

**VILLAGE OF DONALDA**  
**Regular Council Meeting,**  
**December 17, 2025**  
**Council Chambers**  
**5001 Main Street, Donalda**  
**AGENDA**

**CALL TO ORDER – MAYOR**

1. **AGENDA**
  - 1.1. Additions and Amendments
2. **PREVIOUS MINUTES**
  - 2.1. Regular Meeting of Council November 18, 2025
3. **DELEGATIONS**
  - 3.1. ACC Wastewater Solutions – Lagoon and Collection System Treatment Recommendations – Jacy Hingley
4. **BUSINESS ARISING FROM PREVIOUS MEETINGS**
  - 4.1. New Policy Review: Village of Donalda Handi Bus Use – UPDATE
  - 4.2. Sidewalk Infrastructure - UPDATE
5. **VILLAGE BUSINESS**
  - 5.1. Transfer of Ownership of the Donalda Creamery
  - 5.2. STARS Request for Support
  - 5.3. Clearview Public Schools Local Government Meeting Invitation
  - 5.4. 2026 Interim Operating Budget
  - 5.5. 2026 Interim Capital Budget
  - 5.6. Financial Reports
    - 5.6.1. Operating Budget Period Ending November 30, 2025
    - 5.6.2. Cheque Register Period November 30, 2025
    - 5.6.3. Bank Reconciliation Period Ending November 30, 2025
6. **INFORMATIONAL ITEMS & CORRESPONDENCE**
  - 6.1. Shirley McClellan Regional Water Services Commission (SMRWSC) Donalda Standpipe Decommissioning Consent to Share Information
  - 6.2. Municipal Affairs: 2025 Engagement Fire Level of Service – What We Heard
  - 6.3. Municipal Affairs: Letter from the Office of the Minister – Election
  - 6.4. Municipal Affairs: Letter from the Office of the Minister – Summer Tour 2025
  - 6.5. Village of Donalda: Letter to County of Stettler Council and Staff
  - 6.6. Alberta Municipalities: Property Taxes Reimagined
  - 6.7. Parkland Regional Library System Board Talk Highlights
  - 6.8. National Police Federation – Public Support for RCMP

**7. COMMITTEE AND STAFF REPORTS**

- 7.1. Mayor
- 7.2. Deputy Mayor
- 7.3. Councillor
- 7.4. Chief Administrative Officer

**8. GALLERY**

**9. CLOSED MEETING OF COUNCIL**

**10. NEXT MEETINGS**

- 10.1. January 20, 2026
- 10.2. February 17, 2026

**11. ADJOURNMENT**



**VILLAGE OF DONALDA**  
**Regular Meeting of the Council**  
**Tuesday, November 18, 2025**  
**7:00pm**  
**Council Chambers**  
**5001 Main Street, Donalda**  
**MINUTES**

The Regular Meeting of Donalda Village Council was held at 7:00 pm Tuesday, November 18, 2025, at the Village Complex in Council Chambers.

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Councillor: Shaleah Fox  
Councillor: Phil Menecola  
Councillor: Tanya Metcalfe  
Staff: CAO Melanie Veale

### **CALL TO ORDER**

Mayor Fox called the meeting to order at 7:00 pm.

#### **1. AGENDA**

##### **1.1. Additions and Amendments**

**MOVED** by P. Menecola to add item to Committee and Staff reports, item 7.4 Public Works Department.

**CARRIED (169-25)**

**MOVED** by P. Menecola to accept the meeting agenda as amended.

**CARRIED (170-25)**

#### **2. PREVIOUS MINUTES**

##### **2.1. Regular Meeting of Council September 16, 2025**

**MOVED** by T. Metcalfe to accept the meeting agenda as presented.

**CARRIED (171-25)**

##### **2.2. Organizational Meeting of Council November 3, 2025**

**MOVED** by T. Metcalfe to amend item #5.1, second paragraph to read as follows "T. Metcalfe nominated Councillor Shaleah Fox for Mayor"

**CARRIED (172-25)**

#### **3. DELEGATIONS**

##### **3.1. Municipal Affairs – Viability Review Team Sharlene Brown and Jeff Nixon**

**MOVED** by S. Fox that Council receive the delegation presentation regarding the Viability Review Process for information.

**CARRIED (173-25)**

*In the spirit of Truth and Reconciliation, the Village of Donalda acknowledges that we gather, live, and work on Treaty 6 lands, the customary and traditional lands of the Indigenous Peoples of this territory.*

**4. BUSINESS ARISING FROM PREVIOUS MEETINGS**

**4.1. New Policy Review: Employee and Council Member Payroll Advances**

**MOVED** by P. Menecola for council to approve the Employee and Council Member Payroll Advances policy as presented.

**CARRIED (174-25)**

**4.2. New Policy Review: Village of Donalda Handi Bus Use**

**MOVED** by P. Menecola that council table consideration of the policy titled Village of Donalda Handi Bus Use to a future regular meeting of council.

**CARRIED (175-25)**

**MOVED** by P. Menecola that council direct administration to report back fees, budget impacts, funding sources and cost-recovery options as well as alignments with existing bylaws/agreements and comparable policies in peer municipalities.

**CARRIED (176-25)**

**5. VILLAGE BUSINESS**

**5.1. Municipal Signing Authority**

**MOVED** by P. Menecola that council approve the Municipal Signing Authority recommendation for the Mayor, Deputy Mayor, Councillor or Chief Administrative Officer and the Assistant Chief Administrative Officer be authorized to sign or authorize agreements, cheques and other negotiable instruments:

Shaleah Fox, Mayor

Phil Menecola, Deputy Mayor

Tanya Metcalfe, Councillor

Melanie Veale, Chief Administrative Officer

Denise Schonewille, Assistant Chief Administrative Officer

**CARRIED (177-25)**

**MOVED** by T. Metcalfe that council also designate Melanie Veale, CAO and Denise Schonewille (Assistant CAO) to have signing authority for the Village's safety deposit box.

**CARRIED (178-25)**

**5.2. Interim Intermunicipal Fire and Rescue Services Agreement**

**MOVED** by S. Fox that Section 4.3 be amended and strike out "Error! Reference source not found".

**CARRIED (179-25)**

*In the spirit of Truth and Reconciliation, the Village of Donalda acknowledges that we gather, live, and work on Treaty 6 lands, the customary and traditional lands of the Indigenous Peoples of this territory.*

**MOVED** by P. Menecola that council approve the Joint Fire Services Agreement between the County of Stettler and the Village of Donalda, effective January 1, 2026 and authorize the Mayor and Chief Administrative Officer to execute the agreement on behalf of the Village.

**CARRIED (180-25)**

**5.3. Policy Review: Employment #6 Village of Donalda Statutory and Non-Statutory Holidays and Pay**

**MOVED** by T. Metcalfe for council to approve the Village of Donalda Statutory and Non-Statutory Holidays and Pay policy as presented.

**CARRIED (181-25)**

**5.4. Policy Review: Public Works #1 Village of Donalda Snow Removal**

**MOVED** by P. Menecola that council table consideration of the Village of Donalda Snow Removal Policy; and direct administration to make administrative edits and return revised draft for council's consideration at a future regular meeting of the council.

**CARRIED (182-25)**

**5.5. Financial Reports**

- 5.5.1. Operating Budget Period Ending October 31, 2025
- 5.5.2. Balance Sheet Period Ending October 31, 2025
- 5.5.3. Cheque Register Period October 31, 2025
- 5.5.4. Bank Reconciliation Period Ending October 31, 2025

**MOVED** by P. Menecola that council accept the financial reports as presented.

**CARRIED (183-25)**

**5.6. Village of Donalda Library Board Appointment**

**MOVED** by P. Menecola that council appoint Asha Simser to the Village of Donalda Library Board for a three (3) year term ending November 18, 2027, effective immediately.

**CARRIED (184-25)**

**6. INFORMATIONAL ITEMS & CORRESPONDENCE**

- 6.1. Heartland Regional Fire Press Release
- 6.2. FCSS Accountability Framework – Training Resources
- 6.3. Amendments to the Community Organization Property Tax Exemption Regulation
- 6.4. Loans to Local Authorities: Current Loan Application Dates and Requirements
- 6.5. Provincial Priorities Act – Municipal Sector
- 6.6. Alberta Council: Grant Opportunities September 23 – 30, 2025
- 6.7. Alberta Council: Grant Opportunities November 16 – 23, 2025

*In the spirit of Truth and Reconciliation, the Village of Donalda acknowledges that we gather, live, and work on Treaty 6 lands, the customary and traditional lands of the Indigenous Peoples of this territory.*

MOVED by T. Metcalfe that council approve the Informational Items and Correspondence as presented.

CARRIED (185-25)

7. **COMMITTEE AND STAFF REPORTS**

- 7.1. Mayor
- 7.2. Deputy Mayor
- 7.3. Councillor
- 7.4. Chief Administrative Officer

MOVED by T. Metcalfe that council accept the Committee and Staff Reports as presented.

CARRIED (186-25)

8. **GALLERY**

- 8.1. Public Input: Members of the gallery raised two points regarding the 2024 Audited Financial Statements and the Cheque Register. Council received the comments for information. No decisions were made.

9. **CLOSED MEETING OF COUNCIL**

- 9.1. Closed Session: None. Council did not move in camera.

10. **NEXT MEETINGS**

- 10.1. December 16, 2025
- 10.2. January 20, 2026

11. **ADJOURNMENT**

MOVED by S. Fox that council adjourn the meeting at 9:01 pm.

CARRIED (187-25)

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Chief Elected Official

Chief Administrative Officer

*In the spirit of Truth and Reconciliation, the Village of Donalda acknowledges that we gather, live, and work on Treaty 6 lands, the customary and traditional lands of the Indigenous Peoples of this territory.*



**Village of Donalda**  
5001 Main Street, Donalda, AB T0B 1H0  
Phone: 403.883.2345  
Fax: 403.883.2022

### **Delegation to Meet with Council Request Form**

Please complete both pages of the request form and submit it to the Village Office. You will be contacted at the receipt of the request to schedule a date and time for your presentation, as well as to address any additional concerns, questions, and accommodations you may have or require.

Name of Person or Group Requesting to Appear: Jacy Hingley

Council Meeting Date Requested: December 16, 2025

Topic of Discussion (*Be specific, provide details; attach additional information if required*):

2026 Comprehensive Lagoon and Collection System Treatment Recommendations:  
Detailing why wastewater optimization matters for the Village of Donalda, along with anticipated outcomes and cost analysis.

Purpose of Presentation:

Information Only     Request Action/Support     Request Funds     Other

Desired Outcome:

Relay an understanding of why Donalda should start a biological treatment program partnered with ACC Wastewater Solutions, focusing on how proactive management promotes long term cost savings and reduced risk.

Activities to date regarding this matter:

August 12, 2025: Tour of lagoon with Ronald Gullickson

August 21, 2025: Presentation of proposed recommendations to Ron

September 11, 2025: Presentation of proposed recommendations to Ron and Melanie Veale

November 20, 2025: Review of current status of wastewater treatment for 2026

Will the presentation include any visual aids (*i.e.: Powerpoint Presentation*)? If so, please specify.

Yes, there will be a PowerPoint presentation.

Contact Person: Jacy Hingley

Mailing Address: 39041 Range Road 283, Red Deer County, AB T4E0M2

Contact Number(s): T: 587-407-1793 C:403-550-8095

Email Address: jacy@accws.ca

**(Turn page over for Delegation/Public Presentation Procedure)**

November 27, 2025

Signature

Date

Delegation Request: This personal information is collected under the authority of section 33(2) of the Freedom of Information and Protection of Privacy (FOIP) Act and will be managed in accordance with the privacy provision under the FOIP Act. If you have questions about the collection and use of this information, you may contact the C.A.O., Village of Donalda at (403) 883-2345.

## Delegation/Public Presentation Procedure

Please Read the Following specifications carefully and initial to acknowledge that you have read and understand them. They are instructions regarding Council procedures and expectations that will assist you with your Request and Presentation. Further information is available in Council Procedural Bylaw 732-20.

Request for Public Presentations shall be made to the Council in Writing at least seven (7) days prior to the Regular Council Meeting. Request received less than seven (7) days before a meeting of Council shall be included on the agenda for the next Regular Meeting immediately following.

Initials: \_\_\_\_\_

Verbal Presentations including a question-and-answer period shall be limited to ten (10) minutes in length unless there is consent prior to establishment of the agenda or by the Council at a Regular Meeting to extend the time for a presentation.

Initials: \_\_\_\_\_

Presenters may not speak disrespectfully of any person or use offensive words in or against the Council or any member or employee of the Village, or the delegation time will cease, and that presenter shall not be permitted a delegation until six (6) months have passed from the time of offense.

Initials: \_\_\_\_\_

Reappearing before the Council regarding the same matter shall only be permitted once six (6) months have passed from the original presentation.

Initials: \_\_\_\_\_

Debate concerning matters raised during public presentations shall take place at the discretion of the Council.

Initials: \_\_\_\_\_

Personal presentations to the Council shall not be allowed with regard to undisclosed matters which have been the subject of a Public Hearing.

Initials: \_\_\_\_\_

When a person or representative of a delegation or group wishes to address the Council on a matter which is not on the agenda, the Council may refer the matter to any appropriate committee, appoint a special committee to deal with the matter or deal with the matter itself at the meeting, if the proceeding is approved by 2/3 majority of the Council.

Initials: \_\_\_\_\_

Council and Committee Meetings are public in nature and it is understood that an individual writing or submitting items to a Councillor or Administration of the Village of Donalda has a reasonable expectation that their correspondence/presentations, which may include personal information (i.e. Name) or business information could be disclosed at a Public Council Meeting and/or Committee Meeting. And as part of the Council Agenda Package on the Village of Donalda Website.

Initials: \_\_\_\_\_

**Mail or Hand Deliver:**

Village of Donalda  
Box 160  
5001 Main Street  
Donalda, AB T0B 1H0

**Email:**

[assistantcao@village.donalda.ab.ca](mailto:assistantcao@village.donalda.ab.ca)

**Fax:**

403-883-2022



**ACC Wastewater Solutions**

ACC WASTEWATER  
SOLUTIONS  
LAKE OF THE  
CLOUDS WASTEWATER  
TREATMENT SYSTEM  
RECOMMENDATIONS

*Village of Donalda*

ACC WASTEWATER SOLUTIONS

DATE: NOVEMBER 20, 2025

SUBMITTED BY: JACY HINGLEY  
ACC WASTEWATER SOLUTIONS

# Executive Summary

Dear Ronald Gullickson,

Thank you for the opportunity to support the Village of Donalda in optimizing its wastewater system.

Operators want efficient lagoons that minimize waste, reduce costs, and protect Alberta's rivers. The challenge is that sludge buildup and poor effluent quality often stand in the way, leading to frustration, regulatory pressure, and the risk of costly interventions like dredging.

This proposal for the Village of Donalda provides a practical, seasonal bioaugmentation strategy designed to reduce sludge accumulation, improve effluent quality, and extend the life of the lagoon system. Building on prior successful applications of biological products, the plan focuses on anaerobic Cell 1, which currently shows moderate sludge buildup. The lagoon, composed of one anaerobic cell followed by a facultative and a storage cell, receiving flow from a population of about 230, will benefit from:

- Sludge Rx during warm months to accelerate sludge reduction
- Polar Rx during cooler months to maintain biological activity
- VitaStim Lagoon line for nutrient management
- GreaseZilla to reduce sewer main vac truck events
- Baseline sludge surveys to track and demonstrate measurable improvements

By taking this proactive approach, Donalda can achieve environmental compliance, enhance operational efficiency, and defer expensive dredging. As results are realized, dosing can be scaled back, keeping management sustainable and cost-effective.

This plan offers a balanced, biologically driven approach to lagoon management that emphasizes environmental compliance, operational efficiency, and long-term cost savings. Based on results, dosing can be scaled back in the future.

This plan offers a balanced, biologically driven approach to lagoon management that emphasizes environmental compliance, operational efficiency, and long-term cost savings. It is an adaptive management strategy designed to grow with your community's changing needs. We look forward to building a lasting partnership with the county, working alongside you each year to support and enhance your wastewater biology.

Jacy Hingley  
ACC Wastewater Solutions



# ***Our Methodology***

## **EFFLUENT QUALITY IS THE GOAL**

We aim to help your system achieve the best possible effluent quality while reducing total system management costs.

## **COST REDUCTIONS OVER TIME**

- Dredging and sludge hauling (by extending the time between events)
- Chemical interventions for nutrient control (e.g., alum for phosphorus)
- Labour for lift station maintenance and manual sludge removal
- Infrastructure upgrades, including tertiary systems or regionalized treatment

## **HOW WE ACHIEVE THIS**

### **Effluent Quality Optimization**

- Support nitrification (ammonia → nitrite → nitrate), denitrification, and biological nutrient uptake.
- Consistent biological activity, even in cold conditions, to maintain year-round treatment.
- Stable sludge formation, minimizing nutrient return to the water column

### **Structured Sludge Reduction**

- Use high-dose Sludge Rx / Polar Rx + OxyPaks XL to target areas with accumulated sludge levels.
- Improved sludge compaction with nutrients retained in biomass, reducing effluent concentrations
- Aggressive dosing is balanced with enhanced nutrient management to ensure effluent compliance.

### **Enhanced Hydrolysis and Volatile Fatty Acid (VFA) Production**

**Why This Matters:** Lagoon systems often experience catabolite repression—a condition where microbes preferentially consume simple soluble BOD (e.g., sugars) and fail to produce enzymes needed to break down complex substrates like lipids and proteins. This leads to:

- Poor hydrolysis of fats/proteins
- Limited VFA production
- Ammonia generation in parts of the system with insufficient DO to support nitrification
- Excess insoluble organics, increasing sludge volumes
- Insufficient available BOD results in reduced phosphorus and nitrogen uptake and denitrification

**Our Solution:** We promote upstream hydrolysis by Pre-treating FOG and proteins with Bug on a Rope, GreaseZilla, Qwik-Zyme P, and Qwik-Zyme L

- Enhancing VFA availability, which supports phosphorus sequestration and nitrate uptake into biomass
- Improving ammonia availability in zones where autotrophic nitrifiers thrive
- Preventing catabolite repression to ensure robust microbial performance and better effluent quality



The result: improved phosphorus and nitrogen reduction, more complete degradation of organics, and tighter, more stable sludge with fewer undigested solids.

- SludgeRx and VitaStim Sludge Reducer enhance digestion and nutrient capture in warmer months.

## WHY THIS APPROACH WORKS

Unlike one-size-fits-all treatments, this plan is tailored to your lagoon system and balances aggressive sludge reduction with effluent quality control.

We help you:

- Extend the time between dredging and sludge hauling
- Reduce operational costs and manual maintenance
- Delay or avoid capital upgrades like tertiary treatment or regional diversion
- Achieve compliance with confidence, even under complex influent conditions

## NOTE ON TREATMENT TIMELINES

With 6–18 months retention times, improvements won't happen overnight. Consistent application of this plan is key to achieving measurable, dependable results.

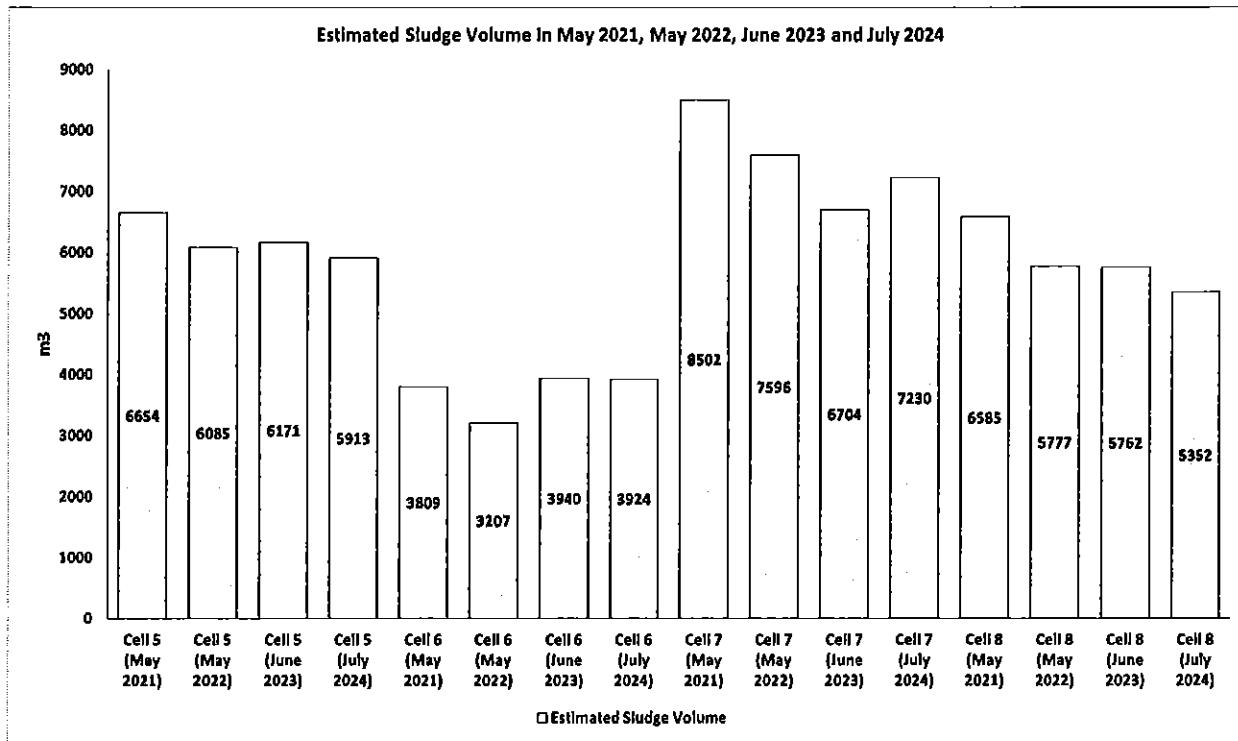


# Case Studies

## CASE STUDY: TOWN OF PONOKA – ADAPTIVE BIOAUGMENTATION FOR COLD-CLIMATE LAGOON TREATMENT

Over three years, the Town of Ponoka implemented an adaptive wastewater management program to tackle sludge accumulation in the four anaerobic cells, high-strength industrial influent, and effluent quality concerns. The initial strategy focused on aggressive sludge reduction to increase lagoon capacity and retention time, assuming that this would lead to improved effluent outcomes.

Initially, **Sludge Rx** was applied to the four primary cells, and **Bug on a Rope** and **GreaseZilla** were used to manage FOG issues at the two lift stations in the collection system.



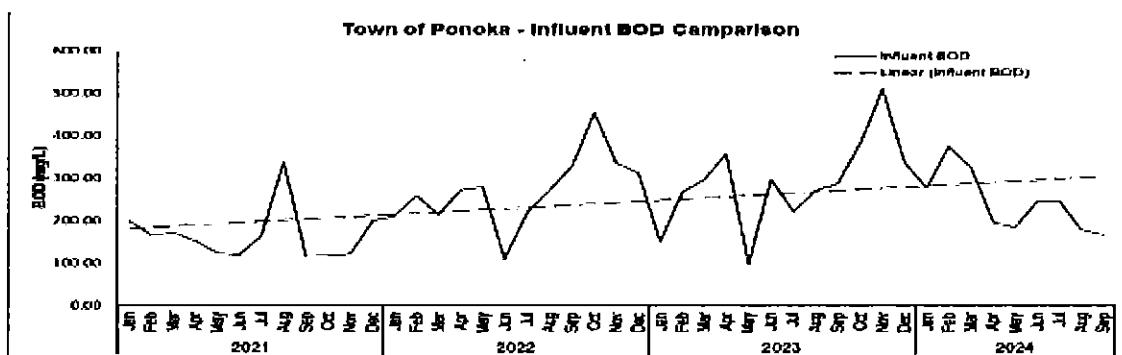
The estimated total sludge reduction exceeded 3,000 m<sup>3</sup> with no significant reaccumulation over three years.

Monitoring data from 2021–2022 revealed an unintended consequence of focusing on aggressive sludge reduction: effluent cBOD and ammonia levels increased during rapid sludge degradation. Without managing the release of soluble organics and nutrients, the treatment process was stressed, compromising effluent quality. In 2022, the strategy was refined to focus on effluent targets alongside controlled sludge management.

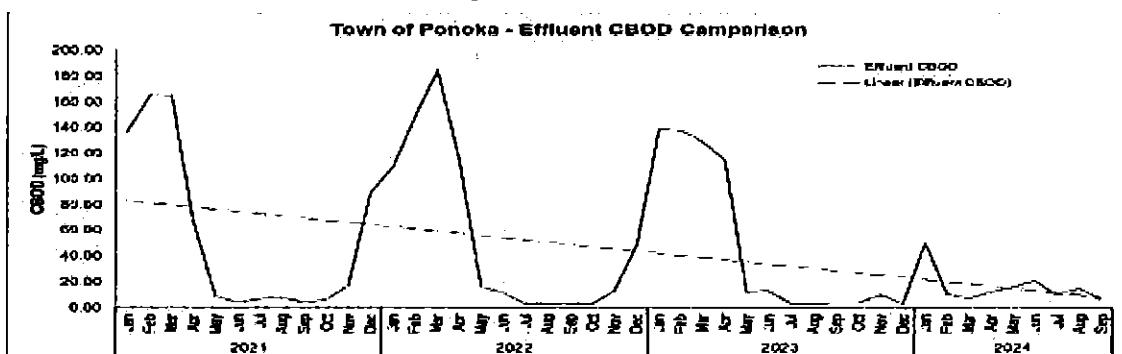
A seasonally tailored bioaugmentation plan was deployed. **VitaStim Polar** sustained microbial activity in cold weather and supported digestion during spring and fall temperature transitions. **Qwik-Zyme P** and **Qwik-Zyme L** targeted high protein and lipid loads from industrial influent, enhancing hydrolysis and improving nitrification efficiency. During the summer, **VitaStim Sludge Reducer** was used to accelerate BOD degradation and slow the accumulation of new sludge. **Sludge RX** was applied to anaerobic cells to break down existing sludge deposits, reducing sludge volume and forming a more stable, nutrient-sequestering sludge layer that supported long-term treatment capacity.



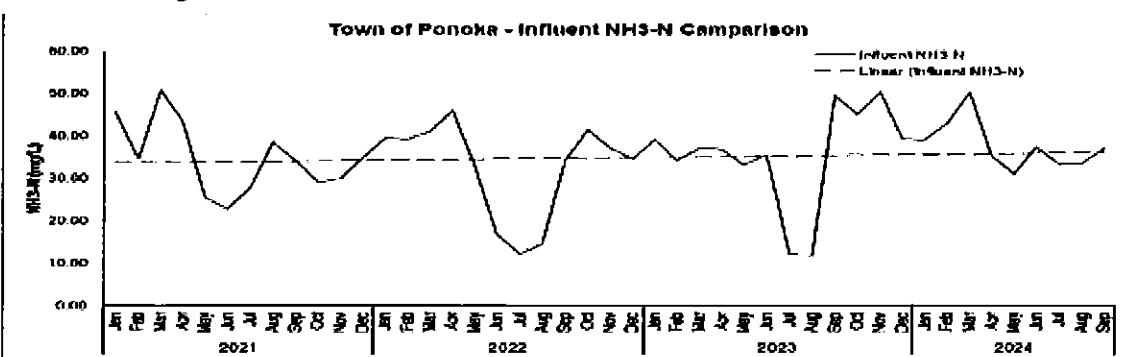
Despite influent BOD rising 54%



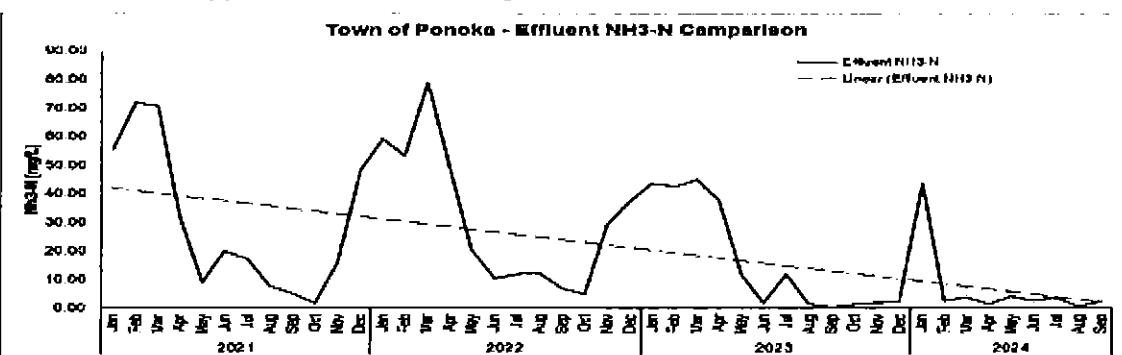
Effluent cBOD dropped 76.9% ( $56.5 \rightarrow 13.0$  mg/L)



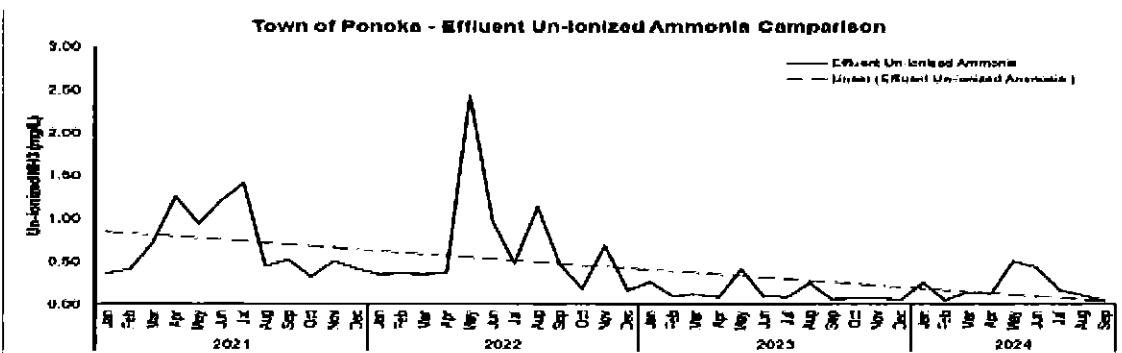
Even with increasing ammonia influent levels



Effluent ammonia dropped 74.5% ( $29.5 \rightarrow 7.5$  mg/L)



Average un-ionized ammonia levels decreased by 74%



### Conclusion

This case study demonstrates that with the right strategy, even traditional lagoon systems in cold climates can achieve high-performance outcomes without resorting to costly infrastructure upgrades. By adapting the treatment approach based on real-time data, the Town of Ponoka achieved sustained improvements in effluent quality, including substantial reductions in cBOD, ammonia, and unionized ammonia, while also reclaiming lagoon capacity through targeted sludge reduction. The success of this program challenges the assumption that advanced technologies like SAGR or cold-weather MBBRs are the only viable solutions for ammonia control in prairie winters. Instead, it proves that a well-executed, seasonally tailored bioaugmentation plan can deliver reliable results at a fraction of the cost, offering a scalable model for municipalities facing similar wastewater challenges.



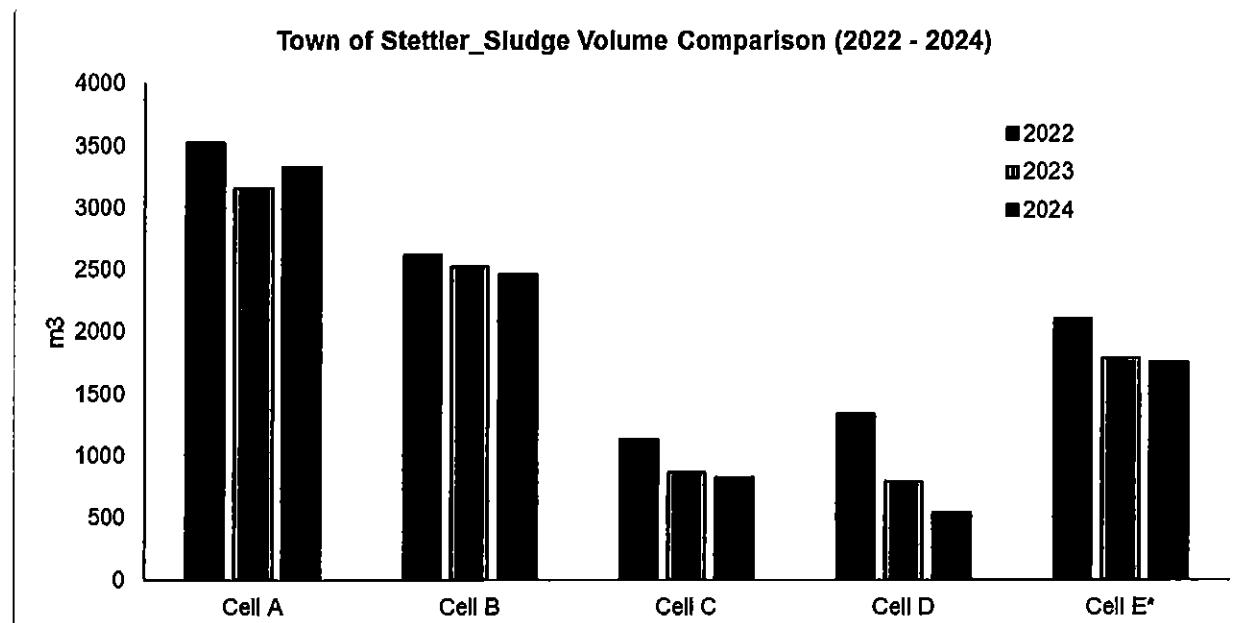
## CASE STUDY: TOWN OF STETTLER – SUCCESSFUL SLUDGE REDUCTION

The Town of Stettler operates a lagoon system consisting of four anaerobic cells and one facultative cell. Sludge accumulation had reduced treatment capacity and posed a long-term challenge for maintaining effluent compliance. The Town needed a cost-effective solution to improve and maintain lagoon function without resorting to mechanical dredging. A tailored bioaugmentation program combined upstream FOG control with seasonal microbial treatments to enhance sludge digestion and overall lagoon performance. **GreaseZilla** was applied in the collection system to manage FOG and improve nutrient uptake in the treatment cells. During warmer months, **Sludge Rx** targeted and digested accumulated sludge, while **VitaStim Sludge Reducer** enhanced solids digestion and supported nutrient uptake. **VitaStim Polar** maintained biological activity in colder months maintained biological activity, enhanced nitrification and stabilized effluent quality, ensuring consistent year-round treatment.

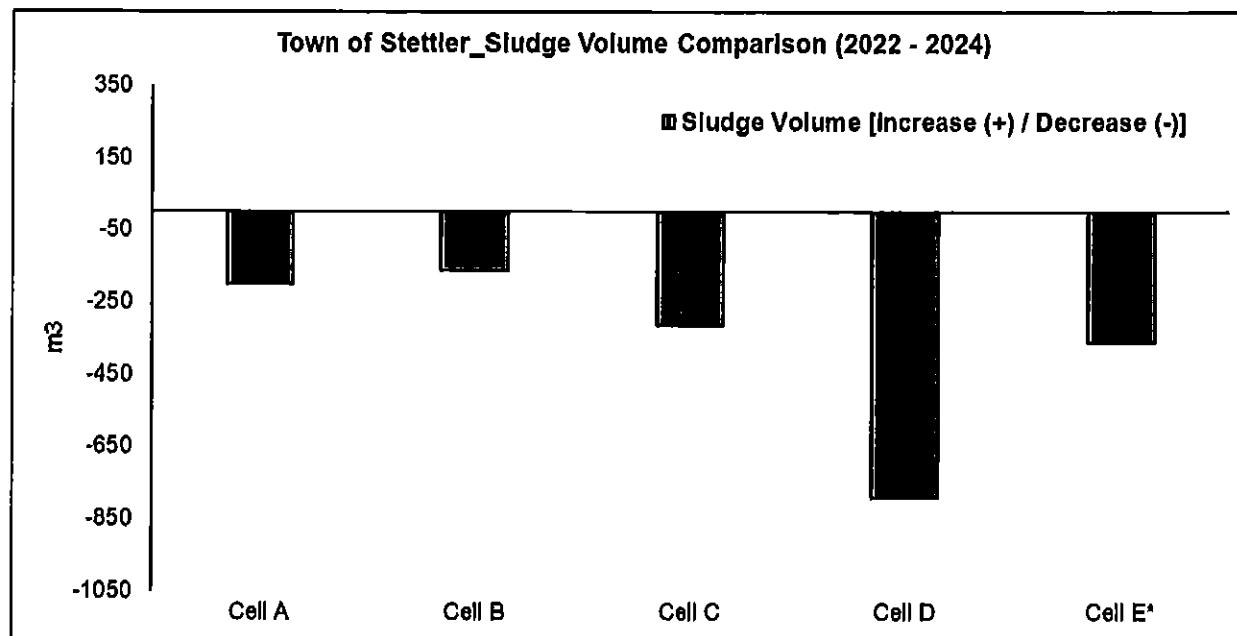
Table: Stettler Sludge Reduction

Cell	2022 Volume (m <sup>3</sup> )	2023 Volume (m <sup>3</sup> )	2024 Volume (m <sup>3</sup> )	2022–2023 Change (increase)	2023–2024 Change	Total Change 2022–2024
A	3,523	3,155	3,323	-368 m <sup>3</sup> (increase)	+168 m <sup>3</sup>	-200 m <sup>3</sup>
B	2,621	2,525	2,457	-96 m <sup>3</sup>	-68 m <sup>3</sup>	-164 m <sup>3</sup>
C	1,132	862	819	-270 m <sup>3</sup>	-43 m <sup>3</sup>	-313 m <sup>3</sup>
D	1,338	788	545	-550 m <sup>3</sup>	-243 m <sup>3</sup>	-793 m <sup>3</sup>
5	2,107	1,787	1,747	-320 m <sup>3</sup>	-40 m <sup>3</sup>	-360 m <sup>3</sup>

Year over Year Sludge Reduction



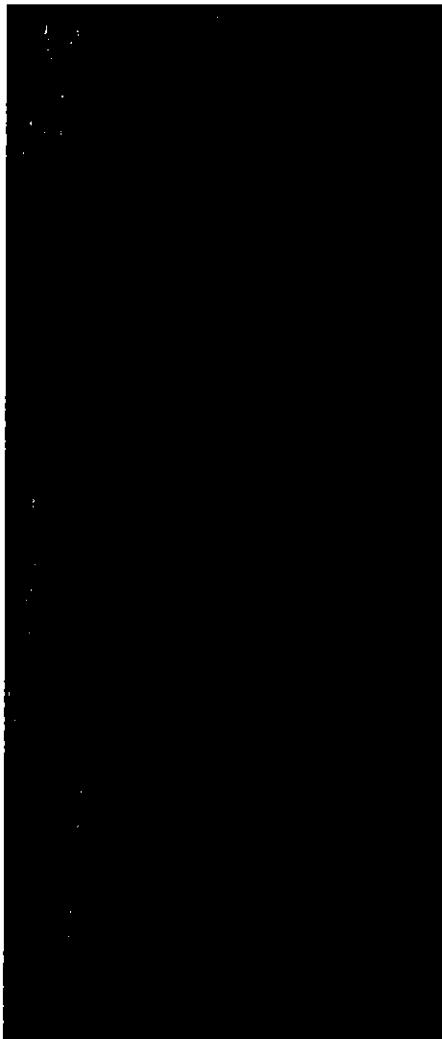
## Cumulative Sludge Reduction



# Your System

## SYSTEM OVERVIEW

The lagoon system consists of multiple cells, with the anaerobic cell reported to have moderate sludge buildup. The lagoon was built to be suitable for a population of 500 and with its current population of about 230 (2021 census), it is oversized for its needs. This allows for infrequent discharge (less than once/year). Sampling efforts focus on BOD and TSS during discharge periods. The lagoon is gravity fed, with an estimated flow of 65m<sup>3</sup>/day. Main lines have been reported to have significant sediment build up.



The lagoon system consists of one anaerobic cell (Cell 1) for primary treatment, followed by a facultative cell (Cell 2) and a final storage cell (Cell 3). Surface areas and estimated volumes are presented below:

	Area (acres)	Area (m <sup>2</sup> )	Volume (L)	Volume (m <sup>3</sup> )	Volume (gal)	Cell Function
Cell 1	1.31	5313	5900000	5900	1558615	anaerobic
Cell 2	1.31	5313	9150000	9150	2417174	facultative
Cell 3	1.90	7700	16600000	16600	4385255	storage

## SLUDGE ACCUMULATION

No recent sludge survey data is available. Visual inspection reveals adequate settling in cell 1 as shown below, with limited turbidity observed.



## EFFLUENT QUALITY SUMMARY

Effluent samples collected in 2022 and 2024 are summarized below.

SAMPLE DATE	5/3/2022	5/5/2024
BOD	171.00	11.60
TSS	98	17.5
Phosphorus (total)		<0.05

- BOD and TSS are elevated in 2022 but return to normal levels in 2024
- Elevated BOD and TSS indicate heavy organic loading or insufficient treatment capacity



## OTHER OBSERVATIONS

Some algal growth may be present in cell 2, as inferred by the green color observed in the image below. Algae can be caused by elevated ammonia. At the present time this does not appear to be causing elevated TSS in discharge samples, but this signals the importance for nutrient management.



# Discussion

The Village of Donalda 2026 lagoon treatment program was developed with the primary objective of reducing sludge accumulation in anaerobic Cell 1 to delay dredging. Based on previous treatment outcomes and current system conditions, a focused approach has been implemented combining biological and oxidative treatment components.

## SLUDGE REDUCTION AS A PRIMARY OBJECTIVE

In the absence of sludge survey data, visual inspection supports a maintenance strategy for sludge reduction. There are no visual indicators of excessive sludge build up.

Three primary products are used in concert to drive sludge reduction:

- Sludge Rx is applied during peak biological activity (July to September), targeting deeper consolidated sludge layers.
- Polar Rx extends biological activity into colder months (May-June, October-November), ensuring continued degradation when natural microbial metabolism would typically decline.

This combination maximizes sludge digestion throughout the treatment season. The use of Polar Rx and VitaStim Polar in shoulder months (spring/fall) enhances system stability and nutrient uptake during transitional periods, reducing the risk of effluent quality degradation during turnover events.

## NUTRIENT MANAGEMENT

Implementing the VitaStim product line in Donalda's lagoon and water system offers a targeted, cost-effective approach to support nutrient removal and reduce sludge accumulation. The system faces sediment buildup in manholes and nutrient-driven algae growth in the facultative cell, both of which can lead to operational challenges and costly interventions. VitaStim's specialized probiotic blends are designed to enhance microbial activity year-round, even in cold conditions, accelerating the breakdown of organic matter, lowering BOD and TSS, and improving nutrient uptake to suppress algae and maintain regulatory compliance. Regular maintenance dosing allows for proactive management of solids and nutrients, extending infrastructure life and reducing dependence on expensive mechanical solutions. By adopting the VitaStim product line, Donalda can maintain excellent lagoon performance, control sediment loads in both water lines and manholes, and meet environmental goals while saving on long-term maintenance costs.

## ANTICIPATED OUTCOMES AND RISK MITIGATION

The program is designed not only to reduce the volume of sludge but also to improve its structure, increasing compaction and nutrient sequestration. While aggressive biological treatment can release stored nutrients, the strategic timing and oxygenation help mitigate the risk of ammonia and cBOD spikes. This is modeled after successful outcomes in comparable systems such as the Town of Ponoka, where paired nutrient and sludge management significantly improved effluent quality and deferred dredging.



### **Our strategy:**

- **Implement a sustainable sludge management program that prioritizes the biological degradation of volatile organic solids and optimization of sludge consolidation, rather than focusing solely on volume reduction**
  - This approach aims to enhance lagoon treatment performance by supporting active microbial processes, improving solids quality and dewaterability, extending the functional life of lagoon systems, and reducing long-term operational costs associated with unnecessary dredging.
- **Implement an integrated lagoon management approach that enhances both sludge consolidation and effluent quality through biologically driven processes targeting the degradation of volatile organic solids**
  - This strategy prioritizes the support of natural microbial ecosystems to improve treatment performance, reduce nutrient loading (ammonia, phosphorus), and eliminate nuisance conditions such as odors and surface scum. This approach aligns with regulatory compliance goals while promoting long-term environmental stewardship by protecting downstream ecosystems, conserving resources, and supporting resilient wastewater treatment in cold-climate conditions.

### **NEXT STEPS**

Regular spring and fall sampling for key parameters (ammonia, cBOD, TSS, phosphorus) will ensure effluent compliance and allow for mid-season corrections if needed.

This year's program represents a targeted and data-informed effort to extend the useful life of the lagoon system while avoiding capital-intensive dredging.



# Recommendations

## TREATMENT RECOMMENDATIONS – LAGOON AND COLLECTION SYSTEM

To improve lagoon performance and reduce seasonal nutrient fluctuations, we recommend implementing a year-round biological treatment program using Sludge Rx, Polar Rx, and VitaStim formulations. This approach is designed to enhance microbial activity in both the lagoon and lift station, helping to stabilize effluent quality, especially during the spring discharge period.

Sludge Rx should be applied during the ice-free season (late spring through early fall) to target and reduce accumulated organic solids in the anaerobic cells. To extend treatment into colder months, Polar Rx can be applied in early spring and late fall. This will continue sludge digestion at lower temperatures (down to 34°F) and reduce the release of stored nutrients during spring turnover events.

VitaStim Polar is recommended for use in the main lift station/manhole throughout late fall and winter to maintain biological activity when lagoon access is limited. In spring and fall, it should be applied directly to the lagoon to support cold-weather nitrification and BOD removal. During the summer, VitaStim Sludge Reducer will further assist with organic digestion, supporting effluent clarity and minimizing solids build-up.

Together, this program promotes consistent year-round treatment, reduces springtime nutrient spikes, and delays the need for costly dredging, offering a practical and cost-effective path forward for the Village of Donalds lagoon operations.

### Manhole Pretreatment

#### **GreaseZilla**

- **Dose:** 250mL 2x/week OR 500mL/week
- **Location:** Manhole/sink (concentrate on grease hot spots)
- **Timing:** Year Round

GreaseZilla is a powerful biological technology that removes hard, stuck-on grease rings while lowering odors. GreaseZilla is highly effective year-round.

#### **VitaStim Polar**

- **Dose:** 0.5 lbs/week
- **Location:** Manhole/sink
- **Timing:** Weekly from December through April

Polar is a cold-weather microbial blend that introduces viable bacteria into the system year-round. Dosing into the lift station allows these microbes to seed the lagoon even during ice cover, supporting biological performance during dormant months.

#### **VitaStim Sludge Reducer**

- **Dose:** 0.5 lbs/week
- **Location:** Manhole/sink
- **Timing:** Weekly from July through September

Dosing VitaStim Sludge Reducer into a manhole will enhance bacterial activity throughout the water lines, effectively reducing sediment buildup and supporting improved system performance.



- **Rates:**
  - Cell 1: 30 pounds/month

This high-activity microbial blend is designed to accelerate the reduction of organic sludge mass. It is dosed seasonally to avoid oxygen depletion during peak algae conditions and targets both consolidated and unconsolidated solids.

#### **Sludge Rx**

- **Cells Treated:** Anaerobic Cell 1
- **Dosing:** Monthly from July-September
- **Rates:**
  - Cell 1: 30 pounds/month

This product enhances long-term sludge reduction by targeting deeper solids and reinforcing microbial activity across seasonal transitions.

#### **VitaStim Polar**

- **Cells Treated:** Anaerobic Cell 1
- **Dosing:** Weekly from May-June and October–November
- **Rates:**
  - Cell 1: 1 pounds/week

This cold-tolerant microbial blend improves biological uptake of ammonia and nutrients under low-temperature conditions.

#### **VitaStim Sludge Reducer**

- **Cells Treated:** Anaerobic Cell 1
- **Dosing:** Weekly from July–September
  - Cell 1: 1.5 pounds/week

Applied in summer, this product targets biological uptake of nutrients remaining in the system after primary treatment.



# ***Monitoring recommendations***

To ensure the long-term success of the treatment program and protect against future compliance risk, we recommend implementing a proactive monitoring and sludge survey strategy. This approach will allow the Village of Donalda to evaluate seasonal performance, guide emergency response if needed, and confirm the long-term impact of bioaugmentation on sludge volumes and effluent stability.

## **SEASONAL EFFLUENT MONITORING**

### **Sampling Events**

To ensure the long-term success of the treatment program and protect against future compliance risk, we recommend implementing a proactive monitoring and sludge survey strategy. This approach will allow the Village of Donalda to evaluate seasonal performance, guide emergency response if needed, and confirm the long-term impact of bioaugmentation on sludge volumes and effluent stability.

#### **Seasonal Effluent Monitoring**

We strongly recommend adding a second sampling event in early spring in addition to the Village of Donalda's existing discharge sample. This additional sampling point provides an important early indication of system performance before the fall release. If effluent parameters are trending high, there will still be time to implement an emergency 2-3 week treatment window to bring them back into compliance. We also recommend a late-season sampling event in September or October if feasible. Late-season data helps identify whether the system is performing well during treatment season.

#### **Parameters**

- Ammonia-N
- TSS
- total phosphorus
- cBOD/BOD
- pH

#### **Adjustment Protocol**

If sampling reveals signs of instability (e.g., ammonia rebound, elevated pH, or TSS), contingency dosing with VitaStim Polar may be applied in the storage cell before discharge. However, this should only be used if sampling confirms a biological shortfall, not as a default action.

#### **Sludge Survey**

To track sludge reduction progress and identify reaccumulation early, we recommend the following:

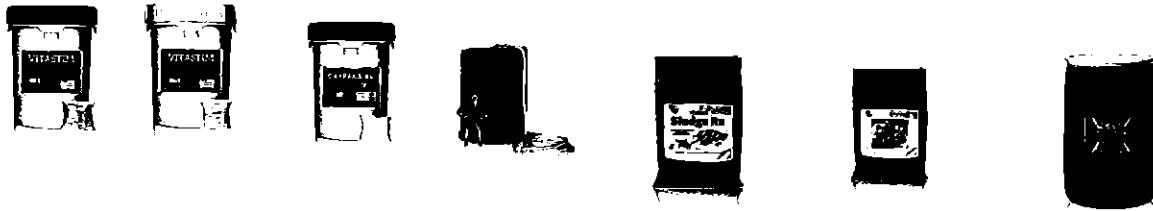
- **Year 1:** A full baseline sludge survey of all three lagoon cells. This should include depth measurements, solids profiling, and volume estimates for each cell. These results will guide dosing strategy and provide a clear benchmark for evaluating biological treatment effectiveness.
- **Every 1-2 years after:** Conduct follow-up bioaugmentation tracking surveys in Cell 1 (and optionally Cell 2) to validate treatment outcomes and guide future dosing levels. These smaller surveys are less costly and sufficient to monitor performance once a baseline has been established.



We recommend working with [Hydrasurvey](#) for the full baseline and ongoing tracking surveys. Their team is experienced in biologically managed lagoon systems and offers flexible survey options aligned with our treatment goals. All sludge surveys should be conducted at the same time of year to ensure consistent year-over-year data for reliable performance comparison.



# *Product Descriptions*



## **POLAR RX**

Polar Rx is a cold-weather sludge treatment solution, active at temperatures as low as 1.5°C, allowing for sludge management during early spring and late fall. In addition to reducing organic sludge buildup, PolarRx enhances ammonia reduction by supporting microbial activity when natural biological processes slow down. It extends the treatment season and helps maintain effluent quality during temperature transitions, making it ideal for systems facing both sludge accumulation and cold-weather effluent challenges. PolarRx is typically used alongside VitaStim Polar to optimize seasonal performance.

## **SLUDGE RX**

Sludge Rx is a pelletized microbial blend formulated for use during warmer months to target accumulated organic sludge in lagoon systems. The SludgeRx bacteria penetrate the sludge layer, breaking down complex organics and gradually restoring treatment capacity while improving overall lagoon function. Regular use helps reduce dredging frequency and maintains system balance by minimizing nutrient return from the sludge layer. It is often paired with OxyPaks XL for deeper sludge penetration and accelerated results.

## **VITASTIM POLAR**

VitaStim Polar is a cold-weather microbial blend designed to maintain consistent biological activity during the colder months when natural bacteria slow down. It supports organic breakdown and nutrient uptake, helping to stabilize effluent quality, particularly in terms of ammonia, TSS, and CBOD. This product is especially effective when paired with upstream pre-treatment, as it ensures that organic loading entering the lagoon can be processed efficiently. VitaStim Polar helps maintain treatment performance and maintains active digestion during cooler seasons.

## **VITASTIM SLUDGE REDUCER**

VitaStim Sludge Reducer is used during the warmer season to enhance the digestion of solids before they accumulate as sludge. It supports phosphorus retention by aiding in forming denser, more stable sludge, where nutrients remain sequestered rather than released into the effluent. The product also promotes the reduction of TSS and CBOD levels, helping to maintain clear and compliant discharge. When combined with proper upstream treatment, VitaStim Sludge Reducer helps achieve comprehensive system balance during peak treatment months.



## **GREASEZILLA**

GreaseZilla is a liquid solution with concentrated bacteria and biocatalysts for severe FOG issues in lift stations and force mains, particularly where hardened grease deposits form. It is most effective when sprayed directly onto surfaces for daily treatment but can also be poured into lift stations when labour is limited. This product significantly reduces the need for manual grease removal and helps keep collection systems flowing smoothly. GreaseZilla enhances upstream treatment to support improved lagoon performance and reduced maintenance costs.



## ***Dosing Schedule***

To be provided upon product order.



# Pricing

DESCRIPTION	PRICE	QTY	SUBTOTAL
Polar Rx 30 LB Bag	\$890	4	\$3,560
Sludge RX 30 LB Bag	\$810	3	\$2,430
Vitastim Polar 30 LB Pail - (30 x 0.5 LB Packets)	\$920	1	\$920
VitaStim Sludge Reducer 30 LB Pail - (30 x 0.5 LB Packets)	\$870	1	\$870
GreaseZilla 5 Gallon Case	\$350	2	\$700
<b>Estimated Shipping-TBD**</b>			\$0
Estimated LTL Shipping Costs - Shipping Costs are subject to change, based on any additional charges incurred from the carrier while freight is in transport (i.e. - holding charges, refusal charges, lift gate charges, call-ahead charges, re-delivery charges, etc.)			
<b>SUBTOTAL</b>			\$8,480
GST (5%)			+\$424
<b>TOTAL</b>			\$8,904
			\$0

## Disclaimers:

All prices are listed in Canadian dollars.

Due to ongoing changes in U.S. trade policies and Canadian tariff adjustments, all quoted prices are subject to change without notice. While we strive to maintain pricing stability, fluctuations in tariffs, duties, and supply chain costs may impact final pricing. Pricing will be confirmed at the time of order placement.

Shipping Costs are subject to change based on any additional charges incurred by the carrier while freight is in transport (e.g., holding charges, refusal charges, lift gate charges, call-ahead charges, re-delivery charges, etc.).

We appreciate the opportunity to support the Village of Donalda in optimizing its lagoon system for long-term stability, compliance, and cost-effective performance. This proposal represents a strategic, first-year plan tailored to your site conditions and treatment history, with the flexibility to adapt over time based on results. Our goal is to help reduce the frequency and cost of dredging and maintain consistent effluent quality through a balanced, science-based treatment approach.

Should you wish to proceed, we would be pleased to provide scheduling support and a follow-up performance review as part of the implementation. Please don't hesitate to reach out with questions.

We look forward to working with you.



Jacy Hingley

2025-08-21 16:51:27 (ADT)

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Jacy Hingley, ACC Wastewater Solutions



SIGNATURE

Ronald Gullickson

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Ronald Gullickson, Village of Donalda



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Village of Donalda



Request for Decision	
Meeting	Regular Meeting of Council
Meeting Date	December 17, 2025
Originated By	Melanie Veale
Decision Title	Village of Donalda Handi Bus Use Policy Update
Agenda Number	4.1 Business Arising from Previous Meetings

## Background/Proposal

At a previous Council meeting, Administration was directed to review the existing Handi-Bus Use Policy to ensure that eligibility, service expectations, operational procedures, and cost-sharing arrangements remain appropriate for the Village's current needs and service levels. The review was initiated in response to increased inquiries from residents and partner organizations, as well as operational changes occurring since the policy was originally drafted.

## Discussion/Options/Benefits/Disadvantages

### 1. Policy Review Progress

Administration has completed a preliminary review of the existing Handi-Bus policy, including:

- Current eligibility criteria
- Booking and dispatch procedures
- Fee structures and rider contributions
- Regional practices and comparable policies in neighbouring municipalities
- Insurance, liability, and risk management considerations
- Accessibility and equity factors

Initial findings show that several areas of the current policy would benefit from clarification or modernization, particularly regarding:

- Consistent definitions of "eligible users"
- Requirements for medical or mobility documentation
- Procedures for out-of-community trips
- Cost-sharing and fuel recovery structures
- Emergency or priority booking protocols

### 2. Stakeholder Consultation

Administration has initiated informal consultation with:

- Local service providers
- Seniors' housing and community support organizations
- Regional transportation partners

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Additional formal consultation may be recommended depending on Council's direction.

### 3. Draft Policy Updates

A revised draft Handi-Bus Use Policy is currently being prepared. The updated policy will:

- Align with provincial accessibility expectations
- Provide greater clarity for riders and staff
- Reflect actual service capacity and operational realities
- Include clearer guidelines for out-of-town use
- Introduce consistent fare or cost-recovery options (subject to Council approval)

A complete draft will be brought forward for Council review at an upcoming meeting.

#### Next Steps

- Completion of draft policy revisions – In Progress
- Administrative and legal review for compliance and risk management – Pending
- Presentation of the updated Handi-Bus Use Policy to Council – Date to Confirm
- Council direction on adoption, amendments, or further consultation

#### **Recommended Action**

n/a

#### **Costs/Source of Funding**

n/a

#### **Applicable Legislation**

n/a

#### **Recommended Action**

For information only.

No decision required at this time unless Council wishes to provide interim direction on specific components of the policy.

#### **Implementation/Communication**

The Administration will update council on progress.

#### **Target Decision Date**

January 20, 2025

#### **ATTACHMENT**

n/a

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Request for Decision	
Meeting	Regular Meeting of Council
Meeting Date	December 17, 2025
Originated By	Melanie Veale
Decision Title	Sidewalk Infrastructure - Update
Agenda Number	4.2 Business Arising from Previous Meetings

## Background/Proposal

Council previously directed Administration to evaluate the Village's sidewalk infrastructure to determine current condition, identify priority replacement areas, and develop a multi-year improvement plan. This review is connected to recent discussions regarding accessibility, pedestrian safety, and the long-term maintenance needs of aging concrete assets throughout the community.

## Discussion/Options/Benefits/Disadvantages

Administration has conducted a preliminary visual inspection of sidewalk sections within the Village, focusing on:

- Surface deterioration (cracks, heaving, spalling)
- Trip hazards and uneven surfaces
- Drainage or slope concerns
- Accessibility gaps at street crossings
- Areas with high pedestrian use (Main Street and public facility corridors)

These initial findings confirm that several sidewalk sections—particularly along Main Street and selected residential areas—are reaching end-of-life and should be included in an upcoming capital renewal program.

Sidewalk improvements have now been incorporated into the 2026–2030 Capital Forecast, including dedicated annual allocations for:

- Main Street Sidewalk Reconstruction
- Residential Sidewalk Rehabilitation
- Accessibility upgrades at key intersections

Funding from the Canadian Community Building Fund (CCBF) has been identified as the primary grant source for sidewalk projects, allowing improvements to proceed without taxation increases or borrowing.

Administration is reviewing all sidewalk routes to ensure compliance with provincial and national accessibility guidelines. This includes:

- Assessing curb ramps and tactile warning surfaces
- Ensuring proper sidewalk width and clearance
- Identifying missing or non-compliant crossings
- Reducing barriers for mobility-restricted residents

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The goal is to integrate accessibility upgrades into every future sidewalk project.

The Infrastructure Audit (Viability Report) funded by Municipal Affairs will include a professional condition assessment of sidewalk assets. This will:

- Provide formal condition ratings
- Assist in prioritizing renewal sequences
- Support multi-year budgeting
- Strengthen grant applications for future projects
- Ensure consistency with asset management practices under the MGA

#### **Next Steps**

- Complete detailed mapping of all sidewalk sections – In Progress
- Finalize priority list for 2026 Main Street and residential sidewalk projects – Pending Audit Data
- Prepare cost estimates for 2026–2030 renewal program – Q2 2026
- Bring forward a comprehensive Sidewalk Management Plan for Council review – Upon completion of Infrastructure Audit

#### **Recommended Action**

n/a

#### **Costs/Source of Funding**

n/a

#### **Applicable Legislation**

n/a

#### **Recommended Action**

For information only.

Council direction will be requested once full audit results and cost estimates are available.

#### **Implementation/Communication**

The Administration will update council on progress.

#### **Target Decision Date**

January 20, 2025

#### **ATTACHMENT**

n/a

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Request for Decision	
Meeting	Regular Meeting of Council
Meeting Date	December 17, 2025
Originated By	Melanie Veale
Decision Title	Transfer of Ownership of the Donalda Creamery
Agenda Number	5.1 Village Business

## Background/Proposal

The Donalda Creamery is a significant heritage asset within the community. While the Village holds legal ownership of the building, the Donalda & District Museum Society has served as its primary steward, overseeing programming, maintenance efforts, and heritage preservation activities.

Over multiple grant application cycles, the Society has been unable to access major provincial and federal funding programs due to the requirement that applicants must own the property for which funding is sought. As a result, substantial restoration and capital upgrades remain unaddressed.

Transferring ownership would position the Society to secure external funding, preserve the building effectively, and relieve the Village of ongoing maintenance responsibilities.

## Discussion/Options/Benefits/Disadvantages

Key considerations include:

- **Grant Eligibility:** Ownership transfer enables the Society to apply for heritage, cultural, and infrastructure grants currently inaccessible.
- **Operational Alignment:** The Society already manages the building's activities; ownership aligns responsibility with authority.
- **Municipal Liability Reduction:** The Village would no longer be responsible for insurance, repairs, or capital investments.
- **Heritage Preservation:** A transfer agreement can ensure long-term public benefit and include reversion or public use clauses.

Administration sees no foreseeable impediments to proceeding with the transfer.

Options for consideration are:

1. Approve the transfer as recommended.
2. Approve with amendments or additional conditions.
3. Deny the transfer request.
4. Request additional information before making a decision.

## Costs/Source of Funding

- Minor legal and registration costs.
- Reduced long-term maintenance and liability obligations.
- Increased likelihood of external funding reducing community fundraising pressures.

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## **Applicable Legislation**

Under Sections (MGA ss. 70 – 75) of the Municipal Government Act (MGA), these sections govern how a municipality may sell, lease, transfer, or otherwise dispose of real property such as the Donalda Creamery building.

### **SECTION 70 — Disposal of Municipal Property**

What it covers:

- Municipalities may dispose of property (land or buildings) in any manner they choose unless the MGA states otherwise.
- Council has full authority to sell, lease, gift, or transfer property.

Key requirements:

- Council must authorize disposal by resolution or bylaw.
- The municipality must follow any required public notice procedures (see s. 606).
- If the property was funded by certain grants or held for specific public purposes, additional restrictions may apply.

### **SECTION 71 — Transfer of Land for Less than Market Value**

What it covers:

- Applies when a municipality transfers land or buildings for less than fair market value (e.g., selling or gifting property for \$1).

Requirements:

- Council must be satisfied that the transfer:
- Benefits the community,
- Supports a non-profit, or
- Serves a public purpose.
- Council must pass a resolution or bylaw authorizing it.
- Public notice is mandatory before transferring property for less than market value.

This section directly applies to the Village's transfer of the Creamery to the Museum Society for \$1.

### **SECTION 72 — Transfer of Parcel Subject to a Caveat**

What it covers:

- If the property being transferred has a caveat registered on title (such as a restriction, easement, heritage designation, or right of first refusal), the municipality must respect the terms of that caveat.

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Requirements:

- Any transfer must not violate the caveat or registered interest.
- The municipality must ensure the new owner assumes or acknowledges obligations tied to the caveat.

## **SECTION 73 — Transfer of Parcel with a Historical Resource Designation**

What it covers:

- Applies if the property is a designated Historical Resource under the Historical Resources Act.

Requirements:

- The municipality must ensure the new owner:
- Understands and accepts all heritage restrictions,
- Complies with future restoration standards, and
- Does not alter the building without required approvals.
- This applies if the Creamery is designated or becomes designated.

## **SECTION 74 — Advertising Requirements for Proposed Disposition**

What it covers:

- A municipality must advertise its intention to dispose of property before doing so if required under section 70 or 71.

Requirements:

- The notice must include:
  - A description of the land,
  - The nature of the proposed disposition, and
  - Any other information council considers necessary.
- Municipality must advertise:
  - In accordance with section 606 (public notice by newspaper, website, etc.),
  - Before approving the transfer.

## **SECTION 75 — Conditions on Disposition of Municipal Land**

What it covers:

- Council may impose any terms, conditions, or covenants on the transfer of municipal property.
  - Examples:
    - Reversion clause
    - Restrictions on change of use
    - Public-access requirements
    - Heritage preservation obligations
    - Limitations on resale or mortgaging

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Key meaning:

- Council has broad legal authority to structure the transfer agreement, including:
  - Mandating public benefit
  - Regulating future use
  - Protecting heritage value
  - Ensuring accountability of the receiving organization

This is the section that gives the Village full authority to include the reversion clause in your Transfer Agreement.

Additional MGA sections:

- s. 201–203 (CAO responsibilities)
- s. 180–185 (Council resolutions & bylaws)
- s. 606 (Public notice)
- s. 7–8 (Municipal bylaw authority)

### **Recommended Action**

That Council approve the transfer of sole ownership of the Donalda Creamery building to the Donalda & District Museum Society, and further, that Administration be directed to prepare and execute a Transfer Agreement outlining the terms of ownership, responsibilities, public use expectations, and ongoing conditions, and to complete all legal and registration requirements associated with the transfer.

### **Implementation/Communication**

The Administration will proceed upon the Council's request.

### **Target Decision Date**

December 17, 2025

### **ATTACHMENT**

- Letter from The Donalda and District Museum
- Legal Interpretation of Municipal Government Act (MGA) regarding Creamery Transfer
- Transfer of Property Ownership - Draft
- Letter of Transmittal - Draft
- Bylaw Authorizing Transfer – Draft
- Public facing FAQ Sheet

*In the spirit of Truth and Reconciliation, the Village of Donalda acknowledges that we gather, live, and work on Treaty 6 lands, the customary and traditional lands of the Indigenous Peoples of this territory.*

[cao@village.donalda.ab.ca](mailto:cao@village.donalda.ab.ca)

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**From:** Donalda Museum <info@donaldamuseum.com>  
**Sent:** November 10, 2025 4:51 PM  
**To:** kristie Vallet; assistantcao@village.donalda.ab.ca  
**Subject:** Re: Creamery Ownership Transfer  
**Attachments:** Info Sheet Transfer of Land.pdf; TRANSFER\_OF\_LAND.pdf; Commissioning Info Sheet.pdf; General Info and Completion of Docs Info Sheet.pdf; Creamery Ownership Transfer Request Letter (Copy).pdf

Dear CAO Veale and Assistant CAO Schonewille,

Attached is the information and form sent to me by the Land Titles office to proceed with the ownership transfer as per the letter send via mail. Once the Board approves the Museum Society's request, I can begin to fill in the forms. I do not mind gathering the necessary information for the form and I will discuss with Treasurer Conibear the logistics of the Commissioners & Notary Public when she returns at the end of the week. I wanted to make sure you have access to the information so you can read it over and understand what will be asked of the Village as we proceed.

Thank you for your time and attention to this matter.

Sincerely,

Zoe DeCnodder  
Manager/Curator  
The Donalda and District Museum

Received  
Nov. 12/2005  
pp.



## *The Donalda & District Museum*

October 28, 2025

Attn: Creamery Land Ownership Transfer

Dear Council,

The Museum Society is writing to request that the Village of Donalda be removed from the land ownership title for the Historic Donalda Cooperative Creamery located at Lots 13 and 14, Block 1, Plan 5965AE on Foster Street, Donalda AB.

The Village has had no influence on the operations of the site in the time that the building was donated to our two organizations. The Donalda and District Museum Society continues to take full responsibility for the Creamery building, including its restoration, insurance, interpretation and operations as a tourist site.

As the primary organization responsible for the Donalda Creamery, having sole ownership would ensure the Donalda Museum Society has the authority to seek out grants to improve the site and its programs without the Village's consent. This matter has proved to be an obstacle in the past due to different operating hours, the Village's little knowledge on the needs of the site, as well as the past municipal instability that has resulted in office closures, and no staff on hand with the authority to authorize partnered support for projects. While we support the Village's efforts to conquer these struggles, the Donalda and District Museum Society feels it would be in the best interest of the Creamery to have sole ownership over the building in order to minimize discussion obstacles to ensure the long term sustainability of the site.

The Museum Society would appreciate if the Village would review our request and correspond with the Museum Manager to initiate the necessary paperwork to formally transfer the sole ownership of the Creamery to the Donalda and District Museum Society. Please contact the manager if you require any additional information from the Museum Society to facilitate this change. Thank you for your prompt attention to this matter.

Sincerely,

Jerry Lee  
Chairman

Marlene Conibear  
Treasurer

Zoe DeCnodder  
Museum Manager

Ph: 403-883-2100  
Box 179, Donalda, AB, Canada  
[info@donaldamuseum.com](mailto:info@donaldamuseum.com) [www.donaldamuseum.com](http://www.donaldamuseum.com)

# LEGAL INTERPRETATION (APPLICABILITY TO DONALDA CREAMERY TRANSFER)

*Prepared in a legal opinion-style narrative (not a formal opinion).*

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## Overview

The Village of Donalda intends to transfer the Donalda Creamery building to the Donalda & District Museum Society for a nominal sum of \$1.00 to support heritage preservation and improve eligibility for grant funding. The following interpretation outlines how MGA provisions apply and confirms the legal sufficiency of the proposed approach.

---

## 1. Authority to Transfer (ss. 70–71)

The MGA grants municipalities broad latitude to transfer property. Since the transfer is **below market value**, Council must be satisfied that:

1. The transfer provides a **benefit to the community** (heritage preservation).
2. The recipient is a **non-profit society**, serving a public interest.
3. The decision is made by **resolution or bylaw**, supported by **public notice**.

The Creamery transfer meets all criteria:

- The building is of historic value.
- The Museum Society is a recognized non-profit.
- Transfer supports long-term preservation.

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## 2. Conditions of Transfer (s. 75)

Council may impose protective conditions, including:

- Reversion clause
- Restrictions on resale
- Heritage-use requirements
- Insurance and liability obligations

The drafted Transfer Agreement includes all such safeguards and is fully aligned with s. 75.

---

### 3. Requirement for Public Notice (s. 606)

Since the transaction is for **less than market value**, public notice is required. The notice must describe:

- The property
- The intention to transfer
- The date Council will decide

Your earlier drafted notice satisfies s. 606's requirements.

---

### 4. CAO Responsibilities (ss. 201–203)

Once Council authorizes the transfer:

- The CAO must ensure **execution of documents**
- The CAO must ensure **Land Titles filing**
- The CAO must ensure proper **record-keeping**
- Delegation to staff is allowed

This confirms that the CAO (you) is legally empowered to complete the transaction.

---

### 5. Council Approval Procedure (ss. 180–185)

A **resolution** is legally sufficient because the MGA does not require a bylaw for land transfers unless the land is being closed or rezoned.

However, Council **MAY** choose to pass a bylaw for clarity and formalization.

Either approach is valid and defensible.

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### 6. Heritage Considerations (s. 73)

If the Creamery is (or later becomes) a designated historic resource:

- All obligations bind the Society
- The Village must ensure the Society accepts these conditions prior to transfer

The Transfer Agreement's heritage-use clause addresses this.

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# Conclusion of Legal Interpretation

The Village's planned transfer of the Creamery:

- Complies with the MGA
- Meets public notice requirements
- Aligns with municipal purpose
- Protects public interest
- Ensures continuity of heritage preservation

With proper notice and Council approval, the transfer is fully **legally compliant**.

## TRANSFER OF PROPERTY OWNERSHIP AGREEMENT

### DONALDA CREAMERY BUILDING

THIS AGREEMENT made this \_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.  
BETWEEN:

THE VILLAGE OF DONALDA, a municipal corporation pursuant to the laws of Alberta ("the Village")  
AND  
THE DONALDA & DISTRICT MUSEUM SOCIETY, a society incorporated under the Societies Act  
(Alberta) ("the Society")

## RECITALS

WHEREAS the Village is the registered owner of the lands and improvements described in Schedule A ("the Property");  
AND WHEREAS the Property contains a heritage structure known as the Donalda Creamery Building ("the Building");  
AND WHEREAS the Society desires to acquire the Property for purposes of heritage preservation, cultural programming, and public benefit;  
AND WHEREAS pursuant to sections 70–75 of the Municipal Government Act ("MGA"), Council has authorized the disposal of the Property to the Society;  
NOW THEREFORE the Parties agree as follows:

### ARTICLE 1 – DEFINITIONS

- 1.1 "Property" means the lands and improvements described in Schedule A.
- 1.2 "Heritage Use" means activities related to the preservation, interpretation, exhibition, and educational use of the Building.
- 1.3 "Transfer Date" means the date title is registered in the Society's name.

### ARTICLE 2 – TRANSFER OF PROPERTY

- 2.1 The Village agrees to transfer all right, title, and interest to the Society.
- 2.2 Consideration shall be the sum of One Dollar (\$1.00).
- 2.3 The Society accepts the Property on an "as is, where is" basis without warranty.

### ARTICLE 3 – REPRESENTATIONS AND WARRANTIES

- 3.1 The Village warrants it is the lawful owner with authority to transfer.
- 3.2 The Society warrants it is a legal entity in good standing.
- 3.3 No further warranties are provided or implied.

### ARTICLE 4 – USE OF THE PROPERTY

- 4.1 The Society shall use the Property for Heritage Use.
- 4.2 Any proposed change of use requires prior written approval of the Village.
- 4.3 The Society shall maintain reasonable public access where feasible.

### ARTICLE 5 – MAINTENANCE AND OPERATION

- 5.1 The Society shall be solely responsible for maintenance, repairs, restoration, and capital upgrades.
- 5.2 The Society shall comply with all applicable building codes and laws.
- 5.3 The Society shall ensure the Property is kept in a safe and structurally sound condition.

## ARTICLE 6 – INSURANCE

- 6.1 The Society shall maintain comprehensive general liability insurance and property insurance.
- 6.2 The Village shall be named as an additional insured.
- 6.3 Proof of insurance shall be provided annually to the Village.

## ARTICLE 7 – ENVIRONMENTAL RESPONSIBILITY

- 7.1 The Society acknowledges responsibility for environmental conditions arising after the Transfer Date.
- 7.2 The Society indemnifies the Village from environmental claims arising post-transfer.

## **ARTICLE 8 – REVERSION AND DISPOSAL**

8.1 The Village shall have first right of refusal if the Society:

- (a) ceases Heritage Use;
- (b) dissolves;
- (c) proposes to mortgage, sell, transfer, or dispose of the Property.

8.2 If triggered, the Village may reacquire the Property for One Dollar (\$1.00).

8.3 Any disposal without Village consent is void.

## **ARTICLE 9 – INDEMNIFICATION**

9.1 The Society indemnifies and holds harmless the Village, its officers, and employees from all claims arising from ownership, operation, or use after the Transfer Date.

## ARTICLE 10 – DOCUMENTATION AND TRANSFER PROCESS

- 10.1 The Village shall execute transfer documents.
- 10.2 Registration fees shall be the responsibility of the Society.
- 10.3 The Parties shall complete all documents reasonably required.

## ARTICLE 11 – GENERAL

- 11.1 Notices between Parties shall be delivered to the addresses listed in Schedule B.
- 11.2 This Agreement constitutes the entire agreement between the Parties.
- 11.3 Amendments must be made in writing and signed by both Parties.
- 11.4 This Agreement shall be governed by Alberta law.
- 11.5 This Agreement binds successors and permitted assigns.

## ARTICLE 12 – EXECUTION

IN WITNESS WHEREOF the Parties have executed this Agreement on the date first above written.

## VILLAGE OF DONALDA

Mayor  
Chief Administrative Officer

## DONALDA & DISTRICT MUSEUM SOCIETY

President  
Secretary/Treasurer

**SCHEDULE A – LEGAL DESCRIPTION OF PROPERTY**

To be inserted upon land title preparation.

**SCHEDULE B – NOTICE ADDRESSES**  
Village of Donalda – CAO Office  
Donalda & District Museum Society – President



**Village of Donalda**  
5001 Main Street, Donalda, AB T0B 1H0  
Phone: 403.883.2345  
Fax: 403.883.2022

---

[date]

**Letter of Transmittal**

To: [Legal Counsel / Alberta Land Titles Office]

Re: Transfer of Ownership – Donalda Creamery Building

Please find enclosed the executed Transfer Agreement, Council approvals, and supporting documents related to the transfer of the Donalda Creamery property to the Donalda & District Museum Society.

Kind regards,

Melanie Veale  
Chief Administrative Officer

*In the spirit of Truth and Reconciliation, the Village of Donalda acknowledges that we gather, live, and work on Treaty 6 lands, the customary and traditional lands of the Indigenous Peoples of this territory.*

**BYLAW NO. \_\_\_\_/2025**

**A BYLAW OF THE VILLAGE OF DONALDA**

A Bylaw of the Village of Donalda in the Province of Alberta to authorize the transfer of municipal property known as the Donalda Creamery Building.

WHEREAS Council is authorized under section 70-75 of the Municipal Government Act to dispose of municipal property;

WHEREAS Council deems it desirable to transfer ownership of the Donalda Creamery to the Donalda & District Museum Society;

NOW THEREFORE the Council of the Village of Donalda enacts as follows:

1. That the property legally described in Schedule A be transferred to the Donalda & District Museum Society for the sum of One Dollar (\$1.00).
2. This Bylaw comes into force upon third and final reading.

READ a first time this \_\_\_\_ day of \_\_\_\_\_, 2025.

READ a second time this \_\_\_\_ day of \_\_\_\_\_, 2025.

READ a third and final time this \_\_\_\_ day of \_\_\_\_\_, 2025.

Mayor \_\_\_\_\_

CAO \_\_\_\_\_

# PUBLIC-FACING FAQ SHEET

## *Village of Donalda — Transfer of Ownership: Donalda Creamery Building*

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### ?

### Why is the Village transferring the building?

The Donalda & District Museum Society has been unable to access heritage grant funding because many programs require the applicant to own the building. Transfer of ownership increases eligibility for major provincial and federal grants.

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### ?

### Is the Village giving the building away?

The building is being transferred for **\$1.00**, which is common for heritage assets. The Museum Society will assume all ongoing maintenance and repair costs.

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### ?

### Will the building still be used for public purposes?

Yes. The Transfer Agreement requires the Society to use the Creamery for **heritage, cultural, and public-serving activities**.

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### ?

### Could the Society sell the property?

No.

The Agreement includes a **reversion clause**:

If the Society tries to sell, changes its use, dissolves, or stops using it for public/heritage benefit, the building returns to Village ownership.

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### ?

### Is the Village losing control?

The Village retains control through:

- The Transfer Agreement
- The reversion clause
- MGA conditions
- Zoning and development regulations

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## ?

## What are the benefits to taxpayers?

- No future municipal costs for repair or restoration
- Preserves a local heritage asset
- Greater chance of receiving grant funding
- Builds community capacity

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## ?

## When does the transfer happen?

After:

1. Public notice
2. Council approval
3. Execution of the Transfer Agreement
4. Registration at Alberta Land Titles

The CAO will update residents once registration is complete.



Request for Decision	
Meeting	Regular Meeting of Council
Meeting Date	December 17, 2025
Originated By	Melanie Veale
Decision Title	STARS Request for Support
Agenda Number	5.2 Village Business

## Background/Proposal

STARS (Shock Trauma Air Rescue Service) provides emergency air medical services across Alberta, offering rapid response and critical care transport for patients in rural communities such as Donalda and the surrounding region.

STARS has requested voluntary financial support based on a contribution rate of \$2.00 per capita. With a population of 237, the Village of Donalda's suggested annual contribution is \$474.00.

The County of Stettler and the Town of Stettler have been long-standing municipal partners in contributing annually to STARS, recognizing the regional importance of maintaining access to advanced emergency medical transport services. The Village of Donalda has the opportunity to join these municipal partners in demonstrating regional collaboration and support.

## Discussion/Options/Benefits/Disadvantages

### Regional Context

- STARS support is typically coordinated at a regional level, with neighbouring municipalities such as Stettler County and the Town of Stettler providing regular annual contributions.
- Donalda's participation would align with regional practices and demonstrate shared commitment to emergency medical readiness.

### Benefits of Supporting STARS

- Ensures continued access to life-saving air ambulance services.
- Strengthens rural emergency response capacity.
- Enhances regional cooperation and demonstrates solidarity with partner municipalities.

### Funding Options

1. Annual Contribution – Allows for yearly review and flexibility.
2. Four-Year Pledge – Provides predictable long-term support and strengthens regional partnerships.
3. Alternative Amount – Council may choose to round the amount or adjust contribution levels based on budget capacity.

*In the spirit of Truth and Reconciliation, the Village of Donalda acknowledges that we gather, live, and work on Treaty 6 lands, the customary and traditional lands of the Indigenous Peoples of this territory.*

## **Recommended Action**

1. Approve annual voluntary support of \$474.00.
2. Approve a four-year pledge of \$474.00 per year.
3. Approve an alternative annual amount.
4. Decline financial support.
5. Table the decision to a future meeting.

## **Costs/Source of Funding**

Funds would be drawn from general operating revenues unless otherwise directed.

## **Applicable Legislation**

All aspects of the proposed STARS contribution—whether annual, fixed-rate, or a four-year pledge—are fully compliant with the Municipal Government Act. Council has the legal authority to approve the contribution, and no additional statutory procedures, notices, or bylaws are required.

Included MGA Citations:

- s. 180 – Council may act by resolution
- s. 248 – Expenditures must be authorized by Council
- s. 3 & 7 – Municipal purpose and general powers (implied authority)
- s. 265 – Municipalities may provide grants/assistance (supports contribution)

## **Recommended Action**

That Council approve an annual voluntary contribution to STARS in the amount of \$474.00, based on a rate of \$2.00 per capita, and that this amount be included in the Village of Donalda's annual operating budget; and further, that Administration be directed to advise STARS of Council's decision, noting that this contribution aligns the Village with long-standing municipal partners such as Stettler County and the Town of Stettler.

## **Implementation/Communication**

The Administration will proceed upon the Council's request.

## **Target Decision Date**

December 17, 2025

## **ATTACHMENT**

- STARS Request for Support Letter

*In the spirit of Truth and Reconciliation, the Village of Donalda acknowledges that we gather, live, and work on Treaty 6 lands, the customary and traditional lands of the Indigenous Peoples of this territory.*

[cao@village.donalda.ab.ca](mailto:cao@village.donalda.ab.ca)

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**From:** Mackenzie Wood <mwood@stars.ca>  
**Sent:** December 5, 2025 11:04 AM  
**To:** cao@village.donalda.ab.ca  
**Subject:** Letter of Support for STARS – For Council Review  
**Attachments:** STARS Request for Support\_Village of Donalda\_2026.pdf

Dear Melanie,

I hope this message finds you well. I am reaching out on behalf of STARS to share an opportunity for the Village of Donalda to make a meaningful impact on emergency medical care in our province.

STARS provides critical care and rapid transport for patients in life-threatening situations across Alberta and beyond. Every mission we fly is made possible through the generosity of communities like yours. We respectfully request your Council's consideration to join 95% of Alberta's municipalities in partnership and help sustain this vital, essential service for those who need it most.

We would be honoured to welcome Village of Donalda as a valued partner alongside Stettler County and City of Stettler County, both long-standing municipal supporter of STARS. Our goal is to build a truly regional partnership—one where every town and village within Stettler County joins their county in supporting STARS annually. By joining this initiative, your community will help strengthen emergency medical access for residents and ensure STARS can continue delivering life-saving care when every second matters.

Attached to this email is a formal Request for Support outlining the importance of STARS and how we can work together through partnership to enhance rural healthcare and save lives. We would greatly appreciate Council's review of our request and are happy to answer any questions or provide additional information.

Thank you for your time and for the work you do to keep your community safe and thriving. We look forward to collaborating with you and sharing updates on the latest innovations and mission statistics pertinent to your community and area.

Warm regards,

**MACKENZIE WOOD**

Development Coordinator

t: +1 403 516 4823

e: [mwood@stars.ca](mailto:mwood@stars.ca)



STARS operates in the spirit of truth and reconciliation, acknowledging our Alberta, Saskatchewan, and Manitoba bases are located on traditional territory of First Nations and Metis People, including those in Treaties 1, 4, 6, 7, and 8. We honour the deep connection Indigenous communities have to the land and waters where we serve, always guided by our belief that everyone deserves equitable access to lifesaving care no matter who or where they are.



December 5, 2025

Mayor Shaleah Fox and Council  
Village of Donalda  
Attn: Melanie Veale, CAO  
Sent via email: [cao@village.donalda.ab.ca](mailto:cao@village.donalda.ab.ca)

Dear Mayor Shaleah Fox and Council,

Every second counts. The first moments in a time-critical situation can be the difference between life and death, permanent damage or full recovery.

STARS is a registered not-for-profit organization dedicated to saving lives. We celebrate 40 years of serving Albertans, more than 65,000 missions flown and maintain a charitable model with no cost to the patient. Your residents have access to STARS wherever they may travel, work and play across Western Canada. Today, STARS operates six bases located in Calgary, Edmonton, Grande Prairie, Saskatoon, Regina and Winnipeg, and averages 10 missions per day. Last fiscal year, STARS flew a total of 3,694 missions.

In Alberta, it costs \$12.2 million per base, with three bases, totalling \$36.6 million in direct operating costs annually. We are grateful to the Alberta provincial government that provides \$15M of these operational costs annually, while we rely on donations and our Alberta Lottery to cover the remaining 59% of costs through fundraising.

STARS is a respected innovative leader as the first civilian organization in Canada (2003) to fly at night, with 50% of call volumes occurring at night. STARS was the first in North America (2013) to carry life-saving universal blood onboard. Our new Massive Hemorrhage Protocol is another Canadian first, to enhance critical care for patients that are at high-risk of bleeding out. STARS continues to strive for leading-edge advancement in our delivery of providing critical care, anywhere.

We are here today because of the unwavering generosity of longstanding partners. Municipalities are a significant part of STARS history with 95% of Alberta's rural sector providing annual support for STARS through a fixed rate or per capita amount included in annual budgets. These municipalities view STARS as an essential service for rural residents. Over 75% of rural and urban municipalities are **Regional Leaders**, contributing a minimum \$2 per capita per year. Many municipalities, round up to a fixed rate of support annually, to provide ease of process for administration and ensure sustainability for STARS.

#### **OUR REQUEST**

- Voluntary annual contribution (based on \$1-\$2 per capita) OR
- Fixed rate of support (based on minimum \$2 per capita annually) and recognized as a Regional Leader
- 4-Year Pledge of support – 2026, 2027, 2028, 2029 (in conjunction with present council term)

Thank you for your kind consideration to join Alberta's leaders. Together, we safeguard rural healthcare for all.

Sincerely,

**Mackenzie Wood**  
Development Coordinator  
(403) 516 4823  
STARS Foundation

**Glenda Farnen**  
Sr. Municipal Relations Liaison,  
Alberta and British Columbia



403-295-1811



1441 Aviation Park NE, Box 570  
Calgary, AB T2E 8M7



[infotoperica.ca](http://infotoperica.ca) | [stars.ca](http://stars.ca)



Request for Decision	
Meeting	Regular Meeting of Council
Meeting Date	December 17, 2025
Originated By	Melanie Veale
Decision Title	Clearview Public Schools Local Government Invitation
Agenda Number	5.3 Village Business

## Background/Proposal

Clearview Public Schools has extended an invitation to the Village of Donalda to attend its Local Government Meeting scheduled for Tuesday, February 26, 2026.

The purpose of the meeting is to:

- Strengthen relationships between local governments and Clearview Public Schools;
- Share information on educational priorities, enrollment, and facility planning; and
- Provide an opportunity for dialogue on joint interests and community impact.

Clearview Public Schools has requested an RSVP by January 27, 2026 to confirm attendance and facilitate meeting logistics.

## Discussion/Options/Benefits/Disadvantages

Participation in the Local Government Meeting provides an opportunity to:

- Maintain a positive working relationship with Clearview Public Schools;
- Receive updates on school programming and potential impacts on the community;
- Advocate for local needs and priorities related to education and school facilities;
- Demonstrate municipal support for public education in the region.

Council direction is required to:

- Confirm whether the Village will be represented;
- Identify which member(s) of Council (and/or the CAO) will attend; and
- Authorize Administration to respond formally by the RSVP deadline.

## Recommended Action

- Approve attendance and designate one or more Council members (and/or the CAO) to attend on behalf of the Village.
- Decline the invitation and direct Administration to notify Clearview Public Schools that the Village will not be represented.
- Table the decision pending further information (note: this may impact the ability to meet the January 27, 2026 RSVP deadline).

*In the spirit of Truth and Reconciliation, the Village of Donalda acknowledges that we gather, live, and work on Treaty 6 lands, the customary and traditional lands of the Indigenous Peoples of this territory.*

## **Costs/Source of Funding**

1. Financial: Minimal costs (mileage and per diem, if applicable) and staff time for attendance.
2. Organizational: CAO and/or Council member time required to attend the meeting and prepare any follow-up as needed.
3. Community / Relationship: Positive opportunity to engage and collaborate with the local school division.

## **Applicable Legislation**

Under Section 208(1)(a) of the Municipal Government Act (MGA), the Chief Administrative Officer is responsible for ensuring that the municipality's financial records are accurate and that financial statements are prepared and submitted to Council.

Regular financial reporting supports Council's responsibility under Section 207(c) of the MGA to monitor and control the municipality's financial position and operations.

## **Recommended Action**

That Council approve attendance at the Clearview Public Schools Local Government Meeting on Tuesday, February 26, 2026, and that the Mayor and/or Councillor \_\_\_\_\_ and/or the CAO be authorized to attend on behalf of the Village of Donalda; and further, that Administration be directed to submit the required RSVP to Clearview Public Schools by January 27, 2026.

## **Implementation/Communication**

The Administration will proceed upon the Council's request.

## **Target Decision Date**

December 17, 2025

## **ATTACHMENT**

- Email Invitation to Clearview Local Government Meeting

[cao@village.donalda.ab.ca](mailto:cao@village.donalda.ab.ca)

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**From:** Clearview Public Schools <[clearview@clearview.ab.ca](mailto:clearview@clearview.ab.ca)>  
**Sent:** December 9, 2025 11:46 AM  
**To:** undisclosed-recipients:  
**Subject:** Invitation to Clearview Local Government Meeting – February 26, 2026

Clearview Public Schools would like to invite you and your members to a local government meeting on Thursday, February 26, 2026, at The Hub, 6202 44 Ave, Stettler, AB.

The evening will begin with supper at 5:00 p.m., followed by the meeting.

This gathering is an opportunity to:

- Share updates from Clearview Public Schools
- Discuss items of mutual interest between the division and our municipal partners
- Strengthen collaboration in support of students, families, and communities

Please confirm who will be attending from your municipality and **RSVP by January 27, 2026** to:

Meghan Thomson, Executive Assistant

Email: [mthomson@clearview.ab.ca](mailto:mthomson@clearview.ab.ca)

We appreciate your ongoing partnership and look forward to meeting with you.

Sincerely,

\*\*\*\*\*

*Clearview Public Schools*  
Box 1720, 5031 - 50 Street  
Stettler, AB T0C 2L0  
(403)742-3331





Request for Decision	
Meeting	Regular Meeting of Council
Meeting Date	December 17, 2025
Originated By	Melanie Veale
Decision Title	Interim 2026 Operating Budget
Agenda Number	5.4 Village Business

## Background/Proposal

Under the Municipal Government Act (MGA), Council must adopt an annual operating budget for each calendar year. The Village's final operating budget is typically approved in the spring, once more accurate assessment and requisition information is available.

To ensure that the Village of Donalda can continue regular operations and meet financial obligations (payroll, utilities, contracted services, requisitions, etc.) as of January 1, 2026, Council is requested to approve an interim operating budget for 2026.

It is common practice for municipalities to base the interim operating budget on the previous year's approved operating budget.

## Discussion/Options/Benefits/Disadvantages

Approval of an interim operating budget will:

- Authorize Administration to continue routine operations and services into early 2026;
- Ensure that financial commitments such as utilities, wages, insurance, requisitions, and ongoing contracts can be paid;
- Provide time for Administration to refine projections for revenue, requisitions, grants, and capital planning before finalizing the full 2026 budget for Council's consideration.

The interim budget does not replace the requirement to adopt a final 2026 Operating Budget. The interim budget simply provides spending authority until the final budget is presented and approved.

For simplicity and consistency, the 2026 Interim Operating Budget is proposed based on the 2025 approved Operating Budget.

## Recommended Action

- Approve the 2026 Interim Operating Budget as presented.
- Approve the 2026 Interim Operating Budget with amendments (e.g., different percentage adjustment or changes to specific line items).
- Defer approval (not recommended, as it may affect the Village's ability to pay expenses after January 1, 2026).

*In the spirit of Truth and Reconciliation, the Village of Donalda acknowledges that we gather, live, and work on Treaty 6 lands, the customary and traditional lands of the Indigenous Peoples of this territory.*

## **Costs/Source of Funding**

1. The interim budget authorizes expenditures consistent with the 2025 Operating Budget.
2. There is no additional financial commitment beyond what Council will ultimately confirm when adopting the final 2026 Operating Budget.
3. The interim budget simply prevents any gap in spending authority at the start of 2026.

## **Applicable Legislation**

Administration confirms adoption of the 2026 Interim Operating Budget complies with:

- MGA ss. 242–246: requirement for annual budgets.
- MGA s. 248: expenditures must be authorized by Council.
- MGA s. 180: Council may adopt the interim budget by resolution.
- MGA ss. 201–202: CAO is responsible for implementing the budget.

Conclusion: The interim budget is fully MGA-compliant.

## **Recommended Action**

That Council approve the 2026 Interim Operating Budget for the Village of Donalda, based on the 2025 Operating Budget, effective January 1, 2026, and that this interim budget remain in effect until Council adopts the final 2026 Operating Budget in accordance with the Municipal Government Act.

## **Implementation/Communication**

The Administration will proceed upon the Council's request.

## **Target Decision Date**

December 17, 2025

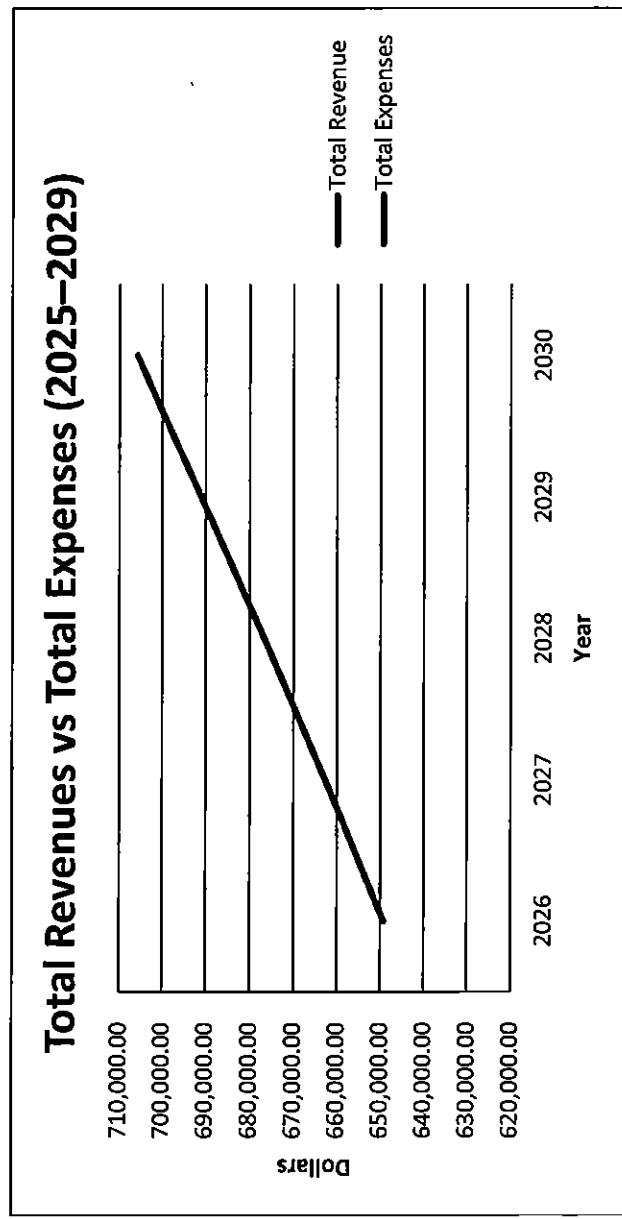
## **ATTACHMENT**

- 2026 Interim Operating Budget

Year	Total Revenue	Total Expenses	Surplus / (Deficit)	3-Year Operating Plan (2027–2029)
2026	649,165.39	649,165.39	0.00	
2027	662,622.09	662,622.09	0.00	2027
2028	676,544.61	676,544.61	0.00	2028
2029	690,879.57	690,879.57	0.00	2029
2030	705,662.04	705,662.04	-0.00	

Notes:

1. Base year (2025) is derived from the Budget column where non-zero, otherwise Year-to-Date, converted to positive values.
2. Projections for 2026–2029 apply a 2% annual increase to each GL line.
3. Totals and surplus/deficit will update if any base-year GL amounts are adjusted.



GL Account	Description	2026	2027	2028	2029	2030
1-00-100	Residential Taxes	167,623.34	170,975.81	174,395.33	177,883.24	181,440.90
1-00-101	ASFF - School Tax Requisition	37,294.31	38,040.20	38,801.00	39,577.02	40,368.56
1-00-102	Seniors Requisition	6,365.01	6,492.31	6,622.16	6,754.60	6,889.69
1-00-103	Designated Industrial Property Req.	0.43	0.44	0.45	0.46	0.47
1-00-110	Non-Residential Taxes	29,255.72	29,840.83	30,437.65	31,046.40	31,667.33
1-00-120	Linear Taxes	13,105.10	13,367.20	13,634.54	13,907.23	14,185.37
1-00-130	Franchise - ATCO	35,849.00	36,565.98	37,297.30	38,043.25	38,804.12
1-00-140	Franchise - Apex Utilities Inc.	26,000.00	26,520.00	27,050.40	27,591.41	28,143.24
1-00-200	Penalties & Costs on Taxes	14,000.00	14,280.00	14,565.60	14,856.91	15,154.05
1-00-210	Penalties Accounts Receivable	250.00	255.00	260.10	265.30	270.61
1-00-751	Conditional Municipal - FCSS	7,882.00	8,039.84	8,200.43	8,364.44	8,531.73
1-00-845	Provincial Grant - MSI Operating	72,712.00	74,166.24	75,649.56	77,162.55	78,705.80
1-00-990	Attorney General Fines & Costs	1,400.00	1,428.00	1,456.56	1,485.69	1,515.40
1-12-266	Tax Recovery Fees	2,340.00	2,386.80	2,434.54	2,483.23	2,532.89
1-12-411	Photocopy, Fax, Sales, etc.	185.50	222.60	267.12	320.54	384.65
1-12-417	Tax Cert.\Dev. Permits, etc.	500.00	510.00	520.20	530.60	541.21
1-12-418	Maintenance service revenue	500.00	510.00	520.20	530.60	541.21
1-12-419	Newsletter Ads	1,000.00	1,020.00	1,040.40	1,061.21	1,082.43
1-12-550	Investment Income - Bank Int.	2,500.00	1,000.00	1,200.00	1,440.00	1,728.00
1-12-561	Rental Revenue	5,000.00	5,100.00	5,202.00	5,306.04	5,412.16
1-12-590	Miscellaneous Admin. Revenue	1,500.00	1,530.00	1,560.60	1,591.81	1,623.65
1-21-530	Fines-Bylaw	500.00	2,500.00	3,000.00	3,600.00	4,320.00
1-23-410	Fire Charges	24,500.00	24,990.00	25,489.80	25,999.60	26,519.59
1-24-410	Emergency Management Service Revenue	6,000.00	6,120.00	6,242.40	6,367.25	6,494.60
1-26-520	Chicken License	75.00	76.50	78.03	79.59	81.18
1-26-521	Dog License	500.00	510.00	520.20	530.60	541.21
1-26-522	Cat License	200.00	204.00	208.08	212.24	216.48
1-26-523	Business License	200.00	204.00	208.08	212.24	216.48
1-32-560	Equipment Revenue	190.48	194.29	198.18	202.14	206.18
1-41-400	Water Sales	92,000.00	93,840.00	95,716.80	97,631.14	99,583.76
1-41-401	Penalties - Water	700.00	714.00	728.28	742.85	757.71
1-41-414	Water On/Off Fee	300.00	306.00	312.12	318.36	324.73
1-42-400	Sewer Services	18,200.00	18,564.00	18,935.28	19,313.99	19,700.27
1-43-400	Garbage Fees	42,200.00	43,044.00	43,904.88	44,782.98	45,678.64
1-56-463	Perpetual Care Fee	1,000.00	1,020.00	1,040.40	1,061.21	1,082.43

<b>GL Account</b>	<b>Description</b>	<b>2026</b>	<b>2027</b>	<b>2028</b>	<b>2029</b>	<b>2030</b>
1-56-464	Sale of Cemetery Plots	500.00	510.00	520.20	530.60	541.21
1-56-466	Snow Removal Revenue	500.00	510.00	520.20	530.60	541.21
1-56-467	Interment Fee	1,200.00	1,224.00	1,248.48	1,273.45	1,298.92
1-66-590	Sale of Land	6,300.00	6,426.00	6,554.52	6,685.61	6,819.32
1-66-910	Planning Reserve	16,000.00	16,320.00	16,646.40	16,979.33	17,318.92
1-69-100	Grazing Revenue	1,787.50	1,823.25	1,859.72	1,896.91	1,934.85
1-72-850	Government Grants - Recreation	700.00	714.00	728.28	742.85	757.71
1-74-770	Museum Agreement	6,500.00	6,630.00	6,762.60	6,897.85	7,035.81
1-74-771	Library Agreement	1,450.00	1,479.00	1,508.58	1,538.75	1,569.52
1-74-850	Federal Grant - Heritage Canada	2,400.00	2,448.00	2,496.96	2,546.90	2,597.84
	<b>Total Revenue</b>	<b>\$ 649,165.39</b>	<b>\$ 662,622.09</b>	<b>\$ 676,544.61</b>	<b>\$ 690,879.57</b>	<b>\$ 705,662.04</b>

GL Account	Description	2026	2027	2028	2029	2030
2-11-150	Council Meeting Pay	6,300.00	6,426.00	6,554.52	6,685.61	6,819.32
2-11-151	Council Supervision Pay	3,600.00	3,672.00	3,745.44	3,820.35	3,896.76
2-11-211	Travel & Subsistence	2,000.00	2,040.00	2,080.80	2,122.42	2,164.87
2-11-212	Legislative - Discretionary	300.00	306.00	312.12	318.36	324.73
2-12-110	Salaries & Wages	133,120.00	135,782.40	138,498.05	141,268.01	144,093.37
2-12-130	Payroll Deductions	9,185.57	9,369.28	9,556.67	9,747.80	9,942.76
2-12-131	Vacation Pay	2,232.46	2,277.11	2,322.65	2,369.10	2,416.48
2-12-132	Payroll Benefits	1,000.00	1,020.00	1,040.40	1,061.21	1,082.43
2-12-150	Meeting Pay	660.00	673.20	686.66	700.39	714.40
2-12-152	Election & Census Fees	1,000.00	1,020.00	1,040.40	1,061.21	1,082.43
2-12-211	Travel & Subsistence	1,000.00	1,020.00	1,040.40	1,061.21	1,082.43
2-12-212	Course Fee Registration	2,000.00	2,040.00	2,080.80	2,122.42	2,164.87
2-12-216	Postage	1,650.00	1,683.00	1,716.66	1,750.99	1,786.01
2-12-217	Telephone	1,500.00	1,530.00	1,560.60	1,591.81	1,623.65
2-12-220	Advertising & Memberships	4,000.00	4,080.00	4,161.60	4,244.83	4,329.73
2-12-224	Land Title Fees	500.00	510.00	520.20	530.60	541.21
2-12-226	Tax Recovery Fees	200.00	204.00	208.08	212.24	216.48
2-12-230	Assessors Fees	5,650.00	5,763.00	5,878.26	5,995.83	6,115.75
2-12-231	Auditors Fees	10,000.00	10,200.00	10,404.00	10,612.08	10,824.32
2-12-232	Legal Fees	4,700.00	4,794.00	4,889.88	5,156.30	5,087.43
2-12-240	Bad Debts	2,000.00	2,040.00	2,080.80	2,122.42	2,164.87
2-12-251	Repairs & Maintenance	800.00	816.00	832.32	848.97	865.95
2-12-252	Cleaning - Supplies & Labor	2,500.00	2,550.00	2,601.00	2,653.02	2,706.08
2-12-255	Other Contracted Services	1,000.00	1,020.00	1,040.40	1,061.21	1,082.43
2-12-256	Contracted Services - CAO	427.40	435.95	444.67	453.56	462.63
2-12-270	Computer Expenses	750.00	765.00	780.30	795.91	811.83
2-12-271	Website Fees	1,300.00	1,326.00	1,352.52	1,379.57	1,407.16
2-12-274	Insurance & Bond	10,286.00	10,491.72	10,701.55	10,915.58	11,133.89
2-12-275	Workman's Compensation	2,775.00	3,303.00	3,963.60	4,756.32	5,707.58
2-12-277	Health & Safety	8,857.97	9,035.13	9,215.83	9,400.15	9,588.15
2-12-505	Photocopier Costs	4,000.00	4,080.00	4,161.60	4,244.83	4,329.73
2-12-510	General Office Supplies	2,500.00	2,550.00	2,601.00	2,653.02	2,706.08
2-12-540	Utilities - Heating	1,300.00	1,326.00	1,352.52	1,379.57	1,407.16
2-12-541	Utilities - Power	800.00	816.00	832.32	848.97	865.95
2-12-590	Miscellaneous	500.00	510.00	520.20	530.60	521.99
2-12-810	Bank Charges & Fees	2,100.00	2,142.00	2,184.84	2,228.54	2,273.11

GL Account	Description	2026	2027	2028	2029	2030
2-12-920	AMORTIZATION	14,184.45	14,468.14	14,757.50	15,052.65	15,353.70
2-23-410	Fire Service Agreement	25,000.00	25,500.00	26,010.00	26,530.20	27,060.80
2-24-410	Emergency Management Agreement	6,000.00	6,120.00	6,242.40	6,367.25	6,494.60
2-26-751	Bylaw Enforcement	5,000.00	5,100.00	5,202.00	5,306.04	5,412.16
2-26-752	Rural Policing Expense	11,550.00	11,781.00	12,016.62	12,256.95	12,502.09
2-32-110	Salaries - Roads & Streets	57,750.00	58,905.00	60,083.10	61,284.76	62,510.46
2-32-111	Salaries - Shop Work Hours	28,500.00	29,070.00	29,651.40	30,244.43	30,849.32
2-32-130	Payroll Deductions	8,278.00	8,443.56	8,612.43	8,784.68	8,960.37
2-32-31	Vacation Pay	6,127.00	6,249.54	6,374.53	6,502.02	6,632.06
2-32-132	Payroll Benefits (Health Spending)	1,000.00	1,020.00	1,040.40	1,061.21	1,082.43
2-32-210	Travel	300.00	306.00	312.12	318.36	324.73
2-32-217	Maintenance Cell Phone	576.00	588.41	599.27	611.26	623.49
2-32-230	Engineering Fees	3,472.50	3,541.95	3,612.79	3,685.05	3,758.75
2-32-250	Road & Street Repairs	4,000.00	4,080.00	4,161.60	4,244.83	4,329.73
2-32-251	Equipment Repairs & Maint.	3,500.00	3,570.00	3,641.40	3,714.23	3,788.51
2-32-252	Sidewalk & Curb Repairs	2,184.37	2,228.06	2,272.62	2,318.07	2,364.43
2-32-270	Contracted Services	1,000.00	1,020.00	1,116.87	1,061.21	1,082.43
2-32-271	Insurance Share	1,513.00	1,543.26	1,574.13	1,605.61	1,637.72
2-32-510	Small Equipment & Supplies	5,000.00	5,100.00	5,202.00	5,306.04	5,412.16
2-32-515	Equipment Rental	1,000.00	1,020.00	1,040.40	1,061.21	1,082.43
2-32-521	Gas & Diesel Fuel	7,500.00	7,650.00	7,803.00	7,959.06	8,118.24
2-32-530	Const. & Maint. Supplies	1,223.74	1,248.21	1,273.17	1,298.63	1,324.60
2-32-532	Gravel, Cold Mix & Sand	3,500.00	3,570.00	3,641.40	3,714.23	3,788.51
2-32-541	Street Lights	22,615.00	23,067.30	23,528.65	23,999.22	24,479.20
2-32-542	Shop Power	1,600.00	1,632.00	1,664.64	1,697.93	1,731.89
2-32-543	Shop Natural Gas	2,600.00	2,652.00	2,705.04	2,759.14	2,814.32
2-32-590	Miscellaneous	500.00	510.00	520.20	530.60	541.21
2-32-920	AMORTIZATION	29,008.57	29,588.74	30,180.51	30,784.12	31,399.80
2-41-110	Salaries - Water Related	8,100.00	8,262.00	8,427.24	8,595.78	8,767.70
2-41-130	Payroll Deductions	3,939.84	4,018.64	4,099.01	4,180.99	4,264.61
2-41-211	Travel & Subsistence	105.00	107.10	109.24	111.42	113.65
2-41-212	COURSE REGISTRATION FEES	1,107.14	1,129.28	1,151.87	1,174.91	1,198.41
2-41-215	Freight	50.00	51.00	52.02	53.06	54.12
2-41-250	Water Testing Supplies	179.00	182.58	186.23	189.95	193.75
2-41-251	Maintenance Supplies	250.00	255.00	260.10	265.30	270.61
2-41-270	Contracted Services	500.00	510.00	520.20	530.60	541.21

GL Account	Description	2026	2027	2028	2029	2030
2-4-1-272	Computer/Software Expense	2,275.00	2,320.50	2,366.91	2,414.25	2,462.54
2-4-1-600	SMRWSC - Debenture Payments	6,500.00	6,630.00	6,762.60	6,897.85	7,035.81
2-4-1-601	SMRWSC - Water Consumption	46,000.00	46,920.00	47,858.40	48,815.57	49,791.88
2-4-1-920	AMORTIZATION	25,760.11	26,275.31	26,800.82	27,336.84	27,883.58
2-42-110	Salaries - Sewer Related	775.90	791.42	807.25	823.40	839.87
2-42-130	Payroll Deductions	94.80	96.70	98.63	100.60	102.61
2-42-275	Contracted Services - Sewer	1,000.00	1,020.00	1,040.40	1,061.21	1,082.43
2-42-290	Lagoon Drainage Easement	200.00	204.00	208.08	212.24	216.48
2-42-590	Miscellaneous	108.58	110.75	112.96	115.22	117.52
2-42-920	AMORTIZATION	14,408.55	14,696.72	14,990.65	15,290.46	15,596.27
2-43-110	Salaries - Garbage Related	21.80	22.24	22.68	23.13	23.59
2-43-130	Payroll Deductions	2.66	2.71	2.76	2.82	2.88
2-43-251	Repairs & Maintenance	85.98	87.70	89.45	91.24	93.06
2-43-270	Contracted Garbage Pickup	18,170.00	18,533.40	18,904.07	19,282.15	19,667.79
2-56-110	Salaries - Cemetery	178.72	182.29	185.94	189.66	193.45
2-56-130	Payroll Deductions	21.83	22.27	22.72	23.17	23.63
2-56-270	Contracted Services	700.00	714.00	728.28	742.85	757.71
2-56-510	General Services & Supplies	600.00	612.00	624.24	636.72	649.45
2-62-111	FCSS - Postage	650.00	663.00	676.26	689.79	703.59
2-62-755	FCSS Programs	9,760.00	9,955.20	10,154.30	10,357.39	10,564.54
2-62-756	Community Programming	113.45	115.72	118.03	120.39	122.80
2-62-760	FCSS Membership Expenses	114.00	116.28	118.61	120.98	123.40
2-66-762	Planning Services Expenses	6,000.00	6,120.00	6,242.40	6,367.25	6,494.60
2-69-110	Salaries - Rental Space Maintenance	500.00	510.00	520.20	530.60	541.21
2-72-110	Salaries - Green Space Maintenance	12,165.97	12,409.29	12,657.48	12,910.63	13,168.84
2-72-130	Payroll Deductions	1,486.37	1,516.10	1,546.42	1,577.35	1,608.90
2-72-250	Parks - Contract Services	500.00	510.00	520.20	530.60	541.21
2-74-110	Salaries - Culture Related	289.72	295.51	301.42	307.45	313.60
2-74-130	Payroll Deductions	35.15	35.85	36.57	37.30	38.05
2-74-232	Village Beautification	1,000.00	1,020.00	1,040.40	1,061.21	1,082.43
2-74-251	Repairs & Maintenance	1,000.00	1,020.00	1,040.40	1,061.21	1,082.43
2-74-252	Miscellaneous	388.58	396.35	404.28	412.37	420.62
2-74-271	Insurance	3,028.00	3,088.56	3,150.33	3,213.34	3,277.61
2-74-540	Utilities - Gas	2,500.00	2,550.00	2,601.00	2,653.02	2,706.08
2-74-541	Utilities - Power	3,600.00	3,672.00	3,745.44	3,820.35	3,896.76
2-74-770	Grants - Museum	5,400.00	5,508.00	5,618.16	5,730.52	5,845.13

GL Account	Description	2026	2027	2028	2029	2030
2-74-771	Grants - Library	5,000.00	5,100.00	5,202.00	5,306.04	5,412.16
2-74-775	Parkland Reg. Library Req.	2,122.32	2,164.77	2,208.07	2,252.23	2,297.27
2-74-850	Canada Day Celebration	1,160.00	1,183.20	1,206.86	1,231.00	1,255.62
2-74-920	AMORTIZATION	806.54	822.67	839.12	855.90	873.02
2-80-741	Provincial Education - ASFF	38,534.72	39,305.41	40,091.52	40,893.35	41,711.22
2-80-751	Recreation Requisition County of Stettler	3,955.00	4,034.10	4,114.78	4,197.08	4,281.02
2-80-761	C.of Stettler Housing Auth	6,445.00	6,573.90	6,705.38	6,839.49	6,976.28
2-80-771	Stettler Waste Management Auth	16,272.00	16,597.44	16,929.39	17,267.98	17,613.34
3-00-210	<b>TOTAL TAXES RECEIVABLE</b>	99.81	101.81	103.85	105.93	108.05
3-00-211	Taxes Receivable	140,440.01	143,248.81	146,113.79	149,036.07	152,016.79
3-00-212	Taxes Receivable-Arears	40,193.68	40,997.55	41,817.50	42,653.85	43,506.93
3-00-214	Pre Paid Property Taxes	3,268.66	3,334.03	3,400.71	3,468.72	3,538.09
3-00-247	GST Receivable	23,359.49	23,826.68	24,303.21	24,789.27	25,285.06
3-00-249	<b>GST REBATE/RETURN FILED</b>	54.58	55.67	56.78	57.92	59.08
3-00-250	Rounding Account	0.02	0.02	0.02	0.02	0.02
3-00-270	Trade Accounts Receivable	869.07	886.45	904.18	922.26	940.71
3-00-271	Receivable From Other Government	262,604.00	267,856.08	273,213.20	278,677.46	284,251.01
3-12-110	Petty Cash	95.00	96.90	98.84	100.82	102.84
3-12-111	Cash on Hand	230.00	234.60	239.29	244.08	248.96
3-12-121	ATB MUSH Operating (Chequing) - 8524	366,690.30	374,024.11	381,504.59	389,134.68	396,917.37
3-12-122	ATB MSI Capital - 3779	348,847.15	355,824.09	362,940.57	370,199.38	377,603.37
3-12-123	ATB GTF - 7179	5,584.95	5,696.65	5,810.58	5,926.79	6,045.33
3-12-124	ATB - Reserve Account	81.77	83.41	85.08	86.78	88.52
3-12-125	<b>GRANT FUNDS ACCOUNT 2278</b>	321,632.93	328,065.59	334,626.90	341,319.44	348,145.83
3-12-280	Accrued Interest	4,172.12	4,255.56	4,340.67	4,427.48	4,516.03
3-12-415	Other Assets - Co-op Equity	190.71	194.52	198.41	202.38	206.43
3-12-510	Tax Recovery Roll 354 - July 26, 2025	21,061.22	21,482.44	21,912.09	22,350.33	22,797.34
3-12-511	Tax Recovery Roll 332 Sep 26, 2023	8,138.79	8,301.57	8,467.60	8,636.95	8,809.69
3-12-620	Buildings	497,187.72	507,131.47	517,274.10	527,619.58	538,171.97
3-12-630	Machinery	249,340.65	254,327.46	259,414.01	264,602.29	269,894.34
3-12-640	Land For Own Gov't Uses	15,928.81	16,247.39	16,572.34	16,903.79	17,241.87
3-12-650	Vehicles - Cost	50,268.00	51,273.36	52,298.83	53,344.81	54,411.71
3-12-720	Buildings - Accumulated Amortization	248,423.92	253,392.40	258,460.25	263,629.46	268,902.05
3-12-730	Machinery - Accumulated Amortization	85,870.91	87,588.33	89,340.10	91,126.90	92,949.44
3-12-750	Vehicles - Accumulated Amortization	44,068.00	44,949.36	45,848.35	46,765.32	47,700.63
3-32-610	Roads	1,793,404.90	1,829,273.00	1,865,858.46	1,903,175.63	1,941,239.14

GL Account	Description	2026	2027	2028	2029	2030
3-32-710	Roads - Accumulated Amortization	1,390,206.14	1,418,010.26	1,446,370.47	1,475,297.88	1,504,803.84
3-32-720	Curbing & Sidewalks	214,973.00	219,272.46	223,657.91	228,131.07	232,693.69
3-41-271	Utilities Receivable	10,300.80	10,506.82	10,716.96	10,931.30	11,149.93
3-41-273	ALLOWANCE FOR DOUBTFUL ACCOUNTS	2,572.90	2,624.36	2,676.85	2,730.39	2,785.00
3-41-610	Water System	1,327,773.11	1,354,328.57	1,381,415.14	1,409,043.44	1,437,224.31
3-41-710	Water System - Accumulated Amortization	357,141.90	364,284.74	371,570.43	379,001.84	386,581.88
3-42-610	Wastewater System	881,656.71	899,289.84	917,275.64	935,621.15	954,333.57
3-42-710	Wastewater - Accumulated Amortization	332,571.26	339,222.69	346,007.14	352,927.28	359,985.83
3-66-570	Land Held for Resale	8,550.00	8,721.00	8,895.42	9,073.33	9,254.80
4-00-214	Pre Paid Property Taxes	3,268.66	3,334.03	3,400.71	3,468.72	3,538.09
4-00-247	GST charged on sales	5,794.35	5,910.24	6,028.44	6,149.01	6,271.99
4-00-910	Operating Surplus \ Deficit(-)	232,127.47	236,770.02	241,505.42	246,335.53	251,262.24
4-00-920	Equity in Capital Assets	2,098,111.00	2,140,073.22	2,182,874.68	2,226,532.17	2,271,062.81
4-12-231	Accounts Payable - Year End	8,650.00	8,823.00	8,999.46	9,179.45	9,363.04
4-12-270	Trade Accounts Payable	19,082.37	19,464.02	19,853.30	20,250.37	20,655.38
4-12-271	Revenue Canada Payable	18,011.17	18,371.39	18,738.82	19,113.60	19,495.87
4-12-272	Holiday Pay Payable	6,019.90	6,140.30	6,263.11	6,388.37	6,516.14
4-12-472	TAX RECOVERY SURPLUS	25,589.37	26,101.16	26,623.18	27,155.64	27,698.75
4-12-830	Deferred Revenue - Gas Tax Fund	229,473.00	234,062.46	238,743.71	243,518.58	248,388.95
4-12-840	Deferred Revenue - MSI Capital	453,977.00	463,056.54	472,317.67	481,764.02	491,399.30
4-23-722	Fire Reserve	13,000.00	13,260.00	13,525.20	13,795.70	14,071.61
4-32-723	Roads & Streets Reserve	5,000.00	5,100.00	5,202.00	5,306.04	5,412.16
4-41-830	DEFERRED REVENUE - AWWP	51,869.07	52,906.45	53,964.58	55,043.87	56,144.75
4-42-722	Sewer Reserve	36,000.00	36,720.00	37,454.40	38,203.49	38,967.56
4-56-721	Cemetery - Monummet Deposits	344.29	351.18	358.20	365.36	372.67
6-32-650	VEHICLES	715.22	729.52	744.11	758.99	774.17
	<b>Total Expenses \$</b>	<b>649,165.39</b>	<b>\$</b>	<b>662,622.09</b>	<b>\$</b>	<b>676,544.61</b>
						<b>\$ 690,879.57</b>
						<b>\$ 705,662.04</b>



Request for Decision	
Meeting	Regular Meeting of Council
Meeting Date	December 17, 2025
Originated By	Melanie Veale
Decision Title	Interim 2026 Capital Budget
Agenda Number	5.5 Village Business

## Background/Proposal

Municipalities frequently adopt interim budgets when the full annual budget has not yet been completed. This practice is permitted under the Municipal Government Act (MGA) and ensures that municipalities can legally incur expenditures and undertake capital work while the complete budget is being finalized.

An interim capital budget is required because:

- The MGA prohibits municipalities from spending capital funds unless authorized within an approved budget.
- Capital planning, design, engineering, and tendering need to begin early in the year to secure contractors and favourable pricing.
- Alberta's short construction season necessitates early project initiation.
- Provincial and federal grants often require confirmation of approved funding before commitments can be made.
- Delaying capital approval may result in missed construction windows and increased project costs.

Administration has reviewed the capital plan and identified the required 2026 interim projects. These projects are fully grant-funded and do not require borrowing or taxation increases.

## Discussion/Options/Benefits/Disadvantages

### 2026 Interim Capital Budget Summary

Project	Amount	Funding Source
Main Street Sidewalks	\$250,000	CCBF
Curb Stops	\$20,000	MSI
Lagoon Bioaugmentation	\$10,000	LGFF
Infrastructure Viability Audit	<u>\$150,000</u>	Municipal Affairs Grant
<b>TOTAL \$430,000</b>		

### Rationale

- Main Street Sidewalks: Improves downtown accessibility and safety.
- Curb Stops: Continued annual replacement of aging water infrastructure.
- Lagoon Bioaugmentation: Improves treatment performance and regulatory compliance.

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- Infrastructure Viability Audit: Provides a professional assessment of roads, water, wastewater, sidewalks, and buildings to support the Village's asset management strategy and future capital planning. Fully funded by Municipal Affairs.

All projects are covered by available grant funding.

### **Recommended Action**

- Approve the 2026 Interim Capital Budget as presented
- Amend the budget by adding or removing projects.
- Defer approval (not recommended, as it delays planning, tendering, and grant obligations).

### **Costs/Source of Funding**

1. No taxation impact.
2. No borrowing required.
3. All projects are covered by available grant funding.

### **Applicable Legislation**

Administration confirms adoption of the 2026 Interim Operating Budget complies with:

- Section 242 (Operating Budget): A council must adopt an operating budget each calendar year.
- Section 245 (Capital Budget): A council must adopt a capital budget each calendar year.

### **Expenditures Must Be Authorized**

- Section 248(1): A municipality may not make an expenditure unless authorized.
- Section 248(2)(a): Expenditures are authorized only if included in an operating budget, capital budget, or interim operating budget.

This means no capital funds may be spent unless Council has adopted a budget—either a final budget or an interim one.

- Section 283.1: Council is responsible for ensuring that the municipality has a system to identify and manage infrastructure assets.

Conclusion: The interim budget is fully MGA-compliant.

### **Recommended Action**

That Council approve the 2026 Interim Capital Budget for the Village of Donalda and that this interim budget remain in effect until Council adopts the final 2026 Capital Budget in accordance with the Municipal Government Act.

### **Implementation/Communication**

The Administration will proceed upon the Council's request.

*In the spirit of Truth and Reconciliation, the Village of Donalda acknowledges that we gather, live, and work on Treaty 6 lands, the customary and traditional lands of the Indigenous Peoples of this territory.*

## **Target Decision Date**

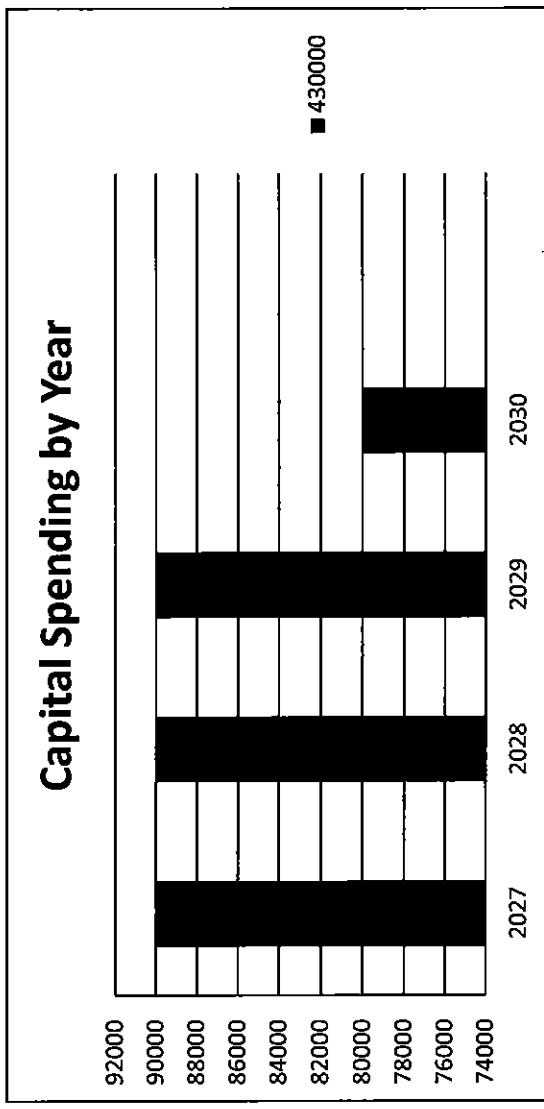
December 17, 2025

## **ATTACHMENT**

- 2026 Interim Capital Budget

*In the spirit of Truth and Reconciliation, the Village of Donalda acknowledges that we gather, live, and work on Treaty 6 lands, the customary and traditional lands of the Indigenous Peoples of this territory.*

Project	Year	MSI	CCBF	LGFF	Municipal Affairs	Borrowing	Total
Main Street Sidewalks	2,026.00	-	250,000.00	-	-	-	250,000.00
Curb Stops 2026	2,026.00	20,000.00	-	-	-	-	20,000.00
Lagoon Bioaugmentation 2026	2,026.00	-	-	10,000.00	-	-	10,000.00
Infrastructure Audit (Viability Report)	2,026.00	-	-	-	150,000.00	-	150,000.00
Curb Stops 2027	2,027.00	20,000.00	-	-	-	-	20,000.00
Lagoon Bioaugmentation 2027	2,027.00	-	-	10,000.00	-	-	10,000.00
Residential Sidewalks 2027	2,027.00	-	60,000.00	-	-	-	60,000.00
Curb Stops 2028	2,028.00	20,000.00	-	-	-	-	20,000.00
Lagoon Bioaugmentation 2028	2,028.00	-	-	10,000.00	-	-	10,000.00
Residential Sidewalks 2028	2,028.00	-	60,000.00	-	-	-	60,000.00
Curb Stops 2029	2,029.00	20,000.00	-	-	-	-	20,000.00
Lagoon Bioaugmentation 2029	2,029.00	-	-	10,000.00	-	-	10,000.00
Residential Sidewalks 2029	2,029.00	-	60,000.00	-	-	-	60,000.00
Curb Stops 2030	2,030.00	20,000.00	-	-	-	-	20,000.00
Residential Sidewalks 2030	2,030.00	-	60,000.00	-	-	-	60,000.00





Request for Decision	
Meeting	Regular Meeting of Council
Meeting Date	December 17, 2025
Originated By	Melanie Veale
Decision Title	Village of Donalda Financial Statements
Agenda Number	5.6 Village Business

## Background/Proposal

To present to Council the Village of Donalda Financial Statements for the period ending November 30, 2025, and to request Council's approval of the statements as presented.

In accordance with standard municipal financial reporting practices, Administration provides Council with periodic financial statements to monitor the Village's revenues and expenditures against the approved operating and capital budgets.

The attached Financial Statements for the period ending November 30, 2025 reflect revenues and expenditures recorded year-to-date. These statements provide a snapshot of the Village's financial position as it approaches year-end and allow Council to evaluate financial performance, identify variances, and ensure fiscal accountability.

## Discussion/Options/Benefits/Disadvantages

The Village of Donalda's operating results to November 30, 2025 remain stable and consistent with expected year-end trends. Revenues continue to follow normal recognition patterns, while expenditures reflect operational requirements, inflationary pressures, and several items unique to the 2025 fiscal year—including increased election-related expenses. Planned capital reallocations will further strengthen the year-end financial position.

### **Revenue Summary**

- General revenues total \$326,760 YTD, slightly above budget due to strong taxation results.
- MSI Operating and investment income remain pending—typical for year-end timing.
- Utility revenues remain stable and on track.

### **Expense Summary**

- Council remains under budget at \$8,245 YTD, reflecting responsible spending and limited travel and discretionary use.
- Administration expenses total \$255,207, above budget due to several identifiable and explainable factors:
  - WCB (Workers' Compensation Board) expenses increased. WCB costs were higher in 2025 because of payroll changes that were not anticipated in 2024, resulting in an adjustment to premiums.

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- Legal fees higher than budgeted. Legal fees have exceeded projections due to additional consultations and file activity, including enforcement, taxation, and contract-related matters.
- Election costs reflect both a by-election AND a general municipal election in 2025. Election fees (2-12-152) total \$2,694.49, well above the \$1,000 budget because the Village was required to conduct two elections in 2025—a by-election plus the regular municipal election cycle.
- Additional Administration variance drivers
  - Increased postage and communications costs
  - Higher insurance premiums
  - Increased contracted services and utilities
- Roads & Streets expenses total \$187,089, essentially on budget. Significant overages in contracted services and small equipment & supplies will be reallocated to capital, reducing the operating impact.
- Water system: \$83,861 YTD, under budget but reflecting required repairs, contracted services, and SMRWSC costs.
- Sewer system: \$8,897 YTD, within budget expectations.
- Waste removal: \$27,906 YTD, over budget due to contracted pickup costs.
- Cemetery shows higher activity due to staffing and contracted services.
- Recreation and culture remain active programs, with increased beautification, staff time, and utility usage driving variances.
- Requisitions remain largely pending and will be recognized as invoices are received.

The Village remains in a sound, well-managed financial position. Year-end revenue postings and capital reallocations will significantly improve the final operating balance. Administration will continue monitoring expenditures closely and will report any material changes to Council.

### **Recommended Action**

1. Approve the financial statements for the period ending November 30, 2025, as presented.
2. Request amendments or clarifications before approving.
3. Defer approval pending additional review.

### **Costs/Source of Funding**

The Village continues to operate within approved financial limits.

All spending remains aligned with Council's approved 2025 Operating and Capital Budgets.

No additional financial actions are required at this time.

### **Applicable Legislation**

Under Section 208(1)(a) of the Municipal Government Act (MGA), the Chief Administrative Officer is responsible for ensuring that the municipality's financial records are accurate and that financial statements are prepared and submitted to Council.

Regular financial reporting supports Council's responsibility under Section 207(c) of the MGA to monitor and control the municipality's financial position and operations.

### **Recommended Action**

*In the spirit of Truth and Reconciliation, the Village of Donalda acknowledges that we gather, live, and work on Treaty 6 lands, the customary and traditional lands of the Indigenous Peoples of this territory.*

That Council approve the Village of Donalda Financial Statements for the period ending November 30, 2025 as presented.

### **Implementation/Communication**

The Administration will proceed upon the Council's request.

### **Target Decision Date**

November 18, 2025

### **ATTACHMENT**

- November 30, 2025 Period Ending Operating Budget
- November 30, 2025 Period Ending Cheque Register
- November 30, 2025 Period Ending Bank Balances

*In the spirit of Truth and Reconciliation, the Village of Donalda acknowledges that we gather, live, and work on Treaty 6 lands, the customary and traditional lands of the Indigenous Peoples of this territory.*



**VILLAGE OF DONALDA**  
ENDING NOVEMBER 30, 2025

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General Ledger	Description	November 2025 Actual	2025 YTD Actual	2025 Budget	2025 Budget Remaining %
<b>GENERAL REVENUE</b>					
1-00-100	Residential Taxes	0.00	(184,438.04)	(167,623.34)	(10.03)
1-00-101	ASFF - School Tax Requisition	0.00	(37,294.31)	0.00	0.00
1-00-102	Seniors Requisition	0.00	(6,385.01)	0.00	0.00
1-00-103	Designated Industrial Property Req.	0.00	(0.43)	0.00	0.00
1-00-110	Non-Residential Taxes	0.00	(31,809.05)	(29,255.72)	(8.72)
1-00-120	Linear Taxes	0.00	(13,105.10)	(13,105.10)	0.00
1-00-130	Franchise - ATCO	(2,387.02)	(28,053.35)	(35,849.00)	21.74
1-00-140	Franchise - Apex Utilities Inc.	(2,200.39)	(22,387.33)	(26,000.00)	13.88
1-00-200	Penalties & Costs on Taxes	0.00	(779.71)	(14,000.00)	94.43
1-00-210	Penalties Accounts Receivable	0.00	0.00	(250.00)	100.00
1-00-990	Attorney General Fines & Costs	0.00	(1,400.00)	0.00	0.00
1-69-100	Grazing Revenue	(1,787.50)	(1,787.50)	0.00	0.00
2-12-150	Meeting Pay	0.00	680.00	0.00	0.00
2-24-410	Emergency Management Agreement	0.00	0.00	6,000.00	100.00
* <b>TOTAL GENERAL REVENUE</b>		(6,374.91)	(326,759.83)	(280,083.16)	(16.67)
<b>GRANTS &amp; OTHER REVENUE</b>					
1-00-751	Conditional Municipal - FCSS	0.00	(7,968.13)	(7,882.00)	(1.09)
1-00-845	Provincial Grant - MSI Operating	0.00	0.00	(72,712.00)	100.00
* <b>TOTAL GRANTS &amp; OTHER REVENUE</b>		0.00	(7,968.13)	(80,594.00)	90.11
<b>ADMINISTRATIVE REVENUE</b>					
1-12-266	Tax Recovery Fees	0.00	2,340.00	0.00	0.00
1-12-411	Photocopy, Fax, Sales, etc.	0.00	(21.87)	0.00	0.00
1-12-417	Tax Cert. Dev., Permits, etc.	(50.00)	(55.00)	(500.00)	(31.00)
1-12-418	Maintenance service revenue	0.00	0.00	(500.00)	100.00
1-12-419	Newsletter Ads	(245.00)	(895.00)	(1,000.00)	10.56
1-12-550	Investment Income - Bank Int.	0.00	0.00	(25,000.00)	100.00
1-12-561	Rental Revenue	0.00	(740.00)	(5,000.00)	85.20
1-12-590	Miscellaneous Admin. Revenue	0.00	(865.42)	(1,500.00)	42.30
* <b>TOTAL ADMINISTRATIVE REVENUE</b>		(295.00)	(837.29)	(33,500.00)	97.50
<b>EMERGENCY MANAGEMENT REVENUE</b>					

**VILLAGE OF DONALDA**  
ENDING NOVEMBER 30, 2025



General Ledger	Description	November 2025 Actual	2025 YTD Actual	2025 Budget	2025 Budget Remaining %
1-23-410	Fire Charges	0.00	(20,150.78)	(24,500.00)	17.75
1-24-410	Emergency Management Service Revenue	0.00	(5,015.46)	(6,000.00)	16.40
* TOTAL EMERGENCY MANAGEMENT REV		0.00	(25,166.24)	(30,500.00)	17.49
<b>BYLAW REVENUE</b>					
1-21-530	Fines-Bylaw	(250.00)	(250.00)	(3,000.00)	91.66
1-26-520	Chicken License	0.00	0.00	(75.00)	100.00
1-26-521	Dog License	(40.00)	(391.50)	(500.00)	21.70
1-26-522	Cat License	0.00	(140.00)	(200.00)	30.00
1-26-523	Business License	0.00	(390.00)	(200.00)	(95.00)
* TOTAL BYLAW REVENUE		(290.00)	(1,171.50)	(3,975.00)	70.53
<b>ROADS &amp; STREETS REVENUE</b>					
1-32-560	Equipment Revenue	0.00	(190.48)	0.00	0.00
* TOTAL ROADS & STREETS REVENUE		0.00	(190.48)	0.00	0.00
<b>WATER REVENUE</b>					
1-41-400	Water Sales	4.44	(73,106.05)	(92,000.00)	20.53
1-41-401	Penalties - Water	0.00	357.98	(700.00)	151.14
1-41-414	Water On/Off Fee	0.00	0.00	(300.00)	100.00
* TOTAL WATER REVENUE		4.44	(72,748.07)	(93,000.00)	21.78
<b>SEWER REVENUE</b>					
1-42-400	Sewer Services	0.00	(15,565.87)	(18,200.00)	14.47
* TOTAL SEWER REVENUE		0.00	(15,565.87)	(18,200.00)	14.47
<b>WASTE REVENUE</b>					
1-43-400	Garbage Fees	0.00	(36,511.95)	(42,200.00)	13.47
* TOTAL WASTE REVENUE		0.00	(36,511.95)	(42,200.00)	13.48
<b>CEMETERY REVENUE</b>					
1-56-463	Perpetual Care Fee	0.00	(400.00)	(1,000.00)	60.00
1-56-464	Sale of Cemetery Plots	0.00	(100.00)	(500.00)	80.00



**VILLAGE OF DONALDDA**  
ENDING NOVEMBER 30, 2025

General Ledger	Description	November 2025 Actual	2025 YTD Actual	2025 Budget	2025 Budget Remaining %
1-56-466	Show Removal Revenue	0.00	0.00	(500.00)	100.00
1-56-467	Interment Fee	0.00	(700.00)	(1,200.00)	41.66
* TOTAL CEMETERY REVENUE		0.00	(1,200.00)	(3,200.00)	62.50
<b>SALE OF LAND</b>					
1-66-590	Sale of Land	0.00	(6,200.00)	(6,300.00)	1.58
* TOTAL SALE OF LAND		0.00	(6,200.00)	(6,300.00)	1.59
<b>PLANNING RESERVE</b>					
1-66-910	Planning Reserve	0.00	0.00	(16,000.00)	100.00
* TOTAL PLANNING RESERVE		0.00	0.00	(16,000.00)	100.00
<b>RECREATION REVENUE</b>					
1-72-850	Government Grants - Recreation	0.00	859.24	(700.00)	222.74
* TOTAL RECREATION REVENUE		0.00	859.24	(700.00)	222.75
<b>CULTURE REVENUE</b>					
1-74-770	Museum Agreement	(6,500.00)	(6,500.00)	(6,500.00)	0.00
1-74-771	Library Agreement	(1,445.00)	(1,445.00)	(1,450.00)	0.34
* TOTAL CULTURE REVENUE		(7,945.00)	(7,945.00)	(7,950.00)	0.06
<b>COUNCIL EXPENSE</b>					
2-11-150	Council Meeting Pay	0.00	4,746.85	6,300.00	24.65
2-11-151	Council Supervision Pay	0.00	2,770.62	3,600.00	23.03
2-11-211	Travel & Subsistence	0.00	515.34	2,000.00	74.23
2-11-212	Legislative - Discretionary	0.00	212.50	300.00	29.16
* TOTAL COUNCIL EXPENSE		0.00	8,245.31	12,200.00	32.42
<b>ADMINISTRATION EXPENSE</b>					
2-12-110	Salaries & Wages	12,545.50	137,163.50	133,120.00	(3.03)
2-12-130	Payroll Deductions	411.77	10,017.04	9,185.57	(9.05)
2-12-131	Vacation Pay	471.90	5,338.52	2,232.46	(138.13)
2-12-132	Payroll Benefits	0.00	0.00	1,000.00	100.00



**VILLAGE OF DONALDSON**  
**ENDING NOVEMBER 30, 2025**

General Ledger	Description	November 2025 Actual	2025 YTD Actual	2025 Budget	2025 Budget Remaining %
2-12-152	Election & Census Fees	0.00	2,694.49	1,000.00	(169.44)
2-12-211	Travel & Subsistence	0.00	316.03	1,000.00	68.39
2-12-212	Course Fee Registration	0.00	149.00	2,000.00	92.55
2-12-216	Postage	0.00	3,254.76	1,650.00	(97.25)
2-12-217	Telephone	0.00	0.00	1,500.00	100.00
2-12-220	Advertising & Memberships	249.00	5,677.20	4,000.00	(41.93)
2-12-224	Land Title Fees	0.00	0.00	500.00	100.00
2-12-226	Tax Recovery Fees	0.00	504.00	200.00	(152.00)
2-12-230	Assessors Fees	0.00	3,041.45	5,650.00	46.16
2-12-231	Auditors Fees	0.00	100.00	10,000.00	99.00
2-12-232	Legal Fees	190.00	8,046.25	4,700.00	(71.19)
2-12-240	Bad Debts	0.00	0.00	2,000.00	100.00
2-12-251	Repairs & Maintenance	0.00	0.00	800.00	100.00
2-12-252	Cleaning - Supplies & Labor	150.00	1,608.19	2,500.00	35.67
2-12-255	Other Contracted Services	134.40	14,291.17	1,000.00	(1,329.11)
2-12-256	Contracted Services - CAO	0.00	(427.40)	0.00	0.00
2-12-270	Computer Expenses	0.00	1,545.23	750.00	(106.03)
2-12-271	Website Fees	77.38	1,495.99	1,300.00	(15.07)
2-12-274	Insurance & Bond	0.00	12,543.00	10,286.00	(21.94)
2-12-275	Workman's Compensation	0.00	12,843.85	2,775.00	(362.84)
2-12-277	Health & Safety	0.00	8,857.97	0.00	0.00
2-12-505	Photocopier Costs	0.00	4,183.39	4,000.00	(4.58)
2-12-510	General Office Supplies	50.75	6,176.51	2,500.00	(147.06)
2-12-540	Utilities - Heating	214.44	4,302.00	1,300.00	(230.92)
2-12-541	Utilities - Power	320.11	5,738.26	800.00	(617.28)
2-12-590	Miscellaneous	25.00	3,078.31	500.00	(515.66)
2-12-810	Bank Charges & Fees	275.79	2,668.45	2,100.00	(27.06)
2-12-920	AMORTIZATION	0.00	0.00	14,184.45	100.00
* TOTAL ADMINISTRATION EXPENSE		15,116.04	255,207.16	224,533.48	(13.66)
<b>EMERGENCY MANAGEMENT EXPENSE</b>					
2-23-410	Fire Service Agreement	0.00	0.00	25,000.00	100.00
* TOTAL EMERGENCY MANAGEMENT EXP		0.00	0.00	25,000.00	100.00
<b>BYLAW &amp; RURAL POLICING EXPENSE</b>					
2-26-751	Bylaw Enforcement	469.50	5,085.40	5,000.00	(1.70)
2-26-752	Rural Policing Expense	0.00	10,371.00	11,550.00	10.20
* TOTAL BYLAW & RURAL POLICING E		469.50	15,456.40	16,550.00	6.51



**VILLAGE OF DONALDA**  
**ENDING NOVEMBER 30, 2025**

General Ledger	Description	November 2025 Actual	2025 YTD Actual	2025 Budget	2025 Budget Remaining %
<b>STREETS &amp; ROADS EXPENSE</b>					
2-32-110	Salaries - Roads & Streets	1,452.00	26,130.30	57,750.00	54.75
2-32-111	Salaries - Shop Work Hours	2,892.00	27,910.50	28,500.00	2.06
2-32-130	Payroll Deductions	342.55	4,259.91	8,278.00	48.55
2-32-131	Vacation Pay	243.84	3,411.43	6,127.00	44.32
2-32-132	Payroll Benefits (Health Spending)	0.00	0.00	1,000.00	100.00
2-32-210	Travel	0.00	0.00	300.00	100.00
2-32-217	Maintenance Cell Phone	110.92	2,847.38	576.00	(394.33)
2-32-230	Engineering Fees	0.00	0.00	3,472.50	100.00
2-32-250	Road & Street Repairs	0.00	5,713.53	4,000.00	(42.83)
2-32-251	Equipment Repairs & Maint.	29.98	4,499.75	3,500.00	(28.56)
2-32-252	Sidewalk & Curb Repairs	0.00	2,184.37	0.00	0.00
2-32-270	Contracted Services	8,285.00	13,205.57	1,000.00	(1,220.55)
2-32-271	Insurance Share	0.00	0.00	1,513.00	100.00
2-32-510	Small Equipment & Supplies	1,468.88	36,837.03	5,000.00	(636.74)
2-32-515	Equipment Rental	0.00	784.76	1,000.00	21.52
2-32-521	Gas & Diesel Fuel	2,758.07	11,383.61	7,500.00	(51.78)
2-32-530	Const. & Maint. Supplies	0.00	1,223.74	0.00	0.00
2-32-532	Gravel, Cold Mix & Sand	0.00	5,162.70	3,500.00	(47.50)
2-32-541	Street Lights	150.92	34,011.82	22,615.00	(50.39)
2-32-542	Shop Power	176.28	3,272.33	1,600.00	(104.52)
2-32-543	Shop Natural Gas	142.73	3,957.88	2,600.00	(52.22)
2-32-590	Miscellaneous	0.00	292.90	500.00	41.42
2-32-920	AMORTIZATION	0.00	0.00	29,008.57	100.00
* TOTAL STREETS & ROADS EXPENSE		<b>18,053.17</b>	<b>187,089.51</b>	<b>189,340.07</b>	<b>1.19</b>
<b>WATER EXPENSE</b>					
2-41-110	Salaries- Water Related	1,224.00	9,567.00	8,100.00	(18.11)
2-41-130	Payroll Deductions	96.64	766.07	3,939.84	80.55
2-41-211	Travel & Subsistence	0.00	105.00	0.00	0.00
2-41-212	COURSE REGISTRATION FEES	0.00	1,107.14	0.00	0.00
2-41-215	Freight	0.00	0.00	50.00	100.00
2-41-250	Water Testing Supplies	0.00	179.00	0.00	0.00
2-41-251	Maintenance Supplies	0.00	8,432.85	250.00	(3,273.14)
2-41-270	Contracted Services	4,936.00	5,839.75	500.00	(1,067.95)
2-41-272	Computer/Software Expense	0.00	316.00	2,275.00	86.10
2-41-600	SMRWSC - Debenture Payments	2,109.07	9,232.40	6,500.00	(42.03)
2-41-601	SMRWSC - Water Consumption	4,149.66	48,315.46	46,000.00	(5.03)



**VILLAGE OF DONALDA**  
ENDING NOVEMBER 30, 2025

General Ledger	Description	November 2025 Actual	2025 YTD Actual	2025 Budget	2025 Budget Remaining %
2-41-920	AMORTIZATION	0.00	0.00	25,760.11	100.00
* TOTAL WATER EXPENSE		12,515.37	83,850.67	93,374.95	10.19
<b>SEWER EXPENSE</b>					
2-42-110	Salaries - Sewer Related	0.00	1,471.50	775.90	(89.65)
2-42-130	Payroll Deductions	0.00	117.25	94.80	(23.68)
2-42-275	Contracted Services - Sewer	0.00	7,000.00	1,000.00	(600.00)
2-42-290	Lagoon Drainage Easement	0.00	200.00	0.00	0.00
2-42-590	Miscellaneous	0.00	108.58	0.00	0.00
2-42-920	AMORTIZATION	0.00	0.00	14,408.55	100.00
* TOTAL SEWER EXPENSE		0.00	8,897.33	16,279.25	45.35
<b>WASTE REMOVAL EXPENSE</b>					
2-43-110	Salaries - Garbage Related	199.50	2,175.75	21.80	(9,880.50)
2-43-130	Payroll Deductions	15.95	173.78	2.66	(6,433.08)
2-43-251	Repairs & Maintenance	0.00	85.98	0.00	0.00
2-43-270	Contracted Garbage Pickup	1,681.47	25,470.40	18,170.00	(40.17)
* TOTAL WASTE REMOVAL EXPENSE		1,896.92	27,905.91	18,194.46	(52.38)
<b>CEMETERY EXPENSE</b>					
2-56-110	Salaries - Cemetery	120.00	4,377.60	178.72	(2,349.41)
2-56-130	Payroll Deductions	9.31	347.35	21.83	(1,491.15)
2-56-270	Contracted Services	100.00	700.00	0.00	0.00
2-56-510	General Services & Supplies	0.00	0.00	600.00	100.00
* TOTAL CEMETERY EXPENSE		229.31	5,424.95	800.55	(577.65)
<b>FCSS EXPENSE</b>					
2-62-111	FCSS - Postage	0.00	372.00	650.00	42.76
2-62-755	FCSS Programs	0.00	1,332.28	9,750.00	86.34
2-62-756	Community Programming	0.00	113.45	0.00	0.00
2-62-760	FCSS Membership Expenses	0.00	0.00	114.00	100.00
* TOTAL FCSS EXPENSE		0.00	1,817.73	10,524.00	82.73
<b>PLANNING EXPENSE</b>					
2-66-762	Planning Services expenses	0.00	7,246.20	6,000.00	(20.77)



**VILLAGE OF DONALDA**  
**ENDING NOVEMBER 30, 2025**

General Ledger	Description	November 2025 Actual	2025 YTD Actual	2025 Budget	2025 Budget Remaining %
* TOTAL PLANNING EXPENSE		0.00	7,246.20	6,000.00	(20.77)
<b>RENTAL BUILDING EXPENSE</b>					
2-69-110	Salaries - Rental Space Maintenance	0.00	734.87	500.00	(46.97)
* TOTAL RENTAL BUILDING EXPENSE		0.00	734.87	500.00	(46.97)
<b>RECREATION EXPENSE</b>					
2-72-110	Salaries - Green Space Maintenance	120.00	18,041.85	12,165.97	(48.29)
2-72-130	Payroll Deductions	9.31	1,432.93	1,486.37	3.59
2-72-250	Parks - Contract Services	286.43	4,354.43	500.00	(770.88)
* TOTAL RECREATION EXPENSE		415.74	23,829.21	14,152.34	(68.38)
<b>CULTURAL EXPENSE</b>					
2-74-110	Salaries - Culture Related	88.50	826.50	289.72	(185.27)
2-74-130	Payroll Deductions	6.97	65.74	35.15	(87.02)
2-74-232	Village Beautification	0.00	2,528.48	1,000.00	(152.84)
2-74-251	Repairs & Maintenance	0.00	962.11	1,000.00	3.78
2-74-252	Miscellaneous	0.00	388.58	0.00	0.00
2-74-271	Insurance	0.00	0.00	3,028.00	100.00
2-74-540	Utilities - Gas	0.00	0.00	2,500.00	100.00
2-74-541	Utilities - Power	1,938.02	5,631.84	3,600.00	(56.44)
2-74-770	Grants - Museum	5,000.00	5,000.00	5,400.00	7.40
2-74-771	Grants - Library	5,000.00	5,000.00	5,000.00	0.00
2-74-775	Parkland Reg. Library Req.	0.00	2,217.06	2,122.32	(4.46)
2-74-850	Canada Day Celebration	0.00	1,596.90	1,160.00	(46.28)
2-74-920	AMORTIZATION	0.00	0.00	806.54	100.00
* TOTAL CULTURAL EXPENSE		12,033.49	24,317.21	25,941.73	6.26
<b>REQUISITIONS</b>					
2-80-741	Provincial Education - ASFF	0.00	0.00	38,534.72	100.00
2-80-751	Recreation Requisition County of Stettler	0.00	0.00	3,955.00	100.00
2-80-761	C. of Stettler Housing Auth	0.00	6,178.00	6,445.00	4.14
2-80-771	Stettler Waste Management Auth	0.00	4,407.00	16,272.00	72.91
* TOTAL REQUISITIONS		0.00	10,585.00	65,206.72	83.77

**VILLAGE OF DONALDA**  
**ENDING NOVEMBER 30, 2025**



<b>General Ledger</b>	<b>Description</b>	<b>November 2025 Actual</b>	<b>2025 YTD Actual</b>	<b>2025 Budget</b>	<b>2025 Budget Remaining %</b>
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\*\*\* End of Report \*\*\*



# VILLAGE OF DONALDA

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## Cheque Listing For Council

2025-Dec-11  
2:55:55PM

Cheque Cheque #	Date	Vendor Name	General Ledger	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
20250406	2025-11-10		2-32-515 2-32-541 2-12-271 2-12-271 2-32-217	2025SEPT 2025SEPT 2025SEPT 2025SEPT 2025SEPT	VILLAGE CREDIT CARD USAGE VILLAGE CREDIT CARD USAGE VILLAGE CREDIT CARD USAGE VILLAGE CREDIT CARD USAGE VILLAGE CREDIT CARD USAGE	21.00 52.49 65.08 82.95 125.63	430.10
20250407	2025-11-10		2-12-510 2-12-510	AB046364 AB046400	OFFICE SUPPLIES OFFICE SUPPLIES	56.36 23.99	80.35
20250408	2025-11-10		2-12-505	728308	OFFICE-PHOTO COPIER MACHIN	247.28	247.28
20250409	2025-11-10		2-12-510	9008868220	OFFICE- BLUE UTILITY INVOICE	518.50	518.50
20250410	2025-11-10		2-41-601	SMRWSC0045C	VILLAGE WATER CONSSUMPTIC	4,149.66	4,149.66
20250411	2025-11-10		2-66-762	4400	PROFESSIONAL SERVICES SEP'	100.00	100.00
20250412	2025-11-13						1,250.48
20250413	2025-11-13						2,994.75
20250414	2025-11-13						1,407.45
20250415	2025-11-13						1,911.27
20250416	2025-11-19		4-12-271	20251115	CRA-NOV.01-15 2025	2,049.25	2,049.25
20250417	2025-11-19		2-43-270	0000409559	2025 OCT-RESIDENTIAL WASTE	1,765.54	1,765.54
20250418	2025-11-19		2-12-220	2025OCT	2025OCT-2026MARCH MEMBERS	156.25	156.25
20250419	2025-11-19		2-12-510	AB1042058	OFFICE SUPPLIES-PAPER AND F	227.02	227.02
20250420	2025-11-19		2-41-250	IC2527633	QUARTERLY WATER TEST-THM :	187.95	187.95
20250421	2025-11-19		2-72-250	2535	VILLAGE WEED CONTROL SPRA	300.75	300.75
20250422	2025-11-19		2-74-770	20251118	2025 MUSEUM GRANT RES.	5,000.00	5,000.00
20250423	2025-11-19		2-32-251 2-32-510 2-32-251	001-610556 001-611928 001-612072	SHOP SUPPLIES PUBLIC WORKS-PAINT OIL FOR PUBLIC WORKS	24.92 44.39 14.05	83.36
20250424	2025-11-19		2-12-232	63524	LEGAL ADVICE	199.50	199.50
20250425	2025-11-19		2-42-275	0736	HYDROVACING MANHOLES BAC	1,050.00	1,050.00
20250426	2025-11-19		2-12-255	211404	PUBLIC WORKS SHOP SECURIT	309.75	309.75
20250427	2025-11-19		2-32-251	123808	PUBLIC WORKS-REPAIR TIRE	38.43	38.43
20250428	2025-11-19		2-26-751	10014	ANIMAL SERVICES FOR VILLAGE	93.98	93.98
20250429	2025-11-19		2-12-590	2025DONATION	DONATION FOR ROYAL CANADI	25.00	25.00
20250430	2025-11-19		2-26-751	20251101	BYLAW PATROL AND INVESTIGA	380.00	380.00
20250431	2025-11-19		2-12-220	RMA011996	AUG01-JULY 31, 2026 MEMBERS	261.45	261.45
20250432	2025-11-19		4-41-830 2-41-600	RESERVOIR GF PAYMENT OF RESERVOIR GRAN	358,389.07	360,498.14	
				SMRWSC00447 2025 PHASE 1 JUNE BILLING	2,109.07		
20250433	2025-11-19		2-41-251 2-32-530 2-42-590	AP6346 AP6456 AP6515	PAINT AND STICKS TO MARK MA PUBLIC WORKS-PART FOR NEW BUNDLES OF LATH-MARK OUT V	88.48 57.21 114.01	259.70
20250434	2025-11-19		2-62-755 2-32-510	102025 BL1125	2025 NOVEMBER DONALDA LITE WESTWARD 4FT. ANGLE SNOWE	150.00 300.00	450.00
20250435	2025-11-19		2-32-270	2025NOV	WELDING- 3.4 HOURS, SHOP SU	305.00	305.00
20250436	2025-11-19		2-32-217	2025OCT	VILLAGE OFFICE PHONES	116.47	116.47
20250437	2025-11-19		2-56-270	123014	1 HOUR FOR AUGERING CEMET.	105.00	105.00
20250438	2025-11-19		2-12-255	12326	MONTHLY NETWORK AND WOR	485.60	485.60



# VILLAGE OF DONALDA

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## Cheque Listing For Council

2025-Dec-11

2:55:55PM

Cheque			General	Invoice #	Invoice Description	Invoice	Cheque
Cheque #	Date	Vendor Name	Ledger			Amount	Amount
20250439	2025-11-19		2-74-771	20251118	LIBRARY GRANT RES	5,000.00	5,000.00
20250440	2025-11-19		2-12-271	13437	MONTHLY WEB HOSTING, MONT	81.25	81.25
20250441	2025-11-19		2-74-251 2-12-252	2025OCT 2025OCT31	CAULKING TO FIX PLAYGROUN VILLAGE OFFICE JANITORIAL	17.00 150.00	167.00
20250442	2025-11-19		2-32-530	5554	PUBLIC WORKS BUILDING-STEE	20.92	20.92
20250443	2025-11-27						1,344.85
20250444	2025-11-27						2,994.75
20250445	2025-11-27						1,584.83
20250446	2025-11-27						1,923.08

**Total 400,554.66**

\*\*\* End of Report \*\*\*



## Village of Donalda - Village Business, Financial Reports

### Summary of Accounts Period Ending November 30, 2025

Consolidated Account Statement	Balance on November 30, 2025, 2025
Public Sector Tax Account - Tax Recovery Surplus Roll 354	21,783.60
Public Sector Operating Account	442,387.04 **
Public Sector Reserve Account	887.01
Public Sector Savings - Grant Funds	280,406.27
Public Sector Savings - Tax Recovery Surplus Roll 332	8,443.08
Public Sector Savings - MSI Capital Account	477.20 **
Public Sector Savings - Gas Tax Fund (GTF) Account	5,730.79
<b>Total:</b>	<b>\$760,114.99</b>

*Note: Grant funding for the Reservoir Project has been fully issued to Shirley McClellan Regional Water Services Commission (SMRWSC).*

*In the spirit of Truth and Reconciliation, the Village of Donalda acknowledges that we gather, live, and work on Treaty 6 lands, the customary and traditional lands of the Indigenous Peoples of this territory.*



**SMRWSC**

# Shirley McClellan Regional Water Services Commission

Box 1270  
6602 – 44 Avenue  
Stettler, Alberta T0C 2L0  
T: 403.742.4441 F: 403.742.1277

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November 27, 2025

Ms. Melanie Veale  
Chief Administrative Officer  
Village of Donalda

EMAIL: [cao@village.donalda.ab.ca](mailto:cao@village.donalda.ab.ca)

Dear Ms. Veale,

**RE: Consent to Share Information – Donalda Standpipe Decommissioning**

As part of the Donalda Reservoir and Fill Station project, the Shirley McClellan Regional Water Services Commission (SMRWSC) is coordinating the decommissioning of the existing standpipe within the Village of Donalda.

In preparation for this process, the Commission is requesting the Village's consent for Select Engineering Consultants, the Village's engineering firm, to share relevant information and technical data with the Commission. This may include record drawings, design files, reports, or other materials necessary to ensure accuracy and coordination throughout the decommissioning and project design stages.

Please note that this consent pertains only to the sharing of information. A separate Access Agreement authorizing the Commission and its contractors to enter Village property to complete the physical work of decommissioning the standpipe will be prepared for execution at a later stage in the project.

Enclosed is a Release to Consent to Share Information form for execution by the Village. Please review, sign and return a scanned copy to the Commission at your earliest convenience to [ycassidy@stettlercounty.ca](mailto:ycassidy@stettlercounty.ca).

We appreciate the Village's assistance in facilitating this information request to support this regional water infrastructure initiative.

Sincerely,



Yvette Cassidy

Manager

Enclosures (1)

## **Shirley McClellan Regional Water Services Commission**

### **Release and Consent to Share Information**

#### **Donaldada Standpipe Decommissioning – Information Request**

##### **Purpose**

The Shirley McClellan Regional Water Services Commission (“the Commission”) is undertaking the Donaldada Underground Reservoir and Pump Station Project, which includes the decommissioning of the existing standpipe located within the Village of Donaldada (“the Municipality”).

To ensure proper coordination and accuracy of design, the Commission requires access to the relevant technical and engineering information currently held by Select Engineering Consultants (“Select”), the engineering firm representing the Municipality.

##### **Consent and Authorization**

The Municipality hereby authorizes and consents to Select sharing with the Commission, or its designated representatives, any information, drawings, reports, data, or related materials necessary to support the decommissioning of the existing standpipe and the planning, design, and construction of the Donaldada Underground Reservoir and Pump Station Project.

This authorization includes, but is not limited to:

- Site and infrastructure drawings, record drawings, and as-built information,
- Design data, technical reports, and construction specifications, and
- Any other information relevant to the existing water infrastructure or the decommissioning process.

##### **Terms**

- This consent is provided for the sole purpose of supporting the Donaldada Underground Reservoir and Pump Station.
- The Commission agrees that any information received under this consent shall be used exclusively for the purposes stated above and not disclosed to third parties without the prior written consent of the Municipality.
- This authorization remains valid until revoked in writing by the Municipality.

**Execution by the Village of Donalda**

This Release and Consent is hereby authorized and executed on behalf of the Village of Donalda.

Per. Melanie Vélez

Title: CAO

Date: December 02, 2025.

Dear Stakeholder:

In June and July 2025, Municipal Affairs held engagement sessions regarding potential legislative changes to require each municipality establish a level of service for their fire service and to gather feedback on related supports from the Government of Alberta.

Thank you to everyone who contributed their valuable time and insights to this engagement. Municipal Affairs has developed a *What We Heard* report, which I am pleased to share with you as a valued stakeholder.

I am also pleased to share that following this engagement, Municipal Affairs is not considering legislative changes at this time. Instead, my department will work with municipal associations and fire service stakeholders through the Provincial Fire Liaison Committee to explore, develop, and implement additional supports to assist interested municipalities in defining a fire level of service.

If you have any questions regarding this engagement or next steps, please reach out to the Office of the Fire Commissioner at [firecomm@gov.ab.ca](mailto:firecomm@gov.ab.ca).

Sincerely,



Dan Williams, ECA  
Minister of Municipal Affairs

Attachment: Report: Fire Level of Service 2025 Engagement – What We Heard



# Fire Level of Service

## 2025 Engagement -- What We Heard

Municipal Affairs | September 2025

## Fire Level of Service – 2025 Engagement – What We Heard

### Overview

Municipal Affairs conducted engagements in June and July 2025 to gather input on the feasibility of requiring Alberta municipalities with fire services to establish a council-approved minimum level of service. The engagement focused on adding a requirement into the *Municipal Government Act* and identifying the supports or guidance the province could provide to assist municipalities in developing their service levels.

Following these engagements, Municipal Affairs is not considering legislative changes at this time and will move forward with non-legislative means to support interested municipalities to develop a level of service.

### Methods

Consultation was conducted through four engagement sessions, a survey, and an invitation to submit written responses to Municipal Affairs. This engagement was focused on participation from the Alberta Fire Chiefs Association (AFCA), the Alberta Professional Fire Fighters and Paramedics Association (APFFPA), Alberta Municipalities (ABMunis), the Rural Municipalities of Alberta (RMA), and municipal chief administrative officers (CAOs) or equivalent.

Additionally, the Metis Settlements General Council was invited to participate as Metis Settlements are impacted by provincial legislation and may be affected by changes in requirements for fire services that neighbour Metis Settlements.

### Understanding Levels of Service

Some stakeholders requested more clarity on what a level of service includes and the scope of services fire departments deliver above and beyond fire suppression. Stakeholders requested additional clarification on what is involved with drafting a level of service and conducting fire service-specific community risk assessments.

### Participation

Engagement Sessions – engagement sessions were held on June 23 and 24, and July 9 and July 16 and had over 200 participants. The first session targeted the AFCA and the APFFPA, and the final session targeted the RMA, ABMunis, and the Mid-sized Cities Mayor's Caucus. The June 24 and July 9 sessions were open to all invited stakeholders.

Survey – the survey launched June 6, 2025, and closed on July 11, 2025, and a total of 314 survey responses were received with 131 being complete (all questions answered). Seven additional written responses were also received.

### Profile of Survey Respondents

#### Demographic Breakdown

Summer Village or Village	16.15%
Town or City (population under 20,000)	34.16%
City (population 20,000 or more)	13.04%
County or Municipal District	31.06%
Special Area or Improvement District	0.62%
Metis Settlement	0.62%
Fire Service Representative	4.35%

#### Fire Service Type

Career fire service	9.49%
Combination (both full-time firefighters and paid-on call)	30.38%
Paid-on-call (firefighters receive compensation for services)	29.75%
Volunteer (firefighters receive no compensation for service)	21.52%
Mutual Aid Agreement (the municipality does not have a fire service but contracts services under a formal agreement)	8.86%

### Common Themes

#### Current State

23.72 per cent of survey respondents reported that their municipality currently did not have a level of service for their fire service, while 12.18 per cent were unsure if their municipality had a level of service. While this reflects the understanding that most municipalities in Alberta have a level of service, it also highlights a potential gap for Alberta's municipal fire services.

Some stakeholders reported an opportunity for more awareness for local elected officials on the scope of fire services provided in communities.

There is a significant range in the services provided across the province and sometimes even within the same municipality (particularly large rural municipalities with a wide geographic range and unique needs in communities across the municipality).

Many stakeholders indicated that some services, such as ice rescue and medical calls, are provided informally without being included in a level of service

## Fire Level of Service – 2025 Engagement – What We Heard

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and suggested an opportunity to increase awareness surrounding budgeting and risk management.

### Municipal Autonomy and Authority

Stakeholders were generally not supportive of a legislative requirement to establish a level of service. Feedback strongly suggested municipalities should retain autonomy to determine service levels in a manner that fits their communities. Stakeholders indicated municipalities are in the best position to assess local risks and determine what their fire service will respond to or what other mitigation is needed. Almost all stakeholders emphasized the importance of councils retaining the ability to tailor service levels to local resources and risks.

A majority of stakeholders indicated that a council approved level of service could strengthen the relationship between municipal leadership, local elected officials, and the fire service. However, most stakeholders also stressed the importance of avoiding a one-size-fits all approach as it could impact local viability and retention for volunteer departments.

### Financial Barriers and Operational Considerations

Almost all stakeholders noted that municipal financial constraints and the lack of additional funding were significant barriers for the fire service and level of service development.

Municipal stakeholders acknowledged municipalities could modify or discontinue certain services to address budget and staffing pressures; however, many also noted potential resistance from fire service personnel. Moreover, a few stakeholders noted that defining minimum service levels may result in demands for expanded services.

Retention was a concern for local fire services, particularly for departments that rely on volunteers or paid-on-call firefighters. Stakeholders indicated volunteers find it challenging to find time to attend required training while maintaining full-time employment outside the fire service. This can impact their ability to consistently meet a level of service.

Stakeholders acknowledged inconsistent service levels between counties and partner municipalities. Many municipalities anticipate relying on regional or mutual aid agreements to fulfil the response needs of the region. This was provided as an example of why

stakeholders felt levels of service were best determined at the local level.

While it was acknowledged that establishing a level of service could help inform funding, training, and equipment needs, stakeholders raised concerns that it takes time and appropriate staffing levels to conduct a community risk assessment, develop the level of service, adjust municipal budgets as required, and for firefighters to meet training and competency requirements.

### Provincial Supports

Almost all stakeholders suggested they would welcome further provincial support to help municipalities develop and improve service levels.

Most stakeholders advocated for supports to build municipal capacity to tailor their fire services to meet community needs. Additional education was requested for local elected officials regarding municipal fire services and the risk associated with not appropriately defining a level of service and the importance of training and equipping to that level of service.

Most stakeholders advocated for additional non-legislative measures, including tool kits, templates, benchmarks, best practice documents, and guidelines, all centralized under the Office of the Fire Commissioner. Stakeholders would also appreciate more training and awareness regarding existing tools and resources.

For additional information, please contact the Office of the Fire Commissioner at [firecomm@gov.ab.ca](mailto:firecomm@gov.ab.ca).

[cao@village.donalda.ab.ca](mailto:cao@village.donalda.ab.ca)

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**From:** Aaron W Fuson <Aaron.W.Fuson@gov.ab.ca> on behalf of Fire Comm <firecomm@gov.ab.ca>

**Sent:** December 5, 2025 9:52 AM

**To:** ptasko@camrose.ca; sdean@chestermere.ca; Jackie Clayton; Blaine Hyggen; mayor@lloydminster.ca; mayor@medicinehat.ca; jacker@sprucegrove.org; rireland@jasper-alberta.ca; Paul Reutov; josh@mackenziecounty.com; rod.frank@strathcona.ca; Mayor@rmwb.ca; councillor.rafa@mdacadia.ab.ca; tholland@athabascacounty.com; ward8@biglakescounty.ca; lisa.rosvold@mdbighorn.ca; ward1councillor@birchhillscounty.com; bkalinski@md.bonnyville.ab.ca; cscharf@brazzaeau.ab.ca; ctrautman@county.camrose.ab.ca; randy.bullock@cardstoncounty.com; dan.hamilton@cypress.ab.ca; mhampshire@flagstaff.ab.ca; division3@fortymile.ab.ca; tanni@leduc-county.com; murray.ikerik@mdlsr.ca; tcampbell@lethcounty.ca; rkonieczny@minburncounty.ab.ca; aaalbers@mvcounty.com; doerksena@newellmail.ca; Terry Ungarian; marcel.auger@mdopportunity.ab.ca; sschulmeister@countypaintearth.ca; rwilling@mdpeace.com; CouncilDiv2 @mdpinchercreek.ab.ca; paulmclauchlin@ponokacounty.com; dmotley@mdprovost.ca; rdavis@ranchland66.com; grichard@saddlehills.ab.ca; mdsr133@mdspiritriver.ab.ca; gockerman@county.stpaul.ab.ca; swannstrom@starlandcounty.com; lclarke@stettlercounty.ca; ahnatiw@sturgeoncounty.ca; tmiyanaga@mdtaber.ab.ca; mphillips@thcounty.ab.ca; div1@county24.com; jason.schneider@vulcan.ca; mwildeboer@mdwainwright.ca; rtaylor@warnercounty.ca; cwiese@westlockcounty.com; jbishop@county10.ca; maryanne.sandberg@mdwillowcreek.com; dave.kusch@woodlands.ab.ca; wwilliams@yhcounty.ca; mayorbalay@athabasca.ca; corrie.dimanno@banff.ca; grycroft@beaverlodge.ca; bholden@bonaccord.ca; ebrosseau@town.bonnyville.ab.ca; mayor@bowisland.com; sean.krausert@canmore.ca; brad.schlossberger@claresholm.ca; jack.vanrijn@coaldale.ca; mayorharris@crossfieldalberta.com; wayne.button@daysland.ca; mayorcraddock@devon.ca; Nancy Dodds; colleen@eckville.com; kevinz@edson.ca; mayor@fairview.ca; admin@falher.ca; brent.feyter@fortmacleod.com; sheila@foxcreek.ca; dpovaschuk@hanna.ca; b.baumgartner@hardisty.ca; csnodgrass@highriver.ca; mayor@innisfail.ca; jody.f@lamont.ca; byrne@magrath.ca; mcleodrobj@gmail.com; jdoris@mclennan.ca; liebelt@milkriver.ca; millet@millet.ca; simon.boersma@morinville.ca; jhandley@nanton.ca; boeder.j@nobleford.ca; ! Tanya Thorn; d.jones@townofoyen.com; myargeau@townofopenhold.ca; cmoore@picturebutte.ca; Kevin Ferguson; dmrae@redwater.ca; rick.pankiw@rimbey.com; mayorpotter@sexsmith.ca; mayor@slavelake.ca; tyaremko@townofspiritriver.ca; William Choy; Richard Warnock; info@townofswanills.com; mhanson@sylvanlake.ca; andrew.prokop@taber.ca; DHostyn@thorsby.ca; barry.kletke@townoftrochu.ca; kcawley@town.vauxhall.ab.ca; tgrant@townofvulcan.ca; bpugh@wainwright.ca; mayorpeterson@wembley.ca; jkramer@westlock.ca; Tara Elwood; lganshirt@villageofalliance.ca; missy.foster@barnwell.ca; kyle.prince@barons.ca; mario@syban.net; njohnson@berwyn.ca; cgerman@villageofbigvalley.ca; cderko@boylealberta.com; ssheaves@breton.ca; t.cormier@villageofcarbon.com; ! ADMIN; alan.dow@villageofchauvin.com; ! CHIPMANAB; c.aguirre@villageofclyde.ca; beier@consort.ca; Gordon MacCumber; Cindy Cornish; mayor@village.donalda.ab.ca; mylanctot@gmail.com; ! Village of Duchess Admin; kwhite@edgerton.ca; d.martin@villageofempress.ca; joseph.zdeb@outlook.com; Berkholz@villageofhaylakes.com; bmartz@villageofheisler.ca; 1dwightld@gmail.com;

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**Cc:** execdir@msgc.ca; duane@RMAAlberta.com; Lisa MacLean  
**Subject:** Fire Level of Service 2025 Engagement – What We Heard.  
**Attachments:** Level-Of-Service\_MinisterLetter\_WhatWeHeard\_2025.pdf

Dear stakeholders,

Please see the attached letter from the Honourable Dan Williams, Minister of Municipal Affairs and the Report: Fire Level of Service 2025 Engagement – What We Heard.

If you have any questions regarding the attachments or next steps, please reach out to the Office of the Fire Commissioner at [firecomm@gov.ab.ca](mailto:firecomm@gov.ab.ca)

Sincerely,

The Office of the Fire Commissioner  
Municipal Affairs  
Government of Alberta

*Alberta* ■

Classification: Protected A



ALBERTA

MUNICIPAL AFFAIRS

*Office of the Minister  
MLA, Peace River*

AR120370

November 4, 2025

Her Worship Shaleah Fox  
Mayor  
Village of Donalda  
PO Box 160  
Donalda, AB T0B 1H0

Dear Mayor Fox and Council:

My sincere congratulations on your election to municipal office for the Village of Donalda. I commend you for stepping forward to represent your community. I am sure you will uphold the trust placed in you by your electorate to serve your community with diligence and to the best of your ability.

Urban municipalities are at the forefront of innovation, economic development, and service delivery. As Alberta's villages, towns, and cities continue to grow and diversify, your leadership will be instrumental in advancing strategic priorities such as sustainable infrastructure, public safety, housing, and inclusive community development.

I look forward to working with you to support the Village of Donalda's success through funding programs, legislative guidance, and collaborative initiatives that strengthen local infrastructure, public services, and community resilience. Strong, safe, and sustainable municipalities contribute to the success and future of our province.

Thank you for your dedication to public service. I look forward to working together.

Sincerely,

Dan Williams, ECA  
Minister of Municipal Affairs



ALBERTA

MUNICIPAL AFFAIRS

*Office of the Minister  
MLA, Peace River*

AR119973

December 10, 2025

Her Worship Shaleah Fox  
Mayor  
Village of Donalda  
PO Box 160  
Donalda AB T0B 1H0

Dear Mayor Fox:

Thank you for meeting with me during the Municipal Affairs Summer Tour 2025 and taking time to discuss your concerns regarding housing availability, library funding, and aging infrastructure.

The Government of Alberta understands how important it is for Albertans to have a place to call home. Municipal Affairs is actively supporting housing development across the province through ongoing engagement on enabling growth and housing affordability with municipalities and industry stakeholders. The engagement focused on topics such as streamlining permitting processes and development timelines, and feedback will inform future legislative changes.

This will build on our work through Bill 20, the *Municipal Affairs Statutes Amendment Act, 2024*, which introduced measures to accelerate housing supply, such as mandatory digital participation options for public hearings, restrictions on unnecessary hearings, full property tax exemptions for subsidized affordable housing at municipal discretion, and enabling multi-year residential property tax incentives through municipal bylaws.

The Government of Alberta is committed to library services, and I recognize the critical value libraries have in rural Alberta as a place to build community and connect residents. *Budget 2025* provided stable operational funding to more than 230 library boards across Alberta. Municipal Affairs has also maintained funding for Public Library Network services such as provincewide eContent, SuperNet connectivity, services for print-disabled readers, and interlibrary loan delivery.

.../2

Thank you again for meeting with me. The work municipal leaders do at the local level is vital to the success of communities and our province. I am committed to ensuring your concerns are heard and collaborating with you to serve Albertans. I look forward to working together in support of Alberta's communities.

Sincerely,

A handwritten signature in black ink, appearing to read "D. Williams".

Dan Williams, ECA  
Minister of Municipal Affairs

cc: Melanie Veale, Chief Administrative Officer, Village of Donalda



**Village of Donalda**  
5001 Main Street, Donalda, AB T0B 1H0  
Phone: 403.883.2345  
Fax: 403.883.2022

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December 2, 2025

County of Stettler No.6  
6602 – 44 Avenue  
Stettler, AB T0C 2L0

Dear County of Stettler Council and Staff,

On behalf of the Council and staff of the Village of Donalda, I would like to express our sincere appreciation for the two training sessions you recently hosted. Both the Council Orientation and the AMEA Emergency Management Training were incredibly valuable to us as a newly formed council and administrative team.

Your willingness to share your expertise, experience, and time demonstrates a strong commitment to supporting the municipalities within the region. The sessions not only strengthened our understanding of our roles and responsibilities but also reinforced the importance of collaboration and preparedness in serving our residents effectively.

We recognize and appreciate the effort that went into organizing these sessions and bringing in knowledgeable instructors to guide us. Your coordination, support, and commitment to ensuring municipalities have access to high-quality training made a meaningful difference. Opportunities like these help ensure that smaller communities such as ours are well equipped to meet challenges, make informed decisions, and continue to grow in a responsible and resilient manner.

As we approach the holiday season, Council and staff wish you and your teams a warm, safe, and joyful holiday, and all the best in the coming year. Thank you again for your continued support and partnership. We look forward to working closely with the County of Stettler as we move forward in serving the people of Donalda and the greater region.

With appreciation,

Shaleah Fox  
Mayor, Village of Donalda

*In the spirit of Truth and Reconciliation, the Village of Donalda acknowledges that we gather, live, and work on Treaty 6 lands, the customary and traditional lands of the Indigenous Peoples of this territory.*



## Property Taxes Reimagined – Resources for Municipalities

November 25, 2025

In addition to the papers, videos, and information on Alberta Municipalities' Property Taxes Reimagined webpage this document offers:

- Sample wording to promote Property Taxes Reimagined on your **municipality's website**
- Sample wording for your municipality to promote Property Taxes Reimagined information on your municipality's **social media channels**
- **Key messages** that can be used by council members and administration

### **Sample Website Content**

We encourage you to add a link on your website. Below are two options of sample text that you can use.

#### **Option 1 – Long description**

The [name of municipality] and all municipal governments across Alberta are facing significant challenges in how they pay for local services that their residents want and need. For example:

- Just like your household, inflation is making things more expensive for our [municipality type].
- Over the last 15 years, the Alberta government has lowered how much money it gives to municipal governments to help pay for local programs and community infrastructure like roads, water and sewer systems, and recreation facilities.
- [Add a local example here; e.g. policing costs have gone up by X% OR repaving Main Street has been delayed X years due to other priorities costing more]

These changes are making it more costly for the [municipality type] to provide the services you rely on. That's why municipal property taxes have gone up. The Alberta government is also increasing its property tax, which the [municipality type] collects on their behalf.

The non-partisan association, Alberta Municipalities, which represents the province's summer villages, villages, towns, cities and specialized municipalities, has conducted considerable research around property taxes and community funding. They are sharing their findings through an information project called Property Taxes Reimagined. It explains what is happening and raises questions about whether Alberta needs to change how local services are funded.

#### **Option 2 – Short description**

The [name of municipality] and all municipal governments across Alberta are facing significant challenges in how they pay for local services that their residents want and need. The non-partisan association, Alberta Municipalities, which represents the province's summer villages, villages, towns, cities, and specialized municipalities, has conducted considerable research around property taxes and community funding. They are sharing their findings through an information project called Property Taxes Reimagined.

It explains what is happening and raises questions about whether Alberta needs to change how local services are funded.



## Sample Social Media Content

Please tag Alberta Municipalities in your Facebook & LinkedIn posts so we can Like and Repost, helping to spread the message even more!

### Sample Post 1

On average, Albertans pay about 1.4% of their household spending on municipal property taxes. That pays for roads, sidewalks, transit, parks, playgrounds, recreation facilities, policing, fire services, social services, and bylaw enforcement. That's a lot!

Alberta's local governments are increasingly under pressure to reduce their property taxes. There are many things affecting municipal budgets and your council's ability to pay for the services, equipment, and infrastructure to have a thriving community.

Alberta Municipalities' project, 'Property Taxes Reimagined: Fair Funding for Strong Communities' helps Albertans understand why property taxes are increasing. It aims to start a conversation with <<name of your municipality>> residents & businesses, and with provincial leaders about reimagining how Alberta's local community services are funded.

Learn more here: [www.abmunis.ca/property-taxes-reimagined](http://www.abmunis.ca/property-taxes-reimagined)

### Sample Post 2

Over the past 15 years, the Alberta government has been giving less money to municipal governments, while also asking them to do more. In 2009, municipalities got about \$635 per person from the Alberta government. By 2023, that dropped to \$327 per person, after inflation.

Every municipal government has to balance their budget, so when we get less money from the provincial or federal government, or we have to take on new costs AND deal with inflation, your council has two choices:

1. Cut back on services like fixing roads or running programs, or
2. Find money somewhere else, usually by raising municipal property taxes.

We need to have a conversation about how Alberta's local community services are funded. Alberta Municipalities' project, 'Property Taxes Reimagined: Fair Funding for Strong Communities' has been created to help Albertans understand the pressures that are driving up municipal property taxes.

Learn more here: [www.abmunis.ca/property-taxes-reimagined](http://www.abmunis.ca/property-taxes-reimagined)

### Sample Post 3

You pay your property taxes to the <<name of your municipality>>. But did you know that some of your property taxes are actually a tax by the Alberta government? And the Alberta government significantly increased that tax in 2025?

Council has no control over the provincial property tax. Our <<municipality type>> collects those tax dollars and sends them to the Alberta government for their use. When the province increases its property tax, <<municipality type>> council is forced to consider whether the combined increase of the provincial tax and municipal tax is affordable to residents. If needed, council may choose to lower the municipal property tax but that may not leave the <<municipality type>> with enough money to take care of things like local roads, sidewalks, and community buildings in the long term.

We need to have a conversation about how Alberta's local community services are funded and what taxes are collected by each government. ABmunis' 'Property Taxes Reimagined: Fair Funding for Strong Communities' has been created to help Albertans understand how property taxes are structured.

Learn more here: [www.abmunis.ca/property-taxes-reimagined](http://www.abmunis.ca/property-taxes-reimagined)

## Key Messages for Conversations with Residents, MLAs, and Media

- Five reasons why property taxes are increasing:
  1. The province increased its property tax by 14% in 2025
  2. Over the last 15 years, the province has cut its funding to municipalities in half, so local councils have had to raise municipal property taxes to make up for it
  3. The province has created new rules and downloaded costs onto municipal governments, like election rules and policing
  4. Residents are asking councils to spend money on services that are historically handled by the province, like social services, recruitment of doctors, and affordable housing
  5. Inflation is increasing the cost of things municipalities have to buy, like:
    - fire trucks and graders
    - water pipes and asphalt
    - wages for local contractors, workers, and employees
- The province has lowered its income tax rates but has been shifting the tax burden onto property taxes over the last decade.
  - Higher property taxes make life harder for Albertans whose income has not increased.
- Municipalities are mandated to balance their budget and set their tax rates to match.
  - The federal and provincial governments don't have to do this. They can plan to under tax and overspend in any year.
- Council has no control over provincial property taxes but is required to collect the province's tax from families and businesses.
- Visit [Property Taxes Reimagined](#) on ABmunis' website to watch videos or read about the pressures on municipal property taxes and the need to reimagine how local services are funded.



# PRLS BOARD TALK

## Highlights of the Parkland Regional Library Board Meeting

NOVEMBER 27, 2025

### Organizational Meeting

Parkland's board has 28 new members. Board members in attendance elected the new Executive Committee and Board Chair. Barb Gilliat was re-appointed Board Chair by acclamation.

### Executive Committee

The Executive Committee has several new faces, along with returning members. Welcome!

**Todd Dalke** – Town of Sundre

**Elaine Fossen** – Village of Forestburg

**Shaleah Fox** – Village of Donalda

**Barb Gilliat** – Village of Alix (Committee Chair)

**Ryanna Hanson** – Red Deer County

**Joe Iwanicki** – Town of Sylvan Lake

**Marc Mousseau** – S.V. of Parkland Beach

**Carlene Wetthuhn** – Camrose County

**Shannon Wilcox** – Town of Carstairs

Seat seven is vacant, and will hopefully be filled at the February meeting of the board.

### Parkland 2026 Budget

The Parkland budget has been approved by 72% of the municipalities representing 85% of the population, with one municipality declining.

### Advocacy Committee

Parkland will not be re-appointing the Advocacy Committee. Instead, the Executive Committee will be responsible for Parkland's advocacy. Libraries will be responsible to reach out to Parkland if they would like help with their own Advocacy efforts. Parkland's

Marketing Specialist, Hailey Halberg will send out communication to the libraries explaining the changes.

The Executive Committee will bring an Advocacy report to the board in February.

### Board Meeting Dates for 2026

Parkland will be holding three board meetings virtually in 2026. The May board meeting will be held in-person at Parkland headquarters. Board meeting's dates are subject to change, but are set as follows:

- **February 26** - Annual Report, Year in Review
- **May 21** - 2025 Financial Statements presented
- **September 17** - Budget presentation for 2027
- **November 19** - Organizational Meeting

Meetings will commence at 10:00 a.m.

### Board Member Survey Results

The results of a three-question, self-assessment survey given to board members at the end of their September 11th meeting was discussed. Response to the survey was good and the comments suggest that board meetings are effective.

### Advocacy Activities

#### Meeting with Dan Williams, the Minister of Municipal Affairs

On September 12<sup>th</sup>, Parkland's Director and Board Chair, along with Sarah Meilleur, the CEO of Calgary Public Library and her Board Chair met with Dan Williams, the Minister of Municipal Affairs in Calgary. The purpose of the meeting was to discuss the resolution being presented at the Alberta Municipalities convention last November. The resolution follows:

***IT IS THEREFORE RESOLVED THAT Alberta Municipalities advocate for the Government of Alberta to update the per capita rate to \$6.94 per person, an increase of \$1.34 per person to reflect inflationary Increases and commit to indexing the population-based grant using the rate of inflation and the most recent population statistics of the Alberta Municipal Affairs Population Estimate List.***

To galvanize provincial support for the funding resolution, Parkland's Director is a member of a steering committee that includes the CEOs of Edmonton, Calgary, and Strathcona County libraries. On October 27<sup>th</sup>,

Sheppard co-chaired a meeting of all the large and mid-sized libraries in Alberta to review the funding request to ensure there is consistent messaging across the province. The steering committee also learned that a similar resolution was presented at the recently held Rural Municipalities of Alberta (RMA) convention. The RMA resolution reads:

**THEREFORE, BE IT RESOLVED that the Rural Municipalities of Alberta advocate for the Government of Alberta to update the per capita rate for the Public Library Operating Grant to \$6.94 per person, which is an increase of \$1.34 per person, to reflect inflationary increases.**

**THEREFORE, BE IT RESOLVED that Rural Municipalities of Alberta advocate for the Government of Alberta to commit to indexing the population-based grant using the rate of inflation and the most recent populations statistics of the Alberta Municipal Affairs Population Estimate List.**

The sponsor of this resolution is the County of Grande Prairie.

Both resolutions passed on November 19<sup>th</sup>.

## Marketing Activities

**Library Card Sign Up Month and Canadian Library Month** Parkland organized contests for member library staff and patrons to participate in for Library Card Sign Up Month (September), and Canadian Library Month (October). These contests were well received and got great participation.

There were 30 participating libraries, 432 entries, and 981 total new members during the *Library Card Sign Up Month* Contest.

The *Canadian Library Month Golden Ticket* Contest had 39 participating libraries and 697 entries. The winner from Sylvan Lake Municipal Library received a West Edmonton Mall family fun package including tickets to the Word Waterpark OR Galaxyland, accommodation, gas, and meal gift cards, and tickets to the Telus World of Science.

## Member Library Social Media Content Creation

Sylvan Lake Municipal Library and Olds Municipal Library requested support with planning and filming content for their social media feeds. Parkland's Marketing Specialist,

planned 10 video ideas for each location and filmed them with the help of the staff at the library.

## New Signage at Parkland Regional Library System

Parkland staff completed a review of the signage around the headquarters building and made some changes. This includes decals on doors to direct delivery drivers and visitors, an "about Parkland" plaque to inform visitors looking for a public library, a sign facing the entrance road, and some promotional/advocacy messages throughout the building.

## Committee News from Trustees

**Penhold & District Public Library** partnered with FCSS and held dinosaur activities for 53 participants. They also held a hero tournament for the second time, which was very popular. The Town of Penhold held a community Christmas and took pictures with Santa in the library. The performing group, the Messengers, are set to sing Christmas carols and give background on some of the classic songs on Dec 6<sup>th</sup> from 12:30-3:00.

## Board Members Present

**(In-Person)** Barb Gilliat (Chair) **(Zoom)** Clint Walker alt. for Janet Adam, Jackie Almberg, Skyla Attfield, Alison Barker-Jevne, Denise Boniface, Laureen Clark-Rennie, Shelley Cook, Curtis Cook, Teresa Cunningham, Lana Curle, Todd Dalke, Sarah Fahey, Richard Forsberg, Elaine Fossen, Shaleah Fox, Dwayne Fulton, Matthew Goudy, Kathy Hall, Pam Hansen, Ryanna Hansen, Lindsay Holmen, Kimberlee Hunter, Joe Iwanicki, Monha Mah alt. for Victor Kelly, Troy Lambert, Bryce Liddle, Lori Lindseth, Paul Looser, Julie Maplethorpe, Lyle McKellar, Marc Mousseau, Joy-Anne Murphy, Leah Nelson, Cindy Orom, Amanda Peffers, Scott Pfeiffer, Bill Rock, Sandy Shipton, Maxine Steil, Matthew Sumegi, Leona Thorogood, Brenfa Dennis alt. for Cory Twerdochlib, Carlene Wetthuhn, Shannon Wilcox, Stephen Wyse **(Guests)** Haley Amendt, Diane Elliott, Maia Foster, Delayne Golby, Channing McDonald

## Merry Christmas from Parkland Staff!





NATIONAL  
POLICE  
FEDERATION

FÉDÉRATION  
DE LA POLICE  
NATIONALE

TM

220 LAURIER AVENUE WEST  
8TH FLOOR  
OTTAWA ON K1P 5Z9  
[www.npf-fpn.com](http://www.npf-fpn.com)

November 27, 2025

Mayor Shaleah Fox  
Village of Donalda  
via email: [cao@village.donalda.ab.ca](mailto:cao@village.donalda.ab.ca)

Dear Mayor Fox,

On behalf of the National Police Federation (NPF) and its Members, I want to congratulate you on starting your term as Mayor of The Village of Donalda. We further congratulate your Council members on their successful election or acclimation as well.

As you may know, the NPF is the sole certified bargaining agent representing close to 20,000 Members of the Royal Canadian Mounted Police (RCMP) across Canada and internationally, including over 3,100 serving in Alberta. The NPF's mission is to provide strong, fair, and progressive representation, that promotes and enhances the rights of RCMP Members while advancing public safety outcomes across Canada.

Our Members are proud to deliver policing services through 113 detachments across Alberta, serving more than 1.5 million residents and covering 99% of the province's geography. Given recent developments, we would like to share important updates with you and your councils regarding the state of RCMP policing in Alberta. In July 2025, the RCMP Commissioner reaffirmed to Premier Smith the RCMP's ongoing commitment to serving Albertans now and well into the future. Likewise, in October 2025 the federal Minister of Public Safety confirmed that early negotiations with contracting partners for policing agreements beyond 2032 will begin in the coming months. Provinces such as British Columbia and Nova Scotia have already announced their intent to renew and strengthen their RCMP contracts, reinforcing the long-term stability of the RCMP policing model.

Alberta is also seeing positive momentum. The first all-Alberta troop began training at Depot in September 2025, demonstrating strong interest from new recruits who have chosen Alberta as their preferred posting. As of late 2025, the Alberta RCMP's vacancy rate sits at approximately 16%—including 152 hard vacancies (8.6%) and 133 soft vacancies (7.5%)—rates that are comparable to other police services when accounting for medical, parental, and other approved leaves. In addition, the Government of Canada is hiring 1,000 new RCMP personnel nationally, further underscoring a clear message: the Alberta RCMP is here to stay.

We invite you to consider the attached polling which demonstrates public support for the Alberta RCMP. Five years of polling conducted by Pollara Strategic Insights show Albertans support their RCMP, with 81% agreeing that there are more important priorities for Alberta than changing who polices communities. To this end, 76% of Albertans in RCMP-served areas are satisfied with their policing. These results echo the findings made by many recent municipal police services reviews, which found low public support for wholesale changes in policing, alongside quantifiable cost impacts. We further invite you to consider the findings of recent police service model reviews:

- Red Deer's (2020) review: Found transition costs of \$13.5M and 16% higher annual operating costs (~\$7M). Chose to retain the Alberta RCMP.
- Airdrie's (2024) review: No change; public safety concerns raised were not unique to the RCMP.

- Grande Prairie's (2023) review: Transition approved, despite projected one-time costs of \$19M and \$2-\$4M more in annual operating costs.
  - As of May 2025, an additional \$7m in provincial funding has been granted to Grande Prairie in addition to the previously committed \$9.7m from the GoA, demonstrating the immense increase in financial support required to push the service toward a feasible launch.
- Beaumont's (2024) review: Recommended efficiencies to improve the existing RCMP model.
- Olds' (2024) review: Found municipal policing cost 57% more in Year 1, increasing to 84% by Year 3; chose to retain the RCMP.
- Rocky Mountain House (2025) review: Found increased costs were ineffective and the current contract could be better optimized rather than considering a new regional service, an APPS, or a new municipal service.

Prior to the 2025 Municipal Election, the Government had announced the formation of the Alberta Sheriffs Police Service (ASPS) unilaterally without consultation with communities, Albertans, or organizations such as Alberta Municipalities or the Rural Municipalities of Alberta. Despite there being no costing, plan, or open-door consultation, Government is proceeding with the creation of this service. The only fact we can rely on is that another duplicate service will cost all Albertans more, risking increased property taxes for your community or reduced services for municipalities to fund this experiment. In 2021, the government's own report estimated **\$372 million in start-up costs and \$164 million more in annual operating costs** for a provincial police service. Today, there are no updated cost estimates, despite inflation and a major shift in the province's fiscal reality.

These developments require a cohesive approach to effectively address in the best interests of communities. If you would like us to present to your Council on Alberta's public safety landscape, or to further discuss public safety concerns, please contact Maryanne King, Government Relations Advisor, at [mking@npf-fpn.com](mailto:mking@npf-fpn.com).

Once again, we congratulate you and we look forward to connecting with you at your convenience.

Sincerely,



Brian Sauvé  
President and CEO

*Attachments: Polling 2025*

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# National Police Federation Alberta

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Wave 8

August 2025

**pollara**

*40 years of strategic insights*

# Methodology

**Field Window** Wave 8 – August 6 to 20, 2025

**Sampling**

Online survey of randomly-selected sample of **1,200 Adult (18+)** Alberta Residents

**Reliability**

As a guideline, a probability sample of this size carries a margin of error of  $\pm 2.8\%$ , 19 times out of 20.  
The margin of error is larger for sub-segments.

**Weighting**

Data has been weighted using the most current age, gender & region Census data, to ensure the sample reflects the actual population of adult Albertans.

REGION	REGIONAL DISTRIBUTION		Margin of Error
	UNWEIGHTED Counts	WEIGHTED Counts	
Calgary	200	200	$\pm 6.9\%$
Edmonton	200	200	$\pm 6.9\%$
Calgary Suburbs	101	101	$\pm 9.8\%$
Edmonton Suburbs	104	104	$\pm 9.6\%$
Rural North	184	184	$\pm 7.2\%$
Rural Central	204	204	$\pm 6.9\%$
Rural South	207	207	$\pm 6.8\%$
<b>TOTAL ALBERTA</b>	<b>1,200</b>		$\pm 2.8\%$

WAVE	DATES IN FIELD		TOTAL RESPONDENTS
	W1	W2	
W1	Oct 21 – 28, 2020		1,300
W2	Apr 30 – May 7, 2021		1,228
W3	Oct 21 – Nov 4, 2021		1,221
W4	Jul 6 – 19, 2022		1,206
W5	Sept 15 – Oct 4, 2023		1,202
W6	Jun 14 – Jun 24, 2024		1,200
W7	April 17 to 28, 2025		1,201
<b>W8</b>	<b>Aug 6 to Aug 20, 2025</b>		<b>1,200</b>

## Leader Impressions & Priorities

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40 years · strategic insights

## Affordability & Cost-of-Living tops list of priority issues for Albertans

- Policing & Public Safety is top priority issue for 1% of Albertans. It ranks last on a list of seven priorities provided to respondents.

	TOTAL						REGION						GENDER				AGE			
	W8	W7	W6	Cal	Edm	Cal Subs	Edm Subs	Rural North	Rural South	Rural Cent	All Rural	M	F	18-34	35-54	55+				
Affordability and Cost-of-Living	43	41	48	43	43	38	47	43	45	43	44	41	45	49	46	36				
Health Care	20	27	24	19	22	18	20	19	20	24	21	18	23	8	16	32				
Alberta's Economy	19	16	14	22	15	25	17	19	20	12	18	23	15	21	19	17				
Education	4	3	3	5	3	5	2	5	3	3	4	2	5	3	5	3				
Climate Change & Environment	3	4	4	3	5	1	3	3	3	4	3	3	3	4	3	3				
Indigenous Reconciliation	2	1	0	2	1	5	2	2	-	2	2	2	2	3	1	1				
Policing and Public Safety	1	2	1	-	2	4	-	2	4	-	2	2	1	2	1	1				

Q 2. When it comes to the following issues facing Alberta today, which is your top priority that you would like the Premier Danielle Smith and the Alberta government address? Base: TOTAL W8 (N=1,200); W7 (N=1,201); W6 (N=1,200). Some other issue (5%); None of the above (7%); Not sure (26%)

## Over two-thirds of Albertans have favourable impression of RCMP Officers

5

- Increase in favourable impressions of RCMP Officers (70%) to higher end of range (65% to 71%) over 8 waves.
- Favourable impressions of RCMP Officers range from 62% to 74% across the regions, with highest level in Edmonton (74%).

### Impression of Organizations

UNSURE/NOT AWARE BUT NO HEARD	OPINION	VERY FAVOURABLE	SOMEWHAT FAVOURABLE	SOMEWHAT UNFAVOURABLE	VERY UNFAVOURABLE	% FAVOURABLE (Very/Somewhat)							REGION									
						W8	W7	W6	W5	W4	W3	W2	W1	Cal	Edm	Cal	Edm	Rural	Rural	Rural	South	
WAVE - TOTAL														RCMP SERVED								
RCMP Officers	6% 7%	14%	44%	26%		70	66	67	69	66	71	65	70	69	74	62	66	73	69	71	72	69

**Q** 4. Do you have a favourable or unfavourable impression of the following people or organizations? If you are unaware of any, please click that response option.  
Base: TOTAL W8 (N=1,200); W7 (N=1,201); W6 (N=1,200); W5 (N=1,206); W4 (N=1,202); W3 (N=1,221); W2 (N=1,228); W1 (N=1,300).

## Police and Sheriff services in Alberta have net-favourable impressions

- Over half (52%) have favourable impression of Alberta Sheriffs compared to 22% with unfavourable impression.
- Two-thirds (68%) of City of Calgary and Calgary suburbs residents have favourable impression of Calgary Police Service; 65% of City of Edmonton and Edmonton suburbs residents have favourable impression of Edmonton Police Service.
- Favourable impressions for smaller police services (note: smaller samples) range from 40%/33% (favourable/unfavourable) for Grande Prairie Police Service to 54%/35% for Lethbridge Police Service, and 75%/25% for Medicine Hat Police Service.

### Impression of Police Services

	% FAVOURABLE (Very/Somewhat Favourable)						WAVE - TOTAL							
	UNSURE/NOT HEARD	AWARE BUT NO OPINION	VERY UNFAVOURABLE	SOMEWHAT UNFAVOURABLE	SOMEWHAT FAVOURABLE	VERY FAVOURABLE	W8	W7	W6	W5	W4	W3	W2	W1
Medicine Hat Police Service (n=55)	10%	15%		53%		22%	75	75	78	79	79	80	88	85
Calgary Police Service (n=301)	7%	7%	16%		46%	22%	68	67	66	73	65	71	70	68
Edmonton Police Service (n=304)	9%	7%	17%		44%	21%	65	61	66	69	70	63	66	72
Lethbridge Police Service (n=107)	3%	9%	14%	21%		39%	54	67	53	63	60	50	45	57
Alberta Sheriffs (n=1200)	9%	17%	7%	15%		41%	11%	52	49	46	49	-	-	-
Grande Prairie Police Service (n=87)	5%	22%	10%	23%		30%	10%	40	31	34	-	-	-	-

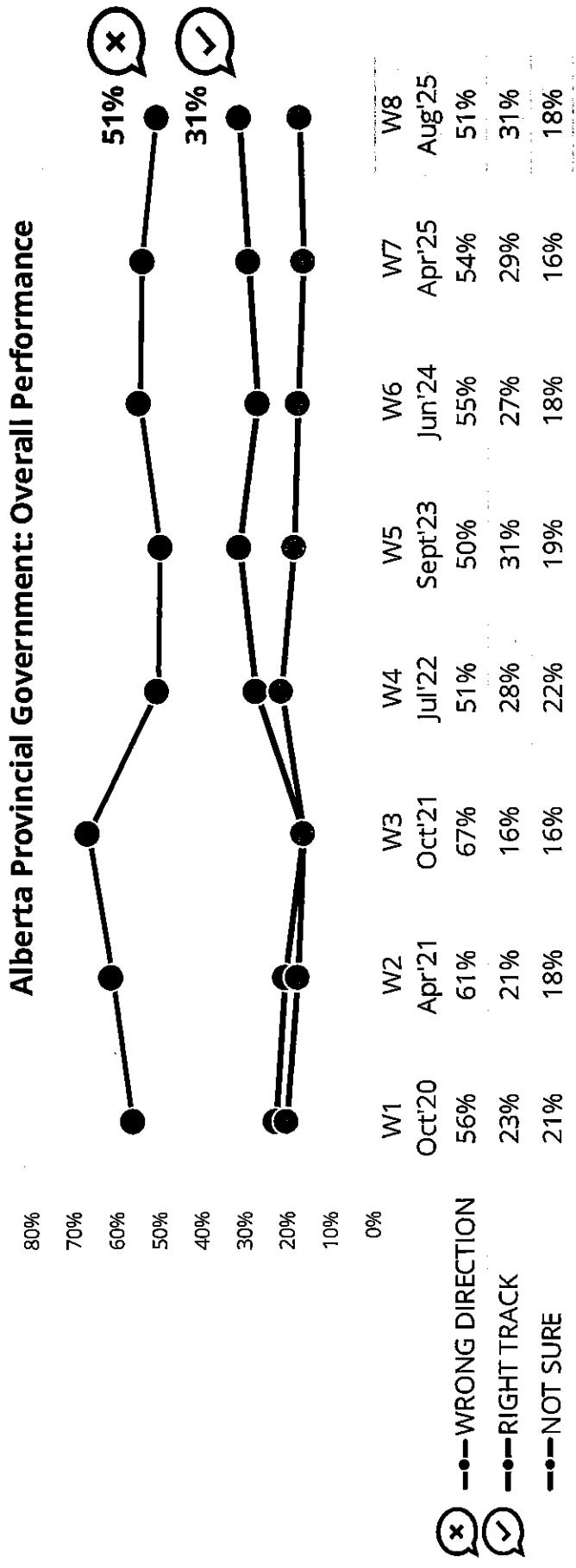
**Q** 3. Do you have a favourable or unfavourable impression of the following people or organizations? If you are unaware of any, please click that response option.  
 Base: TOTAL W8 (N=Varies).

## Alberta Politics and AB NEXT Panel

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## Majority of Albertans say provincial government heading off in wrong direction

- Those saying provincial government is on "right track" increased marginally (+4%) since wave 6.



**Q** 1. In Alberta today, do you think the provincial government is on the right track, or do you think it is heading off in the wrong direction?  
 Base: TOTAL W8 (N=1,200); W7 (N=1,201); W6 (N=1,200); W5 (N=1,202); W4 (N=1,206); W3 (N=1,221); W2 (N=1,228); W1 (N=1,300).

## Less than 1-in-5 support separation option in competing questions

- Two questions were asked of respondents, one from 'pro Canada' advocates and one from 'pro Alberta separation' advocates.
  - In the pro separation question, 18% said they agreed that "the province shall become a sovereign country and cease to be a province of Canada" while 70% did not agree (13% not sure).
  - In the pro Canada question, 14% disagreed that "Alberta should remain in Canada" while 77% agreed ("yes").

				% YES						REGION				GENDER				AGE			
				TOTAL		Cal	Edm	Cal	Edm	Rural	Rural	Rural	Cent	South	M	F	18-34	35-54	55+		
NOT SURE	NO	YES																			
Province Becoming a Sovereign Country [pro separation Q]	13%	70%	18%	18	15	16	20	18	20	24	18	23	13	20	20	20	14				
Alberta Remaining in Canada [pro Canada Q]	9%	14%	77%	77	80	84	75	73	71	67	72	72	82	77	75	78					

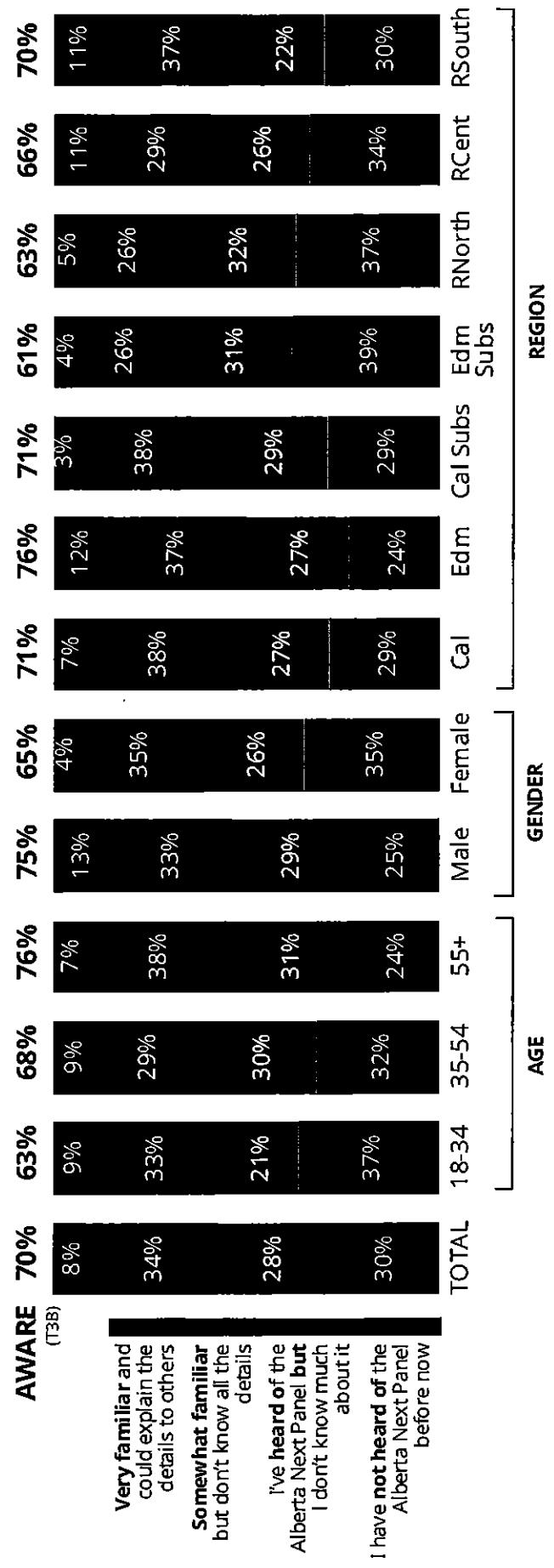
Base: TOTAL W8 (N=1,200)  
 3A - Do you agree that the province shall become a sovereign country and cease to be a province of Canada? [pro separation Q]  
 3B - Do you agree that Alberta should remain in Canada? [pro Canada Q]



## Over two-thirds say they are familiar with Alberta Next Panel

- Familiarity ranges from 63% among 18-34 age group to 76% among 55+ age group.
- Men are more likely to say “very familiar” (13%) compared to women (4%).

### Familiarity with the Alberta Next Panel



Q 7. Premier Danielle Smith and her government launched the Alberta Next Panel which has been touring the province of Alberta convening community town hall meetings. How familiar are you with the Alberta Next Panel? Base: TOTAL W8 (N=1,200).

## Improving Alberta's place in Canada: economic priorities and provincial rights among Albertans' top priorities in improving place in Canada

- Trading freely across provincial and territorial borders and supporting the development of major crude oil pipeline capacity are top two priorities overall that help improve Alberta's place in Canada.
- Of the 12 items tested, other top 6 priorities include: amend the Constitution to better protect provincial rights, fight federal intrusions on oil and gas, taking more control over immigration, and reforming federal transfers and equalization

### Impact of Alberta Next Panel Ideas on Alberta's Place in Canada

*Continued next page*

	% HELPS (A Lot/Somewhat)					TOTAL	AGE
	DON'T KNOW	DOES NOT HELP AT ALL	HELP SOMETHING	HELP A LOT	W8		
Negotiate with other provinces to ensure Alberta's ability to trade our goods and services freely across provincial and territorial borders	9%	9%	35%	47%	83	77	78
Actively support the development of major crude oil pipeline capacity, whether it's to the Pacific, to the Hudson Bay in Manitoba, to refineries in eastern Canada, or to the U.S.	11%	14%	31%	44%	75	70	71
Working with other provinces to pressure the federal government to amend the Canadian Constitution to empower and better protect provincial rights	13%	21%	38%	28%	66	70	61
Continuing to fight federal intrusions on the province's right to develop its oil and gas resources for the economic benefit of the province and the nation	11%	25%	28%	37%	64	70	60
Taking over more control of immigration to Alberta to insulate the province from the damage of the out-of-control immigration policy from Ottawa	11%	28%	29%	33%	62	63	59
Work to reform federal transfers and the equalization program which sees Alberta contribute \$23 billion more annually than it receives in services & transfers from Ottawa	16%	24%	27%	33%	60	61	56



8. The Alberta Next Panel, chaired by Premier Danielle Smith, states that it is exploring ideas and policies to assert Alberta's sovereignty and constitutional rights within a united Canada. To what extent do each of the following ideas help Alberta improve its place in Canada?

Base: TOTAL W8 (N=1,200).

## Improving Alberta's place in Canada: majority say ending RCMP contract/establishing Alberta Provincial Police Service "does not help at all"

- Half (50%) say ending Alberta's contract with the RCMP ... and establishing an Alberta Provincial Police Service "does not help at all" while 31% say it helps (a lot/somewhat).
- Of 12 items tested, ending the RCMP contract/establishing provincial police service ranks 11<sup>th</sup> in terms of helping improve Alberta's place in Canada, at about the same level as "hold a referendum on separation from the rest of Canada" (30%).

### Impact of Alberta Next Panel Ideas on Alberta's Place in Canada

*Continued from previous page*

	% HELPS (A Lot/Somewhat)				TOTAL	AGE
	DON'T Know	DOES NOT HELP AT ALL	HELP'S SOMEWHAT	HELP'S A LOT		
Require provincial entities to obtain prior approval from Alberta's government before entering into, amending, extending/renewing an agreement with federal government	21%	29%	31%	19%	50	53
Alberta strengthening bilateral trade ties with the United States	14%	36%	32%	18%	50	50
Withdraw from the joint tax collection agreement with the Canada Revenue Agency (CRA) and having Albertans instead file their income taxes with the province of Alberta	19%	45%	18%	18%	36	45
Withdraw from the Canada Pension Plan (CPP) and establishing a new Alberta Pension Plan where Albertans would save and collect benefits from	17%	50%	18%	15%	33	46
Ending Alberta's contract with the RCMP for provincial policing in communities and establishing an Alberta Provincial Police Service	19%	50%	20%	11%	31	39
Hold a referendum on separation from the rest of Canada	12%	58%	14%	15%	30	35

<sup>8</sup> The Alberta Next Panel, chaired by Premier Danielle Smith, states that it is exploring ideas and policies to assert Alberta's sovereignty and constitutional rights within a united Canada. To what extent do each of the following ideas help Alberta improve its place in Canada?  
Base: TOTAL W8 (N=1,200); W7 (N=1,221); W4 (N=1,201); W3 (N=1,206); W2 (N=1,228); W1 (N=1,300).



# 3-in-4 agree "This is not the time to explore expensive new police services in Alberta"

13

- Majority (56%) agree "if the federal government approves an oil pipeline, the Alberta government should drop its plan to replace RCMP".
- Almost 9-in-10 (87%) Albertans continue to agree that there needs to be a detailed accounting of costs/impacts to service levels.
- Over 4-in-5 (81%) agree that "given the threat from Donald Trump... we need to strengthen our national institutions, not weaken them".

## Agreement With Key Statements

		% AGREE (Strongly/Somewhat)				REGION						TOTAL							
				AGE						EDM		CALGARY		CENTRAL		SOUTH			
		STRONGLY DISAGREE	SOMEWHAT DISAGREE	SOMEWHAT AGREE	STRONGLY AGREE	W8	M	F	18-34	35-54	55+	EDM	EDM SUBS	RURAL SUBS	RURAL CENT	RURAL SOUTH	W7	W6	
Before any changes to policing in AB are agreed to, there needs to be a detailed accounting of costs/impacts to service levels		7%	25%	62%		87	87	83	84	92	84	89	82	83	92	90	90	89	87
Given the threat from Donald Trump and the United States, we need to strengthen our national institutions, not weaken them		4%	22%	58%		81	79	83	78	79	85	82	83	71	79	80	80	85	80
There are other more important priorities to deal with in Alberta right now than changing who polices local communities		4%	26%	55%		81	78	84	76	80	86	83	84	74	73	80	80	78	81
This is not the time to explore expensive new police services in Alberta		10%	9%	24%	51%	75	72	77	72	73	78	77	78	70	68	73	72	75	75

*Continued next page*

Q 25. Please indicate to what extent do you agree or disagree with the following statements:  
Base: TOTAL W8 (N=1,200); W7 (N=1,201)

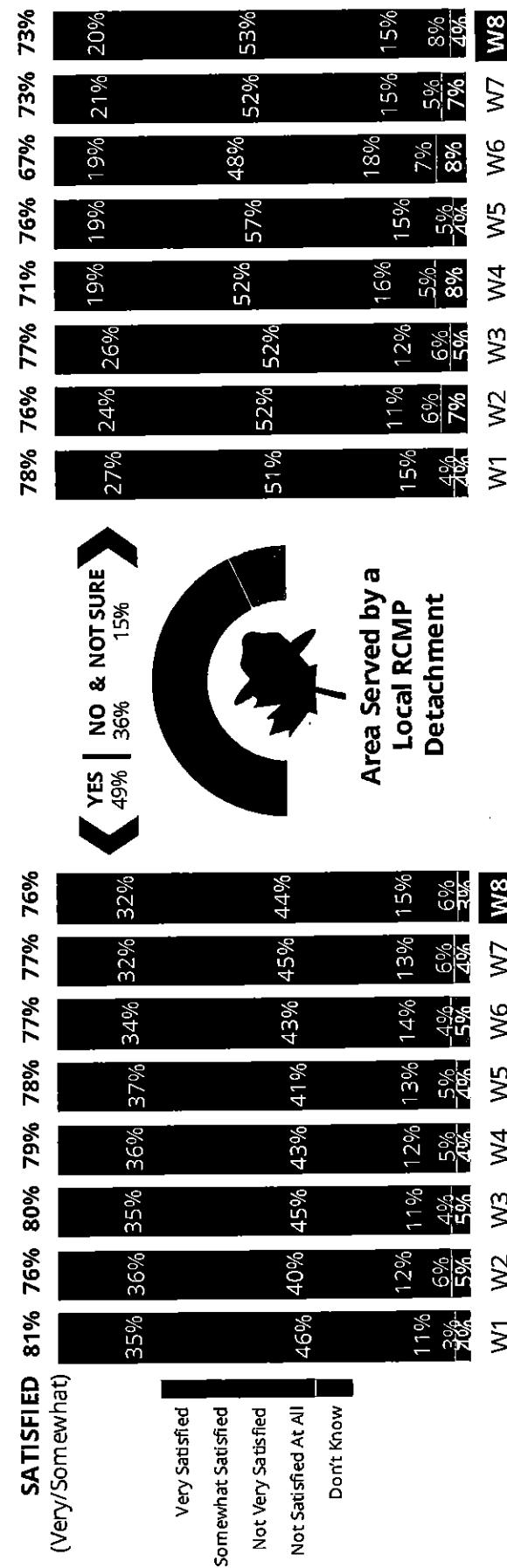
## RCMP Satisfaction

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## Over three-quarters satisfied with RCMP's policing

- Satisfaction with RCMP's policing of their community (76%).
- Almost three-in-four satisfied with policing in non-RCMP served communities (73%).

### Satisfied With RCMP's Policing



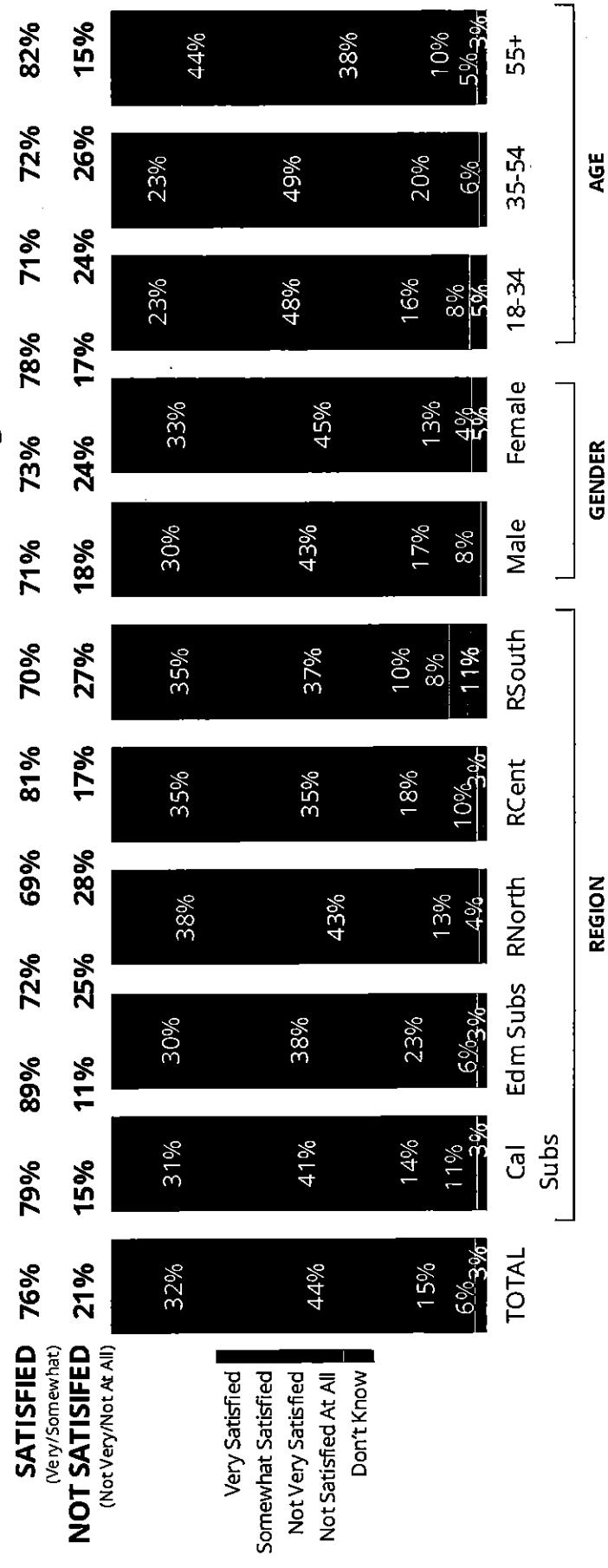
Now, here are some questions about policing in Alberta. 9. Is your municipality or local area served by a local RCMP detachment? Base: TOTAL, W8 (N=1,200); W7 (N=1,201) | 10. How satisfied are you with the RCMP's policing of your community? Base: Yes, at Q4; W8 (N=729); W7 (N=727); W2 (N=733); W1 (N=809) | 11. How satisfied are you with the policing in your community? Base: No or Not Sure at Q4; W8 (N=491); W7 (N=494); W6 (N=503); W5 (N=522); W4 (N=503); W3 (N=510); W2 (N=494); W1 (N=495).



## Satisfaction with RCMP's policing:

- Regionally, satisfaction ranges from 70% in Rural Central to 84% in Calgary suburbs.
- Women more likely to be satisfied with RCMP's policing (82%); 55+ age group most satisfied with RCMP's policing (83%).

### Satisfaction With RCMP's Policing



Q 10. How satisfied are you with the RCMP's policing of your community?  
Base: Local Area Served by RCMP: W8 (N=729).

## Alberta Provincial Police Service [APPS]

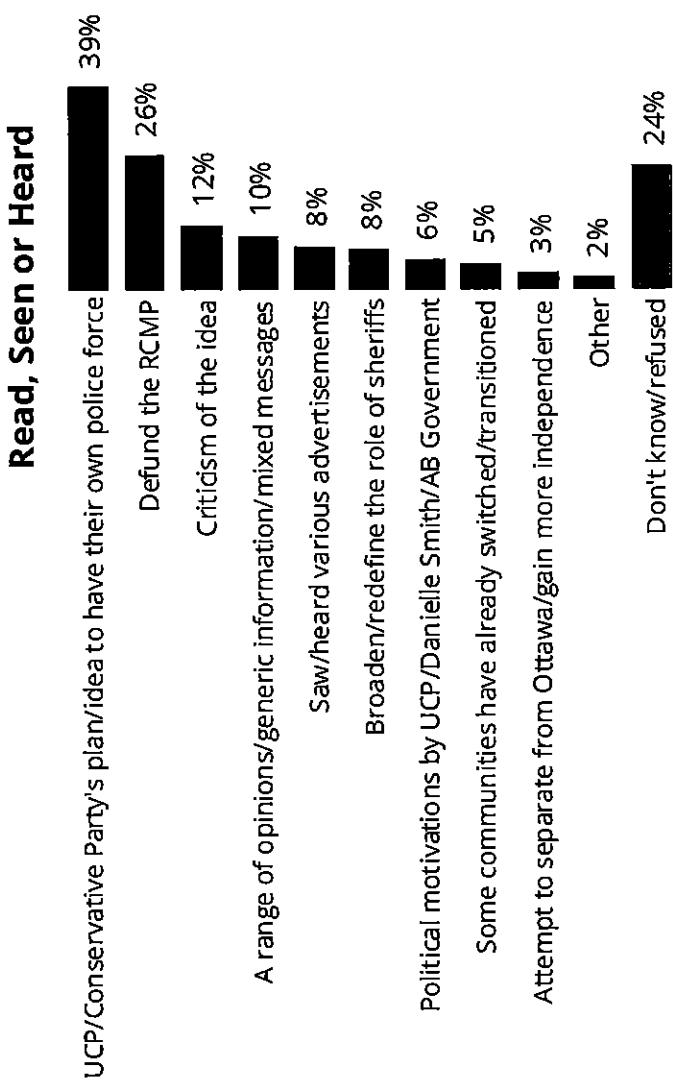
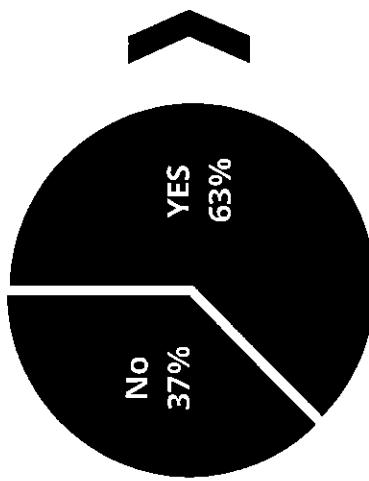
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## Majority aware of Alberta's plan to replace RCMP with Alberta Provincial Police Service

18

- Read, seen, heard comments about Alberta Provincial Police Service (APPS) include government plan to have own police force, defunding the RCMP, criticism of government, broadening role of sheriffs, and comments related to Alberta separation.

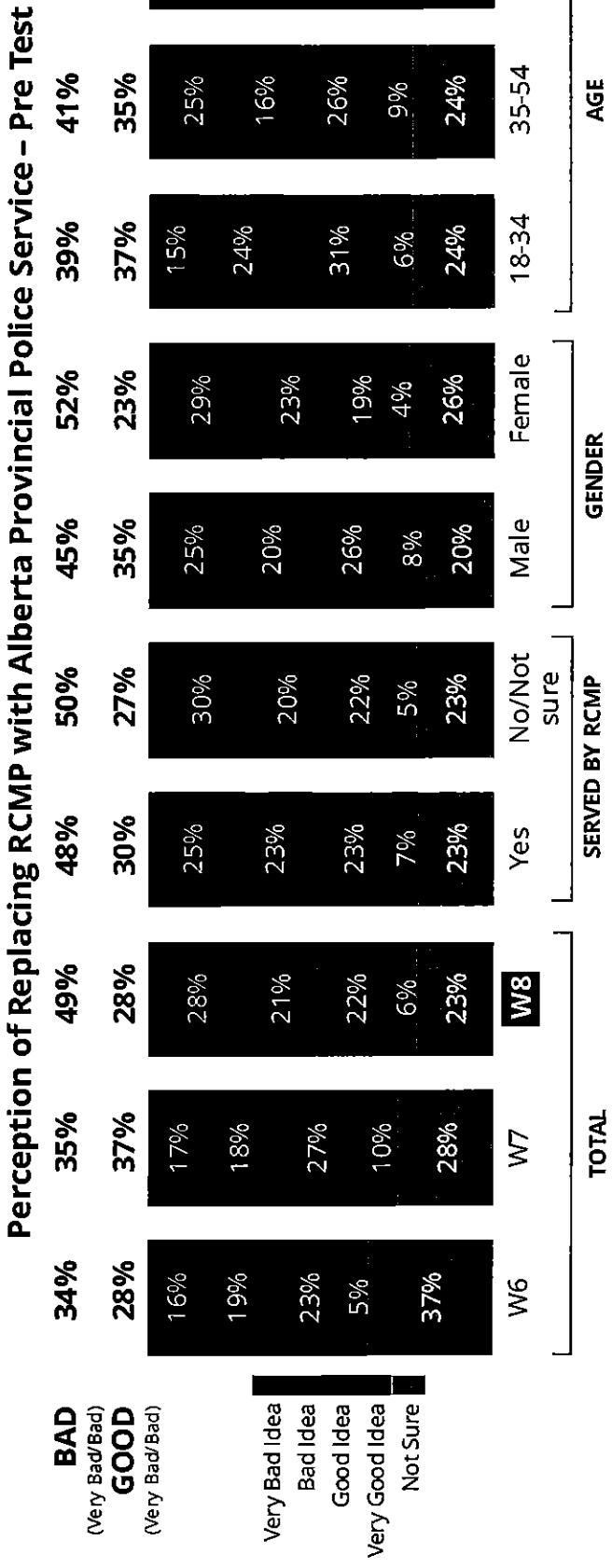
### Awareness of Alberta's Plan to Replace RCMP with Alberta Provincial Police Service



Q 13. Before responding to this survey, had you read, seen, or heard anything the Alberta government's plan to replace the RCMP with a new Alberta Provincial Police Service? Base: TOTAL V8 (N=1,200) [ 14. And what have you read, seen or heard? BASE: Yes, at Q13 (N=804).

## Almost half say replacing RCMP with Alberta Provincial Police Service is a “bad idea”

- Those saying APPS is a bad idea (49%) includes majority of women (52%), 55+ age group (61%).
- Those saying APPS is a good idea (28%) is higher among men (35%), 18-34 age group (37%).



Q 15. Based on what you have read, seen, or heard, do you think replacing the RCMP with a new Alberta Provincial Police Service is a good idea or a bad idea?  
 Note: The name of the agency has changed from IAPS to APPS. Base: TOTAL W8 (N=1,200); W7 (N=1,201).

Using lesser trained police officers to replace fully-trained RCMP officers is top among messages driving opposition to replacing RCMP with APPS

- Over 7-in-10 (71%) are more opposed to replacing RCMP with APPS based on using lesser trained officers to replace fully-trained RCMP officers, including over half (51%) that are much more opposed.
- A range of 63-64% are more opposed to replacing RCMP with APPS based on increased costs and potential impact on rural areas.

## Support/Opposition For APPS\*

The provincial government has proposed using lesser trained police officers to replace the fully-trained RCMP officers

Ending the RCMP contract and moving to a new provincial police service model will put more attention on Edmonton and Calgary, and rural communities won't receive the attention they deserve.

The province has not released detailed costing of the plan to create a new provincial police service, but a 2021 report commissioned by the government said a new provincial police service would have start-up costs of \$372 million plus additional \$164 million each year in operating costs.

16. Here are some general statements about policing in Alberta. Please indicate whether they make you more supportive or more opposed to replacing the RCMP with a new Alberta Provincial Police Service (APPS). Base: TOTAL W8 (N=1,200); TOTAL Sample Split W7 (600-601). Note: The name of the agency has changed from APPS to APPS.

6

## Majority more opposed to replacing RCMP with APPS based on local government concerns

- Majority (58%) more opposed to replacing RCMP with APPS based on local governments voicing concerns regarding increased costs, including 61% of women, 66% of 55+ age group and 66% of Rural Central.
- “Ending the contract with the RCMP will give Albertans more control over policing...” made 37% more supportive of plan to replace RCMP with APPS.

### Support/Opposition For APPS\*

DON'T KNOW			MUCH MORE SUPPORTIVE			SOMEWHAT MORE SUPPORTIVE			SOMEWHAT MORE OPPOSED			MUCH MORE OPPOSED			% OPPPOSED (Much More/Somewhat More)																
TOTAL			GENDER			AGE			REGION			TOTAL			REGION																
W8	M	F	18-34	35-54	55+	Cal	Edm	Cal	Edm	Rural Subs	Rural Subs	Cal	Edm	Rural Subs	Rural Subs	Cal	Edm	Rural Subs	Rural Subs	Cal	Edm	Rural Subs	Rural Subs	W7*	W6*						
16%	8%	18%	17%	17%	41%	58	54	61	52	53	66	55	60	57	52	58	66	62	57	63	51	49	52	48	46	56	53	56	60	51	-
Local governments across Alberta have voiced concerns regarding increased costs and other impacts of a transition away from RCMP local policing																															
Several Alberta municipalities – including Red Deer, Airdrie, Beaumont, and Olds – have conducted policing reviews in the past five years & after careful analysis of policing costs, chose to retain RCMP																															

16. Here are some general statements about policing in Alberta. Please indicate whether they make you more supportive or more opposed to replacing the RCMP with a new Alberta Provincial Police Service (APPS). Base: TOTAL W8 (N=1,200); TOTAL Sample Split W7 (600-601). Note: comparing APPS (W8) to previously proposed IAPS (W6/W7)



Over 7-in-10 satisfied that their local detachment has adequate resources to police their community

■ Across rural areas, satisfaction ranges from 66% in Rural Central to 69% in Rural South and 78% in Rural North.

## Satisfaction with Local Detachment Resources for Policing

		SERVED BY RCMP				GENDER				REGION				AGE			
		TOTAL		Cal		Edm		RNorth		RCent		RSouth		Yes		No/Not Sure	
		TOTAL		Cal		Edm		RNorth		RCent		RSouth		Yes		No/Not Sure	
SATISFIED	(Very/Somewhat)	71%	73%	71%	63%	70%	78%	66%	69%	73%	69%	76%	66%	65%	68%	68%	78%
NOT SATISFIED	(Not Very/Not At All)	21%	16%	23%	33%	25%	16%	29%	21%	23%	20%	18%	24%	25%	26%	26%	16%
Very Satisfied		21%	19%	18%	24%	25%	22%	24%	27%	23%	19%	23%	19%	16%	18%	27%	
Somewhat Satisfied																	
Not Very Satisfied																	
Not Satisfied At All																	
Don't Know																	
16%	14%	18%	18%	18%	13%	9%	9%	16%	24%	15%	16%	16%	13%	19%	20%	18%	11%
5%	5%	5%	5%	5%	5%	5%	5%	5%	5%	5%	5%	5%	5%	5%	4%	4%	4%
8%	11%	7%	7%	7%	5%	6%	6%	5%	10%	5%	6%	4%	11%	9%	10%	6%	7%
TOTAL		Cal	Edm	Cal	Edm	Cal	Edm	RNorth	RCent	RSouth	Yes	No/Not Sure	Male	Female	18-34	35-54	55+

Q 17. Thinking about policing in your community, how satisfied are you with your local detachment having adequate resources to police your community?  
Base: TOTAL W8 (N=1,200).

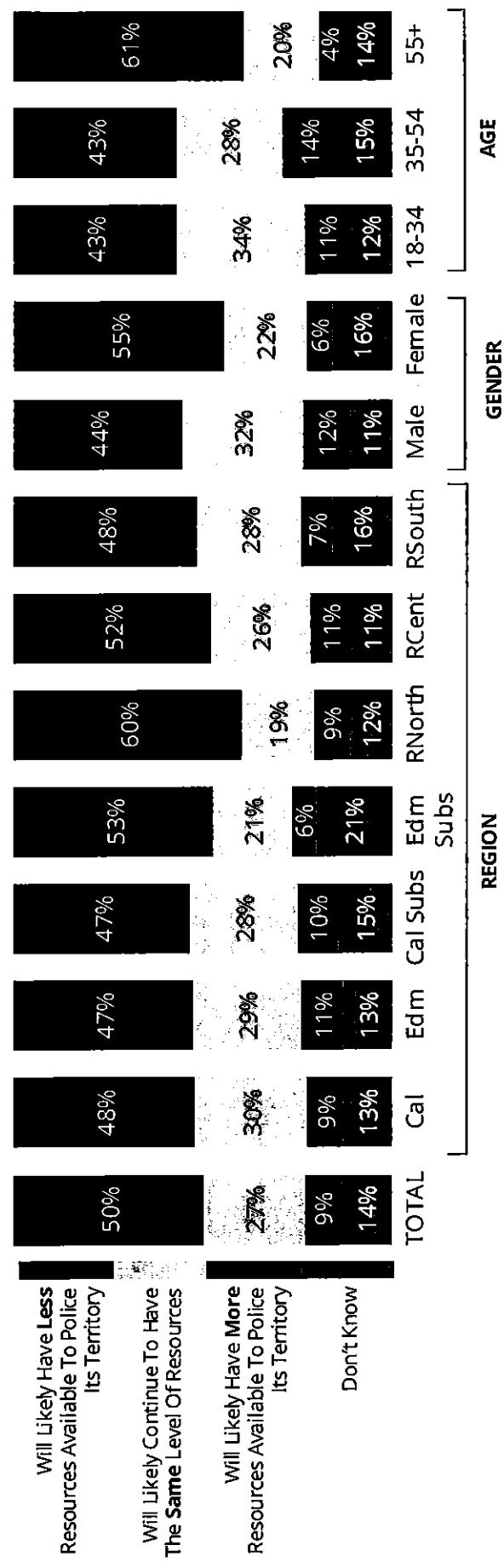
17. Thinking about policing in  
Base: TOTAL W8 (N=1,200).



## Majority say their community's police service will have less resources available to police its territory if RCMP replaced with APPS

- While half (50%) say their community will likely have less resources for policing, 9% said it is likely there would be more resources available, and 27% said it is likely their community will have the same level of resources for policing.

### Expected Resource Levels if RCMP is Replaced with Alberta Provincial Police Service

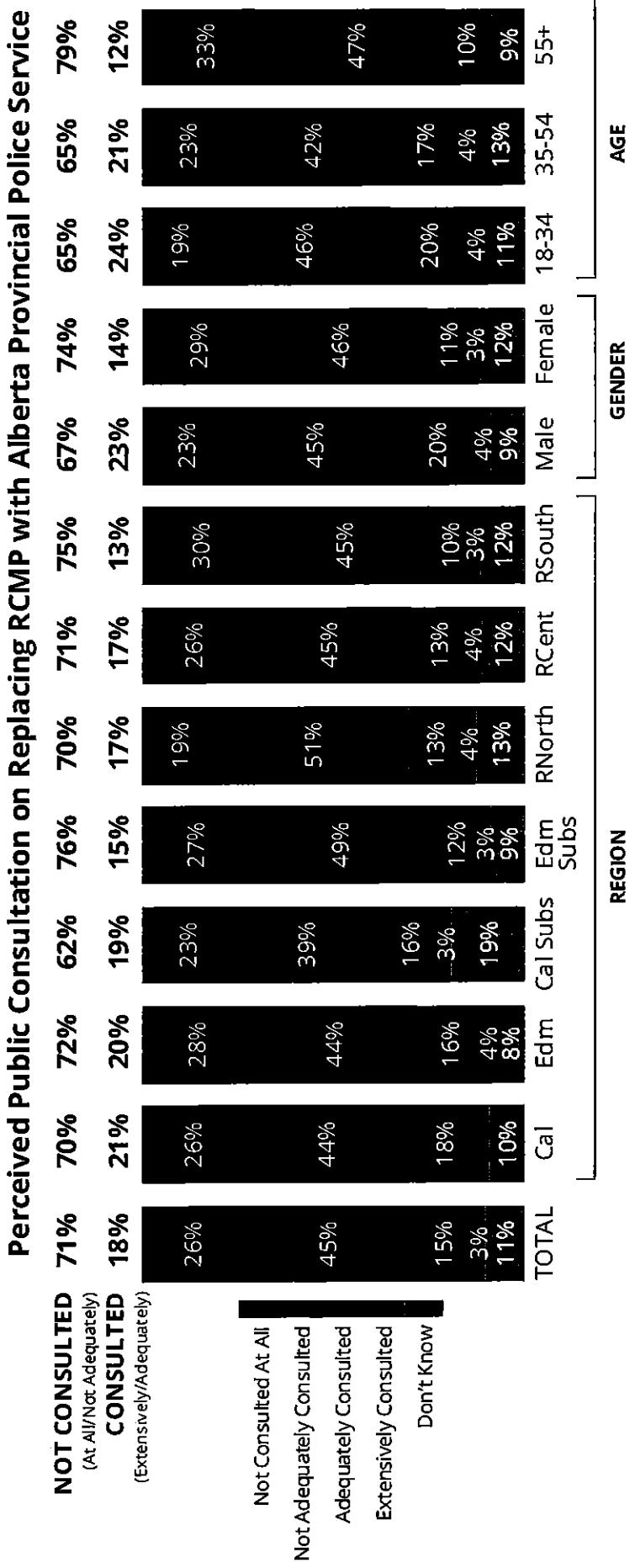


18. The community police service in each municipality in Alberta is funded by the local government. RCMP-served communities receive additional funding from the federal government. If Alberta replaces the RCMP with a new Alberta Provincial Police Service, the current federal contribution would have to be absorbed by provincial and municipal tax payers. Thinking about this, do you feel that your community's police service will have more, less, or the same level of resources available to police its territory? Base: TOTAL W8 (N=1,200).



## Over 7-in-10 say public has not been adequately consulted on idea of replacing the RCMP with a new Alberta Provincial Police Service

- Over 1-in-4 (26%) say the public has "not been consulted at all" including 33% of 55+ age group.

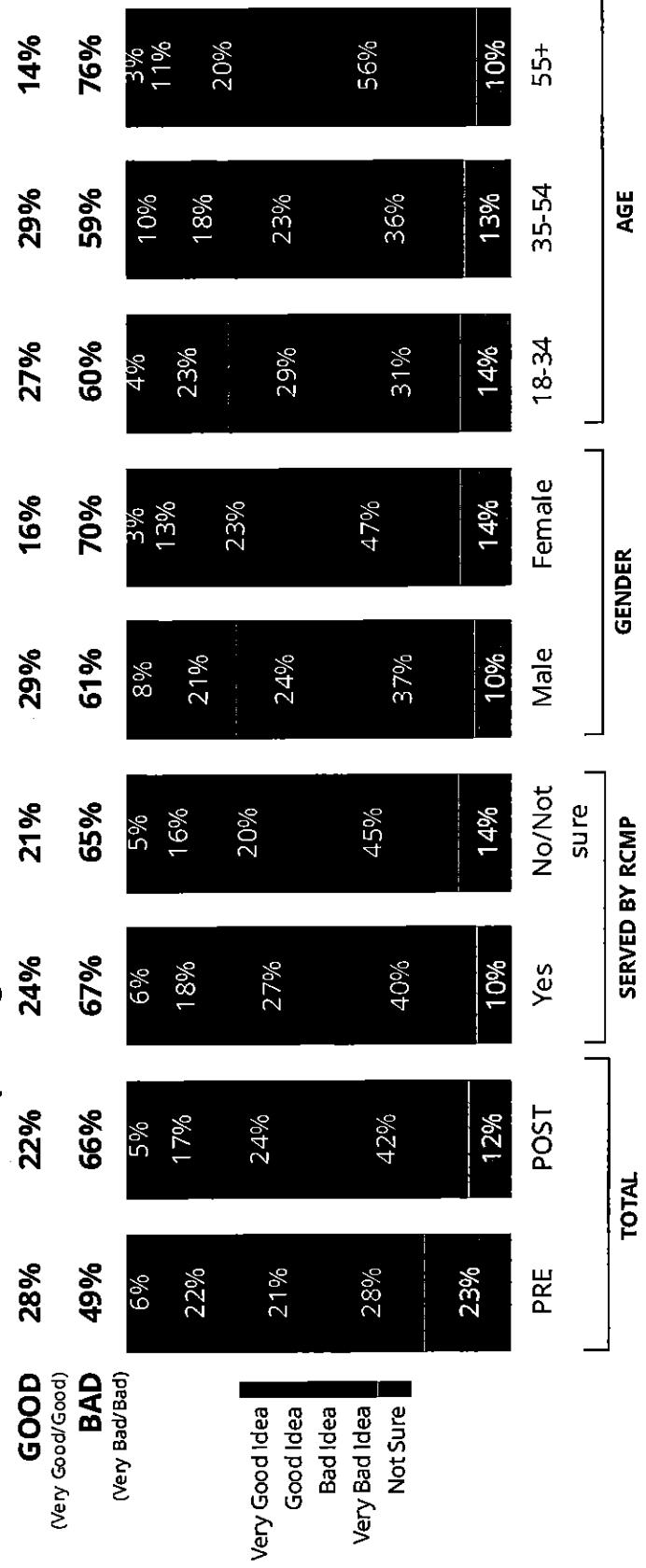


**Q** 19. To what extent do you think the public has been consulted about the idea of replacing the RCMP with a new Alberta Provincial Police Service?  
Base: TOTAL W8 (N=1,200).

## Post-test: Those saying replacing RCMP with Alberta Provincial Police is a bad idea increases significantly

- Those saying replacing the RCMP with APPS is a bad idea moves from 49% (pre-test) to 66% (post-test), including an increase among those saying it's a "very bad idea" from 28% to 42%.

**Replacing RCMP with Alberta Provincial Police Service – Post Test**



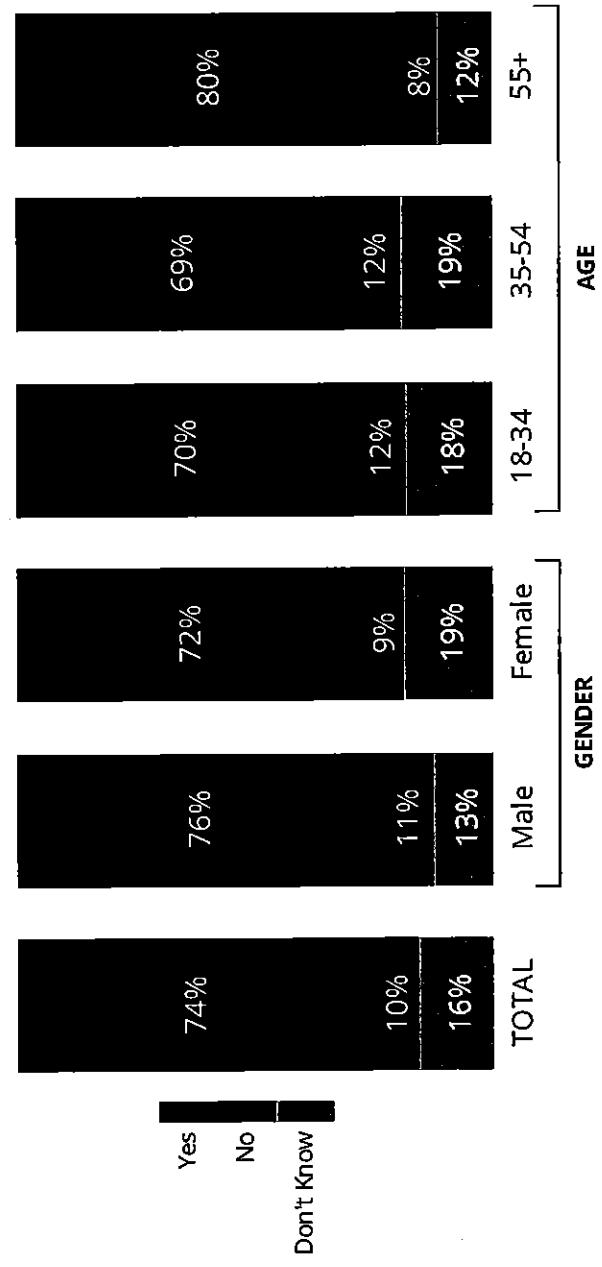
20. Now that you reviewed additional information, do you think replacing the RCMP with a new Alberta Provincial Police Service is a good idea or a bad idea?  
 PRE: 15. Based on what you have read, seen, or heard, do you think replacing the RCMP with a new Alberta Provincial Police Service is a good idea or a bad idea?  
 Note: The name of the agency has changed. Base: TOTAL W8 (N=1,200).



## About 3-in-4 say a decision to replace the RCMP with a new Alberta Provincial Police Service should require approval by referendum

- If provincial government moves to replace the RCMP with a new APPS, those saying it should require approval by referendum, and broad support among gender and age groups.

**Approval by Referendum for Replacing RCMP with Alberta Provincial Police Service**



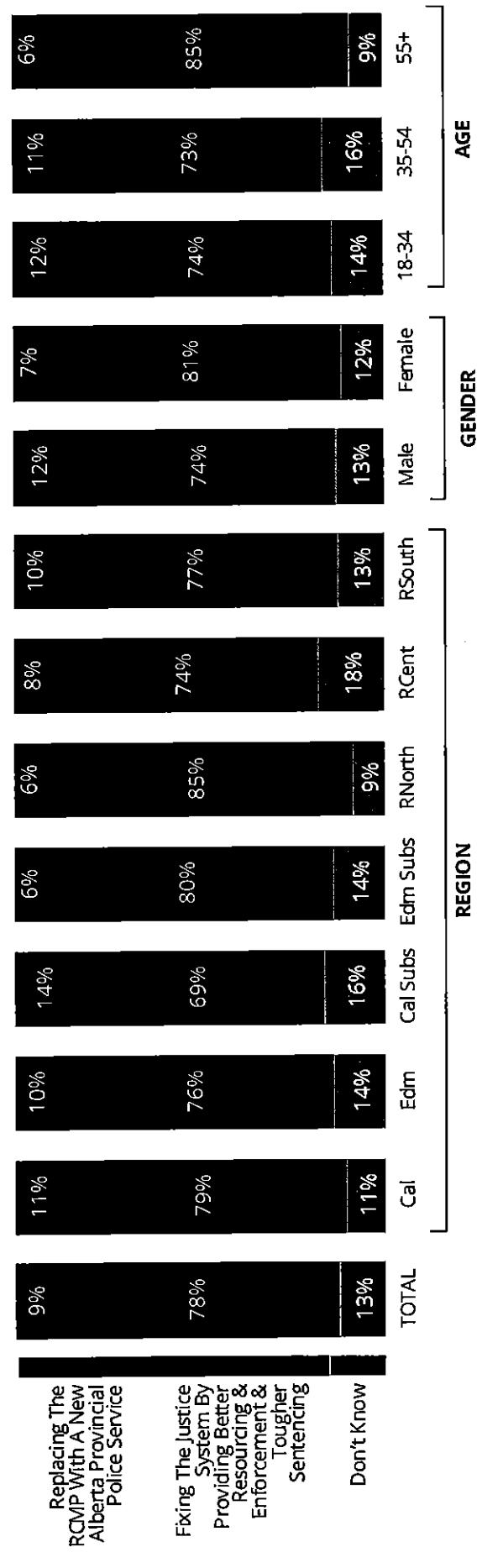
Q 22. The provincial government recently held a province-wide referendum on equalization measures. If a decision is made by the provincial government to replace the RCMP with a new Alberta Provincial Police Service, should that decision also require approval by referendum? Base: TOTAL W8 (N=1,200).

Q 22. The provincial government recently held a province-wide referendum on equalization measures. If a decision is made by the provincial government to replace the RCMP with a new Alberta Provincial Police Service, should that decision also require approval by referendum? Base: TOTAL W8 (N=1,200).

## Vast majority want government's focus on fixing the justice system rather than replacing the RCMP with a new Alberta Provincial Police Service

- Almost 4-in-5 (78%) prefer "fixing the justice system by providing better resourcing and enforcement, and tougher sentencing" over "replacing the RCMP with a new Alberta Provincial Police Service" (9%).

### Premier Danielle Smith and Government's Focus on Public Safety in Alberta



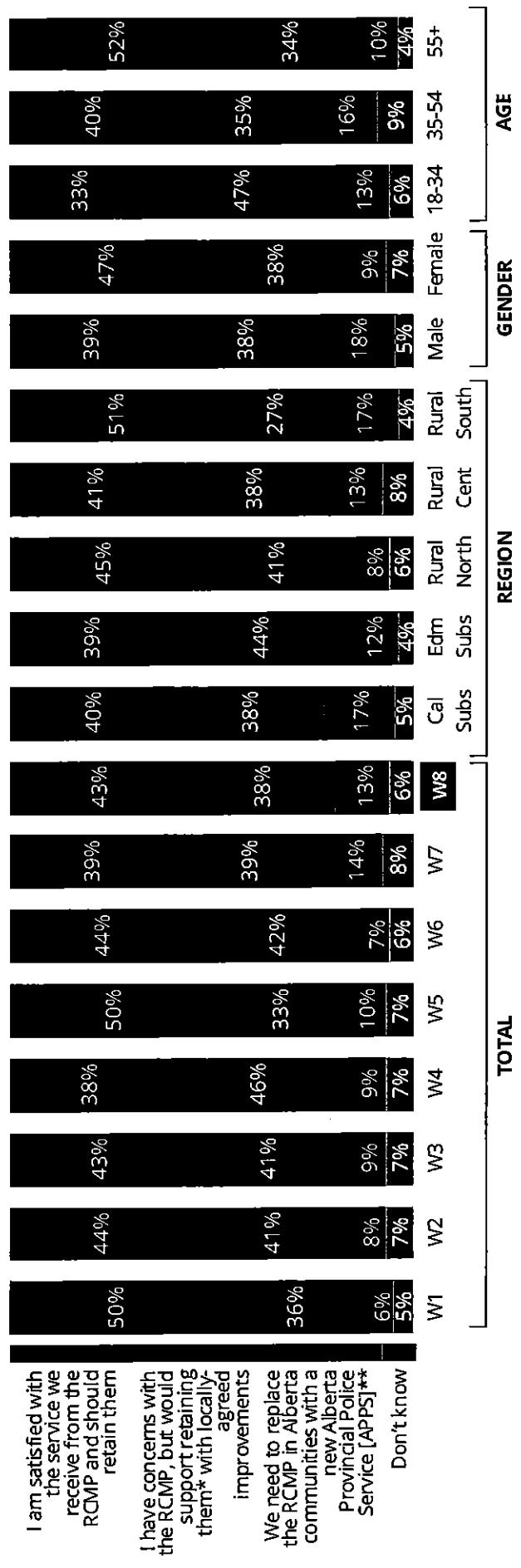
Q 23. When it comes to public safety in Alberta, do you think Premier Danielle Smith and the UCP government's focus should be on...  
Base: TOTAL W8 (N=1,200).

## Post-test among RCMP Communities: Tracking across 8 Waves

28

- Among those in RCMP-served communities, 81% would retain RCMP which is within the range (78% to 86) over 8 waves.
- Those saying the RCMP needs to be replaced is at 13%, marginally lower than wave 7, but higher than levels in waves 1-6.

### Viewpoint of RCMP Served Communities On Key Issues



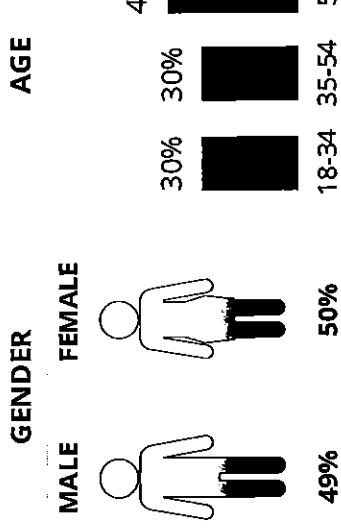
**Q** 26. Which of the following statements best reflects your viewpoint? Base: Rural / RCMP Communities: W8 (N=729); W7 (N=729); W6 (N=678); W5 (N=699); W4 (N=695); W3 (N=727); W2 (N=733); W1 (N=809). \*W1 Read: "...if there were significant improvements". \*\*Note: The name of the agency has changed from IAPS to APPS..

# DEMOGRAPHICS

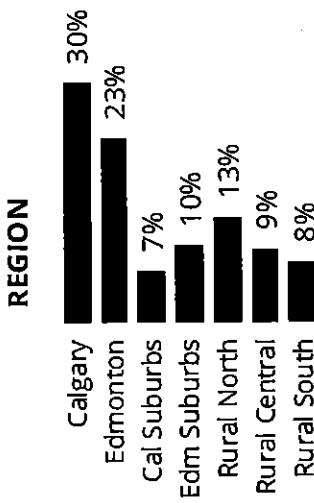
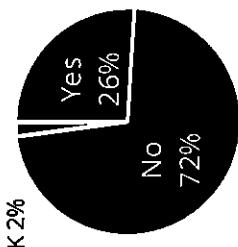
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# Demographics

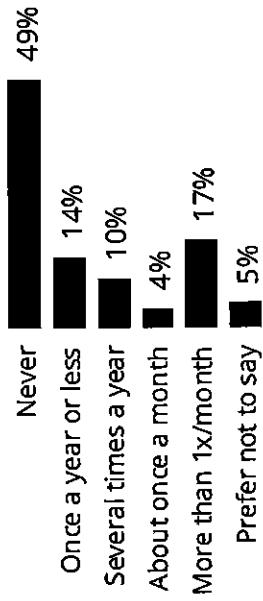
30



## CHILDREN <18 YRS



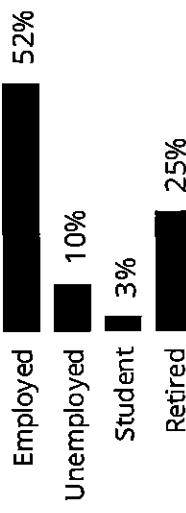
## ATTENDANCE AT RELIGIOUS SERVICES



## EDUCATION



## EMPLOYMENT



Q Base: TOTAL (N=1,200).

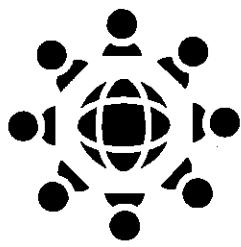
## Demographics

31

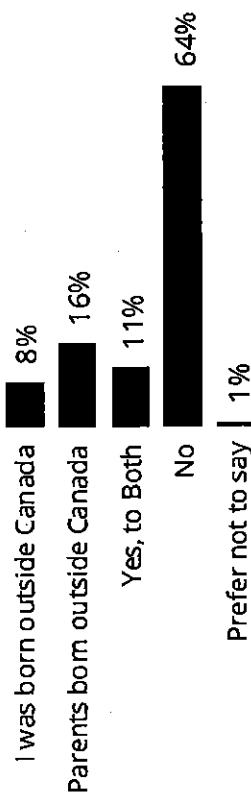
### INCOME



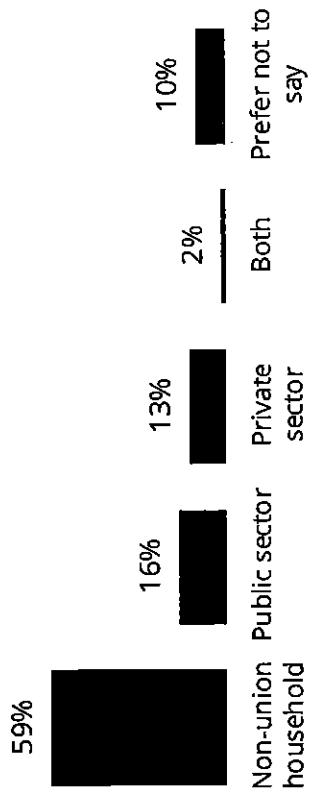
### ETHNICITY



### BIRTHPLACE OUTSIDE CANADA



### UNION MEMBERSHIP



Q Base: TOTAL (N=1,200).

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# National Police Federation Alberta

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Wave 8

August 2025

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