



VILLAGE OF DONALDA
Regular Meeting of the Council
Tuesday, February 20, 2026
7:00pm
Council Chambers
5001 Main Street, Donalda
MINUTES

The Regular Meeting of Donalda Village Council was held at 7:00 pm Friday, February 20, 2026, at the Village Complex in Council Chambers.

Councillor: Shaleah Fox
Councillor: Phil Menecola
Councillor: Tanya Metcalfe
Staff: CAO Melanie Veale

CALL TO ORDER

Mayor Fox called the meeting to order at 7:00 pm.

1. AGENDA

1.1. Additions and Amendments

Administration advised Council that Item 3.1 from Section 3 Delegations-Bashaw and District Regional Health & Wellness Foundation as there was a scheduling conflict, and item 6.5 from Section 6 Information Items and Correspondence be removed from the agenda.

MOVED by P. Menecola that Council approve the agenda as amended.

CARRIED (2026-15)

2. PREVIOUS MINUTES

2.1. Regular Meeting of Council December 23, 2025

Mayor S. Fox noted that under Item 10.1, the date of the next meeting of regular council should appear as "February 17, 2026".

"Council considered a motion to amend the January 20, 2026 minutes to correct administrative errors and ensure the record accurately reflects Council's decisions. Council will now consider the motion."

MOVED by T. Metcalfe that the minutes of the January 20, 2026 Regular Meeting minutes be approved as amended.

CARRIED (2026-16)

3. DELEGATIONS

In the spirit of Truth and Reconciliation, the Village of Donalda acknowledges that we gather, live, and work on Treaty 6 lands, the customary and traditional lands of the Indigenous Peoples of this territory.

4. **BUSINESS ARISING FROM PREVIOUS MEETINGS**

4.1. 2026 Budget Open House – Update

MOVED by P. Menecola that Council confirms the holding of an open public budget workshop to review the 2026 Operating Budget and 2026 Capital Budget, as scheduled for February 28, 2026, from 10:00 a.m. to 12:00 noon at the Donalda Coulee Friendship Club, and direct Administration to advertise the session, with the understanding that no formal decisions will be made at the workshop.

CARRIED (2026-17)

5. **VILLAGE BUSINESS**

5.1. Donalda Reservoir and Truck Fill Project

MOVED by P. Menecola That Council approve the sale of the vacant green space adjacent to the ball diamond, east of the Fire Hall, to the County of Stettler for the purpose of the Reservoir and Truck Fill Project.

CARRIED (2-1) (2026-18)

OPPOSED: Tanya Metcalfe

5.2. Conditional Grant Agreement – Alberta Municipal Affairs

MOVED by P. Menecola That Council authorize Administration to enter into the 2025/26 Alberta Community Partnership Grant Agreement – Municipal Restructuring Component (Infrastructure Audit), and further authorize the Mayor and Chief Administrative Officer to execute the agreement on behalf of the Village of Donalda.

CARRIED (2026-19)

5.3. Village of Donalda Library Board Appointment

MOVED by P. Menecola that Council approve the motion to appoint Ronald Gullickson to the Village of Donalda Library Board for a three (3) year term.

CARRIED (2026-20)

5.4. Taxservice Engagement Letter – Management of Tax Arrears Recovery

MOVED by T. Metcalfe that That Council approve the engagement of TAXservice in principle and direct Administration to verify and negotiate minor administrative amendments, including termination, renewal, and fee clarification provisions, prior to final execution of the agreement.

CARRIED (2026-21)

5.5. Donalda Community Hall Lease Agreement

In the spirit of Truth and Reconciliation, the Village of Donalda acknowledges that we gather, live, and work on Treaty 6 lands, the customary and traditional lands of the Indigenous Peoples of this territory.

MOVED by P. Menecola That Council received the report regarding the Donalda Community Hall lease agreement with the Donalda & District Agricultural Society for information.

CARRIED (2026-22)

5.6. Donalda Lamp and Lamp Park – Operating and Use Agreement

MOVED by P. Menecola That Council received the information report regarding the Donalda Lamp and Lamp Park Operating and Use Agreement for information.

CARRIED (2026-23)

5.7. Donalda Curling Rink Lease Agreement

MOVED by T. Metcalfe That Council received the report regarding the Donalda Curling Rink Lease Agreement with the Donalda & District Agricultural Society for information.

CARRIED (2026-24)

5.8. Ball Diamond Agreement

MOVED by P. Menecola That Council received the report regarding the Ball Diamond Agreement with the Donalda & District Agricultural Society for information.

CARRIED (2026-25)

5.9. Bond Street Road Allowance Lease Agreement

MOVED by T. Metcalfe That Council received the report regarding the Bond Street Road Allowance Lease Agreement with the Donalda & District Agricultural Society for information.

CARRIED (2026-26)

5.10. Community – Initiated Crime Watch Activity

MOVED by P. Menecola That Council received the report titled “Community-Initiated Crime Watch Activity” for information and note the administrative and risk considerations outlined therein.

CARRIED (2026-27)

5.11. Financial Reports

5.11..1. Operating Budget Period Ending January 31, 2026

5.11..2. Cheque Register Period January 31, 2026

5.11..3. Bank Account Settlements Period Ending January 31, 2026

MOVED by P. Menecola That Council accept the January 2026 financial activity as presented for information.

CARRIED (2026-28)

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6. **INFORMATIONAL ITEMS & CORRESPONDENCE**

- 6.1. Village of Donalda – Request for Proposal – Engineering Services for Infrastructure Audit
- 6.2. Community Policing Report – October 1 to December 31, 2025
- 6.3. RCMP Community Priorities Plan Leadership Invitation Letter
- 6.4. Elected Officials Education Program
- 6.5. Alberta Counsel – Grant Opportunities March 16 – 23, 2026

MOVED by P. Menecola That Council accept the informational items and correspondence as information.

CARRIED (2026-29)

7. **COMMITTEE AND STAFF REPORTS**

- 7.1. Mayor
- 7.2. Deputy Mayor
- 7.3. Councillor
- 7.4. Chief Administrative Officer

MOVED by T. Metcalfe that council accept the Committee and Staff Reports as presented.

CARRIED (2026-30)

8. **GALLERY**

Members of the public requested updates regarding several matters previously brought before Council, including the Creamery building, Degelman blade, bunk house, and the Handi Van. Additional questions were raised regarding Taxervice, the standpipe, fire hydrants, and the Fire Department. Council and Administration acknowledged the inquiries and provided responses.

9. **CLOSED MEETING OF COUNCIL**

The following items will be considered in Closed Session in accordance with section 197 of the Municipal Government Act and applicable access to information and privacy legislation.

- 9.1. County of Stettler Housing Authority – Operational Matter

MOVED by P. Menecola that Council move in camera at 8:51 p.m. pursuant to section 197 of the Municipal Government Act, the Access to Information Act, and the Protection of Privacy Act, to receive and discuss:

CARRIED (2026-31)

MOVED by T. Metcalfe that Council return to open session at 9:25 p.m.

CARRIED (2026-32)

In the spirit of Truth and Reconciliation, the Village of Donalda acknowledges that we gather, live, and work on Treaty 6 lands, the customary and traditional lands of the Indigenous Peoples of this territory.

Council reconvened in Open Session

Matters Arising from Closed Session

Council received the information discussed in Closed Session for information only. No decisions were made.

10. NEXT MEETINGS

10.1. March 17, 2026

10.2. April 21, 2026

11. ADJOURNMENT

MOVED by S. Fox that council adjourn the meeting at 9.26 pm.

CARRIED (2026-33)

Chief Elected Official

Chief Administrative Officer

In the spirit of Truth and Reconciliation, the Village of Donalda acknowledges that we gather, live, and work on Treaty 6 lands, the customary and traditional lands of the Indigenous Peoples of this territory.