



**VILLAGE OF DONALDA**  
**Regular Meeting of the Council**  
**Tuesday, March 18, 2025**  
**7:00pm**  
**Council Chambers**  
**5001 Main Street, Donalda**  
**MINUTES**

The Regular Meeting of Donalda Village Council was held at 7:00 pm Tuesday, March 18, 2025, at the Village Complex in Council Chambers.

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Mayor: Shaleah Fox  
Deputy Mayor: Phil Menecola  
Councillor: Robert Czapp  
  
Staff: CAO Melanie Veale

**Call to Order**

Mayor Fox called the meeting to order at 7:00 pm.

**1. ADOPTION OF THE AGENDA**

1.1. Additions and Amendments

**2. PREVIOUS MINUTES**

2.1. Regular Meeting of Council February 18, 2025

2.2. Special Meeting of Council March 11, 2025

MOVED by S. Fox to Amend the previous Regular Meeting of Council minutes February 18, 2025 with three (3) corrections.

**Carried Unanimously (46-25)**

MOVED by P. Menecola to accept the agenda with the Amendments to previous Regular Meeting of Council February 18, 2025.

**Carried Unanimously (47-25)**

**3. BUSINESS ARISING FROM PREVIOUS MEETINGS**

3.1. Donalda Sport Court Fundraising Committee – Donation Request

NO MOTION Presented as Information to Council

*In the spirit of Truth and Reconciliation, the Village of Donalda acknowledges that we gather, live, and work on Treaty 6 lands, the customary and traditional lands of the Indigenous Peoples of this territory.*

4. **VILLAGE BUSINESS**

4.1. Operating Budget for 2025 fiscal year – Draft

MOVED by P. Menecola to Approve the Operating Budget for 2025 fiscal year as presented.

**Carried Unanimously (48-25)**

4.2. Capital Budget – 5-year Projection – Draft

MOVED by R. Czapp to Approve the Capital Budget 5 Year Projection as Presented

**Carried Unanimously (49-25)**

4.3. 2025 Taxation Bylaw – Draft

MOVED by P. Menecola for First Reading of 2025 Taxation Bylaw

**Carried Unanimously (50-25)**

4.4. Financial Reports

4.4.1. Operating Budget Period Ending February 28, 2025

4.4.2. Balance Sheet Period Ending February 28, 2025

4.4.3. Cheque Register Period February 28, 2025

4.4.4. Bank Reconciliation Period Ending February 28, 2025

MOVED by R. Czapp to approve the Financial Reports as presented.

**Carried Unanimously (51-25)**

4.5. Strategic Planning Session – Open House

MOVED by P. Menecola that the Strategic Planning Session Open House be held on April 11, 2025 at the Community Hall at 7:00 pm.

**Carried Unanimously (52-25)**

MOVED by P. Menecola that Mayor Fox reach out to the Community Hall to book the Community Hall for the Open House.

**Carried Unanimously (53-25)**

MOVED by P. Menecola for Administration to advertise the event, book presentations, and compile a list of presenters.

**Carried Unanimously (54-25)**

5. **INFORMATIONAL ITEMS & CORRESPONDENCE**

5.1. Municipal Affairs – Minister’s Awards for Municipal and Public Library Excellence

5.2. Municipal Affairs – Joint Use and Planning Agreements (JUPAs)

5.3. Municipal Affairs – Provincial Priorities Act

5.4. Municipal Affairs – Budget 2025

5.5. Outdoor Sport Court – Letter of Support

5.6. Alberta FOIP Statistics Submission

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- 5.7. County of Stettler No. 6 – Stettler Regional Emergency Management Agency Red Tape Reduction and Service Delivery Enhancements Letter of Support
- 5.8. County of Stettler No. 6 – Shirley McClellan Regional Water Services Commission Letter of Support

MOVED by P. Menecola to accept the Informational Items and Correspondence presented to Council as Information Only.

**Carried Unanimously (55-25)**

6. **COMMITTEE AND STAFF REPORTS**

- 6.1. Mayor
- 6.2. Deputy Mayor
- 6.3. Councillor
- 6.4. Chief Administrative Officer
- 6.5. Public Works Department

MOVED by R. Czapp to accept the Committee and Staff Reports as presented.

**Carried Unanimously (56-25)**

7. **CLOSED MEETING OF COUNCIL**

- 7.1. FOIPP Section 17(1): Disclosure Harmful to Personal Privacy – CAO

MOVED by R. Czapp to move to Closed Session at 8:29 pm.

**Carried Unanimously (57-25)**

MOVED by P. Menecola to move out of Closed Session at 8:58 pm.

**Carried Unanimously (58-25)**

MOVED by R. Czapp to hold a Committee of the Whole meeting on Tuesday April 1, 2025 at 5:45 pm.

**Carried Unanimously (59-25)**

8. **NEXT MEETINGS**

- 8.1. April 18, 2025
- 8.2. May 20, 2025

9. **ADJOURNMENT**

MOVED by S. Fox to Adjourn the meeting at 9:00 pm.

**Carried Unanimously (60-25)**

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Chief Elected Official

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Chief Administrative Officer

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