

VILLAGE OF DONALDA
Regular Council Meeting, October 20, 2020
To Be Held at Donalda Community Hall, Main Street Donalda, 10:00 am
Regular Meeting Agenda

Call to Order-Mayor Gartside

1. AGENDA

1. Additions and/or Amendments

2. PREVIOUS MINUTES

1. Regular Council Meeting Minutes September 15, 2020

3. Delegations

- 1.

4. Business Arising from Previous Meeting

1. Minimum Taxation Properties – 45 properties of 253 tax rolls

5. VILLAGE BUSINESS

1. Select Engineering Mainstreet Asphalt
2. Revenue and Expenditure Report up to September 30, 2020
3. Balance Sheet up to September 30, 2020
4. Trial Balances up to October 7, 2020
5. Cheque Register up to September 30, 2020
6. Bank Reconciliations – September 2020
7. GL 2-12-255 Overview
8. Donalda and District Museum Society – 1/3 insurance cost share
9. Donalda and District Museum Society – Ownership of Lamp Collection/Insurance
10. Bylaw 728/20 - Urban Chickens
11. Bylaw 729/20 - Bee Keeping
12. Bylaw 731/20 Cemetery
13. Parkland Regional Library 2021 Proposed Budget
14. MOST Funding

6. INFORMATIONAL ITEMS

- 1.

7. COMMITTEE AND STAFF REPORTS

1. Mayor
2. Deputy Mayor
3. Councilor
4. CAO

8.CLOSED MEETING OF COUNCIL

1. Personnel FOIP Regulation 18(1)(d)
2. Personnel FOIP Regulation 18(1)(d)

9.NEXT MEETING

October 20, 2020

10.ADJOURNMENT

VILLAGE OF DONALDA
REGULAR COUNCIL MEETING
MINUTES
Tuesday, September 15, 2020

The Regular Meeting of Donalda Village Council was held at 10:00 am Tuesday, September 15th, at the Donalda Community Hall.

Mayor: Bruce Gartside

Councilors: Paul McKay
Rick Nelson

Staff: Chief Administrative Officer Kristie Vallet

Public: Doug Booker, Ron Borchuk, Dan Knutdson, Gewn Wood, Ron Gullickson, Doug Kenner, Sharyn Kenner, Pat Kenner, Norma Rehman

CALL TO ORDER: Mayor Gartside called the meeting to order at 10:00 am.

1. AGENDA

Motioned by P. McKay to accept the agenda as amended 5.16 RV Parking – Village Property

Carried Unanimously (171-20)

2. PREVIOUS MINUTES

1. Regular Council Meeting Minutes July 21, 2020

Motioned by R. Nelson that the minutes of the July 21, 2020 Regular Council Meeting be accepted as amended, 4.1 Donalda, 5.7 Donalda, 5.8 remove "control".

Carried Unanimously (185-20)

3. DELEGATIONS

1. Mr. Jack Gibbs

4. BUSINESS ARISING FROM PREVIOUS MINUTES

5. VILLAGE BUSINESS

1. Revenue and Expenditure Report up to August 31, 2020
2. Balance Sheet up to August 31, 2020
3. Trial Balances up to September 2 , 2020 – Utility and September 15, 2020 - Tax
4. Cheque Register up to August 31, 2020
- 4.A. August Bank Reconciliation

Motioned by P. McKay to accept the Financial Reporting as presented.

Carried Unanimously (186-20)

5. Bylaw 728/20 - Urban Chickens

Motioned by R. Nelson accept Bylaw 728/20 – Urban Chicken with amendments for first reading.

Carried Unanimously (187-20)

Public Hearing for Bylaw 728/20 – Urban Chickens scheduled for Monday, October 19, 2020 at the Community Hall in the Village of Donalda.

6. Bylaw 729/20 – Bee Keeping

Motioned by P. McKay to accept Bylaw 729/20 Bee Keeping with amendments for first reading.

Carried Unanimously (188-20)

Public Hearing for Bylaw 729/20 Bee Keeping scheduled for Monday, October 19, 2020 at the Community Hall in the Village of Donalda.

7. Appointment of Regional Intermunicipal Subdivision and Development Appeal Board Clerk

Motioned by P. McKay to appoint Mr. Craig Teal as Clerk of the Regional Intermunicipal Subdivision and Development Board.

Carried Unanimously (189-20)

8. Naming of Financial Institute

Motioned by P. McKay to name Alberta Treasury Branch as the financial institution for the Village of Donalda.

Carried Unanimously (190-20)

9. Bylaw 732/20 – Council Procedural

Motioned by P. McKay to accept Bylaw 732/20 – Council Procedural with amendments for first reading.

Carried Unanimously (191-20)

Motioned by R. Nelson to present Bylaw 732/20 for second reading.

Carried Unanimously (192-20)

Motioned by B. Gartside to introduce Bylaw 732/20 for third and final reading.

Carried Unanimously (193-20)

Motioned by P. McKay to present Bylaw 732/20 for third and final reading.

Carried Unanimously (194-20)

10. Atco Franchise Fees 2021

Motioned by R. Nelson to increase Atco Franchise Fees for the 2021 calendar year from 5% to 9%.

Carried Unanimously (195-20)

11. AltaGas Franchise Fees 2021

Motioned by P. McKay to increase AltaGas Franchise Fees for the 2021 calendar year from 13.5% to 15%.

Carried Unanimously (196-20)

12. MSP Stimulus Funding

Motioned by R. Nelson to apply for Municipal Stimulus Program Funding for \$50,000 applying these funds towards gravelling the Village of Donalda, accepting North Star Trucking Ltd. quote of \$38,800 plus gst. Additionally, applying for 2020, \$50,000 Gas Tax Federal funding to combine with Municipal Stimulus Program Funding to use the remaining funds available upon the completion of gravel to complete a series of asphalt patching, as identified by Select Engineering Ltd.

Carried Unanimously (197-20)

13. Volunteer Supper – November 5, 2020

Motioned by P. McKay to cancel the Volunteer Supper scheduled November 5, 2020. The \$681 of FCSS funding allocated for this Information Referral Event will be reallocated to the publication of the Donalda Lite.

Carried Unanimously (198-20)

14. Provincial Oil & Gas Assessment Model Review – Draft

Motioned by P. McKay to accept the correspondence to Premier Jason Kenny as presented.

Carried Unanimously (199-20)

15. Library Soundproofing

Motioned by P. McKay to accept the estimate of \$1055.54 to soundproof the Donalda Municipal Library.

Carried Unanimously (200-20)

16. RV Parking – Village Property

Motioned by P. McKay to instruct Administration to draft a Bylaw for RV parking within municipal boundaries.

Carried Unanimously (201-20)

6. INFORMATION/CORRESPONDENCE

1. Atco Rate Change Advisory
2. Red Deer River Municipal Users Group

Motioned by P. McKay to accept the information/correspondence as presented.

Carried Unanimously (202-20)

7. COMMITTEE REPORTS

1. Mayor
2. Deputy Mayor
3. Councilors

Motion by P. McKay to accept committee reports as presented.

Carried Unanimously (203-20)

8. CLOSED MEETING OF COUNCIL

1. Utility Account 209000 FOIP Regulation 18(1)(d)
2. Personnel FOIP Regulation 18(1)(d)

Motioned by P. McKay to enter Closed Session of Council under FOIP Regulation 18(1)(d) at 12:40 p.m.

Carried Unanimously (204-20)

Motioned by P. McKay to return to Regular Meeting of Council at 1:14 p.m.

Carried Unanimously (205-20)

Motioned by P. McKay to reverse the utility charges on account 209000.

Carried Unanimously (206-20)

10. NEXT MEETING DATE

Regular Meeting of Council October 20, 2020 at 10:00 am at the Community Hall.

11. ADJOURNMENT

Motion by B. Gartside to adjourn meeting at 1:15 pm

Carried Unanimously (207-20)

MAYOR

CHIEF ADMINISTRATIVE OFFICER

**Village of Donalda
Request for Decision (RFD)**

Meeting:	REGULAR MEETING
Meeting Date:	October 20, 2020
Originated by:	CAO Vallet
Decision Title:	Select Engineering Mainstreet Project- Asphalt
Agenda Number:	5.1 Village Business

Background Information:

Through Gas Tax Federal Funding, the south side of main street has received a major rehabilitation. To date the sidewalks and landscaping are completed. The last component of the project is asphalt.

Neil Renneberg, Select Engineering will be present to discuss with Council his recommendations for asphalt replacement and any budget implications identified due to the engineer's inspection of the roadway after Kamtrax's equipment left the work site.

Due to the forecast, asphalt completion will need to be deferred until 2021.

Discussion/Options/Benefits:

Source of Funding/Estimated Costs

Gas Tax Federal

Budgeted \$205,000

Proposed Revised Budget \$241,000

Proposed Budget Overrun \$36,000

\$55,000 of unallocated GTF funds remaining.

Recommended Options:

To consider Select Engineering's report and advise Administration.

Motion brought by Council:



Select Engineering Consultants Ltd.

Suite 100, 17413 – 107 Avenue NW, Edmonton AB T5S 1E5
T: 780 651 5777 F: 780 651 5757 selecteng.ca

October 13, 2020

File No.: 196-20005-1.0

Kristie Vallet
Chief Administrative Officer
Village of Donalda
Box 160
5001 Main Street
Donalda, AB T0B 1H0

Dear Kristie,

Re: Village of Donalda – 2020 Main Street Improvements – Road Improvements Recommendation

As discussed, Select Engineering Consultants is providing the following budget update information for your consideration regarding the 2020 Main Street Improvements project. During the installation of the concrete sidewalk portion of the project, the performance and degradation of the asphalt surface was monitored and inspected by Select Engineering Consultants personnel to confirm suitable road rehabilitation methods to be considered.

The road work that was previously recommended by Select to be budgeted for by the Village of Donalda included a provisional amount for roadway patches, and a 40mm Asphalt Overlay to ensure all affected areas are overlaid for adequate drainage and ride quality, as summarized below:

<u>Original Project Budget</u>	
Provisional Additional Subgrade and Road Repairs.....	\$35,000.00
40mm Asphalt Overlay (w/ Milling as required)	<u>\$44,691.50</u>

Subtotal for Road Construction \$79,691.50

This original scope of work for road construction allowed for several areas of concern to be addressed with roadway patches, however areas of the road that did not require patches would only receive a 40mm asphalt overlay to ensure the road structure is protected from moisture infiltration, a small amount of strength is added to the roadway, and a smooth driving surface is provided. This method is suitable for roadways that generally have adequate road structure but have localized failures.

Following the installation of the concrete sidewalks, the condition of the asphalt surface was reviewed to confirm if the original scope of work was suitable to rehabilitate the roadway. During this review, there were four (4) large areas of severe roadway deterioration noted for possible roadway patches, numerous areas of minor roadway deterioration that would not accommodate a 40mm asphalt overlay, and the surface of the asphalt was noted to be very un-even due to numerous asphalt overlay patches that were laid previously. From these observations, the original scope of work would be suitable for areas that require roadway patches but would not be suitable for the remainder of the roadway and the numerous areas of minor roadway deterioration that require additional structure.

A revised road reconstruction method was discussed with Kantrax Contractors Ltd that would include the complete pulverization of the roadway, stabilized with cement powder, and covered with a 75mm asphalt overlay. This revised method provides an opportunity to re-grade and re-shape the roadway to a proper cross section, and



ensuring a consistent and even road structure is provided to the roadway. Although this method would have increased capital cost, it would rehabilitate the entire roadway to an improved strength.

Kantrax Contractors provided the following pricing to complete the roadway rehabilitation work by pulverization and with a 75mm Asphalt Overlay:

<u>Revised Project Budget</u>	
Pulverization of Roadway.....	\$49,500.00
75mm Asphalt Overlay.....	<u>\$53,500.00</u>

Subtotal for Road Construction \$103,000.00

From our review of the existing road conditions, we recommend the Village of Donalda completes the roadway rehabilitation work with the revised scope of work, utilizing pulverization and a 75mm Asphalt Overlay.

Based on this recommendation, the revised total project budget would be as follows:

Concrete Improvements	\$98,000.00
Provisional Additional Subgrade and Road Repairs.....	<u>\$103,000.00</u>

Contingency and Testing (10%).....	\$20,000.00
Engineering (10%).....	<u>\$20,000.00</u>

Estimated Project Total \$241,000.00

I trust that this information meets your requirements at this time, should you have any questions, or require additional information, please feel free to call me at (780) 651-5773.

Sincerely,

SELECT ENGINEERING CONSULTANTS LTD.

A handwritten signature in black ink, appearing to read 'Neil R.', is written over the printed name.

Neil Renneberg, P.Eng
Project Manager
nrenneberg@selecteng.ca

NR/nr



VILLAGE OF DONALDA

2020 Operating Budget

General Ledger	Description	2020 Actual	2020 Budget	2019 Actual	2019 Budget
GENERAL REVENUE					
1-00-100	Residential Taxes	(176,542.87)	(177,224.05)	(191,156.20)	(188,536.00)
1-00-110	Non-Residential Taxes	(25,846.40)	(29,417.00)	(31,539.55)	(29,417.00)
1-00-120	Linear Taxes	(12,900.83)	(12,900.83)	(13,305.17)	(10,994.00)
1-00-130	Franchise - ATCO	(13,276.63)	(11,100.00)	(8,874.39)	(9,000.00)
1-00-140	Franchise - Alta Gas	(14,853.68)	(19,958.76)	(18,883.53)	(18,000.00)
1-00-150	Payment in Lieu - Federal	0.00	0.00	0.00	0.00
1-00-160	Minimum Tax Revenue	(25,352.77)	(25,352.77)	0.00	0.00
1-00-170	County of Stettler Housing Authority	0.00	0.00	0.00	0.00
1-00-200	Penalties & Costs on Taxes	(17,882.11)	(15,000.00)	(15,053.52)	(15,000.00)
*	TOTAL GENERAL REVENUE	(286,655.29)	(290,953.41)	(278,812.36)	(270,947.00)
TOTAL GRANTS & OTHER REVENUE					
1-00-720	Grant-Stettler County-Donalda Library	0.00	0.00	0.00	(4,000.00)
1-00-740	Municipal Sponsorship Program	(626.00)	0.00	(646.00)	0.00
1-00-751	Conditional Municipal - FCSS	(5,720.00)	(7,625.00)	(7,625.00)	(7,625.00)
1-00-831	Debtenture Interest Rebate	0.00	0.00	0.00	0.00
1-00-840	Conditional Collaborative Grant - Prov	0.00	0.00	0.00	0.00
1-00-841	Conditional Grant - Federal	0.00	1,100.00	(1,100.00)	1,100.00
1-00-845	PROVINCIAL GRANT OPERATING	(36,662.00)	(36,662.00)	(38,757.00)	(39,917.00)
1-00-850	Unconditional Grant - Prov.	0.00	0.00	0.00	0.00
1-00-990	Attorney General Fines & Costs	0.00	0.00	(787.00)	0.00
1-00-111	STEP GRANT	0.00	0.00	0.00	0.00
*	TOTAL TOTAL GRANTS & OTHER REV	(43,008.00)	(43,187.00)	(48,915.00)	(50,442.00)
ADMINISTRATION REVENUE					
1-12-220	Advertising Rebates	0.00	0.00	0.00	0.00
1-12-240	Bad Debt Recovery	0.00	0.00	0.00	0.00
1-12-400	Sale of Goods	0.00	0.00	0.00	0.00
1-12-411	Photocopy, Fax, Sales, etc.	(138.50)	(150.00)	(102.35)	(150.00)
1-12-415	WCB Rebate	0.00	0.00	0.00	0.00
1-12-416	Insurance Rebates	0.00	0.00	(203.90)	0.00
1-12-417	Tax Cert.\Dev. Permits, etc.	(500.00)	(100.00)	(110.00)	(500.00)
1-12-418	Maintenance service revenue	(450.00)	(500.00)	(600.00)	(100.00)
1-12-419	Newsletter Ads	(599.76)	(500.00)	(646.72)	(850.00)



VILLAGE OF DONALDA

2020 Operating Budget

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12:42:54PM

General Ledger	Description	2020 Actual	2020 Budget	2019 Actual	2019 Budget
1-12-520	Licences	(70.00)	(150.00)	(190.00)	(350.00)
1-21-530	Fines	(483.40)	(100.00)	(99.00)	(160.00)
1-12-532	Gravel & Sand Sales	0.00	0.00	0.00	0.00
1-12-550	Investment Income - Bank Int.	(10.00)	(100.00)	(10,191.20)	(100.00)
1-12-561	Rental Revenue-Donalda Museum	(8,783.26)	(7,500.00)	(10,539.27)	(7,500.00)
1-12-590	Miscellaneous Admin. Revenue	(607.41)	(5.00)	4.76	(3,000.00)
1-12-662	Donations Specific Funds	0.00	0.00	0.00	0.00
1-12-910	Transfer From Reserves	0.00	0.00	0.00	0.00
1-12-940	Contribution From Capital	0.00	0.00	0.00	0.00
*	TOTAL ADMINISTRATION REVENUE	(11,642.33)	(9,105.00)	(22,677.68)	(12,710.00)
FIRE REVENUE					
1-23-413	Fire - Donations	0.00	0.00	0.00	0.00
1-23-840	Provincial Grant - Capital	0.00	0.00	0.00	0.00
1-23-930	Gain (loss) on sale - TCA	0.00	0.00	0.00	0.00
1-23-410	Fire Charges	(17,456.24)	(25,000.00)	0.00	0.00
*	TOTAL FIRE REVENUE	(17,456.24)	(25,000.00)	0.00	0.00
DISASTER & EMERG. REVENUE					
1-24-410	Emergency Management Service Revenue	(3,489.44)	(5,000.00)	0.00	0.00
*	TOTAL DISASTER & EMERG. REVENUE	(3,489.44)	(5,000.00)	0.00	0.00
ROADS & STREETS REVENUE					
1-32-931	GAIN (LOSS) - SALE OF TCA	0.00	0.00	0.00	0.00
1-32-940	Transfer From Capital Func.	0.00	0.00	0.00	0.00
1-32-990	Transfer From Surplus	0.00	0.00	0.00	0.00
1-32-995	SIP Funds	0.00	0.00	0.00	0.00
1-32-560	Equipment Revenue	(150.00)	0.00	0.00	0.00
1-32-830	Fed. Infrastructure Funds	0.00	0.00	0.00	0.00
1-32-840	PROVINCIAL CAPITAL GRANT	0.00	0.00	0.00	0.00
1-32-930	Contrib. From Operating Func.	0.00	0.00	0.00	0.00
*	TOTAL ROADS & STREETS REVENUE	(150.00)	0.00	0.00	0.00
WATER REVENUE					
1-41-400	Water Sales	(66,052.05)	(88,600.00)	(88,653.00)	(85,000.00)
1-41-401	Penalties - Water	(262.20)	(750.00)	(965.31)	(2,500.00)



VILLAGE OF DONALDA

2020 Operating Budget

General Ledger	Description	2020 Actual	2020 Budget	2019 Actual	2019 Budget
1-41-414	Water On/Off Fee	0.00	(250.00)	(250.00)	(750.00)
1-41-416	Water Service Repairs	0.00	(10.00)	9.20	0.00
1-41-590	AMW&WW Partnership	0.00	0.00	0.00	0.00
1-41-830	Capital Grant Federal	0.00	0.00	(6,959.00)	0.00
1-41-990	Transfer From Surplus	0.00	0.00	0.00	0.00
1-41-840	Conditional Grant - Provincial	(581,485.00)	0.00	0.00	0.00
1-41-841	Conditional Grant - Federal	0.00	0.00	0.00	0.00
1-41-910	Transfer From Reserves	0.00	0.00	0.00	0.00
1-41-940	Transfer From Capital	0.00	0.00	0.00	0.00
* TOTAL WATER REVENUE		(647,799.25)	(89,610.00)	(96,818.11)	(88,250.00)
SEWER REVENUE					
1-42-400	Sewer Services	(13,828.00)	(18,400.00)	(18,417.53)	(17,500.00)
1-42-401	Penalties - Sewer Services	0.00	0.00	0.00	0.00
1-42-590	ABW&WW Partnership Funds	0.00	0.00	0.00	0.00
1-42-830	Federal Grant - Capital	0.00	0.00	0.00	0.00
1-42-910	Transfer From Reserves	0.00	0.00	0.00	0.00
1-42-940	Transfer From Capital Func.	0.00	0.00	0.00	0.00
1-42-990	Transfer From Surplus	0.00	0.00	0.00	0.00
* TOTAL SEWER REVENUE		(13,828.00)	(18,400.00)	(18,417.53)	(17,500.00)
WASTE REVENUE					
1-43-400	Garbage Fees	(31,706.00)	(42,644.00)	(38,326.20)	(37,000.00)
1-43-401	Penalties - Garbage Fees	0.00	0.00	0.00	0.00
1-43-590	Other Revenue - Own Sources	0.00	0.00	0.00	0.00
1-43-910	Transfer From Reserves	0.00	0.00	0.00	0.00
* TOTAL WASTE REVENUE		(31,706.00)	(42,644.00)	(38,326.20)	(37,000.00)
CEMETERY REVENUE					
1-56-464	Sale of Cemetery Plots	(697.86)	(500.00)	(690.48)	(700.00)
1-56-465	Plot Excavation Revenue	(900.00)	(1,000.00)	(1,700.00)	(700.00)
1-56-466	Snow Removal Revenue	(209.52)	0.00	0.00	0.00
1-56-550	Investment Income	0.00	0.00	0.00	0.00
1-56-590	Donations	0.00	0.00	0.00	0.00
1-56-910	Transfer From Reserves	0.00	0.00	0.00	0.00
1-56-467	PERPETUAL CARE	0.00	0.00	(200.00)	0.00



VILLAGE OF DONALDA

2020 Operating Budget

General Ledger	Description	2020 Actual	2020 Budget	2019 Actual	2019 Budget
* TOTAL CEMETERY REVENUE					
		(1,807.38)	(1,500.00)	(2,590.48)	(1,400.00)
SALE OF LAND					
1-66-590	Sale of Land	0.00	0.00	0.00	0.00
* TOTAL SALE OF LAND		0.00	0.00	0.00	0.00
RECREATION REVENUE					
1-72-550	Investment Income	0.00	0.00	0.00	0.00
1-72-561	Recreation Rentals	0.00	0.00	0.00	0.00
1-72-590	Other revenues - Donations	0.00	0.00	0.00	0.00
1-72-850	Government Grants	0.00	(800.00)	0.00	(800.00)
1-72-910	Transfer From Reserves	0.00	0.00	0.00	0.00
1-72-941	Campground User Fees	0.00	0.00	0.00	0.00
1-72-984	Campground Operational Grant	0.00	0.00	0.00	0.00
1-72-990	Transfer From Surplus	0.00	0.00	0.00	0.00
* TOTAL RECREATION REVENUE		0.00	(800.00)	0.00	(800.00)
CULTURE REVENUE					
1-74-550	Return on Investments	0.00	0.00	0.00	0.00
1-74-592	Creamery Donations	0.00	0.00	0.00	0.00
1-74-595	Canada Day Donations	0.00	0.00	0.00	0.00
1-74-835	FEDERAL GRANT OPERATING	0.00	(1,100.00)	0.00	(1,100.00)
1-74-840	Conditional Grant - Provincial	0.00	0.00	0.00	0.00
1-74-845	PROVINCIAL GRANT - OPERATING	0.00	0.00	0.00	0.00
1-74-860	Grants From Local Boards	0.00	0.00	0.00	0.00
1-74-910	Transfer From Reserves	0.00	0.00	0.00	0.00
1-74-940	Transfer From Capital Func.	0.00	0.00	0.00	0.00
* TOTAL CULTURE REVENUE		0.00	(1,100.00)	0.00	(1,100.00)
** TOTAL REVENUE		(1,057,541.93)	(527,299.41)	(506,557.36)	(480,149.00)



VILLAGE OF DONALDA

2020 Operating Budget

General Ledger	Description	2020 Actual	2020 Budget	2019 Actual	2019 Budget
COUNCIL EXPENSE					
2-11-150	Council Meeting Pay	6,132.77	8,000.00	8,225.49	9,000.00
2-11-151	Council Supervision Pay	3,005.09	3,600.00	3,121.58	3,600.00
2-11-211	Travel & Subsistence	1,198.50	1,000.00	1,542.84	1,000.00
2-11-212	Legislative - Discretionary	58.10	0.00	0.00	0.00
2-11-271	Council Insurance	0.00	0.00	0.00	0.00
*	TOTAL COUNCIL EXPENSE	10,394.46	12,600.00	12,889.91	13,600.00
ADMINISTRATION EXPENSE					
2-12-110	Salaries & Wages	15,704.42	24,000.00	22,791.95	24,000.00
2-12-111	Labour - STEP	0.00	0.00	0.00	0.00
2-12-130	Payroll Benefits	956.88	1,700.00	1,545.00	1,500.00
2-12-131	Holiday Pay	622.50	900.00	871.99	800.00
2-12-150	Meeting Pay	0.00	0.00	0.00	0.00
2-12-152	Election & Census Fees	0.00	0.00	0.00	0.00
2-12-211	Travel & Subsistence	1,483.93	2,100.00	775.33	250.00
2-12-212	Course Fee Registration	1,550.00	2,000.00	1,446.76	1,000.00
2-12-216	Postage	3,060.82	3,200.00	3,027.86	2,200.00
2-12-217	Telephone	1,282.13	2,300.00	2,183.44	3,500.00
2-12-220	Advertising & Memberships	2,202.29	2,750.00	2,725.42	2,000.00
2-12-224	Land Title Fees	529.81	190.00	173.50	250.00
2-12-230	Assessors Fees	2,822.04	5,500.00	5,382.28	6,000.00
2-12-231	Auditors Fees	(500.00)	8,200.00	11,700.00	8,200.00
2-12-232	Legal Fees	0.00	2,000.00	14,055.48	7,000.00
2-12-240	Bad Debts	120.00	1,500.00	1,490.61	1,500.00
2-12-250	Repairs & Maint. Contract	200.00	200.00	168.86	400.00
2-12-251	Repairs & Maintenance	2,803.20	2,500.00	2,978.94	1,500.00
2-12-252	Cleaning - Supplies & Labor	1,383.53	2,500.00	2,530.50	2,200.00
2-12-255	Other Contracted Services	17,080.18	14,950.00	8,372.18	7,000.00
2-12-256	Contracted Services - CAO	35,400.00	50,400.00	44,650.00	45,600.00
2-12-270	Computer Expenses	1,095.41	1,000.00	6,806.36	3,500.00
2-12-271	Website Fees	419.04	650.00	628.56	350.00
2-12-274	Insurance & Bond	8,432.15	8,500.00	8,168.45	9,000.00
2-12-275	Workman's Compensation	0.00	1,200.00	1,039.64	1,500.00
2-12-276	Disaster Services	5,000.00	500.00	0.00	500.00
2-12-505	Photocopier Costs	2,155.74	4,300.00	4,224.22	3,200.00
2-12-510	General Office Supplies	2,302.23	1,500.00	1,329.84	1,600.00
2-12-540	Utilities - Heating	487.76	950.00	931.59	800.00



VILLAGE OF DONALDA

2020 Operating Budget

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General Ledger	Description	2020 Actual	2020 Budget	2019 Actual	2019 Budget
2-12-541	Utilities - Power	880.96	2,000.00	1,886.75	1,600.00
2-12-590	Miscellaneous	(73.22)	100.00	540.22	100.00
2-12-762	Contributions to Capital	0.00	0.00	0.00	0.00
2-12-771	Donations	0.00	0.00	0.00	0.00
2-12-810	Bank Charges & Fees	1,541.46	2,100.00	2,077.86	850.00
2-12-831	Debtenture Interest Admin. Bldg	0.00	0.00	0.00	0.00
2-12-832	Debtenture Principle Admin Bldg	0.00	0.00	0.00	0.00
2-12-910	Transfer to Reserves	0.00	0.00	0.00	0.00
2-12-920	AMORTIZATION	0.00	0.00	7,830.53	0.00
*	TOTAL ADMINISTRATION EXPENSE	108,943.26	149,690.00	162,334.12	137,900.00
DISASTER & EMERGENCY EXPENSE					
2-23-700	FIRE SERVICE AGREEMENT	(5,000.00)	30,000.00	30,000.00	25,000.00
*	TOTAL DISASTER & EMERGENCY EXP	(5,000.00)	30,000.00	30,000.00	25,000.00
FIRE EXPENSES					
2-23-271	Fire - Insurance & Licence	0.00	0.00	0.00	0.00
2-23-520	Fire Hall - Janitorial	0.00	0.00	0.00	0.00
2-23-762	Contribution to Capital	0.00	0.00	0.00	0.00
2-23-920	AMORTIZATION	0.00	0.00	0.00	0.00
2-23-931	Gain (loss) on TCA	0.00	0.00	0.00	0.00
*	TOTAL FIRE EXPENSES	0.00	0.00	0.00	0.00
BYLAW ENFORCEMENT EXP					
2-26-751	Bylaw Enforcement	400.00	1,000.00	1,925.00	1,000.00
2-26-752	Rural Policing Expense	0.00	3,860.00	0.00	0.00
*	TOTAL BYLAW ENFORCEMENT EXP	400.00	4,860.00	1,925.00	1,000.00
STREETS & ROADS EXPENSE					
2-32-110	Salaries	5,017.30	8,500.00	8,384.61	8,700.00
2-32-111	Salaries - Equip. Rep. & Shop	3,134.97	2,500.00	2,443.00	2,900.00
2-32-112	Wages - STEP Program	0.00	0.00	0.00	0.00
2-32-130	Payroll Deductions	535.77	1,050.00	747.00	850.00
2-32-131	Holiday Pay	852.41	1,050.00	1,034.14	800.00
2-32-210	Travel	0.00	300.00	0.00	300.00
2-32-212	Course Registration Fees	0.00	0.00	0.00	0.00



VILLAGE OF DONALDA

2020 Operating Budget

General Ledger	Description	2020 Actual	2020 Budget	2019 Actual	2019 Budget
2-32-215	Freight	0.00	0.00	0.00	0.00
2-32-217	Maintenance Cell Phone	825.59	775.00	1,039.02	600.00
2-32-230	Engineering Fees	0.00	2,000.00	0.00	2,000.00
2-32-250	Road & Street Repairs	2,722.20	3,200.00	3,120.00	3,000.00
2-32-251	Equipment Repairs & Maint.	1,466.00	3,000.00	2,365.69	4,000.00
2-32-252	Sidewalk & Curb Repairs	0.00	0.00	0.00	0.00
2-32-255	Snow Ploughing - Salaries	0.00	0.00	0.00	0.00
2-32-270	Contracted Services	144.00	3,075.00	3,008.37	1,000.00
2-32-271	Insurance Share	1,240.02	1,500.00	1,256.44	3,700.00
2-32-931	Gain (loss) on disposal of TCA	0.00	0.00	0.00	0.00
2-32-150	Meeting Pay - Public Works	0.00	0.00	0.00	0.00
2-32-510	Small Equipment & Supplies	1,920.64	2,000.00	4,216.39	1,000.00
2-32-515	Equipment Rental	30.00	500.00	0.00	500.00
2-32-520	Shop Telephone	0.00	1,300.00	0.00	1,300.00
2-32-521	Gas & Diesel Fuel	2,293.20	1,000.00	(50.49)	2,300.00
2-32-530	Const. & Maint. Supplies	604.96	200.00	85.08	250.00
2-32-532	Gravel, Cold Mix & Sand	3,450.00	3,450.00	749.69	3,000.00
2-32-541	Street Lights	14,998.28	31,000.00	16,036.71	13,850.00
2-32-542	Shop Power	1,086.70	2,000.00	1,801.39	2,000.00
2-32-543	Shop Natural Gas	1,505.50	2,500.00	2,271.21	1,700.00
2-32-590	Miscellaneous	196.35	300.00	0.00	300.00
2-32-762	Contribution to Capital	0.00	0.00	0.00	0.00
2-32-910	Transfer to Reserves	0.00	0.00	0.00	0.00
2-32-920	AMORTIZATION	0.00	0.00	52,632.28	0.00
* TOTAL STREETS & ROADS EXPENSE		42,023.89	71,200.00	101,140.53	54,050.00
WATER EXPENSE					
COURSE REGISTRATION FEES					
2-41-212	Freight	0.00	0.00	0.00	0.00
2-41-215	Stationery & Postage	0.00	0.00	0.00	0.00
2-41-216	Telephone Expense	0.00	0.00	0.00	0.00
2-41-217	Engineering Fees	0.00	0.00	0.00	0.00
2-41-230	Water Testing Supplies	0.00	0.00	0.00	0.00
2-41-250	Maintenance Supplies	256.00	1,000.00	1,022.93	500.00
2-41-251	Water Wells	0.00	0.00	0.00	0.00
2-41-260	Water Tower	0.00	0.00	0.00	0.00
2-41-265	Contracted Services	61,299.92	26,000.00	18,189.92	35,000.00
2-41-270	Insurance	0.00	1,300.00	0.00	1,300.00
2-41-271	Well Easement	0.00	0.00	0.00	0.00
2-41-290					



VILLAGE OF DONALDA

2020 Operating Budget

General Ledger	Description	2020 Actual	2020 Budget	2019 Actual	2019 Budget
2-41-500	Office Supplies	90.00	0.00	0.00	0.00
2-41-510	Chlorine	0.00	0.00	0.00	0.00
2-41-521	Vehicle Fuel	0.00	0.00	0.00	0.00
2-41-541	Utilities - Power	0.00	0.00	0.00	0.00
2-41-590	Certification Expenses	0.00	0.00	0.00	0.00
2-41-600	SMRWSC - Debenture Payments	6,187.94	6,500.00	8,952.98	11,000.00
2-41-762	Contribution to Capital	0.00	0.00	0.00	0.00
2-41-910	Transfer to Reserves	0.00	0.00	0.00	0.00
2-41-920	AMORTIZATION	0.00	0.00	21,831.24	0.00
2-41-930	WRITE OFF UNCOLLECTABLE	0.00	0.00	0.00	0.00
2-41-601	SMRWSC - Water Consumption	20,813.98	45,000.00	44,374.99	37,500.00
2-41-110	Salaries	3,537.92	4,500.00	4,561.22	5,000.00
2-41-130	Payroll Benefits	233.33	300.00	276.12	375.00
2-41-211	Travel & Subsistence	0.00	0.00	0.00	0.00
* TOTAL WATER EXPENSE		92,419.09	84,600.00	99,209.40	90,675.00
SEWER EXPENSE					
2-42-110	Salaries	2,363.58	5,220.00	5,183.72	5,220.00
2-42-130	Payroll Deductions	137.72	375.00	360.34	375.00
2-42-212	Course Fee Registration	0.00	0.00	0.00	0.00
2-42-250	Purchased Repairs & Maint.	1,450.00	1,000.00	23,747.10	4,000.00
2-42-251	Lagoon Cleaning & Maintenance	0.00	200.00	190.30	2,000.00
2-42-270	Sewer General Services	0.00	0.00	0.00	0.00
2-42-275	Contracted Services - Sewer	0.00	1,500.00	0.00	1,500.00
2-42-290	Lagoon Drainage Easement	0.00	100.00	0.00	100.00
2-42-510	Goods & Supplies	0.00	250.00	0.00	250.00
2-42-590	Miscellaneous	0.00	0.00	0.00	0.00
2-42-762	Contribution to Capital	0.00	0.00	0.00	0.00
2-42-765	Wastewater Compliance Testing	0.00	0.00	0.00	0.00
2-42-910	Transfer to Reserves	0.00	0.00	0.00	0.00
2-42-920	AMORTIZATION	0.00	0.00	14,408.55	0.00
2-42-930	WRITE OFF UNCOLLECTABLE	0.00	0.00	0.00	0.00
* TOTAL SEWER EXPENSE		3,951.30	8,645.00	43,890.01	13,445.00
WASTE REMOVAL EXPENSES					
2-43-110	Salaries	204.88	500.00	488.60	600.00
2-43-130	Payroll Benefits	13.70	50.00	33.95	100.00
2-43-251	Repairs & Maintenance	68.74	400.00	375.14	0.00

VILLAGE OF DONALDA

2020 Operating Budget



General Ledger	Description	2020 Actual	2020 Budget	2019 Actual	2019 Budget
2-43-270	Contracted Garbage Pickup	13,389.79	24,750.00	21,508.91	20,000.00
2-43-522	Garbage Site Restoration	0.00	0.00	0.00	0.00
2-43-762	Contribution to Capital	0.00	0.00	0.00	0.00
2-43-910	Transfer to Reserves	0.00	0.00	0.00	0.00
2-43-920	AMORTIZATION	0.00	0.00	0.00	0.00
2-43-930	WRITE OFF UNCOLLECTABLE	0.00	0.00	0.00	0.00
* TOTAL WASTE REMOVAL EXPENSES		13,677.11	25,700.00	22,406.60	20,700.00
CEMETERY EXPENSE					
2-56-110	Salaries	504.88	500.00	488.60	600.00
2-56-130	Payroll Benefits	20.34	40.00	33.95	100.00
2-56-510	General Services & Supplies	1,145.48	1,775.00	525.00	500.00
2-56-762	Transfer to capital	0.00	0.00	0.00	0.00
2-56-910	Transfer to Reserves	0.00	0.00	0.00	0.00
* TOTAL CEMETERY EXPENSE		1,670.70	2,315.00	1,047.55	1,200.00
FCSS EXPENSE					
2-62-110	FCSS - Program Labour	0.00	0.00	0.00	0.00
2-62-111	FCSS - Postage	549.56	725.00	697.61	850.00
2-62-130	Payroll Benefits	0.00	0.00	0.00	0.00
2-62-211	Travel & Subsistence	0.00	0.00	0.00	0.00
2-62-590	Transfer to capital	0.00	0.00	0.00	0.00
2-62-750	FCSS - Photo Copy Expense	0.00	0.00	220.00	0.00
2-62-755	FCSS Programs	7,958.18	8,806.00	9,289.13	8,700.00
2-62-760	FCSS Management Expenses	114.00	0.00	(228.86)	0.00
2-62-770	Library Grant - closed	0.00	0.00	0.00	0.00
2-62-772	Children's Summer Reading Prog	0.00	0.00	0.00	0.00
2-62-780	Seniors Funding - MSI	0.00	0.00	0.00	0.00
2-62-800	Affordable Housing (NOT FCSS)	0.00	0.00	0.00	0.00
2-62-801	Affordable Housing Labour	0.00	0.00	0.00	0.00
2-62-910	Transfer to Reserves	0.00	0.00	0.00	0.00
* TOTAL FCSS EXPENSE		8,621.74	9,531.00	9,977.88	9,550.00
PLANNING EXPENSE					
2-66-762	Planning Services expenses	0.00	0.00	0.00	0.00
2-66-910	Transfer to Reserves	0.00	0.00	0.00	0.00
2-66-911	Purchase of Land	0.00	0.00	0.00	0.00



VILLAGE OF DONALDA

2020 Operating Budget

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General Ledger	Description	2020 Actual	2020 Budget	2019 Actual	2019 Budget
* TOTAL PLANNING EXPENSE		0.00	0.00	0.00	0.00
RECREATION EXPENSE					
2-72-271	Insurance	0.00	0.00	0.00	0.00
2-72-510	Parks - Supplies	0.00	150.00	0.00	150.00
2-72-539	Parks - Fuel Costs	0.00	0.00	0.00	0.00
2-72-541	Utilities - Power	0.00	200.00	0.00	200.00
2-72-762	Contribution to Capital	0.00	0.00	0.00	0.00
2-72-910	Transfer to Reserves	0.00	0.00	0.00	0.00
2-72-770	Grants - Other Organizations	0.00	0.00	0.00	0.00
2-72-110	Salaries	5,481.69	2,500.00	2,443.00	2,900.00
2-72-130	Payroll Benefits	336.02	175.00	169.75	250.00
2-72-250	Parks - Contract Services	0.00	4,000.00	4,000.00	3,500.00
2-72-270	General Services	0.00	0.00	0.00	0.00
* TOTAL RECREATION EXPENSE		5,817.71	7,025.00	6,612.75	7,000.00
CULTURE EXPENSE					
2-74-110	Salaries	1,080.40	2,500.00	2,443.00	2,900.00
2-74-130	Payroll Benefits	72.20	175.00	169.61	250.00
2-74-220	Advertising	0.00	0.00	0.00	0.00
2-74-225	Memberships	0.00	0.00	0.00	0.00
2-74-230	PUBLIC RELATIONS	0.00	0.00	0.00	0.00
2-74-232	VILLAGE BEAUTIFICATION	627.50	1,000.00	634.70	1,000.00
2-74-251	Repairs & Maintenance	0.00	500.00	0.00	500.00
2-74-252	Miscellaneous	114.36	0.00	0.00	0.00
2-74-271	Insurance	1,218.47	2,750.00	2,541.17	4,000.00
2-74-505	Photocopier Costs	0.00	0.00	0.00	0.00
2-74-510	Website	0.00	0.00	0.00	0.00
2-74-540	Utilities - Gas	990.30	2,000.00	1,891.46	1,600.00
2-74-541	Utilities - Power	3,160.07	6,000.00	5,548.79	4,900.00
2-74-542	Utilities - Telephone Library	0.00	0.00	0.00	0.00
2-74-761	Historic & Main Street Project	0.00	0.00	0.00	0.00
2-74-762	Contribution to Capital	0.00	0.00	0.00	0.00
2-74-770	Grants - Museum	5,400.00	5,400.00	5,800.00	5,000.00
2-74-771	Grants - Library	0.00	5,000.00	6,000.00	6,000.00
2-74-772	Grants - Stettler County Library Grant	0.00	0.00	0.00	0.00
2-74-775	Parkland Reg. Library Req.	1,872.45	2,000.00	1,874.49	2,100.00
2-74-831	Debenture Interest - Museum	0.00	0.00	0.00	0.00

VILLAGE OF DONALDA

2020 Operating Budget



General Ledger	Description	2020 Actual	2020 Budget	2019 Actual	2019 Budget
2-74-832	Debuture Principle - Museum	0.00	0.00	0.00	0.00
2-74-850	Canada Day Celebration	0.00	1,100.00	2,200.00	1,100.00
2-74-910	Transfer to Reserves	0.00	0.00	0.00	0.00
2-74-920	AMORTIZATION	0.00	0.00	806.54	0.00
* TOTAL CULTURE EXPENSE		14,535.75	28,425.00	29,909.76	29,350.00
REQUISITIONS					
2-80-741	Provincial Education - ASFF	24,476.66	37,638.54	37,638.54	35,000.00
2-80-742	Ambulance Authority	0.00	0.00	0.00	0.00
2-80-743	FIRE DISPATCH SERVICES REQUISITION	0.00	0.00	0.00	0.00
2-80-751	Recreation Requisition County of Stettler	3,832.50	3,835.00	3,285.00	3,300.00
2-80-761	C.of Stettler Housing Auth	6,002.00	6,002.00	5,830.00	5,830.00
2-80-771	Stettler Waste Management Auth	7,117.50	14,396.64	14,396.64	15,000.00
* TOTAL REQUISITIONS		41,428.66	61,872.18	61,150.18	59,130.00
** TOTAL EXPENSES		338,883.67	496,463.18	582,493.69	462,600.00
***P SURPLUS/DEFICIT		(718,658.26)	(30,836.23)	75,936.33	(17,549.00)

*** End of Report ***



VILLAGE OF DONALDA

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Balance Sheet Report

2020-Oct-7

12:56:30PM

Operating Only

		2020	2019
		September	Closing Balance
Description		YTD Balance	
Assets	Asset Operating		
Taxes Receivable-Arrears	(6,518.64)	7,870.08	28,701.19
Allowance for uncollectible taxes	0.00	0.00	0.00
Pre Paid Property Taxes	0.00	3,993.80	3,993.80
Buildings - Accumulated Amortization	0.00	(197,635.42)	(197,635.42)
Machinery - Accumulated Amortization	0.00	(113,023.24)	(113,023.24)
Equipment Under Capital Lease - Acc Amor	0.00	0.00	0.00
Vehicles - Accumulated Amortization	0.00	(31,291.20)	(31,291.20)
Equipment Under Capital Lease	0.00	0.00	0.00
Curbing & Sidewalks	0.00	0.00	0.00
Roads - Accumulated Amortization	0.00	(1,307,203.18)	(1,307,203.18)
Curbing & Sidewalks	0.00	0.00	0.00
Water System	0.00	1,125,563.24	1,125,563.24
Water System - Accumulated Amortization	0.00	(259,504.87)	(259,504.87)
Wastewater System	0.00	881,656.71	881,656.71
Wastewater - Accumulated Amortization	0.00	(274,937.06)	(274,937.06)
Cultural & Historical Accumulated Amort	0.00	0.00	0.00
Total	(6,518.64)	(164,511.14)	(143,680.03)
Accounts Receivable			
Provincial Operating Grant	0.00	0.00	0.00
Museum Agreement	0.00	0.00	0.00
Library Agreement	0.00	0.00	0.00
Canadian Heritage -Canada Day	0.00	0.00	0.00
TOTAL TAXES RECEIVABLE	0.00	0.00	0.00
Taxes Receivable	(33,860.07)	105,758.90	31,297.05
Property Acquired Tax Rec'able	0.00	0.00	0.00
GST Receivable	2,812.75	8,906.70	13,095.01
Rounding Account	(0.02)	(0.01)	0.00
Receivable From Other Government	0.00	386,877.00	386,877.00
Accounts Receivable - Year End	0.00	4,888.63	4,888.63
Utilities Receivable	(3,750.21)	14,244.02	16,394.12
WSG Receivable	0.00	0.00	0.00
Total Accounts Receivable	(34,797.55)	520,675.24	452,551.81
Bank			
ATB - Term/GIC Investments	0.00	0.00	0.00
Petty Cash	0.00	70.00	70.00
Cash on Hand	0.00	230.00	230.00
Fire Department Cash	0.00	0.00	0.00
ATB MUSH Operating (Chequing) - 8524	(1,017,646.28)	110,240.77	446,169.82
ATB MSI Capital - 3779	704,485.66	704,485.66	0.00
ATB GTF - 7179	305,186.99	305,186.99	0.00
Fire Department Account	0.00	0.00	0.00
G.I.C. Cemetery	0.00	0.00	0.00
Cemetery Account	0.00	0.00	0.00
G.I.C. Creamery	0.00	0.00	0.00
Creamery Account	0.00	0.00	0.00
Total Bank	(7,973.63)	1,120,213.42	446,469.82
Fixed Assets			
Buildings	0.00	298,539.09	298,539.09
Machinery	0.00	138,819.42	138,819.42
Land For Own Gov't Uses	0.00	15,928.81	15,928.81
Vehicles - Cost	0.00	34,768.00	34,768.00



VILLAGE OF DONALDA

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Balance Sheet Report

2020-Oct-7
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Operating Only

Description	2020		2019
	September	YTD Balance	Closing Balance
Roads	0.00	1,399,034.97	1,399,034.97
Land Held for Resale	0.00	18,472.91	18,472.91
Cultural & Historical	0.00	0.00	0.00
Total Fixed Assets	0.00	1,905,563.20	1,905,563.20
Other Assets			
Accrued Interest	(646.46)	(4,464.65)	0.00
Other Assets-Prepaid Expenses	0.00	0.00	0.00
Tax Recovery TB	0.00	18,247.05	18,247.05
Community Enhancement	0.00	0.00	0.00
Total Other Assets	(646.46)	13,782.40	18,247.05
Total Asset Operating	(49,936.28)	3,395,723.12	2,679,151.85
Total Assets	(49,936.28)	3,395,723.12	2,679,151.85

Liabilities Liability Operating

Pre Paid Property Taxes	0.00	(3,993.80)	(3,993.80)
Revenue Canada Payable	(1,017.13)	(950.55)	1,369.85
Holiday Pay Payable	(132.52)	(571.50)	0.00
AMSC (Health Benefits)	0.00	0.00	0.00
Banked Time Payable	0.00	0.00	0.00
Total	(1,149.65)	(5,515.85)	(2,623.95)
Accounts Payable			
Trade Accounts Payable	(30.00)	(60.00)	0.00
Total Accounts Payable	(30.00)	(60.00)	0.00
Other Current Liability			

GST charged on sales	0.00	0.00	0.00
Operating Surplus \ Deficit(-)	0.00	(86,519.23)	(86,519.23)
Equity in Capital Assets	0.00	(1,710,715.27)	(1,710,715.27)
Debenture - Admin. Building	0.00	0.00	0.00
Accrued Audit Fees	0.00	0.00	(28,400.38)
Deferred Other Revenues	0.00	0.00	0.00
TAX RECOVERY SURPLUS	0.00	(17,805.41)	(17,805.41)
Allow. for Doubtful Accounts	0.00	0.00	0.00
Capital Reserves	0.00	0.00	0.00
General Admin. Reserves	0.00	0.00	0.00
The Lamp Fund	0.00	0.00	0.00
Requisition Overlevy	0.00	0.00	0.00
Capital Lease Obligation	0.00	0.00	0.00
Accrued Debenture Interest	0.00	0.00	0.00
Deferred Grant Revenues	0.00	(848,596.00)	(848,596.00)
Administered Trust Liabilities	0.00	0.00	0.00
Fire Reserve	0.00	(13,000.00)	(13,000.00)
Insurance Reserve	0.00	0.00	0.00
Roads & Streets Reserve	0.00	(5,000.00)	(5,000.00)
Deferred Utility Revenues	0.00	0.00	0.00
Utility Deposits	0.00	(1,740.00)	(1,890.00)
Deposits Held in Trust	0.00	0.00	0.00
Water Reserve	0.00	0.00	0.00
Sewer Reserve	0.00	0.00	0.00
Garbage Reserve	0.00	0.00	0.00
Water Metering	0.00	0.00	0.00
Cemetery Reserve	0.00	0.00	0.00
Cemetery Survey Reserve	0.00	0.00	0.00



VILLAGE OF DONALDA

Page 3 of 3

Balance Sheet Report

2020-Oct-7
12:56:30PM

Operating Only

Description	2020		2019
	September	YTD Balance	Closing Balance
Recreation & Parks Reserve	0.00	0.00	0.00
Debenture - Museum	0.00	0.00	0.00
Creamery Reserve	0.00	0.00	0.00
Operating Reserve	0.00	0.00	0.00
Total Other Current Liability	0.00	(2,683,375.91)	(2,711,926.29)
Total Liability Operating	(1,179.65)	(2,688,951.76)	(2,714,550.24)
Total Liabilities	(1,179.65)	(2,688,951.76)	(2,714,550.24)
Current Year Surplus/Deficit	(51,115.93)	706,771.36	0.00
Total Liabilities	(49,936.28)	3,395,723.12	0.00

*** End of Report ***



VILLAGE OF DONALDA

Tax Trial Balance (Full Listing)

Trial Balance As Of 2020-10-14

Roll #	Title Holder	Tax Levy	Accum. Penalty	Out. Penalty	Outstanding	Current	1 Year	2 Years	3 Years	Over 3
		Tax Levy	239,942.18	Local Improvement Levy			0.00			
		Additional Tax Levy	0.00	Accumulated Penalty			16,150.05			
				Outstanding Penalty			12,020.76			
		Sub Ledger	General Ledger							
		Current	66,085.80							
		1 Year	18,887.64			3-00-211	101,697.13			
		2 Years	16,158.45			3-00-212	7,870.08			
		3 Years	8,435.32			Totals	109,567.21			
		Over 3	0.00							
		Outstanding	109,567.21							
		Total GL					109,567.21			
		Total SL					109,567.21			
		Proof					0.00			

*** End of Report ***



VILLAGE OF DONALDA
Utilities Trial Balance (All Balances)
Trial Balance As Of 2020-10-14

Page 1 of 1

2020-Oct-14

11:34:05AM

Account #	Name	Account Active	Amount Outstanding	Current	Overdue1	Overdue2	Overdue3	Overdue4
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Sub Ledger		General Ledger	
Current	2,004.32	3-41-271	7,008.02
Overdue 1	2,906.98		
Overdue 2	1,684.49		
Overdue 3	329.71		
Overdue 4	82.52		
Outstanding	<u>7,008.02</u>	Totals	<u>7,008.02</u>
		Total GL	7,008.02
		Total SL	7,008.02
		Proof	<u>0.00</u>

*** End of Report ***



VILLAGE OF DONALDA

Page 1 of 3

Cheque Listing For Council

2020-Oct-7
1:21:30PM

Cheque		Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
Cheque #	Date					
20200285	2020-09-15	A-1 SUPPLY - DIV. OF 983145 ALBERTA LTD.	25-131744	PAYMENT SAFETY GOGGLES, ANTI FOG SI	34.95	34.95
20200286	2020-09-15	ALBERTA ONE CALL CORPORATION	IN161305	PAYMENT AUGUST 2020 NOTIFICATION	31.50	31.50
20200287	2020-09-15	BASHAW CROP SERVICES	13332	PAYMENT ALL PURPOSE TURF MIX	170.63	170.63
20200288	2020-09-15	BASHAW FARM & BUILDING SUPPLIES LTD.	21372	PAYMENT CHAIN, POSTS, PAINT	635.21	635.21
20200289	2020-09-15	BENOIT, ANDREA	2170 9-2020	PAYMENT OBNOXIOUS KEYCHAIN SEPT 8 BANK RUN	2.62 42.64	45.26
20200290	2020-09-15	CENTRAL ALBERTA CO-OP LTD.	3200	PAYMENT GASOLINE	466.88	466.88
20200291	2020-09-15	CHAPPELL BENOIT, HOLLY	09-2020	PAYMENT SEPT 1 BANK RUN	42.64	42.64
20200292	2020-09-15	COUNTY OF STETTLER NO.6	COS004211	PAYMENT UTILITY MONITORING, KM CHAR	4,537.47	4,537.47
20200293	2020-09-15	DIGITAL CONNECTION OFFICE SYSTEMS	272499	PAYMENT PRINTING - RICOH	100.60	100.60
20200294	2020-09-15	EMBER GRAPHICS	1752 1861	PAYMENT DOOR HANGERS- WATER SIBOND SIGN - "NO SWIMMING,	94.50 120.08	214.58
20200295	2020-09-15	FCSS Association of Alberta, (FCSSAA)	1304	PAYMENT FCSS MEMBERSHIP FEE	114.00	114.00
20200296	2020-09-15	NORTH STAR TRUCKING LTD.	320106	PAYMENT TOP SOIL, GRAVEL	1,000.44	1,000.44
20200297	2020-09-15	Nutec Electro Tel	149768	PAYMENT PROGRAMMING PANIC FOBS	115.50	115.50
20200298	2020-09-15	SELECT ENGINEERING CONSULTANTS LTD.	2008-0063 2008-0064	PAYMENT GENERAL ENGINEERING ENGINEERING CONSTRUCTION	2,339.14 3,077.76	5,416.90
20200299	2020-09-15	SHIRLEY McCLELLAN REGIONAL WATER SERV	SMRWSC-00131	PAYMENT WATER CONSUMPTION CHARGE	3,491.02	3,491.02
20200300	2020-09-15	WOODYS AUTO STETTLER	50001612	PAYMENT AUTO	99.19	99.19
20200301	2020-09-15	A-1 SUPPLY - DIV. OF 983145 ALBERTA LTD.	25131741 25133259	PAYMENT SAFETY VESTS BENT HITCH PIN, TRI BALL MOUI	58.34 91.04	149.38
20200302	2020-09-22	MARSHALL, LAUREL	1	PAYMENT MONUMENT DEPOSIT REFUND -	300.00	300.00
20200303	2020-09-22	RAKE, ED	1	PAYMENT MONUMENT DEPOSIT REFUND -	300.00	300.00
20200304	2020-09-22	MCKETSY, ILONA DARLENE	202008181	PAYMENT CREDIT BALANCE PAID	30.00	30.00
20200305	2020-09-22	SWARTZ, NORMA	202009221	PAYMENT CREDIT BALANCE PAID	315.55	315.55
20200306	2020-09-29	ATB FINANCIAL MASTERCARD	bookersville can. post 9/29 can.post 9/29-2 canada post 9/8 microsoft	PAYMENT MILEAGE AND SUBSISTENCE ULTIY POSTAGE UTILITY POSTAGE SEPT LITE POSTAGE MICROSOFT PRO SOFTWARE	71.86 96.60 48.30 57.50 136.50	491.56



VILLAGE OF DONALDA

Page 2 of 3

Cheque Listing For Council

2020-Oct-7
1:21:30PM

Cheque		Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
Cheque #	Date					
20200306	2020-09-29	ATB FINANCIAL MASTERCARD	nutec 09/01	ALARM MONITORING	80.80	491.56
20200307	2020-09-29	AUMA	20-1035417	PAYMENT UTILTIY BILLING	2,575.04	2,575.04
20200308	2020-09-29	COUNTY OF STETTLER NO.6	004247	PAYMENT AUGUST MONITORING & KM	1,271.13	1,271.13
20200309	2020-09-29	DIGITAL CONNECTION OFFICE SYSTEMS	276979	PAYMENT AUGUST 13-SEPT 12	69.98	69.98
20200310	2020-09-29	Digital Postage on Call	Sept 28,20 sept 8,20	PAYMENT DIGITAL POSTAGE DIGITAL POSTAGE	800.00 200.00	1,000.00
20200311	2020-09-29	Environmental 360 Solutions (Alberta) Ltd.	108468	PAYMENT AUGUST WASTE	1,747.20	1,747.20
20200312	2020-09-29	Forestburg Transit Mix	11257 11281 11282 11283	PAYMENT HYDRANT #4 REPLACEMENT BLOCK 8, LOT 3, 17, 18 BLOCK 8 LOT 5, 6, 14, 10 HYDRANT 9, 8, 11 & 14 REPLACE	12,890.85 6,557.25 1,089.38 13,358.22	33,895.70
20200313	2020-09-29	Government Finance Officers Association	4792	PAYMENT TRAINING	183.75	183.75
20200315	2020-09-29	HEARTLAND STATIONERS (2014) LTD.	20609 20655	PAYMENT PARPER AND SUPPLIES OFFICE SUPPLIES	55.91 52.45	108.36
20200316	2020-09-29	MUNICIPAL INFORMATION SYSTEMS INC.	20201247	PAYMENT TAX PENALTIES	421.69	421.69
20200317	2020-09-29	PARKLAND REGIONAL LIBRARY	200100	PAYMENT 4TH QUARTER INSTALLMENT	491.53	491.53
20200318	2020-09-29	QUADIENT CANADA LTD.	2508302	PAYMENT POSTAGE METERING	111.67	111.67
20200319	2020-09-29	Rogers	2205323084	PAYMENT JULY-AUGUST BILLING	135.89	135.89
20200320	2020-09-29	TELUS COMMUNICATIONS INC.	Sept 10, 2020	PAYMENT AUG - SEPT BILLING	399.12	399.12
20200321	2020-09-29	VITAL EFFECT	7351	PAYMENT MONTHLY WEB HOSTING	55.00	55.00
20200322	2020-09-29	WELLS, JENNIFER	19	PAYMENT JANITOR	150.00	150.00
20200323	2020-09-29	CHAPPELL BENOIT, HOLLY	09B-2020	PAYMENT SEPT BANK DEPOSIT MILEAGE	42.64	42.64
20200324	2020-09-29	MUNICIPAL INFORMATION SYSTEMS INC.	202001300	PAYMENT TRAINING TAX PENALTY DEFERI	210.00	210.00
20200325	2020-09-29	Vallet, Kristie	Sept 30/20 Sept Mileage	PAYMENT SEPTEMBER MANGERIAL SEPT BANK DEPOSIT MILAGE	4,410.00 85.28	4,495.28
20200326	2020-09-29	BENOIT, ANDREA L				
20200327	2020-09-29	RAMSTAD, CHAD				
20200328	2020-09-29	NORMAN, BYRON R				
20200329	2020-09-29	CHAPPELL BENOIT, HOLLY R				
20200330	2020-09-29	WELLS, JENNIFER D				
20200331	2020-09-29	GARTSIDE, BRUCE L				
20200332	2020-09-29	NELSON, RICHARD D				



VILLAGE OF DONALDA

Page 3 of 3

Cheque Listing For Council

2020-Oct-7
1:21:30PM

Cheque			Invoice #	Invoice Description	Invoice Amount	Cheque Amount
Cheque #	Date	Vendor Name				
20200335	2020-09-30	ATB FINANCIAL MASTERCARD	CN Post Oct LT CNTire	PAYMENT OCTOBER LITE POSTAGE DISH RACK	57.50 8.60	66.10
20200337	2020-09-30	WELLS FARGO EQUIPMENT FIN CO	Sept Inv.	PAYMENT SEPT RICOH	190.78	190.78
20200338	2020-09-30	GOVERNMENT OF ALBERTA	Sept ASFF	PAYMENT SEPT SCHOOL TAX INSTALLMEN	7,110.24	7,110.24
20200339	2020-09-04	KODOO MOBILE	August 16,20	PAYMENT PW CELL PHONE PAY OUT	257.59	257.59

Total 78,876.12

*** End of Report ***



VILLAGE OF DONALDA

Accounts Payable Bank Reconciliation

Page 1 of 2

2020-Oct-6
2:26:03PM

September Balance Shown on Bank Statement

168,033.71

Add Outstanding Deposits

Deposit Description	Batch #	Deposit Date	Amount
DIRECT DEPOSIT DEPOSIT	7356	2020-09-22	2,259.23
CIBC DEPOSIT	7387	2020-09-30	321.41
TD DEPOSIT	7387	2020-09-30	570.22
BMO DEPOSIT	7400	2020-09-30	123.00
BANK DEPOSIT	7373	2020-09-30	910.86
Total Deposits Outstanding			4,184.72
Sub Total			172,218.43

Less Outstanding Cheques

Payee	Cheque #	Cheque Date	Amount
DONALDA SCHOOL PARENT SC	20200192	2020-06-17	1,000.00
EMBER GRAPHICS	20200210	2020-06-29	394.80
GOVERNMENT OF ALBERTA	20200211	2020-06-29	9,409.63
Donalda Dist. & Community Prom	20200228	2020-07-21	250.00
COUNTY OF STETTLER NO.6	20200292	2020-09-15	4,537.47
FCSS Association of Alberta, (FC	20200295	2020-09-15	114.00
Nutec Electro Tel	20200297	2020-09-15	115.50
SHIRLEY McCLELLAN REGIONA	20200299	2020-09-15	3,491.02
MARSHALL, LAUREL	20200302	2020-09-22	300.00
RAKE, ED	20200303	2020-09-22	300.00
MCKETSY, ILONA DARLENE	20200304	2020-09-22	30.00
SWARTZ, NORMA	20200305	2020-09-22	315.55
COUNTY OF STETTLER NO.6	20200308	2020-09-29	1,271.13
DIGITAL CONNECTION OFFICE	20200309	2020-09-29	69.98
Environmental 360 Solutions (Albe	20200311	2020-09-29	1,747.20
Forestburg Transit Mix	20200312	2020-09-29	33,895.70
Government Finance Officers Ass	20200313	2020-09-29	183.75
HEARTLAND STATIONERS (201	20200315	2020-09-29	108.36
MUNICIPAL INFORMATION SYS	20200316	2020-09-29	421.69
PARKLAND REGIONAL LIBRARY	20200317	2020-09-29	491.53
QUADIENT CANADA LTD.	20200318	2020-09-29	111.67
VITAL EFFECT	20200321	2020-09-29	55.00
WELLS, JENNIFER	20200322	2020-09-29	150.00
CHAPPELL BENOIT, HOLLY	20200323	2020-09-29	42.64
MUNICIPAL INFORMATION SYS	20200324	2020-09-29	210.00
RAMSTAD, CHAD	20200327	2020-09-29	
NORMAN, BYRON R	20200328	2020-09-29	
GARTSIDE, BRUCE L	20200331	2020-09-29	
NELSON, RICHARD D	20200332	2020-09-29	
Total Outstanding Cheques			61,977.66
			(61,977.66)

And Adjustments



VILLAGE OF DONALDA

Accounts Payable Bank Reconciliation

Page 2 of 2

2020-Oct-6
2:26:03PM

Your Bank Balance Should Be	<u>110,240.77</u>
Your Reconciled Bank Balance Is	<u>110,240.77</u>
Difference	<u><u>0.00</u></u>

*** End of Report ***

BANK RECONCILIATION

SEPTEMBER 2020

Account Description: ATB Financial - MUSH Operating Account
GL Account Number: 3-12-121
Bank Account Number: 747-*****8524

ADJUSTING THE BANK STATEMENT BALANCE

Ending Balance per Bank Statement	\$	168,033.71
Add:		
Deposits in Transit (Outstanding Deposits)	\$	4,184.72
Less:		
Cheques Issued Not Cleared (Outstanding Cheques)	(-\$	61,977.66)
Other:		
Bank Adjustments	\$	-
Adjusted Balance per Bank Statement	\$	110,240.77

ADJUSTING THE GENERAL LEDGER BALANCE

Beginning Balance per Bank Statement	\$	1,143,227.32
Add:		
Total Debits	\$	132,474.71
Less:		
Total Credits	(-\$	1,165,461.26)
Other:		
Ledger Adjustments	\$	-
Adjusted Balance per General Ledger	\$	110,240.77
Balance per General Ledger (number from MuniWare GL)	\$	110,240.77

Adjusted Balance per Bank Statement matches Balance per GL?	\$	-	RECONCILED
Adjusted Balance per General Ledger matches Balance per GL?	\$	-	RECONCILED
Bank Statement Balance matches General Ledger Balance?	\$	-	RECONCILED

Prepared By: Signature on file

Assistant CAO Andrea Benoit

Date: October 6, 2020

BANK RECONCILIATION

SEPTEMBER 2020

Account Description: ATB Financial - MSI Capital
GL Account Number: 3-12-122
Bank Account Number: 747-*****3779

ADJUSTING THE BANK STATEMENT BALANCE

Ending Balance per Bank Statement	\$ 704,485.66
Add:	
Deposits in Transit (Outstanding Deposits)	\$ -
Less:	
Cheques Issued Not Cleared (Outstanding Cheques)	\$ -
Other:	
Bank Adjustments	(-\$ 257.36)
Adjusted Balance per Bank Statement	\$ 704,228.30

ADJUSTING THE GENERAL LEDGER BALANCE

Beginning Balance per Bank Statement	\$ -
Add:	
Total Debits	\$ 738,124.00
Less:	
Total Credits	(-\$ 33,895.70)
Other:	
Ledger Adjustments	\$ -
Adjusted Balance per General Ledger	\$ 704,228.30
Balance per General Ledger (number from MuniWare GL)	\$ 704,228.30

Adjusted Balance per Bank Statement matches Balance per GL?	\$ -	RECONCILED
Adjusted Balance per General Ledger matches Balance per GL?	\$ -	RECONCILED
Bank Statement Balance matches General Ledger Balance?	\$ -	RECONCILED

Prepared By: Signature on file
Assistant CAO Andrea Benoit

Date: October 6, 2020

BANK RECONCILIATION

SEPTEMBER 2020

Account Description: ATB Financial - GTF Account
GL Account Number: 3-12-123
Bank Account Number: 747-*****7179

ADJUSTING THE BANK STATEMENT BALANCE

Ending Balance per Bank Statement	\$ 305,186.99
Add:	
Deposits in Transit (Outstanding Deposits)	\$ -
Less:	
Cheques Issued Not Cleared (Outstanding Cheques)	\$ -
Other:	
Bank Adjustments	(-\$ 106.99)
Adjusted Balance per Bank Statement	\$ 305,080.00

ADJUSTING THE GENERAL LEDGER BALANCE

Beginning Balance per Bank Statement	\$ -
Add:	
Total Debits	\$ 305,080.00
Less:	
Total Credits	\$ -
Other:	
Ledger Adjustments	\$ -
Adjusted Balance per General Ledger	\$ 305,080.00
Balance per General Ledger (number from MuniWare GL)	\$ 305,080.00

Adjusted Balance per Bank Statement matches Balance per GL?	\$ -	RECONCILED
Adjusted Balance per General Ledger matches Balance per GL?	\$ -	RECONCILED
Bank Statement Balance matches General Ledger Balance?	\$ -	RECONCILED

Prepared By: Signature on file

Assistant CAO Andrea Benoit

Date: October 6, 2020



VILLAGE OF DONALDA

General Ledger History Listing

Date From 2020-01-01 Date To 2020-10-07

5.7

General Ledger 2-12-255	Date	Description	Account Type	Name	General Ledger Description				Account	Entit	Debits	Credits
					Reference Type	Batch #	GL X Ref	Cheque # Memo				
	2020-01-14	REGIONAL SDAB - ANNUA PARKLAND COMMUNITY P	Expenses Operating		SDAB 2020	AP	6688	20200002	8	1	480.00	
	2020-01-21	SUPPORT - FEB 2020	MUNICIPAL	INFORMATIO	20192328	AP	6714	20200012	33	1	368.28	
	2020-01-21	RARB MEMBERSHIP	The City of Red Deer		409673	AP	6714	20200016	1,302,019	1	2,000.00	
	2020-01-21	ATB MASTERCARD	ATB FINANCIAL		01072020	AP	6717	20200018	900,111	1	64.95	
	2020-02-03	YEAR END FIX UPS 2019	MASTER MUNICIPAL		20192393	AP	6719	20200031	33	1	400.00	
	2020-02-03	FINISH YEAR END	INFORMATIO MUNICIPAL		20192394	AP	6719	20200031	33	1	400.00	
	2020-02-15	JAN SUPPORT	INFORMATIO MUNICIPAL		20192119	AP	6800	20200043	33	1	368.28	
	2020-02-28	TECH SUPPORT	TRINUS TECHNOLOGIES		BTCH 6719, 6800	JE	6891			1	525.00	
	2020-03-09	(2) PANIC ALARMS MUSEL Nutec Electro Tel	MASTER		144210	AP	6888	20200073	976,897	1	106.00	
	2020-03-09	ALARM MAINTENANCE SE Nutec Electro Tel			143718	AP	6888	20200073	976,897	1	445.00	
	2020-03-09	FEB ALARM MONITORING	ATB FINANCIAL		Feb 01	AP	6888	20200070	900,111	1	64.95	
	2020-03-09	(2) PANIC ALARMS BUTTO Nutec Electro Tel	MASTER		143716	AP	6888	20200073	976,897	1	106.00	
	2020-03-09	MONTHLY SUPPORT AND	TRINUS		R50856-27202	AP	6888	20200076	20,193,001	1	267.40	
	2020-03-09	NUTEC ALARM MONITORING	TECHNOLOGIES		F07-M05	AP	6888	20200070	900,111	1	64.95	
	2020-03-30	MARCH 2020 SUPPORT	MASTER MUNICIPAL		20192565	AP	6967	20200096	33	1	368.28	
	2020-03-30	TRAINING ONLINE MAR 17	INFORMATIO MUNICIPAL		20192699	AP	6967	20200096	33	1	175.00	
	2020-03-30	TRAINING ONLINE FEB 24	INFORMATIO MUNICIPAL		20192692	AP	6967	20200096	33	1	525.00	
	2020-03-30	TRAINING ONLINE UTILITI	INFORMATIO MUNICIPAL		20192661	AP	6967	20200096	33	1	250.00	
	2020-03-30	TRAINING ONLINE FEB 24	INFORMATIO MUNICIPAL		20192698	AP	6967	20200096	33	1	(250.00)	
	2020-04-07	MONTHLY SUPPORT	INFORMATIO MUNICIPAL		20200082	AP	7006	20200111	33	1	368.28	
	2020-04-14	NUTEC	INFORMATIO ATB FINANCIAL		04062020	AP	7026	20200123	900,111	1	64.95	
	2020-04-27	TRAINING ONLINE	MASTER MUNICIPAL		20200329	AP	7040	20200132	33	1	200.00	
	2020-04-27	SUPPORT	INFORMATIO MUNICIPAL		20200278	AP	7040	20200132	33	1	368.28	

General Ledger

Account Type

General Ledger Description

2-12-255

Expenses Operating			Other Contracted Services									
Date	Description	Name	Reference	Type	Batch #	GL X Ref	Cheque #	Memo	Account	Entit	Debits	Credits
2020-05-05	MONTHLY AGREEMENT	TRINUS TECHNOLOGIES	R52787-27749	AP	7051		20200145		20,193,001	1	281.40	
2020-05-05	REMOTE IN SETUP	TRINUS TECHNOLOGIES	R52047-27615	AP	7068		20200146		20,193,001	1	14.00	
2020-05-13	ICF Cost Share			JE	7079			To move to contracted services rather than fire service agreement		1	1,523.40	
2020-05-13	SECURITY MONITORING	ATB FINANCIAL	146007	AP	7073		20200147		900,111	1	88.95	

2020-05-13	SECURITY MONITORING	ATB FINANCIAL MASTER	148007	AP	7073		20200147		900,111	1	88.95	
2020-05-26	MONTHLY SUPPORT	TRINUS TECHNOLOGIES	R51738-27423	AP	7099		20200169		20,193,001	1	267.68	
2020-05-26	JUNE SUPPORT	MUNICIPAL INFORMATIO	20200485	AP	7099		20200162		33	1	401.61	
2020-05-26	TRAINING TAX NOTICES	MUNICIPAL INFORMATIO	20200365	AP	7099		20200162		33	1	300.00	
2020-06-10	TRAINING CEMETRY	MUNICIPAL INFORMATIO	20200555	AP	7141		20200181		33	1	75.00	
2020-06-10	JUNE MONITORING ALARM	ATB FINANCIAL MASTER	nutec-june	AP	7141		20200177		900,111	1	76.95	
2020-06-10	MONTHLY SUPPORT	TRINUS TECHNOLOGIES	R53539-27941	AP	7141		20200185		20,193,001	1	281.40	
2020-06-10	CEMETERY MODULE	MUNICIPAL INFORMATIO	20200539	AP	7141		20200181		33	1	2,100.00	
2020-06-29	TRAINING JUNE 10	MUNICIPAL INFORMATIO	20200727	AP	7178		20200199		33	1	175.00	
2020-06-29	TRAINING ONLINE	MUNICIPAL INFORMATIO	20200561	AP	7178		20200199		33	1	125.00	
2020-06-29	SUPPORT JULY 2020	MUNICIPAL INFORMATIO	20200698	AP	7178		20200199		33	1	401.61	
2020-07-21	MONLTHY SUPPORT	TRINUS TECHNOLOGIES	54518-28277	AP	7225		20200232		20,193,001	1	116.40	
2020-07-28	ALARM SYSTEM DOWN	Nutec Electro Tel	148292	AP	7244		20200249		976,897	1	465.00	
2020-07-28	SUPPORT CONTRACT	MUNICIPAL INFORMATIO	20200880	AP	7244		20200248		33	1	401.61	
2020-07-28	SECURITY MONITORING	ATB FINANCIAL MASTER	nutec	AP	7244		20200241		900,111	1	76.95	
2020-08-17	MONTHLY CONTRACT	TRINUS TECHNOLOGIES	r55294-28425	AP	7273		20200270		20,193,001	1	423.90	
2020-08-17	SUPPORT	MUNICIPAL INFORMATIO	20201064	AP	7273		20200265		33	1	401.61	
2020-08-17	ALARM MONITORING	ATB FINANCIAL MASTER	nutec 08/01	AP	7273		20200258		900,111	1	76.95	

General Ledger		Account Type		General Ledger Description								
2-12-255		Expenses Operating		Other Contracted Services								
Date	Description	Name	Reference	Type	Batch #	GL X Ref	Cheque #	Memo	Account	Entit	Debits	Credits
2020-09-15	PROGRAMMING PANIC FC	Nutec Electro Tel	149768	AP	7335		20200297		976,897	1	110.00	
2020-09-29	TRAINING TAX PENALTY	MUNICIPAL INFORMATIO	202001300	AP	7379		20200324		33	1	200.00	
2020-09-29	TAX PENALTIES	MUNICIPAL INFORMATIO	20201247	AP	7376		20200316		33	1	401.61	
2020-09-29	ALARM MONITORING	ATB FINANCIAL	nutec 09/01	AP	7376		20200306		900,111	1	76.95	

17,330.18

Total

(250.00)

*** End of Report ***

Nutec Alarm	1,888.55
Trinus Technologies	2,663.78
MuniWare Contract	3,447.84
MuniWare Training	1,775.00
MuniWare Year End	800.00
MuniWare Education Tax Deferral	401.61
RARB Membership	2,000.00
SDAB Membership	480.00
Cemetery Module	2,100.00
ICF Cost Share	1,523.40
Total	17,080.18

Trinus Technologies monthly increase of \$170/mo since July 1st (\$190 increase to date)

ICF cost share originally budget under GL 2-23-700. Better suited under GL 2-12-255. Original budget amount \$200. Total expense less than budgeted amount. Total \$1523.40.

Provincial Gov't Non-Residential Education Tax Deferral created an expense of \$401.61

\$2,604 non-budgeted expenses

Budgeted Amount 2-12-255 \$14,950
expense to date \$17,080.18

\$2,130.18 over budgeted amount

**Village of Donalda
Request for Decision (RFD)**

Meeting:	REGULAR MEETING
Meeting Date:	October 20, 2020
Originated by:	CAO Vallet
Decision Title:	Donalda & District Museum Society 1/3 Insurance Share
Agenda Number:	5.8 Village Business

Background Information:

As per Donalda Lamp and Lamp park Operating and Use Agreement dated November 21, 2016, all parties; Village of Donalda, Donalda & District Museum Society and Donalda Agriculture Society are responsible for a 1/3 cost share of insurance associated with the Lamp Park. This cost share had not been invoiced as reflected within the agreement. As per Council Resolution 133-20 Donalda and District Museum Society as well as Donalda and District Ag. Society were invoiced for their 1/3 cost share, \$754.79.

Donalda & District Museum Society is requesting their 1/3 cost share totalling \$754.79 is forgiven.

Discussion/Options/Benefits:

Source of Funding/Estimated Costs

Recommended Options:

Motion brought by Council:

5.8
RECEIVED
OCT 13 2020

October 9, 2020

VILLAGE OF DONALDA

BOX 160, DONALDA, AB

Attention: Kristie Vallet, CAO

Dear Kristie:

Re: Invoice for insurance for the Lamp Park

The Donalda Museum Board of Directors have received and discussed your invoice for 1/3 share of the Insurance for the Lamp Park from 2017 to 2020 in the amount of \$754.79, dated July 2020.

Unfortunately, we have not budgeted for this as we were not aware that the Museum was to be billed for the insurance, so therefore we ask for forgiveness for this amount.

The Museum has some money but it is already budgeted for other projects. We will be working on our 2021 budget in the next few months and we will budget for an insurance expenditure.

Thank you for your consideration of this matter.

Yours truly,

Jerry Lee, Chairman

Marlene Conibear, Treasurer

Donalda & District Museum Society, Box 179, Donalda, AB

**Village of Donalda
Request for Decision (RFD)**

Meeting: REGULAR MEETING
Meeting Date: October 20, 2020
Originated by: CAO Vallet
Decision Title: Donalda & District Museum Society – Ownership of Lamp Collection and Artifacts
Agenda Number: 5.9 Village Business

Background Information:

Ownership of the 1100 Lamps and 1000 artifacts housed in the Donalda and District Museum Societies collection has been a topic of debate in relation to insuring the collection. Through the exploration of past Council Minutes, it has been verified that the Village of Donalda holds 50% ownership in this vast collection. In determining such, Council may choose to insure the collection to offset the loss if the collection was to be lost as the result of theft or a disaster.

Discussion/Options/Benefits:

The Donalda and District Museum Society has referenced the difficulty in replacing the collection due to the rarity of many of the pieces. If the collection were to suffer a total loss, an insurance payout would assist in acquiring pieces to assist with the identity Donalda is associated with, lamps.

Source of Funding/Estimated Costs

Currently the contents of the complex are insured at \$200,000. The content insurance far exceeds what is necessary to cover contents within the municipal office. In our annual AMSC Insurance Review, it was Administrations intent to reduce the village complex content insurance to \$50,000 thereby reducing our premium. If we were to reduce our content insurance to \$150,000 the Village of Donalda would likely see no increase to our premium.

Recommended Options:

Administration would recommend insuring the existing lamps and artifacts at a value of \$100,000.

Motion brought by Council:

RECEIVED

OCT 13 2020

October 9, 2020

VILLAGE OF DONALDA

BOX 160, DONALDA, AB

Attention: Kristie Vallet, CAO

Dear Kristie:

Re: Information regarding Lamp Collection ownership

We have done the research regarding the ownership of the original Museum collection. The Lawsons donated the original Lamp collection in 1978 at which time the Village of Donalda agreed to accept, without purchasing their building and deciding to build a new building to house the Lamps and the Village Office.

The Village of Donalda owned and managed the collection until Feb, 1981 at which time there were 530 lamps and 650 artifacts. In Feb there was a committee set up with Richard Cram as Chairman and the Donalda & District Museum Society was incorporated in March, 1981.

To date we have over 1100 lamps and 1000 artifacts, so we hope this clarifies that the Village of Donalda has 50% ownership.

It is hard to put a value on the collection as it could be \$1,000,000 as much of it is irreplaceable. For this reason the Donalda Museum Board of Directors has voted each year to not purchase insurance for the collection. If there was a fire and the collection was destroyed, we would not be able to replace most of the items and we would also not have the volunteers to work on it.

Yours truly,

Jerry Lee, Chairman

Marlene Conibear, Treasurer

Donalda & District Museum Society, Box 179, Donalda, AB

**Village of Donalda
Request for Decision (RFD)**

Meeting:	REGULAR MEETING
Meeting Date:	October 20, 2020
Originated by:	CAO Vallet
Decision Title:	Bylaw 728/20 – Urban Chickens
Agenda Number:	5.10 Village Business

Background Information:

The need for specific legislation surrounding bee keeping within village limits arose during gallery time at the July Regular Meeting of Council. Council Resolution 177-20 directed Administration to draft an appropriate bylaw for consideration. First Reading of Bylaw 728/20 occurred September 15, 2020 at the Regular Meeting of Council. October 19, 2020 was scheduled for a Public Hearing to allow for input into the proposed bylaw.

Discussion/Options/Benefits:

Upon the completion of the Public Hearing for Bylaw 728/20,

Source of Funding/Estimated Costs

No cost associated with enacting Bylaw #728/20

Recommended Options:

To proceed with second through third and final reading of Bylaw 728/20.

Motion brought by Council:

**Village of Donalda
Request for Decision (RFD)**

Meeting:	REGULAR MEETING
Meeting Date:	October 20, 2020
Originated by:	CAO Vallet
Decision Title:	Bylaw 729/20 – Bee Keeping
Agenda Number:	5.11 Village Business

Background Information:

The need for specific legislation surrounding bee keeping within village limits arose during gallery time at the July Regular Meeting of Council. Council Resolution 176-20 directed Administration to draft an appropriate bylaw for consideration. First Reading of Bylaw 729/20 occurred September 15, 2020 at the Regular Meeting of Council. October 19, 2020 was scheduled for a Public Hearing to allow for input into the proposed bylaw.

Discussion/Options/Benefits:

Upon the completion of the Public Hearing for Bylaw 729/20,

Source of Funding/Estimated Costs

No cost associated with enacting Bylaw #729/20

Recommended Options:

To proceed with second through third and final reading of Bylaw 729/20.

Motion brought by Council:

**Village of Donalda
Request for Decision (RFD)**

Meeting:	REGULAR MEETING
Meeting Date:	October 20, 2020
Originated by:	CAO Vallet
Decision Title:	Bylaw 731/20 - Cemetery
Agenda Number:	5.12 Village Business

Background Information:

Bylaw 696 – Cemetery, was last reviewed August 2016. Since then, many gaps have been identified within the current bylaw. CAO Vallet and Public Works employee Byron Norman met with representatives from the Donalda Cemetery Club September 23rd. CAO Vallet and representatives from the Donalda Cemetery Club reviewed the proposed bylaw and collectively edited the proposed bylaw to best suit the needs of the Donalda Cemetery.

Discussion/Options/Benefits:

To create legislation specific to the cemetery.

Source of Funding/Estimated Costs

No cost associated with enacting Bylaw #731/20

Recommended Options:

To proceed with first through third and final reading of Bylaw 731/20.

Motion brought by Council:

Bylaw 731/20 Cemetery

Being a Bylaw of the Village of Donalda to provide for the care, control, and regulation of Donalda Cemetery.

Whereas, the Council of the Village of Donalda, in the Province of Alberta, deem it wise, equitable and practical to regulate the use of the Donalda Cemetery, and

Whereas, the Council of the Village of Donalda, in the Province of Alberta wishes to maintain and keep the Cemetery grounds in a sightly manner, and

Whereas, the Cemeteries Act, RSA 1980, c.C-2 as amended, and the regulations thereunder, permit a municipality to own and operate Cemeteries within its boundaries, and

Whereas, the Municipal Government Act, Chapter M-26.1, 1994 and amendments thereto, authorizes Council to set regulations governing Cemeteries, and

Now therefore the Municipal Council of the Village of Donalda, in the Province of Alberta, duly assembled, enacts as follows:

A. Short Title:

This Bylaw shall be known as the "Cemetery Bylaw" of the Village of Donalda.

B. Definitions:

In This Bylaw, unless the context otherwise requires:

1. "Base" means a foundation or footing to support a monument or marker. The purpose of the Base is to provide a buffer for maintenance purposes. The Village of Donalda will not be held liable for any damage caused to the Base as the result of cemetery maintenance.
2. "Block" means a group of Lots as shown on the map of the Cemetery in record in the Village Office. A Block will normally be 20 feet by 20 feet.
3. "Burial Permit" means a form of authorization or certificate issued by an Authority, Federal or Provincial Agency or Funeral Home and is required to bury, cremate, or otherwise dispose of the body of a deceased person. The Village will not consent to a Burial, or a Cremation, without a Burial Permit or Certificate.
4. "Cemetery" means land within the Village of Donalda set apart for or used as a place for the interment of the dead or at which human bodies have been buried, and known as Donalda Cemetery namely:

-NW Section 32, TWP 41, RGE 18, West of the 4th.



5. "Council" means the Council of the Village of Donalda.
6. "Dead" means the exclusive right to use a Lot in Donalda Cemetery, as described in the said document for burial of human remains.
7. "Foot Marker or Secondary Marker" means Markers installed to mark an interment on a Lot that already has a Primary Monument or Marker.
8. "Flowering Ornamental" means any perennial, annual, and bi-annual flowering plants. The planting of Flowering Ornamentals is not permitted.
9. "Grave or Grave Site" means an excavation or closure, occupation of a Lot or the burial of human bodies or cremated remains.
10. "Grave Decorations" means anything placed in or adjacent to a Grave for memorial purposes.
11. "Indigent" means a person without means, support, or known relatives requiring Burial at Burial at the Donalda Cemetery.
12. "Interment/Burial" means the ceremonial service of the burial of human bodies or cremated remains, the lowering of the human remains or cremated remains into the Grave.
13. "Lot" means a parcel of land for the purposes of a Burial or Interment in the Cemetery. One Lot may have one casket burial and up to 3 urn interments, or, if no casket is buried, 4 urn interments. A Lot will normally be 5 feet by 10 feet.
14. "Marker" means a flat structure of granite, marble, concrete, metallic materials, bronze or other material approved by the Village of Donalda for memorial purposes placed on any Grave level with the base.
15. "Monument or Monuments" means pillow or upright structure including a Base or memorial of bronze, granite, marble, metallic materials, or other material approved by the Village of Donalda for memorial purposes which projects above the surrounding ground.
16. "Outer Burial Receptacle" means a container commonly referred to as a Burial Vault, Grave Liner, or Grave Box, placed in the grave to house the casket and is capable of withstanding the weight and pressure of the earth above and surrounding the receptable. Only concrete Outer Burial Receptacles are permitted.

17. "Owner" means the person or persons responsible who purchased a Lot or Lots in the Cemetery. If a Lot Owner dies, the ownership of the Lot passes to their heirs, next of kin, or responsible persons who are deemed to be or claim to be responsible for the upkeep of a Lot, Lot and Marker, Monument in the Cemetery.
18. "Perpetual Care" means the preservation and maintenance of the Cemetery and grounds perpetuity.
19. "Perpetual Care Fund" means all funds received by the Village of Donalda from the Perpetual Care Fee for the purpose of providing perpetual care and named the Donalda Cemetery Perpetual Care Fund.
20. "Plan" means a group of Blocks as shown on the map of the Cemetery in record in the Village Office.
21. "Regular Working Hours/Day" means 9:00 am to 4:00 pm Monday and Tuesday, not including holidays observed by the Village of Donalda.
22. "Resident" means a person who has resided within the Village of Donalda immediately preceding his or her death or his or her application to purchase a Lot.
23. "Short Notice Burial" means an application for Interment which was not received by the Village of Donalda within the notification period as per Section F.2.c. of the Bylaw.
24. "Village" means the Village of Donalda, in the Province of Alberta.
25. "Village's Chief Administrative Officer (CAO)" means the person duly appointed by the Council as the Village's Chief Administrative Officer (CAO) of the Village of Donalda and shall include any persons designated by the Village's Chief Administrative Officer (CAO) to carry out his or her duties.
26. "Woody Ornamental" means any trees, shrubs, creepers, and climbers. The Planting of Woody Ornaments is not permitted without prior written approval from the Village of Donalda.

C. Regulations:

1. No person shall further subdivide or alter a Lot, Block, or Plan in any manner at variance with the subdivision plans on record in the Village Office except by special written permission by the Village Council.
2. The Village has the sole management of the affairs of the Cemetery and this Bylaw may be amended from time to time by the Council. The Village's CAO or his/her designate shall have charge and be responsible for the care and maintenance of the Cemetery, according to the provisions of this Bylaw and amendments thereto.
3. The Village shall have Lots available for the Burial of human remains at all times.
4. The Lots, Blocks, and Plans in any section of the Cemetery shall be laid out in accordance with generally accepted Cemetery practices.
5. Cemetery Grave Decorations
The Village of Donalda realizes the sensitivity that cemetery Grave Decorations may create. However, maintenance, care, and long-term enjoyment of the Cemetery is held to high standards to satisfy the needs of relatives and visitors to the Cemetery. As such the safety of the public and the Village of Donalda staff is held in high priority. Many Grave Decorations can be safety hazards to employees using

maintenance equipment such as weed whips and lawnmowers, and to bystanders in the Cemetery.

- a) On a regular basis throughout the year staff shall inspect and remove from Lots in the Cemetery all non-permitted plantings, shrubs, and Grave Decorations.
- b) Grave Decorations placed at the Cemetery shall conform to the following guidelines:
 - i) Memorials such as candles, statues, decorative flags, stuffed animals, balloons, vases, tin cans, buckets, solar lights, or any other materials that are permanently attached to the monument or marker are permitted. However, such memorials shall be removed by Cemetery personnel without notice if not permanently attached to the Monument or Marker. Attachments to the Base must be approved by the Village of Donalda.
 - ii) Artificial flowers, including the holder are only permitted if permanently contained within the Monument or Marker. Artificial flowers, including the holder not permanently contained within the Monument shall be disposed of without notice. Attachments to the Base must be approved by the Village of Donalda.
 - iii) Fresh cut flowers are permitted on Graves. However, they will be removed by Cemetery staff without notice if they become unsightly, wilted, or wind strewn.
 - iv) No flowers or Grave decorations shall be removed 5 days prior to or after Mother's Day, Father's Day, Easter, Labour Day, Thanksgiving, Remembrance Day, and Christmas Day.
 - v) Glass Grave Decorations of any kind will not be permitted and will be removed by Cemetery personnel without notice.
 - vi) Plantings of any kind are not permitted on Graves and will be removed without notice.
 - vii) The village shall not be held liable for lost, misplaced, removed, or broken Grave Decorations or for damage caused by the elements, thieves, vandals, or by causes reasonably beyond its control. The Village reserves the right to regulate the method of decorating Lots and the right to remove any Grave Decoration without notice so that a uniform beauty of the Cemetery may be maintained.
6. The Village shall have the right to remove fences, borders, railings, walls, hedges, copings, and other enclosures now in existence as it may deem advisable after thirty (30) days notice of its intention to do so has been given to one of the following:
 - a. To the last known address of the Owner of the Lot;
 - b. To the Lot Owner's relatives if the owner is deceased;
 - c. Published in a newspaper circulated in the Village if the relatives are unknown.
7. Whenever the Owner of a Monument or Marker neglects to make the required repairs or alterations within thirty (30) days after receiving notice from the Village to do so, the Village shall have the power to repair such Monument or Marker and charge the cost thereof to the Owner.

8. No person shall disturb the quiet or good order of the Cemetery by noise, improper conduct, or otherwise and the Village shall have the right to deny access or remove from the Cemetery any person who contravenes this section.
9. Employees of the Village are not permitted to do any work for Lot Owners except upon order by the Village's CAO.
10. No person shall turn loose, allow to go at large or feed any animals in the Cemetery.
11. Vehicles in the Cemetery shall travel only on the roadways provided for the purpose and shall not travel at speeds greater than 5 km per hour.
12. No person shall pick flowers, break or injure any tree, shrub, or plant, or write upon, destroy, deface or damage and memorial, fence or structure within the Cemetery grounds.
13. No person shall plant any Woody Ornaments or Flowering Ornaments on the Lots. However, if a person wishes to provide a plant for the Cemetery, arrangements with the Village can be made for planting in an appropriate location.

D. Lots:

1. The Plans or Subdivision of the lands made available by the Village for Burial purposes now on record in the Village office, together with all subsequent Plans of Subdivision of such lands approved by the Council of the Village, shall be the Plans of the Cemetery herein referred to and all Interments shall be made and records be kept by the Village's CAO in accordance with such Plans. Copies of all such Plans shall be available for inspection free of charge at the Village Office during Regular Working Hours.
2. The Village's CAO and/or Assistant CAO shall supervise all sales of Lots and Interments in the Cemetery.
3. The Village shall, upon payment by any person to the Village of the full price of any Lot, furnish such person with a receipt for the sum paid and a transfer of such Lot to such person or to such other person as such person may appoint by the issuance of a Deed.
4. The Village shall sell Lots in the Cemetery upon the purchaser paying in advance the amounts set out in Schedule "A" which is attached to and forms part of this Bylaw.
5. In the case where a Lot is inadvertently sold twice, the first sale notification received by the Village shall be considered valid.
6. Lots shall not be resold to any other party; however, Lots may be transferred from one family member to another family member but no transfer shall be valid unless such transfer is duly registered with the Village.
7. Notwithstanding Sub-section 5 of this Section, the owner of an unoccupied Lot may return it to the Village and shall be entitled to a refund of 85% of the current fee of the Lot, as per Schedule "A", including the Perpetual Care Fee at the date of return.
8. All persons who purchase Lots or have Lots transferred to them are responsible for all charges in connection therewith.

E. Perpetual Care:

1. A Perpetual Care Fee will be added to the purchase price of all Burial and Cremation Lots.
2. The Cemetery Perpetual Care Fund shall be established for the future care of the Cemetery.
3. Perpetual Care to be supplied by the Village shall not include the care, maintenance, upkeep, repair, or replacement of any Monument or Markers which has been placed in the Cemetery.
4. Tax deductible donations will be accepted and held in the Donalda Cemetery Perpetual Care Fund.
5. When Lots are sold back to the Village, the perpetual care fee shall be refunded in accordance with Section D(7).

F. Interments:

1. No Interment or Burial shall be made in the Cemetery until the provisions of the Public Health Act and Vital Statistics Act of the Province of Alberta have been complied with, and with any regulations issued thereunder.
2. No Interments shall be permitted in the Cemetery unless a proper Burial Permit is produced by the party applying for the Burial. All applicants for Burial/Interment shall be made to the Village Office during Regular Office Hours.
 - a. Interments and Burials are permitted between May and October inclusive. Interments and Burials are prohibited between November and April.
 - b. All applications for Burial or Interment shall be made at least 16 Regular Working Hours (2 full Regular Workdays) before the Interment. An application made beyond Regular Working Hours shall be deemed to be made/received by staff at the Village Office at the beginning of the following Regular Working Day.
 - c. An application for Burial/Interment which does not comply with the appropriate notice above is considered a Short Notice Burial Application. The Village reserves the right to refuse a Short Notice Burial Application should the Village determine it is unable to perform the required Interment preparations in the requested time frame. Provided the Village can perform the necessary Interment preparations with the short notice period, the application will be accepted, however, an additional Short Notice Burial Extra Fee and/or Overtime will be charged as per Schedule "A" which is attached to and forms a part of this Bylaw.
3. All orders for Interment in the Cemetery shall be signed by the Owner of the Lot in which such Interment is to be made, or the local representatives of such Owner, except in the case of the Funeral Homes who have entered into an agreement with the Village whereby the said Funeral Home agree to be responsible for all Interments ordered by telephone, fax, or otherwise. No Interment shall be permitted until the forms provided by the Village have been completed and given to the Village's CAO or designate.
4. In the case of Casket Burial, the funeral director shall be responsible for the arrangements of opening and closing the Lot, the supply and operation of lowering devices, and the supply and placements of mats, wreaths, flowers, etc. around the Lot.

5. In the case of an urn Interment, the Village of Donalda shall be responsible for the arrangements of opening and closing the Lot and the placement of mats around the Lot.
6. Interment shall be made only between the hours of 8:00 am and 6:00 pm. Opening and Closing fees for services are set forth in Schedule "A" which is attached to and forms a part of this Bylaw.
7. No Casket Grave shall be less than six (6) feet in depth from the surface of the surrounding ground. No Grave for the Burial of cremated remains shall be less than eighteen (18) inches in depth from the surface of the surrounding ground.
8. Outer Burial Receptacles, as per Section B(16), for coffins or caskets shall be used for all Burials.
9. Before an Interment is made in any Grave, an application in writing shall be made to the Village and all fees and services as set forth in Schedule "A" which is attached to and forms part of this Bylaw shall be paid by the applicant.
10. A charge for overtime will be payable by the applicant for any Burials requiring Village employees to remain after Regular Working Hours as set forth in Schedule "A" which is attached to and forms part of this Bylaw.
11. The Village of Donalda must be notified if Cremated remains of another person may be in the casket at the same time that Interment takes place.
12. Cremated remains, to a total of four may be interred in a Lot. Where a casket is placed, a maximum of three urns may be placed. The Village shall furnish Lots in the Cemetery, without charge, for the bodies of indigent persons or for unclaimed bodies of deceased persons in accordance with Provincial Legislation.
13. All locations of Interment shall be determined at the time of Burial as per the next available Lot. An additional three (3) Lots may be purchased and reserved at this time.
14. Graves for the purpose of Interments shall be opened and closed only by persons employed by the Village of Donalda or by a Funeral Home representative.
15. The Funeral Home shall be responsible for lowering the casket and the placement and removal of "greens". The Funeral Home representative shall be present until the Outer Burial receptacle is closed.
16. Whenever a Lot is held by two or more persons, an order for Interment in such Lot or any part thereof will be accepted by the Village from any one of the said persons or their personal representative.
17. No person shall accept any fee or reward for the Interment of any body in a Lot of which such person is the Owner, or over which he /she exercises any power of control.
18. No Lots shall be used for any purpose other than Burial grounds for human bodies, and the cremated remains of human bodies.

G. Disinterment

1. A written order from the Owner of the Lot and a Permit for the disinterment or removal of a body from the Provincial Medical Health Officer must be provided and approved by the Village of Donalda prior to disinterring a body.
2. The Owner of the Lot, Permit Holder or Provincial Medical Officer requesting the disinterment, shall be responsible for cost of the disinterment process including post Lot

cleanup, to be done by a qualified company or person(s) only during Regular Work Hours, to the satisfaction of the Village of Donaldda.

H. Care of Lots, Monuments, and Markers:

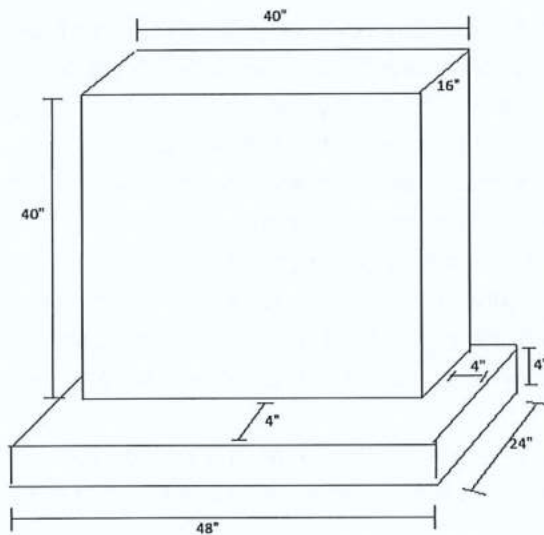
1. To obtain the best landscape effects, it is essential that the Village oversee the general care of the entire cemetery performed by a representative appointed by the Donaldda Cemetery Club, The Owner(s) of Lots shall observe all rules and regulations passed from time to time by the Village for keeping Lots in order.
2. No person shall be permitted to perform any work on any Lot except with the written consent of the Village. The Village will mark the dimensions of the Lot. All levelling, seeding of grass and sodding work shall be done by the Village or a representative appointed by the Donaldda Cemetery Club.
3. Fences, railings, walls, enclosures, copings, hedges, woody ornamentals, flowering ornamentals, in or around the Lots are prohibited. Coverings or slabs placed over any Lots are prohibited.
4. The Donaldda Cemetery Club shall, from time to time, report to the Village of Donaldda the condition of any Monument or Marker which is in disrepair/uneven and it shall be the duty of the Owner of such Monument or Marker to repair the same, without delay to the satisfaction of the Village. The Village of Donaldda shall contact the Owner.
5. Whenever any Owner of a Monument or Marker neglects to make the required repairs or allegations, after being given due notice by the Village. The Village shall allow a period of thirty (30) days to elapse after which time, it shall have power to repair or remove such Monument or Marker and charge the cost thereof to the Owner which may be recovered as a debt from the Owner to the Village.

I. Installation/Repair or Replacement of Monuments & Markers:

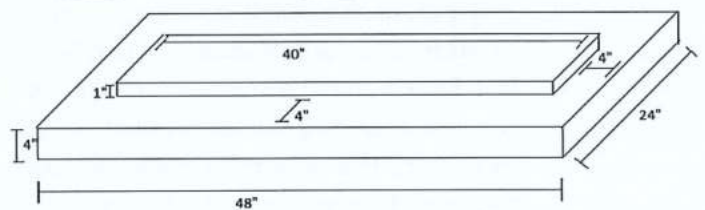
1. All persons employed in the construction, erection and maintenance of monuments or markers, whether employed by the Village or not, shall be subject to the direction and control of the Village.
2. All firms or individuals wishing to place a new Monument or Marker or repair/replace a Monument or Marker must first obtain a permit from the Village of Donaldda. A Monument Permit must be completed and returned to the Village Office before any work is undertaken. The Monument Permit is Schedule "B" attached to and forming part of this Bylaw. All persons erecting, repair or replacing Monuments or Markers shall ensure that the surrounding areas are left in the same condition as found. It is understood that payment on the Monument Permit Fee shall be in lieu of the Business License required by the Village.
3. No Monuments or Markers shall be erected, repaired, or replaced on Saturdays, Sundays, or Holidays unless permission in writing has been granted by the Village of Donaldda.
4. The foundation shall be provided by the Owner which allows for the installation of a Monument or Marker. The foundation is to be level, flush with the ground and made of

concrete or any other material approved by the Village of Donalda. The foundation shall be at least four (4) inches in depth. The foundation shall extend not less than four (4) inches in any direction from the base of the upright monument or flat marker. The dimension of the foundation for a marker shall be 24"X48" for a single Lot, and 24"X96" for a double Lot, and 18"X24" for a Secondary Marker.

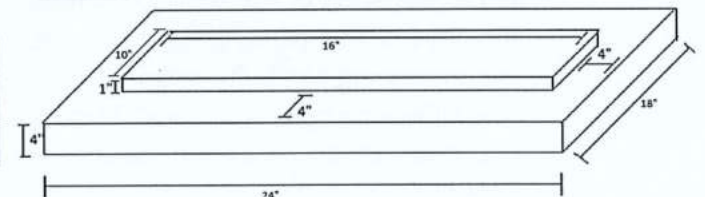
5. Upright Monuments shall not exceed forty (40) inches in height, forty (40) inches in length, and sixteen (16) inches in depth. Flat Markers shall not exceed one (1) inch in height, forty (40) inches in length, and sixteen (16) inches in depth.
6. Secondary or Foot Markers are required to identify urn Interment remains if not otherwise identified on the primary upright marker. This secondary marker shall not exceed ten (10) inches by sixteen (16) inches. The marker is to be flush with the ground and made of concrete or any other material approved by the Village of Donalda.



Maximum Upright Monument Dimensions



Maximum Flat Marker Dimensions



Maximum Secondary Marker Dimensions

7. The base of all Monuments or Markers should be firmly secured to the foundation. The foundation must be adequate to carry the weight of the Monument or Marker. All foundations for Monuments or Markers shall be confined within the boundaries of the respective Lots. All Monuments and Markers shall be placed on solid ground and shall be in line with other Monuments or Markers in that section on the Cemetery.
8. No Monuments or Markers shall be placed, replaced, or repaired from November 1st to April 30th inclusive.
9. All work of any description shall cease while a Funeral or Interment is being conducted nearby. All trucks, equipment, and workers shall withdraw from view from the location of the Funeral Service.
10. The Village may refuse the placement of any Monument or Marker which may otherwise conform to the Regulations of this Bylaw but is not in keeping with the general appearance of the Cemetery.

11. Any Monument or Marker not conforming to the Bylaw specifications shall be removed by the Village following a thirty (30) day notification to the Owner and/or installation company and will be held for sixty (60) days by the Village.
12. The Village shall not be liable for damages resulting from the theft, vandalism, or damage, whatsoever caused to Monuments or Markers erected upon a Lot. The Village will not be responsible for any errors resulting in Monuments or Markers being designed, or the description on the face being inaccurate.
13. At the time of purchase of a Monument or Marker provision should be considered to record any additional future Interments on the same Monument or Marker. Refer to Sections F(11) to F(13) inclusive.

J. Penalty:

1. Any person who destroys, damages, defaces, or writes upon any Monument or Marker or other structure or object in the Cemetery in contravention of Section C Regulations, of this Bylaw shall be guilty of an offense, and liable upon summary conviction to a fine of not less than five hundred dollars (\$500.00) and to a total of not more than two thousand, five hundred dollars (\$2,500.00) plus all costs of restoration and in default of payment to imprisonment for a period not exceeding six (6) months.
2. Any person who commits a breach of any of the other provisions of this Bylaw shall on conviction for such breach, be liable to a penalty of not less than one hundred dollars (\$100.00) and not exceeding two thousand dollars (\$2,000.00) exclusive of costs, or in the case of non-payment of the fine and costs imposed, to imprisonment for any period not exceeding sixty (60) days.
3. The Village will pay a reward of one hundred dollars (\$100.00) to any person for information that will lead to the conviction of any person committing a breach of this Bylaw.

K. Provisions for Rules and Regulations:

1. The Village's CAO may make interpretations of rules and regulations, not inconsistent with this Bylaw for the effectual carrying out of this Bylaw and for the efficient management, control, and regulations of the Cemetery.

L. Severability:

1. Should any section or part of this Bylaw be found to have been improperly enacted or ultra vires, for any reason, then such section or part shall be regarded as being severable from the Bylaw and the Bylaw remaining after such severance shall be effective and enforceable as if the section found to be improperly enacted had not been enacted as part of this Bylaw.

Bylaw 696 is hereby repealed.

This Bylaw #731/20 Cemetery Bylaw shall come into force and effective upon third and final reading.

Bylaw #731/20 was given first reading and passed in open council duly assembled in the Village of Donalda, in the Province of Alberta, this 20th day of October 2020.

Bylaw #731/20 was given second reading and passed in open council duly assembled in the Village of Donalda, in the Province of Alberta, this 20th day of October 2020.

Unanimous consent for third and final reading was given this 20th day of October 2020.

Bylaw #731/20 was given third and final reading and passed in open council duly assembled in the Village of Donalda, in the Province of Alberta, this 20th day of October 2020.

MAYOR

CHIEF ADMINISTRATIVE OFFICER

BYLAW 731-20
Schedule 'A'
Cemetery Fees

GST is to be charged on all items except Monument Deposit Fee.

DESCRIPTION	FEE
Cemetery Lot (Resident Past/Present & Family Ties to Donalda)	\$100.00
Cemetery Lot (Non-Resident)	\$300.00
Urn Interment Fee	\$150.00
Short Notice Burial Extra Fee	\$100.00 + \$40.00 per overtime hour of staff (minimum 2 hours)
Weekend/Holiday Interment Fee	\$250.00
Perpetual Care Fee	\$200.00
Snow Removal for Seasonal Burials	\$400.00
Monument Deposit Fee	\$300.00

**Village of Donalda
Request for Decision (RFD)**

Meeting:	REGULAR MEETING
Meeting Date:	October 20, 2020
Originated by:	CAO Vallet
Decision Title:	Parkland Regional Library 2021 Proposed Budget
Agenda Number:	5.13 Village Business

Background Information:

The Parkland Regional Library Board submits their proposed budget prior to November 1st for consideration to the parties within the agreement. From this budget the proposed per capita requisition for the upcoming year is identified. If council supports the proposed budget, council must by resolution, approve the budget as presented.

The proposed 2021 budget has proposed a zero increase to the municipal per capita requisition. The requisition will remain at the 2020 level of \$8.55 per capita.

Discussion/Options/Benefits:

Source of Funding/Estimated Costs

2021 Operating Budget

\$1966.08

Recommended Options:

To approve the PRL Proposed 2021 Budget as presented.

Motion brought by Council:

Speaking Notes for the PRLS 2021 Budget

For 2021, there is a zero increase to the municipal per capita requisition. The amount will remain the same as in 2020, at \$8.55

Generally speaking, PRLS budgets are prepared with conservative estimates. Revenue is estimated at its minimum level and expenditures are estimated at their maximum level.

PRLS' budget projections for 2021 use the information supplied by the Public Library Services Branch, Alberta Municipal Affairs. For 2021, we project the provincial operating grant to regional systems will remain at \$4.70 per capita and \$5.55 per capita for the rural library service grant. We also assume that grant levels will be based on 2016 population statistics.

At the end of the budget documents you will find the Budget Supplement. The largest planned purchase is for computer hardware from the Technology Reserve estimated to be valued at \$197,400. By approving the budget, the board has approved these transfers to and from Parkland's reserve fund accounts.

For further details on Parkland's 2021 budget, please refer to the notes included in your budget package.

Parkland's Director, Ron Sheppard, is available to speak to your council or administration regarding the budget upon request. Please contact Parkland if you have any questions. We can be reached at 403-782-3850 or by email at operations@prl.ab.ca

Proposed 2021 Budget

PARKLAND REGIONAL LIBRARY

		Present Budget	
		2020	2021
Income			
1.1	Provincial Grants	990,831	990,831
1.2	First Nations Grant	145,602	145,602
1.3	Membership Fees	1,868,987	1,881,316
1.4	Alberta Rural Library Services Grant	428,738	428,738
1.5	Interest Income	35,000	32,000
TOTAL Income		3,469,158	3,478,487
Support Materials & Services Directly to Libraries			
2.1	Alberta Rural Library Services Grant	428,738	428,738
2.2	Allotment Funds issued to Libraries	247,916	249,546
2.3	Cataloguing Tools	3,000	3,000
2.4	Computer Maint.Agree. Software licenses	192,967	197,690
2.5	eContent Platform fees, Subscriptions	53,700	53,700
2.6	FN Provincial Grant expenses	78,839	78,839
2.7	Freight	6,500	1,800
2.8	Internet Connection Fees	14,400	14,400
2.9	Marketing/Advocacy for Libraries	5,000	5,000
2.10	Member Library Computers Allotment	65,580	66,010
2.11	Outlets - Contribution to Operating	800	800
2.12	Periodicals	1,100	1,100
2.13	Postage /Postage Reimbursement to libraries	9,500	4,500
2.14	Supplies purchased Cataloguing/Mylar	25,000	25,000
2.15	Vehicle expense	46,000	46,000
2.16	Workshop/Training expense	14,000	14,000
PRL Circulating Collections			
2.17	Audio Book	3,500	3,000
2.18	eContent	47,500	47,500
2.19	Large Print	10,000	10,000
2.20	Programming Kits	1,500	2,000
2.21	Reference	4,500	4,500
TOTAL Support Materials & Services Directly to Libraries		1,260,040	1,257,123
Cost of Services			
3.1	Audit	15,200	17,400
3.2	Bank expenses	2,000	2,000
3.3	Bank Investment Fees	4,500	4,300
3.4	Building-Repairs/Maintenance	18,000	18,000
3.5	Continuing Education	20,000	20,000
3.6	Dues/Fees/Memberships	11,500	11,750
3.7	Insurance	17,200	18,500
3.8	Janitorial/Outdoor maintenance expense	32,500	32,500
3.9	Photocopy/Printing	7,000	7,000
3.10	Publicity/Trade Shows	6,500	4,100
3.11	Salaries	1,599,769	1,607,281
3.12	Salaries - Employee Benefits	351,949	354,497
3.13	Supplies/Stationery/Building	30,000	30,036
3.14	Telephone	12,000	12,000
3.15	Travel	12,000	9,000
3.16	Trustee expense	32,000	34,000
3.17	Utilities	37,000	39,000
TOTAL Cost of Services		2,209,118	2,221,364
TOTAL Expenses (library materials & cost of service)		3,469,158	3,478,487
Surplus/Deficit		0	0
AMOUNT PER CAPITA REQUISITION		8.55	8.55

**Village of Donalda
Request for Decision (RFD)**

Meeting:	REGULAR MEETING
Meeting Date:	October 20, 2020
Originated by:	CAO Vallet
Decision Title:	Municipal Operating Support Transfer
Agenda Number:	5.14 Village Business

Background Information:

Through the MOST, the government of Alberta and the Government of Canada are providing funding to support municipalities which have experienced significant operating impacts due to the COVID pandemic. Funding will be used for incremental operating costs incurred due to COVID response and restart as well as other operating losses or deficits incurred because of COVID impacts on revenue and operations. This funding is provided through two separate allocations: general operation and public transit support.

-Eligible Expenses include:

- Personal Protective Equipment
- Supplemental Cleaning
- Support for Vulnerable Populations
- Replacement of Reduced Revenue

Discussion/Options/Benefits:

Administration has been in conversation with grant advisors to explore options to ensure compliance with funding eligibility. Many of the eligible expenses are not areas Donalda has experienced adversity because of COVID 19.

One area difficult to manage is staff safety because of the narrow hallway where the public is served. There is no ability to manage 2-meter social distancing putting staff and public at risk. The grant advisor has confirmed that a renovation of our municipal space is an eligible expense.

Administration has sourced quotes for the renovation. Contractor were instructed the work must occur between December 16, 2020 for a Jan 4, 2021 reopening.

Source of Funding/Estimated Costs

2020 MOST Funding \$ 27,176.00

Chad Hildebrant \$19,162.50

Block Construction *being submitted to Administration Thursday, October 15th*

Recommended Options:

Motion brought by Council:

5.14

Chad Hildebrandt
 email: chad.a.hildebrandt@gmail.com
 cell: 587-322-9000
 RR#1 Ferintosh, Alberta
 TOB 1M0

Estimate

Invoice No.

Date: October 13, 2020

Bill To: Kristy Vallet

Company: Village of Donalda

Contact Name:

Contact Number: 1-403-740-6923

Description of Work	Material Price	Subtotal
1. Removal of Pony Walls and extend floor to ceiling	\$2,000.00	
2. Install 36" commercial grade Birch door with steel Jamb	\$850.00	
3. Install 48x36 opening towards entrance door with 48x30 tempered glass (glass price with trim)	\$450.00	
4. Install steel roll up door on exterior of 48x36 opening	\$895.00	
5. Install counter top and trim out 48x36 opening	\$3,325.00	
6. Install 2-22" cabinets with 3 drawers each. 84" Countertop to achieve total desk with of 84" (working space of 40")(cabinet/countertop price) (maple shaker doors/birch boxes/laminate counter)	\$2,300.00	
7. Removal of carpet. Install new subfloor to accomadate new Vinyl Plank flooring (4\$/sqft)(370 sqft)	\$1,480.00	
8. New baseboard and door casing	\$350.00	
9. Paint common area and back office space	\$2,500.00	
10. Install new lighting and optional plugins (price may var	\$1,600.00	

11. Install timbers/stone/lighting around customer service opening (48x36) on public side of wall.			\$2,500.00
Note: Filters and dust collection systems will be put in place to prevent dust from getting into the town displays.			
Construction method: 2x4 wood framing with 1/2" Gypsum wallboard. Mud/tape sealed with primer. Paint color of choice			
Any applicable permit fees not included in quote			
Subtotal			\$18,250.00
GST @5%			\$912.50
Grand Total			\$19,162.50

Payment Terms

Payments made out to 2201416 Alberta Ltd.

E-Transfer to Chad.a.hildebrandt@gmail.com

Password: Input Invoice number

5.14

Alberta

Municipality	MOST General Operating Component	MOST General Operating - Tourism Component	MOST Transit Component	Previously Allocated MSI Operating Funding	Total Funding
WEMBLEY	\$158,509	\$0	\$0	\$24,183	\$182,692
WESTLOCK	\$521,522	\$0	\$0	\$165,275	\$686,797
WHITECOURT	\$1,038,247	\$0	\$0	\$88,893	\$1,127,140
Villages					
ACME	\$71,122	\$0	\$0	\$49,126	\$120,248
ALBERTA BEACH	\$108,082	\$0	\$0	\$22,385	\$130,467
ALIX	\$79,324	\$0	\$0	\$19,443	\$98,767
ALLIANCE	\$20,594	\$0	\$0	\$30,314	\$50,908
AMISK	\$25,657	\$0	\$0	\$35,195	\$60,852
ANDREW	\$48,035	\$0	\$0	\$37,317	\$85,352
ARROWWOOD	\$25,961	\$0	\$0	\$35,545	\$61,506
BARNWELL	\$100,892	\$0	\$0	\$64,213	\$165,105
BARONS	\$39,529	\$0	\$0	\$48,555	\$88,084
BAWLF	\$47,731	\$0	\$0	\$37,026	\$84,757
BEISEKER	\$87,931	\$0	\$0	\$20,162	\$108,093
BERWYN	\$59,477	\$0	\$0	\$67,970	\$127,447
BIG VALLEY	\$40,339	\$0	\$0	\$49,544	\$89,883
BITTERN LAKE	\$27,277	\$0	\$0	\$21,572	\$48,849
BOYLE	\$98,665	\$0	\$0	\$42,181	\$140,846
BRETON	\$63,123	\$0	\$0	\$31,811	\$94,934
CARBON	\$55,629	\$0	\$0	\$41,062	\$96,691
CARMANGAY	\$30,315	\$0	\$0	\$28,137	\$58,452
CAROLINE	\$56,845	\$0	\$0	\$65,478	\$122,323
CEREAL	\$16,240	\$0	\$0	\$26,045	\$42,285
CHAMPION	\$37,099	\$0	\$0	\$46,366	\$83,465
CHAUVIN	\$39,934	\$0	\$0	\$49,089	\$89,023
CHIPMAN	\$32,745	\$0	\$0	\$29,670	\$62,415
CLIVE	\$77,400	\$0	\$0	\$35,810	\$113,210
CLYDE	\$48,541	\$0	\$0	\$57,464	\$106,005
CONSORT	\$78,818	\$0	\$0	\$53,077	\$131,895
COUTTS	\$29,808	\$0	\$0	\$28,015	\$57,823
COWLEY	\$26,163	\$0	\$0	\$26,043	\$52,206
CREMONA	\$49,959	\$0	\$0	\$28,002	\$77,961
CZAR	\$25,454	\$0	\$0	\$34,989	\$60,443
DELBURNE	\$95,323	\$0	\$0	\$61,645	\$156,968
DELIA	\$26,872	\$0	\$0	\$26,403	\$53,275
DEWBERRY	\$23,834	\$0	\$0	\$33,460	\$57,294
DONALDA	\$27,176	\$0	\$0	\$36,662	\$63,838
DONNELLY	\$39,631	\$0	\$0	\$48,737	\$88,368
DUCHESS	\$114,866	\$0	\$0	\$71,462	\$186,328
EDBERG	\$20,290	\$0	\$0	\$29,956	\$50,246
EDGERTON	\$48,035	\$0	\$0	\$56,907	\$104,942
ELNORA	\$35,175	\$0	\$0	\$44,543	\$79,718
EMPRESS	\$20,695	\$0	\$0	\$30,530	\$51,225
FOREMOST	\$59,781	\$0	\$0	\$43,323	\$103,104
FORESTBURG	\$93,602	\$0	\$0	\$101,222	\$194,824
GIROUXVILLE	\$34,264	\$0	\$0	\$43,470	\$77,734
GLENDON	\$54,921	\$0	\$0	\$40,930	\$95,851
GLENWOOD	\$36,998	\$0	\$0	\$31,607	\$68,605
HALKIRK	\$16,341	\$0	\$0	\$26,175	\$42,516
HAY LAKES	\$55,123	\$0	\$0	\$40,913	\$96,036
HEISLER	\$21,201	\$0	\$0	\$30,851	\$52,052
HILL SPRING	\$21,404	\$0	\$0	\$23,616	\$45,020
HINES CREEK	\$40,036	\$0	\$0	\$49,120	\$89,156
HOLDEN	\$40,441	\$0	\$0	\$33,359	\$73,800
HUGHENDEN	\$29,606	\$0	\$0	\$38,983	\$68,589
HUSSAR	\$24,239	\$0	\$0	\$25,031	\$49,270
HYTHE	\$88,741	\$0	\$0	\$58,073	\$146,814
INNISFREE	\$27,581	\$0	\$0	\$37,050	\$64,631
IRMA	\$57,756	\$0	\$0	\$42,219	\$99,975
KITSCOTY	\$103,829	\$0	\$0	\$66,088	\$169,917
LINDEN	\$88,842	\$0	\$0	\$39,019	\$127,861
LOMOND	\$21,809	\$0	\$0	\$31,475	\$53,284
LONGVIEW	\$36,087	\$0	\$0	\$17,178	\$53,265
LOUGHEED	\$30,922	\$0	\$0	\$40,377	\$71,299
MANNVILLE	\$88,842	\$0	\$0	\$96,522	\$185,364

Municipality	MOST General Operating Component	MOST General Operating - Tourism Component	MOST Transit Component	Previously Allocated MSI Operating Funding	Total Funding
MARWAYNE	\$66,363	\$0	\$0	\$74,823	\$141,186
MILO	\$14,215	\$0	\$0	\$14,833	\$29,048
MORRIN	\$29,302	\$0	\$0	\$38,713	\$68,015
MUNSON	\$24,442	\$0	\$0	\$25,211	\$49,653
MYRNAM	\$39,327	\$0	\$0	\$48,411	\$87,738
NAMPA	\$41,858	\$0	\$0	\$17,526	\$59,384
PARADISE VALLEY	\$23,125	\$0	\$0	\$32,718	\$55,843
ROCKYFORD	\$36,998	\$0	\$0	\$31,668	\$68,666
ROSALIND	\$24,037	\$0	\$0	\$33,685	\$57,722
ROSEMARY	\$45,099	\$0	\$0	\$53,985	\$99,084
RYCROFT	\$66,971	\$0	\$0	\$47,209	\$114,180
RYLEY	\$53,908	\$0	\$0	\$62,732	\$116,640
SPRING LAKE	\$75,780	\$0	\$0	\$19,975	\$95,755
STANDARD	\$40,744	\$0	\$0	\$17,336	\$58,080
STIRLING	\$133,498	\$0	\$0	\$139,783	\$273,281
VETERAN	\$29,100	\$0	\$0	\$38,473	\$67,573
VILNA	\$34,365	\$0	\$0	\$43,568	\$77,933
WABAMUN	\$74,059	\$0	\$0	\$19,377	\$93,436
WARBURG	\$82,564	\$0	\$0	\$90,530	\$173,094
WARNER	\$42,770	\$0	\$0	\$51,842	\$94,612
WASKATENAU	\$27,986	\$0	\$0	\$26,939	\$54,925
YOUNGSTOWN	\$20,594	\$0	\$0	\$30,299	\$50,893
Summer Villages					
ARGENTIA BEACH	\$7,734	\$0	\$0	\$5,292	\$13,026
BETULA BEACH	\$6,620	\$0	\$0	\$3,814	\$10,434
BIRCH COVE	\$9,557	\$0	\$0	\$5,217	\$14,774
BIRCHCLIFF	\$16,847	\$0	\$0	\$10,934	\$27,781
BONDISS	\$16,138	\$0	\$0	\$8,953	\$25,091
BONNYVILLE BEACH	\$13,506	\$0	\$0	\$7,646	\$21,152
BURNSTICK LAKE	\$6,519	\$0	\$0	\$3,795	\$10,314
CASTLE ISLAND	\$6,013	\$0	\$0	\$3,337	\$9,350
CRYSTAL SPRINGS	\$10,164	\$0	\$0	\$6,448	\$16,612
GHOST LAKE	\$13,303	\$0	\$0	\$7,832	\$21,135
GOLDEN DAYS	\$21,201	\$0	\$0	\$10,042	\$31,243
GRANDVIEW	\$16,544	\$0	\$0	\$9,374	\$25,918
GULL LAKE	\$22,822	\$0	\$0	\$9,723	\$32,545
HALF MOON BAY	\$9,253	\$0	\$0	\$5,492	\$14,745
HORSESHOE BAY	\$12,392	\$0	\$0	\$6,818	\$19,210
ISLAND LAKE	\$28,087	\$0	\$0	\$10,037	\$38,124
ISLAND LAKE SOUTH	\$11,177	\$0	\$0	\$6,237	\$17,414
ITASKA BEACH	\$7,329	\$0	\$0	\$4,366	\$11,695
JARVIS BAY	\$26,568	\$0	\$0	\$11,114	\$37,682
KAPASIWIN	\$6,013	\$0	\$0	\$3,615	\$9,628
LAKEVIEW	\$8,038	\$0	\$0	\$4,461	\$12,499
LARKSPUR	\$9,455	\$0	\$0	\$5,523	\$14,978
MA-ME-O BEACH	\$16,138	\$0	\$0	\$9,480	\$25,618
MEWATHA BEACH	\$14,113	\$0	\$0	\$8,339	\$22,452
NAKAMUN PARK	\$14,721	\$0	\$0	\$8,322	\$23,043
NORGLENWOLD	\$32,644	\$0	\$0	\$11,893	\$44,537
NORRIS BEACH	\$8,848	\$0	\$0	\$5,157	\$14,005
PARKLAND BEACH	\$20,493	\$0	\$0	\$9,432	\$29,925
PELICAN NARROWS	\$20,290	\$0	\$0	\$9,223	\$29,513
POINT ALISON	\$6,013	\$0	\$0	\$3,482	\$9,495
POPLAR BAY	\$15,430	\$0	\$0	\$9,395	\$24,825
ROCHON SANDS	\$13,708	\$0	\$0	\$8,254	\$21,962
ROSS HAVEN	\$21,201	\$0	\$0	\$9,174	\$30,375
SANDY BEACH	\$33,150	\$0	\$0	\$9,338	\$42,488
SEBA BEACH	\$22,113	\$0	\$0	\$10,867	\$32,980
SILVER BEACH	\$11,582	\$0	\$0	\$7,210	\$18,792
SILVER SANDS	\$21,201	\$0	\$0	\$9,157	\$30,358
SOUTH BAPTISTE	\$11,683	\$0	\$0	\$6,477	\$18,160
SOUTH VIEW	\$11,784	\$0	\$0	\$6,511	\$18,295
SUNBREAKER COVE	\$13,202	\$0	\$0	\$9,078	\$22,280
SUNDANCE BEACH	\$12,392	\$0	\$0	\$7,351	\$19,743
SUNRISE BEACH	\$18,670	\$0	\$0	\$8,518	\$27,188
SUNSET BEACH	\$9,962	\$0	\$0	\$5,720	\$15,682

CAO Report October 20, 2020

- Sidewalks completed. Asphalt will need to be deferred until 2021 due to the temperatures we are experiencing
- Vandalism is being investigated. Two youths identified and RCMP will communicate any findings. Due to the age of the youths, charges may not be laid
- MAP final submissions completed prior to the Oct 1 deadline. Two area of compliance still need to be corrected that cannot happen until 2021 taxation and 2020 Audited Financial Statements. The back of the Village of Donalda's Tax Notice and Property Assessment must state clearly how to request a receipt for payment. As well the Audited Financial Statement must list the number of Designated Officers under the Salary and Benefits disclosure. We have received communication from the Deputy Minister providing Donalda an extension until June 15, 2021.
- Shop roof to start October 19, 2020.

