



VILLAGE OF DONALDA
Regular Meeting of the Council
Tuesday, May 20, 2025
7:00pm
Council Chambers
5001 Main Street, Donalda
MINUTES

The Regular Meeting of Donalda Village Council was held at 7:00 pm Tuesday, May 20, 2025, at the Village Complex in Council Chambers.

Mayor: Shaleah Fox
Deputy Mayor: Phil Menecola
Councillor: Vacant
Staff: CAO Melanie Veale

CALL TO ORDER

Mayor Fox called the meeting to order at 7:00 pm.

1. AGENDA

1.1. Additions and Amendments

MOVED by P. Menecola to accept the agenda with the additions and amendments:

Item 9 be amended for Gallery
Item 10 be amended for Next Meetings
Item 11 be amended for Adjournment

CARRIED (83-25)

2. PREVIOUS MINUTES

2.1. Regular Meeting of Council April 15, 2025

MOVED by P. Menecola to accept the agenda with the additions and amendments:

Formatting of motions of council be updated to reflect each item to which the motion refers to.

CARRIED (84-25)

3. DELEGATIONS

N/A

4. BUSINESS ARISING FROM PREVIOUS MEETINGS

4.1. 2025 Property Tax Bylaw (Bylaw 760-25)

In the spirit of Truth and Reconciliation, the Village of Donalda acknowledges that we gather, live, and work on Treaty 6 lands, the customary and traditional lands of the Indigenous Peoples of this territory.

MOVED by P. Menecola that the 2025 Property Tax Bylaw 760-25 be given second reading.

CARRIED (85-25)

MOVED by P. Menecola that the 2025 Property Tax Bylaw 760-25 be considered for third reading.

CARRIED (86-25)

MOVED by P. Menecola that the 2025 Property Tax Bylaw 760-25 be read for third and final time.

CARRIED (87-25)

5. VILLAGE BUSINESS

5.1. Proclamation of Seniors' Week

MOVED by P. Menecola for Mayor Fox to make the declaration of Seniors' Week.

CARRIED (88-25)

5.2. Stettler Canada Parade Invitation

MOVED by P. Menecola for Administration to RSVP for the Stettler Canada Parade Invitation on behalf of Mayor Fox.

CARRIED (89-25)

5.3. Financial Reports

5.3.1. Operating Budget Period Ending April 30, 2025

5.3.2. Balance Sheet Period Ending April 30, 2025

5.3.3. Cheque Register Period April 30, 2025

5.3.4. Bank Reconciliation Period Ending April 30, 2025

MOVED by P. Menecola to accept the financial reports as presented.

CARRIED (90-25)

6. INFORMATIONAL ITEMS & CORRESPONDENCE

6.1. Alberta Day 2025 – Expression of Interest

6.2. Alberta Municipal Affairs – Local Government Fiscal Framework Allocations

6.3. Alberta Counsel – Grant Opportunities June 1 – 7, 2025

6.4. Alberta Counsel – Grant Opportunities June 8 – 15, 2025

6.5. County of Stettler – Doctor Recruitment Expense on Tax Notices

6.6. Electoral Boundaries Commission

MOVED by P. Menecola to accept the informational items and correspondence as provided.

CARRIED (91-25)

In the spirit of Truth and Reconciliation, the Village of Donalda acknowledges that we gather, live, and work on Treaty 6 lands, the customary and traditional lands of the Indigenous Peoples of this territory.

7. **COMMITTEE AND STAFF REPORTS**

- 7.1. Mayor
- 7.2. Deputy Mayor
- 7.3. Chief Administrative Officer
- 7.4. Public Works Department

MOVED by P. Menecola to accept the committee and staff reports as presented.

CARRIED (92-25)

8. **CLOSED MEETING OF COUNCIL**

- 8.1. FOIPPA Section 18(1)(b) Personnel
 - 8.1.1. CAO Employment Agreement

MOVED by P. Menecola that council move to closed session at 7:51 pm to discuss the CAO employment agreement.

CARRIED (93-25)

MOVED by P. Menecola that council return to open meeting at 8:04 pm.

CARRIED (94-25)

8:05 pm – meeting recessed to allow return of public.

8:15 pm – meeting resumed with public present.

MOVED by P. Menecola to execute the employment agreement between the Village of Donalda and CAO to enable the CAO to commence their role with the agreed-upon terms.

CARRIED (95-25)

9. **NEXT MEETINGS**

- 9.1. June 17, 2025
- 9.2. July 15, 2025

10. **ADJOURNMENT**

MOVED by S. Fox to adjourn the meeting at 8:31 pm.

CARRIED (96-25)

Chief Elected Official

Chief Administrative Officer

In the spirit of Truth and Reconciliation, the Village of Donalda acknowledges that we gather, live, and work on Treaty 6 lands, the customary and traditional lands of the Indigenous Peoples of this territory.