

VILLAGE OF DONALDA
Regular Council Meeting
May 28, 2024
Council Chambers
5001 Main Street, Donalda
MINUTES

Mayor Shaleah Fox
 Deputy Mayor Heather Briscoe
 Councilor Dan Knudtson

Official Administrator Myron Thomspson (Exited at 8:48 pm)

Staff Interim CAO Kevin Bridges
 Interim Assistant CAO Holly Chappell Benoit

Members of Public

Patrick Simser	Sally Peters	Corrie Barkley
Frank Sutton	Sharyn Kenner	Michael Briscoe
Wendell Taylor	Heather Taylor	Ron Gullickson
Tanya Metcalfe	Pat Clark	

Meeting was called to order by Mayor S Fox at 8:00 pm.

1. **AGENDA**

1. Administration requested that:
 - Utility Monitoring Agreement Extension Request be added as item 7 under Village Business,
 - Correspondence from the Minister of Municipal Affairs regarding Bill 20 be added under Informational Items and Correspondence as item 4, and
 - Correspondence from the Minister of Municipal Affairs regarding the Local Government Fiscal Framework funding be added under Informational Items and Correspondence as item 5.
2. Councillor D. Knudtson requested that Canada Day Parade be added as item 8 under Village Business.

Moved by D. Knudson that the agenda be approved as amended.

Carried Unanimously (72-24)

In the spirit of Truth and Reconciliation, the Village of Donalda acknowledges that we gather, live, and work on Treaty 6 lands, the customary and traditional lands of the Indigenous Peoples of this territory.

2. **PREVIOUS MINUTES**

Moved by H. Briscoe that the minutes of the April 16, 2024 regular meeting be approved as presented.

Carried Unanimously (73-24)

3. **DELEGATIONS**

There were no delegations.

4. **BUSINESS ARISING FROM PREVIOUS MEETINGS**

1. CAO declaration pertaining to recall petition was summarized by Mayor Fox.

Moved by D. Knudtson that the interim chief administrative officer's declaration of insufficiency of the recall petition be accepted with the understanding that the declaration was made, as required by the *Municipal Government Act*, because the petition was not submitted prior to the end of the recall petition signature period.

Carried Unanimously (74-24)

5. **VILLAGE BUSINESS**

1. Village of Donalda Signing Officers

Moved by D. Knudtson that the Mayor, Deputy Mayor or Official Administrator and the Interim Chief Administrative Officer or the Interim Assistant Chief Administrative Officer be authorized to sign or authorize agreements, cheques and other negotiable instruments, and that the following people be granted signing authority for the Village of Donalda:

Shaleah Fox, Mayor,
 Heather Briscoe, Deputy Mayor,
 Daniel Knudtson, Councillor, when appointed as Deputy Mayor,
 Acting Deputy Mayor or Acting Mayor,
 Myron Thompson, Official Administrator,
 Kevin Bridges, Interim Chief Administrative Officer, and
 Holly Chappell Benoit, Interim Assistant Chief Administrative Officer.

Carried Unanimously (75-24)

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2. Permanent CAO Recruitment

Moved by S. Fox that recruitment for a permanent CAO for the Village of Donalda be commenced immediately with the intention of filling the position by July 26, 2024 and that Council and the Official Administrator form the hiring committee.

Carried Unanimously (76-24)

3. Donalda & District Museum Society Annual Grant

Moved by H. Briscoe that a 2024 grant for the Donalda & District Museum Society in the amount of \$5,000.00 be approved and the funds paid to the Society.

Carried Unanimously (77-24)

4. Declaration of Seniors' Week, June 3 to 9, 2024

Moved by S. Fox that in honour of the past, present and future contributions of the community's seniors the week of June 3 to 9, 2024 be declared Seniors' Week in Donalda.

Carried Unanimously (78-24)

5. Financial Reports

- i. Operating Budget to April 30, 2024
- ii. Trial Balances Utilities and Taxes to April 30, 2024
- iii. Cheque Register April 1 to 30, 2024

Moved by H. Briscoe that Financial Reports 5.5i – 5.5iii be accepted as presented.

Carried Unanimously (79-24)

6. Water Reservoir Project

M. Thompson, Official Administrator, presented a background report on the proposed water reservoir project and recommended that administration be given direction as to the next steps for this project.

Moved by H. Briscoe that administration continue to gather information regarding the Water Reservoir Project and present that information to council so that council can gain a more complete understanding of this project and can determine whether and how to proceed.

Carried Unanimously (80-24)

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7. Utility Monitoring Agreement Extension Request

Moved by H. Briscoe that Mayor Fox be authorized to send correspondence to the Reeve of the County of Stettler expressing the Village's appreciation for the utility monitoring services provided to the Village by the County, explaining the Village's situation of being unable to undertake utility monitoring due to the vacant Public Works Foreman position and requesting the County continue providing services to the Village under the Utility Monitoring Agreement until the Village has filled the Public Works Foreman position and the Foreman is able to complete the utility monitoring tasks;
and further that Mayor Fox be authorized to contact other agencies capable of providing utility monitoring services for the Village in case it's not possible to continue the Utility Monitoring Agreement with the County.

Carried Unanimously (81-24)

8. Canada Day Parade

Moved by D. Knudtson that the Village discontinue requiring proof of liability insurance from participants in the Donalda Canada Day Parade and instead the Village publish a notice in one edition of Donalda Lite and three editions of the ECA Review advising parade participants and observers that they are participating, attending and observing at their own risk and that the Village assumes no responsibility for any injury, loss or damage that anyone may suffer.

Carried Unanimously (82-24)

6. **INFORMATIONAL ITEMS & CORRESPONDENCE**

1. Alberta Municipalities Summer 2024 Municipal Leaders Caucus
 - i. No councillors will be attending
2. Alberta Municipalities Preliminary Analysis of Bill 20
3. Minister of Municipal Affairs letter and fact sheet on Bill 20
4. Correspondence from Damien C. Kurek, MP pertaining to the carbon tax
5. Minister of Municipal Affairs letter on 2024 LGFF capital and operating allocations for the Village.

Moved by S. Fox to accept the informational items & correspondence 6.1-6.5 as information.

Carried Unanimously (83-24)

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7. **COMMITTEE AND STAFF REPORTS**

1. Interim CAO
 - i. Monthly report

Moved by H. Briscoe to accept the Interim CAO report as presented.

Carried Unanimously (84-24)

8. **GALLERY**

1. Patrick Simser – President of Promotions Society
Requested a meeting with Council to discuss the role, expectations and future of the Promotions Society.
Mayor Fox requested Mr. Simser to make the meeting request through administration.
2. Mr. Simser asked for information on the cost of the last public open house for the water reservoir project, including the cost of the moderator, and who paid that cost.

9. **CLOSED MEETING OF COUNCIL**

1. There was no closed meeting.

10. **NEXT MEETINGS**

1. June 18, 2024
2. July 16, 2024

11. **ADJOURNMENT**

Moved by S. Fox that the meeting be adjourned at 9:43 pm.

Carried Unanimously (85-24)



Mayor



Interim Chief Administrative Officer

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