

1. Councillors and Mayor receive meeting pay of \$60.00 for each half-day meeting and \$120.00 for each full-day meeting. A half-day meeting is defined as a meeting of 4 hours or less, excluding travel time.
2. Mayor and Councillors receive supervision pay of \$1,200.00 per year, and supervision pay shall be paid out quarterly in March, June, September, and December.
3. Mileage for necessary travel expenses related to meetings will be paid out at \$0.52 per kilometer quarterly.

**Carried Unanimously**

**7. Appointment of Financial Auditor for 2023**

Moved by Rick Nelson to appoint Brian King Professional Corporation as the 2023 Financial Auditor for the Village of Donalda.

**Carried Unanimously**

**8. Adjournment**

Moved by Doug Booker to adjourn the meeting at 10:05 a.m.

**Carried Unanimously**

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Chief Elected Official

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Chief Administrative Officer