

**VILLAGE OF DONALDA**  
**Regular Council Meeting,**  
**March 17, 2026**  
**Council Chambers**  
**5001 Main Street, Donalda**  
**AGENDA**

**CALL TO ORDER – MAYOR**

1. **AGENDA**
  - 1.1. Additions and Amendments
  
2. **PREVIOUS MINUTES**
  - 2.1. Regular Meeting of Council February 20, 2026
  - 2.2. Special Meeting of Council March 10, 2026
  
3. **DELEGATIONS**
  - 3.1. Bashaw and District Regional Health & Wellness Foundation – Georgina Goudet
  
4. **BUSINESS ARISING FROM PREVIOUS MEETINGS**
  - 4.1. Degelman Speed Blade
  - 4.2. Bunk House Structure
  - 4.3. Transfer Ownership of the Donalda Creamery
  - 4.4. Handi Van Service Policy
  - 4.5. Standpipe Operations, Fire Hydrant Service and Fire Protection Services
  
5. **VILLAGE BUSINESS**
  - 5.1. Bylaw Enforcement and Practices
  - 5.2. Operations Budget 2026
  - 5.3. Capital Budget 2026
  - 5.4. 2026 Taxation Bylaw #2026-01
  - 5.5. Financial Reports
    - 5.5.1. Operating Budget Period Ending February 28, 2026
    - 5.5.2. Cheque Register Period February 28, 2026
    - 5.5.3. Bank Account Settlements Period Ending February 28, 2026
  
6. **INFORMATIONAL ITEMS & CORRESPONDENCE**
  - 6.1. Renewed Police Funding Model – Preliminary 5-Year Estimate for Village of Donalda
  - 6.2. Education Property Tax Fact Sheet
  - 6.3. Alberta Counsel – Grant Opportunities April 1 – 7, 2026
  - 6.4. Alberta Counsel – Grant Opportunities April 24 – 30, 2026
  
7. **COMMITTEE AND STAFF REPORTS**

*In the spirit of Truth and Reconciliation, the Village of Donalda acknowledges that we gather, live, and work on Treaty 6 lands, the customary and traditional lands of the Indigenous Peoples of this territory.*

- 7.1. Mayor
- 7.2. Deputy Mayor
- 7.3. Councillor
- 7.4. Chief Administrative Officer

8. **GALLERY**

9. **CLOSED MEETING OF COUNCIL**

- 9.1. *Administration confirms that no items meeting the criteria for closed session under the Municipal Government Act were brought forward prior to agenda finalization.*

10. **NEXT MEETINGS**

- 10.1. April 21, 2026
- 10.2. May 19, 2026

11. **ADJOURNMENT**



**VILLAGE OF DONALDA**  
**Regular Meeting of the Council**  
**Tuesday, February 20, 2026**  
**7:00pm**  
**Council Chambers**  
**5001 Main Street, Donalda**  
**MINUTES**

The Regular Meeting of Donalda Village Council was held at 7:00 pm Friday, February 20, 2026, at the Village Complex in Council Chambers.

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Councillor: Shaleah Fox  
Councillor: Phil Menecola  
Councillor: Tanya Metcalfe  
Staff: CAO Melanie Veale

**CALL TO ORDER**

Mayor Fox called the meeting to order at 7:00 pm.

**1. AGENDA**

**1.1. Additions and Amendments**

*Administration advised Council that Item 3.1 from Section 3 Delegations-Bashaw and District Regional Health & Wellness Foundation as there was a scheduling conflict, and item 6.5 from Section 6 Information Items and Correspondence be removed from the agenda.*

**MOVED** by P. Menecola that Council approve the agenda as amended.

**CARRIED (2026-15)**

**2. PREVIOUS MINUTES**

**2.1. Regular Meeting of Council December 23, 2025**

Mayor S. Fox noted that under Item 10.1, the date of the next meeting of regular council should appear as "February 17, 2026".

*"Council considered a motion to amend the January 20, 2026 minutes to correct administrative errors and ensure the record accurately reflects Council's decisions. Council will now consider the motion."*

**MOVED** by T. Metcalfe that the minutes of the January 20, 2026 Regular Meeting minutes be approved as amended.

**CARRIED (2026-16)**

**3. DELEGATIONS**

*In the spirit of Truth and Reconciliation, the Village of Donalda acknowledges that we gather, live, and work on Treaty 6 lands, the customary and traditional lands of the Indigenous Peoples of this territory.*

4. **BUSINESS ARISING FROM PREVIOUS MEETINGS**

4.1. 2026 Budget Open House – Update

**MOVED** by P. Menecola that Council confirms the holding of an open public budget workshop to review the 2026 Operating Budget and 2026 Capital Budget, as scheduled for February 28, 2026, from 10:00 a.m. to 12:00 noon at the Donalda Coulee Friendship Club, and direct Administration to advertise the session, with the understanding that no formal decisions will be made at the workshop.

**CARRIED (2026-17)**

5. **VILLAGE BUSINESS**

5.1. Donalda Reservoir and Truck Fill Project

**MOVED** by P. Menecola That Council approve the sale of the vacant green space adjacent to the ball diamond, east of the Fire Hall, to the County of Stettler for the purpose of the Reservoir and Truck Fill Project.

**CARRIED (2-1) (2026-18)**

**OPPOSED: Tanya Metcalfe**

5.2. Conditional Grant Agreement – Alberta Municipal Affairs

**MOVED** by P. Menecola That Council authorize Administration to enter into the 2025/26 Alberta Community Partnership Grant Agreement – Municipal Restructuring Component (Infrastructure Audit), and further authorize the Mayor and Chief Administrative Officer to execute the agreement on behalf of the Village of Donalda.

**CARRIED (2026-19)**

5.3. Village of Donalda Library Board Appointment

**MOVED** by P. Menecola that Council approve the motion to appoint Ronald Gullickson to the Village of Donalda Library Board for a three (3) year term.

**CARRIED (2026-20)**

5.4. Taxervice Engagement Letter – Management of Tax Arrears Recovery

**MOVED** by T. Metcalfe that That Council approve the engagement of TAXervice in principle and direct Administration to verify and negotiate minor administrative amendments, including termination, renewal, and fee clarification provisions, prior to final execution of the agreement.

**CARRIED (2026-21)**

5.5. Donalda Community Hall Lease Agreement

*In the spirit of Truth and Reconciliation, the Village of Donalda acknowledges that we gather, live, and work on Treaty 6 lands, the customary and traditional lands of the Indigenous Peoples of this territory.*

**MOVED** by P. Menecola That Council received the report regarding the Donalda Community Hall lease agreement with the Donalda & District Agricultural Society for information.

**CARRIED (2026-22)**

5.6. Donalda Lamp and Lamp Park – Operating and Use Agreement

**MOVED** by P. Menecola That Council received the information report regarding the Donalda Lamp and Lamp Park Operating and Use Agreement for information.

**CARRIED (2026-23)**

5.7. Donalda Curling Rink Lease Agreement

**MOVED** by T. Metcalfe That Council received the report regarding the Donalda Curling Rink Lease Agreement with the Donalda & District Agricultural Society for information.

**CARRIED (2026-24)**

5.8. Ball Diamond Agreement

**MOVED** by P. Menecola That Council received the report regarding the Ball Diamond Agreement with the Donalda & District Agricultural Society for information.

**CARRIED (2026-25)**

5.9. Bond Street Road Allowance Lease Agreement

**MOVED** by T. Metcalfe That Council received the report regarding the Bond Street Road Allowance Lease Agreement with the Donalda & District Agricultural Society for information.

**CARRIED (2026-26)**

5.10. Community – Initiated Crime Watch Activity

**MOVED** by P. Menecola That Council received the report titled “Community-Initiated Crime Watch Activity” for information and note the administrative and risk considerations outlined therein.

**CARRIED (2026-27)**

5.11. Financial Reports

- 5.11..1. Operating Budget Period Ending January 31, 2026
- 5.11..2. Cheque Register Period January 31, 2026
- 5.11..3. Bank Account Settlements Period Ending January 31, 2026

**MOVED** by P. Menecola That Council accept the January 2026 financial activity as presented for information.

**CARRIED (2026-28)**

*In the spirit of Truth and Reconciliation, the Village of Donalda acknowledges that we gather, live, and work on Treaty 6 lands, the customary and traditional lands of the Indigenous Peoples of this territory.*

6. **INFORMATIONAL ITEMS & CORRESPONDENCE**

- 6.1. Village of Donalda – Request for Proposal – Engineering Services for Infrastructure Audit
- 6.2. Community Policing Report – October 1 to December 31, 2025
- 6.3. RCMP Community Priorities Plan Leadership Invitation Letter
- 6.4. Elected Officials Education Program
- 6.5. Alberta Counsel – Grant Opportunities March 16 – 23, 2026

**MOVED** by P. Menecola That Council accept the informational items and correspondence as information.

**CARRIED (2026-29)**

7. **COMMITTEE AND STAFF REPORTS**

- 7.1. Mayor
- 7.2. Deputy Mayor
- 7.3. Councillor
- 7.4. Chief Administrative Officer

**MOVED** by T. Metcalfe that council accept the Committee and Staff Reports as presented.

**CARRIED (2026-30)**

8. **GALLERY**

Members of the public requested updates regarding several matters previously brought before Council, including the Creamery building, Degelman blade, bunk house, and the Handi Van. Additional questions were raised regarding Taxervice, the standpipe, fire hydrants, and the Fire Department. Council and Administration acknowledged the inquiries and provided responses.

9. **CLOSED MEETING OF COUNCIL**

*The following items will be considered in Closed Session in accordance with section 197 of the Municipal Government Act and applicable access to information and privacy legislation.*

- 9.1. County of Stettler Housing Authority – Operational Matter

**MOVED** by P. Menecola that Council move in camera at 8:51 p.m. pursuant to section 197 of the Municipal Government Act, the Access to Information Act, and the Protection of Privacy Act, to receive and discuss:

**CARRIED (2026-31)**

**MOVED** by T. Metcalfe that Council return to open session at 9:25 p.m.

**CARRIED (2026-32)**

*In the spirit of Truth and Reconciliation, the Village of Donalda acknowledges that we gather, live, and work on Treaty 6 lands, the customary and traditional lands of the Indigenous Peoples of this territory.*

*Council reconvened in Open Session*

**Matters Arising from Closed Session**

Council received the information discussed in Closed Session for information only. No decisions were made.

**10. NEXT MEETINGS**

- 10.1. March 17, 2026
- 10.2. April 21, 2026

**11. ADJOURNMENT**

**MOVED** by S. Fox that council adjourn the meeting at 9.26 pm.

**CARRIED (2026-33)**

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Chief Elected Official

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Chief Administrative Officer

*In the spirit of Truth and Reconciliation, the Village of Donalda acknowledges that we gather, live, and work on Treaty 6 lands, the customary and traditional lands of the Indigenous Peoples of this territory.*



**VILLAGE OF DONALDA**  
**Special Meeting of the Council**  
**Tuesday, March 10, 2026**  
**7:00pm**  
**Council Chambers**  
**5001 Main Street, Donalda**  
**MINUTES**

The Special Meeting of Donalda Village Council was held at 7:00 pm Tuesday, March 10 2026, at the Village Complex in Council Chambers.

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Councillor: Shaleah Fox  
Councillor: Phil Menecola  
Councillor: Tanya Metcalfe  
Staff: CAO Melanie Veale

**CALL TO ORDER**

Mayor Fox called the meeting to order at 7:00 pm.

**1. AGENDA**

**1.1. Additions and Amendments**

**MOVED** by P. Menecola that Council approve the agenda as presented.

**CARRIED (2026-34)**

**2. CLOSED MEETING OF COUNCIL**

*The following items will be considered in Closed Session in accordance with section 197 of the Municipal Government Act and applicable access to information and privacy legislation.*

**MOVED** by P. Menecola that Council move in camera at 7:11 p.m.

pursuant to section 197 of the Municipal Government Act, the Access to Information Act, and the Protection of Privacy Act, to receive and discuss:

**2.1. Intermunicipal Infrastructure Project – Land Use and Negotiation Considerations**  
*(Pursuant to Section 21 of the Access to Information Act (ATIA))*

**2.2. 2026 Budget Open House – Resident Feedback**

*(Pursuant to Section 21 of the Access to Information Act (ATIA))*

**CARRIED (2026-35)**

**MOVED** by T. Metcalfe that Council return to open session at 7:49 p.m.

**CARRIED (2026-36)**

*In the spirit of Truth and Reconciliation, the Village of Donalda acknowledges that we gather, live, and work on Treaty 6 lands, the customary and traditional lands of the Indigenous Peoples of this territory.*

*Council reconvened in Open Session*

**Matters Arising from Closed Session**

**MOVED** by P. Menecola That Council approve the sale of the vacant green space located east of the Fire Hall and adjacent to the ball diamond to the County of Stettler for the nominal sum of \$1.00 for the Donalda Reservoir and Truck Fill Project, and direct Administration to negotiate the terms of the land transfer, including establishment of a Community Legacy Fund and site improvements such as landscaping (trees and shrubs), fencing, and the development of a seating area with a shade structure, and report back to Council as required.

**CARRIED (2026-37)**

**MOVED** by T. Metcalfe That Council receive the 2026 Budget Open House update, including Administration’s commentary regarding resident feedback, as information.

**CARRIED (2026-38)**

**3. ADJOURNMENT**

**MOVED** by S. Fox that council adjourn the meeting at 7:53 pm.

**CARRIED (2026-39)**

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Chief Elected Official

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Chief Administrative Officer

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## Briefing Note

### Bashaw and District Regional Health & Wellness Foundation - Delegation

January 2026

Re: Strengthening Rural Primary Care Through a Community-Owned, Team-Based Model of Care

#### Issue

Access to comprehensive, longitudinal primary care in rural communities remains uneven, reflecting broader workforce challenges and a global shortage of family physicians.

The Bashaw Model of Primary Care—Alberta’s only community-owned and operated Patient Medical Home embedded within an Integrated Health Neighbourhood—offers an innovative and sustainable alternative to the primary care access issues experienced by many rural Albertans. By reducing reliance on physicians as the sole providers of primary care and instead supporting our patient panel through an interdisciplinary team of local primary healthcare professionals, we have expanded access, strengthened continuity, increased patient attachment rates and transformed how residents receive care in our region.

Sustainable provincial funding for this interdisciplinary team is essential to maintaining continuity of care and managing our growing patient panel, particularly as physician availability continues to ebb and flow. Municipal advocacy is critical in securing this stability. While municipalities are not responsible for funding primary care, their strong and coordinated voices are needed to reinforce that **stable provincial investment in team-based primary care is essential to the health and sustainability of rural communities.**

#### Purpose

To inform municipal leaders of the achievements of the Bashaw Model, outline the opportunity to partner with the Bashaw and District Regional Health and Wellness Foundation and our region’s Integrated Health Neighbourhood and to request municipal support in advocating for long-term, stable provincial healthcare funding for the region’s interdisciplinary primary care team.

#### Background

In 2021, the Bashaw Community Wellness Team (local volunteers, non-profit organizations, health providers and social services) mobilized to address worsening primary care gaps in our region. Community partners created Alberta’s only Integrated Health Neighbourhood, attracting 5 physicians from Sylvan Family Health Centre and establishing a fully community-owned and operated Patient Medical Home.

Despite an average of only two days per week of in-person physician care, the Bashaw Medical Clinic delivers full-time, Monday to Friday primary care through its interdisciplinary team:

- 1.0 FTE RN + 0.6 FTE LPN: chronic disease care, minor ailments, screenings, patient education

- 0.8 FTE advanced practice pharmacist: independent prescribing, care coordination, chronic disease management and clinic leadership

- 1.0 FTE MOA & 1.0 Reception team: patient flow, diagnostics coordination, follow-up support

This model has more than doubled the patient panel to over 1,500 residents since March 2025, with projected growth to 3,000 by early 2026, while increasing attachment, improving access, and reducing emergency visits and downstream system costs.

Our region's focus has now shifted to securing a sustainable funding approach for this team-based primary care model. In partnership with the Bashaw & District Regional Health and Wellness Foundation and the Bashaw (and Alix) Community Resource Centre, we are working to establish a stable, long-term funding stream for our interdisciplinary primary care team. This investment supports meaningful healthcare careers for local professionals, strengthens retention in our rural community and enables consistent, reliable care for regional residents, with true geographic empanelment as the ultimate goal.

#### Key Message for Municipal Leaders

- **Municipal advocacy is urgently needed** to secure stable provincial healthcare funding for the interdisciplinary primary care team, as current grant funding will be exhausted in the coming months.
- **Sustainable funding ensures** continuity of care, supports a growing community-owned patient panel, and underpins long-term clinic viability, while also reducing pressure on local emergency departments and clinics in neighbouring communities.
- **Team-based care stabilizes access** amid fluctuations in physician availability, leveraging local healthcare providers who already live and work in the region and reducing ongoing attraction and retention pressures in rural Alberta.
- **Municipal leadership is essential** in signaling to the province that dedicated funding for interdisciplinary primary care is a core provincial responsibility for rural Alberta, supporting residents' ability to remain in their homes and communities and sustaining a vibrant local rural economy.

# Health & Wellness Beat

Winter 2025 - Issue #1

Updates and Insights from your Bashaw & Area Regional Health and Wellness Foundation



## Advancing Health, Driving Impact

Welcome to the Health and Wellness Beat, our bimonthly newsletter highlighting the important work of the **Bashaw & Area Regional Health and Wellness Foundation**. As a key voice for the region's healthcare needs, our Foundation ensures the communities that make up our region—including Alix, Bashaw, Donalds, Ferintosh, Meeting Creek, Mirror, New Norway, and surrounding areas—have local voice and insight into the delivery of health and wellness care.

On **October 21st**, the Foundation held its public meeting and AGM. We welcomed new members and selected the **2025/26 Board of Directors**. Congratulations to **Board Chair Penny Shantz, Vice-Chair Ted Szumlas, and Secretary/Treasurer Dawn McFayden** – thank you for stepping into these roles!

We also extend a very special thank-you to the **2024/25 Board of Directors** – Ed Hagel, Karen Webster, Marianne Schroeder, and Marilyn Hoy – for your unwavering commitment and service to our community. Your dedication is deeply appreciated!

Your voice matters. If you're passionate about supporting the health and wellness of our community, we'd love to have you join us. Please reach out by contacting our Board Chair Penny Shantz: 780-372-3087



### Spotlight on Services

On **March 24th**, the **Bashaw Medical Clinic** opened its doors to patients from across our region. Since then, it has **grown to serve 1,500 patients**, with plans to expand to **3,000** in the coming year.

What does this mean for our community? Residents now have **timely, local access to primary care**, reducing the need to rely on the **Emergency Room**. With **five-day-a-week service**, some **evening appointments**, and **same-day or next-day visits**, care is more **convenient and accessible** than ever.

For patients with mobility challenges, **virtual care options** make high-quality, local healthcare **available to everyone**.

The **Bashaw & Area Regional Health and Wellness Foundation** is proud to support this **community-owned clinic**. To **share your support and help expand patient access**, please contact Board Chair Penny Shantz: 780-372-3087

### Community Cancer Fund

Cancer touches nearly every family in our community - and when it does, access to support can make all the difference. The Bashaw and District Regional Health and Wellness Foundation created a **Community Cancer Fund** to ensure that local patients can receive support for their cancer journey. Funds raised stay 100% local, helping to support patients and their families with travel, meals and accommodation during treatment.

Every donation, large or small, helps ease the journey for someone facing cancer. Together, we're building a network of care and compassion that ensures **no one in our community faces cancer alone**.

**Donations for the Community Cancer Fund can be made to the Bashaw and District Regional Health and Wellness Foundation**. If you or someone you know would like to apply, please contact Ed Hagel at 403-740-2625 or MaryAnne Schroeder at 780-372-2211

### On the Pulse

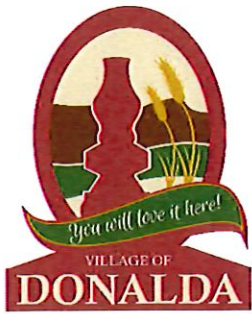
The **Bashaw & Area Regional Health and Wellness Foundation** proudly supports **community initiatives** like the **Bashaw Medical Clinic**.

The **interdisciplinary team**—including RN Jaycee Dawbin and Haley Oberg, LPN Lenee Reiman, primary care pharmacist Eric Gaudet, medical office assistants Amanda Lyle and Ashley Sehlstrom, receptionist Susie Buelow work alongside our clinic's **five physicians** to deliver **coordinated, compassionate care** for **1,500 patients** in our region. Thank-you to Dr. Bahler, Dr. Cockburn, Dr. Patterson, Dr. Nanninga and Dr. Taylor and our entire interdisciplinary clinic team for providing amazing care to our patients everyday!

Our community-owned clinic is unique because we are also partnered with the team at Bashaw and District Support Services (BDSS) - connecting our region's **medical, nursing, and community resources** to ensure patients get the **right care at the right time from the right professional**. Community Resource Specialists and mental health resources are available through BDSS to provide wrap around services and supports to patients who need them most.

To keep these services strong, the Foundation and BDSS are **raising funds to match government grants** for clinic operations and our local healthcare team.

**Want to help? Donations are greatly appreciated! If you need a charitable tax receipt, please contact Board Chair Penny Shantz: 780-372-3087**



Request for Decision	
Meeting	Regular Meeting of Council
Meeting Date	March 17, 2026
Originated By	Melanie Veale
Decision Title	Degelman Speed Blade
Agenda Number	4.1 Business Arising from Previous Meetings

## **Background/Proposal**

In March 2023, the Village of Donalda purchased a John Deere tractor for the Public Works Department along with a Degelman Speed Blade at a combined cost including the blade of \$16,936.00.

Following operational use, Administration previously brought forward a Request for Decision recommending the Degelman Speed Blade be declared surplus and sold, as the equipment had not performed as expected within the Village’s operating environment and had caused damage to the tractor loader during use.

A potential buyer had been identified willing to purchase the blade for \$8,000.00.

However, during subsequent review, the Village’s auditor recommended that the equipment not be disposed of at this time, as the asset has only been in service since 2023 and remains a relatively new municipal capital asset.

Based on this recommendation, Administration is proposing that the blade be retained in the Village’s asset inventory while Public Works evaluates potential operational uses for the equipment.

Public Works will review whether the blade can be:

- utilized in its current limited capacity, or
- modified or adjusted with minor operational changes to improve its usefulness within the Village’s snow removal operations.

This approach will allow the Village to maximize the value of the asset and ensure municipal equipment purchases are fully evaluated before disposal.

## **Discussion/Options/Benefits/Disadvantages**

### **Option 1 – Retain Equipment and Review Operational Use (Recommended)**

Retain the Degelman Speed Blade as a municipal asset and direct Public Works to evaluate opportunities to utilize the equipment in its current configuration or with minor modifications.

#### **Benefits**

- Aligns with auditor guidance regarding municipal asset management
- Allows the Village to maximize value from a recently purchased capital asset
- Avoids premature disposal of equipment
- Provides time to evaluate alternative operational uses

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## Risks

- Blade may remain limited in functionality depending on operational suitability.

## Option 2 – Proceed with Sale

Council may still choose to declare the blade surplus and proceed with the sale.

## Risks

- Disposal of a relatively new municipal asset
- Potential auditor concern regarding asset lifecycle management
- Reduced return compared to original purchase cost

## **Recommended Action**

1. Approve the sale of the Degelman Speed Blade for \$8,000 (recommended)
2. Retain the blade and continue to incur risk of equipment damage and maintenance costs
3. Direct Administration to pursue an alternative disposal method (e.g., tender or auction)

## **Costs/Source of Funding**

- Original purchase cost (March 2023): \$16,936.00
- Retaining the blade would not create additional capital costs beyond normal operational maintenance.

## **Applicable Legislation**

Under Section 70 of the Municipal Government Act, Council has authority over the sale or disposal of municipal property.

Council may choose to retain the asset within the municipal inventory and review operational utilization prior to considering disposal.

## **Recommended Action**

THAT Council direct Administration and Public Works to retain the Degelman Speed Blade as a municipal asset and review opportunities to utilize the equipment in its current capacity or with minor modifications to improve operational use.

## **Implementation/Communication**

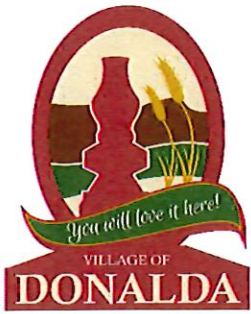
Public Works will review operational options for the Degelman Speed Blade and incorporate potential uses within municipal winter maintenance operations where appropriate.

Administration will update Council if future operational review indicates the equipment should again be considered for disposal.

## **Target Decision Date**

March 17, 2026

*In the spirit of Truth and Reconciliation, the Village of Donalda acknowledges that we gather, live, and work on Treaty 6 lands, the customary and traditional lands of the Indigenous Peoples of this territory.*



Request for Decision	
Meeting	Regular Meeting of Council
Meeting Date	March 17, 2026
Originated By	Melanie Veale
Decision Title	Bunk House Structure
Agenda Number	4.2 Business Arising from Previous Meetings

## **Background/Proposal**

The Village of Donalda owns the structure commonly referred to as the Rail Bunk House.

At the January 21, 2025 Regular Meeting of Council, Council directed Administration to conduct a public survey regarding the future of the building, including options to restore or demolish the structure.

At the February 18, 2025 Regular Meeting of Council, Administration was directed to obtain additional information from the Donalda Museum Society regarding the historical context of the building and to consider updating the public poll with additional information.

Following the polling period, the results indicated that respondents supported demolition of the structure rather than restoration.

Since that time, the building has continued to deteriorate and remains vacant and unused. Administration has also been advised that the Village is not planning to invest municipal funds into restoration or major repairs for the structure.

Given the condition of the building and potential safety concerns, Administration contacted the Donalda Fire Department to determine whether the structure could be utilized for firefighter training purposes.

Following review, the Fire Department advised that the structure cannot safely be used for firefighter training due to potential unidentified hazards within the building materials, including the possibility of lead-based paint or other hazardous substances.

The Regional Fire Chief advised that the structure could potentially be burned in place during winter months when ground conditions and fire risk are minimized. However, the Donalda Fire Department has advised they are unable to conduct the burn.

Should Council choose to proceed with burning the structure in place, the Village would be required to obtain the appropriate burn permit, and the burn would be conducted by Village Public Works personnel in accordance with applicable safety and regulatory requirements.

Alternatively, the structure could be mechanically demolished and transported to the Village debris pit for disposal.

Council direction is required regarding the preferred method of disposal.

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## Discussion/Options/Benefits/Disadvantages

### Community Input

Administration conducted a public poll regarding the future of the Rail Bunk House structure. The results indicated that respondents supported demolition of the structure rather than restoration, reflecting the community's preference for removal of the deteriorating building.

Council's consideration of disposal options is therefore consistent with the feedback received from residents and stakeholders.

### Historical Considerations

The Rail Bunk House is associated with the historical railway presence in the Village of Donalda. However, the structure has not been designated as a Municipal Historic Resource under the Historical Resources Act, and the Village is not obligated to preserve the structure.

Given the advanced deterioration of the building, the lack of safe reuse options, and the results of community polling supporting demolition, Administration is recommending removal of the structure.

If Council wishes, historical documentation of the structure (photographs and a basic record of the site) may be retained by the Village or shared with the Donalda Museum Society prior to demolition.

The Rail Bunk House is vacant, deteriorating, and not maintained for municipal use. As such, the structure may present potential public safety and liability risks, including unauthorized access, structural instability, and potential exposure to hazardous building materials.

Removal of the structure would mitigate these risks, reduce potential liability to the municipality, and eliminate the need for ongoing monitoring or site management associated with an unused and deteriorating building.

## Recommended Action

### Option 1 – Controlled Burn in Place (Recommended)

The Village would obtain the required burn permit, and the structure would be burned in place under controlled conditions by Village Public Works personnel.

#### Benefits

- Most cost-effective option
- Eliminates demolition and hauling costs
- Allows removal of the unsafe structure quickly
- Consistent with recommended disposal methods for deteriorated wood structures

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#### Risks

- Requires suitable weather and ground conditions
- Temporary smoke during burn
- Requires appropriate permitting and safety precautions

#### Option 2 – Demolish Structure and Dispose of Debris at Village Debris Pit

The structure would be mechanically demolished and the debris transported to the Village debris pit for burning.

#### Benefits

- Controlled disposal location
- Reduced smoke at the original site

#### Risks

- Additional cost for equipment and labour
- Transportation of debris required

### **Costs/Source of Funding**

Costs associated with burning the structure in place would be minimal and primarily related to Public Works staff time and burn permit requirements.

Demolition and transportation of debris would require equipment and labour costs for removal and hauling.

### **Applicable Legislation**

Under Section 70 of the Municipal Government Act, Council has authority over the disposal of municipal property.

Council authorization is required prior to demolition or disposal of municipal structures owned by the municipality.

### **Recommended Action**

THAT Council declare the Rail Bunk House structure surplus to municipal needs;

AND THAT Council direct Administration to coordinate the safe removal of the structure through controlled burning in place, subject to obtaining the required burn permit and compliance with applicable safety, environmental, and regulatory requirements;

AND FURTHER THAT Administration coordinate documentation of the structure for historical record prior to removal where feasible.

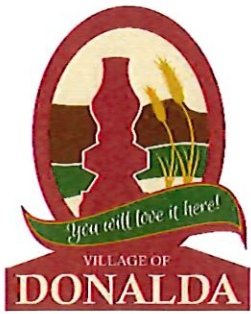
### **Implementation/Communication**

*In the spirit of Truth and Reconciliation, the Village of Donalda acknowledges that we gather, live, and work on Treaty 6 lands, the customary and traditional lands of the Indigenous Peoples of this territory.*

Administration will coordinate with Public Works to obtain the required burn permit and safely remove the structure in accordance with Council direction and all applicable safety requirements.

**Target Decision Date**

March 17, 2026



Request for Decision	
Meeting	Regular Meeting of Council
Meeting Date	March 17, 2026
Originated By	Melanie Veale
Decision Title	Transfer of Ownership of the Donalda Creamery
Agenda Number	4.3 Business Arising from Previous Meetings

## **Background/Proposal**

The Donalda Creamery is a significant heritage asset within the community. While the Village holds legal ownership of the building, the Donalda & District Museum Society has served as its primary steward, overseeing programming, maintenance efforts, and heritage preservation activities.

Over multiple grant application cycles, the Society has been unable to access major provincial and federal funding programs due to the requirement that applicants must own the property for which funding is sought. As a result, substantial restoration and capital upgrades remain unaddressed.

Administration previously brought forward a Request for Decision recommending the transfer of ownership of the Creamery to the Donalda & District Museum Society, which would position the Society to pursue external funding opportunities and align operational responsibility with ownership of the building.

## **Discussion/Options/Benefits/Disadvantages**

Since the original report was prepared, the Village of Donalda has entered into an active Municipal Affairs viability review, and Administration is preparing to undertake a municipal infrastructure audit.

Given that both processes may include recommendations related to municipal assets, governance, and long-term financial sustainability, Administration believes it would be prudent to defer any decision regarding the transfer of the Creamery until the outcomes of these reviews are known.

Council direction is therefore required regarding whether to proceed with the transfer or defer the matter pending the results of these reviews.

## **Recommended Action**

Option 1 – Defer Decision Until Completion of Viability Review and Infrastructure Audit (Recommended)

Council may choose to defer consideration of the proposed transfer until the Municipal Affairs viability review and the municipal infrastructure audit are complete.

### **Benefits**

- Allows Council to consider the Creamery within the broader context of the Village’s financial sustainability and asset management strategy
- Ensures decisions regarding municipal property align with potential provincial recommendations
- Demonstrates prudent governance during an active provincial review

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## Risks

- The Donalda & District Museum Society may experience delays in pursuing grant opportunities tied to ownership of the building

### Option 2 – Approve Transfer of Ownership

Council may choose to proceed with transferring ownership of the Donalda Creamery to the Donalda & District Museum Society.

#### Benefits

- Enables the Society to pursue external grant funding opportunities
- Aligns operational responsibility with ownership
- Reduces long-term municipal maintenance and liability responsibilities

#### Risks

- Decision may precede recommendations from the Municipal Affairs viability review or infrastructure audit
- Potentially limits Council's flexibility if future provincial recommendations involve municipal assets

### Option 3 – Deny the Transfer Request

Council may choose not to proceed with the transfer of ownership.

#### Risks

- Continued municipal responsibility for maintenance and liability
- Limited access to external grant funding for restoration
- Potential deterioration of the heritage asset without external investment

## Costs/Source of Funding

Minor legal and land registration costs associated with property transfer.

If ownership remains with the Village, the municipality may continue to incur maintenance, insurance, and capital repair costs associated with the building.

## Applicable Legislation

Under Sections 70–75 of the Municipal Government Act (MGA), municipalities have authority to sell, lease, transfer, or otherwise dispose of municipal property.

If the property is transferred for less than market value, Council must determine that the transfer serves a community benefit or public purpose, and appropriate public notice requirements must be followed.

Council may also impose conditions on the transfer, including reversion clauses, public access requirements, or heritage preservation conditions.

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## **Recommended Action**

THAT Council table consideration of the proposed transfer of ownership of the Donalda Creamery to the Donalda & District Museum Society until completion of the Municipal Affairs viability review and the Village's municipal infrastructure audit;

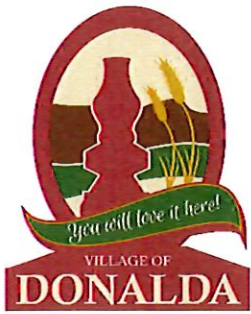
AND THAT Administration bring the matter back to Council for further consideration once the outcomes of these processes are known.

## **Implementation/Communication**

Administration will continue to monitor the progress of the Municipal Affairs viability review and the municipal infrastructure audit and will bring the matter back to Council for consideration once these processes are complete.

## **Target Decision Date**

March 17, 2026



Request for Decision	
Meeting	Regular Meeting of Council
Meeting Date	March 17, 2026
Originated By	Melanie Veale
Decision Title	Handi Van Service Policy
Agenda Number	4.4 Business Arising from Previous Meetings

## **Background/Proposal**

The Village of Donalda owns a Handi-Van intended to support community transportation, primarily assisting residents with transportation to medical appointments and other essential services.

While the vehicle has been acquired, the service has not yet been placed into operation.

Council previously directed Administration to develop a framework under which the Handi-Van could operate as a volunteer-based, non-commercial municipal service with a flat cost-recovery fee.

Administration has completed a review of the program framework including:

- Service operations
- Fee authority
- Policy structure
- User documentation

The purpose of this review was to ensure that, if the service becomes operational, it will be supported by clear governance, appropriate liability protections, and consistent documentation.

However, Council has not yet made a decision regarding adoption of the updated policy framework, and the service remains inactive.

In addition, the Village of Donalda is currently undergoing a Municipal Affairs viability review. As the Handi-Van represents a municipal service that may involve operational and administrative commitments, Council may wish to consider whether to proceed with establishing the policy framework at this time or defer the matter until the outcomes of the viability review are known.

## **Discussion/Options/Benefits/Disadvantages**

Administration prepared three supporting documents that would govern the service if Council chooses to place the Handi-Van into operation.

### 1. Handi-Van Service Policy

The policy:

- Establishes the service as a municipal, volunteer-based transportation service
- Clarifies that the service is not a rental or commercial transportation operation
- Defines eligibility, booking procedures, and service limitations

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- Establishes a \$15 flat cost-recovery fee
- Allows Administration discretion to reduce or waive fees in cases of hardship

## 2. Fees and Services Bylaw Amendment

The amendment would:

- Add the Handi-Van fee to Schedule “A” of the Fees and Services Bylaw
- Provide legal authority for charging the fee
- Ensure transparency and audit compliance

## 3. Handi-Van Service Acknowledgement Form

The acknowledgement form:

- Replaces the former “rental contract”
- Clarifies expectations regarding safety, conduct, and liability
- Confirms the service is not transportation for hire

## **Recommended Action**

### Option 1 – Approve the Policy Framework

Council may approve the Handi-Van Service Policy and bylaw amendment so the service could be implemented in the future.

#### Benefits

- Provides governance and liability protection
- Establishes legal authority for the fee
- Allows the service to be activated if Council chooses

### Option 2 – Defer Decision Pending Viability Review (Recommended)

Council may defer consideration of the policy until the Municipal Affairs viability review is complete.

#### Benefits

- Allows Council to consider the service within the broader context of municipal service sustainability
- Avoids implementing new municipal programs during a provincial review

### Option 3 – Direct Administration to Revise the Program Model

Council may request revisions to the service model before approval.

## **Costs/Source of Funding**

*In the spirit of Truth and Reconciliation, the Village of Donalda acknowledges that we gather, live, and work on Treaty 6 lands, the customary and traditional lands of the Indigenous Peoples of this territory.*

If implemented:

- \$15 per round trip cost-recovery fee
- Volunteer-based drivers
- No profit generation

The service would remain non-commercial and community-oriented.

### **Applicable Legislation**

Administration confirms:

- The vehicle is not classified as a commercial passenger vehicle
- Volunteer drivers require only a Class 5 licence
- Cost-recovery fees do not trigger commercial transport regulation

Appropriate insurance coverage is maintained

### **Recommended Action**

THAT Council defer consideration of the Handi-Van Service Policy and associated amendment to the Fees and Services Bylaw until completion of the Municipal Affairs viability review;

AND THAT Administration bring the matter back to Council for consideration once the outcomes of the review are known..

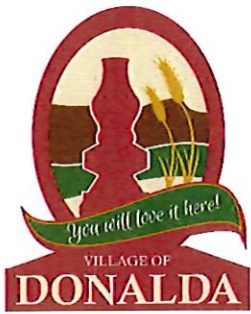
### **Implementation/Communication**

Administration will continue to monitor the progress of the Municipal Affairs viability review and the municipal infrastructure audit and will bring the matter back to Council for consideration once these processes are complete.

### **Target Decision Date**

March 17, 2026

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<b>Request for Decision</b>	
Meeting	Regular Meeting of Council
Meeting Date	March 17, 2026
Originated By	Melanie Veale
Decision Title	Standpipe Operations, Fire Hydrant Service and Fire Protection Services – Information Update
Agenda Number	4.5 Business Arising from Previous Meetings

## **Background/Proposal**

During the Gallery / Public Input portion of a recent Council meeting, a member of the public raised questions regarding the status of the municipal standpipe, fire hydrant maintenance, and fire protection services available to the Village of Donalda.

Administration is providing this report to clarify how these services are currently managed and maintained and to provide Council with a general overview of the systems that support community water access for firefighting and emergency response.

## **Discussion/Options/Benefits/Disadvantages**

### **Standpipe Operations**

The municipal standpipe provides a controlled water access point for fire apparatus and water hauling units during firefighting operations.

Administration is aware that the standpipe may have appeared out of service to members of the public. However, this appearance may have been the result of the recent removal of Syban Internet infrastructure that had previously been installed on the standpipe structure. The removal of this equipment does not affect the operational capability of the standpipe for emergency response purposes.

Administration confirms that the standpipe remains functional and available for emergency use. Public Works periodically verifies the standpipe's accessibility and general condition to ensure it remains operational for firefighting purposes. Should any maintenance or repair requirements be identified, Administration will address them through the Village's regular infrastructure maintenance processes.

Public Works continues to monitor the standpipe to ensure it remains functional and accessible when required.

### **Fire Hydrant Service and Maintenance**

The Village maintains several fire hydrants throughout the community as part of its municipal water infrastructure.

Routine maintenance activities include:

- Inspection and operational testing
- Flushing to maintain water quality

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- Mechanical servicing and lubrication
- Identification and repair of damaged components
- Winter accessibility and snow clearing

Regular maintenance helps ensure hydrants remain fully operational and available for emergency response.

### Fire Protection Services

Fire protection services for the Village of Donalda are provided through Heartland Regional Fire Services, which supports the community through regional emergency response coverage.

These services include:

- Fire suppression and emergency response
- Structure and grass fire response
- Emergency support services
- Community safety and prevention activities

Regional fire services work in coordination with municipalities throughout the region to ensure efficient and effective emergency response.

### Costs/Source of Funding

Standpipe operation, hydrant maintenance, and fire protection services are funded through the Village's operating budget and applicable regional service arrangements.

### Applicable Legislation

Municipalities are responsible for providing fire protection services and maintaining municipal infrastructure under the Municipal Government Act.

These services form part of the Village's core responsibilities related to public safety and infrastructure management.

### Recommended Action

THAT Council receive the report regarding standpipe operations, fire hydrant maintenance, and fire protection services for the Village of Donalda as information.

### Implementation/Communication

No further action is required at this time.

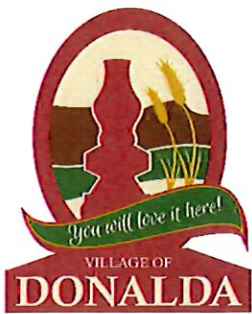
Administration will continue to monitor these services and bring forward any operational issues or recommendations to Council as necessary.

### Target Decision Date

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March 17, 2026

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<b>Request for Decision</b>	
Meeting	Regular Meeting of Council
Meeting Date	March 17, 2026
Originated By	Melanie Veale
Decision Title	Bylaw Enforcement and Practices
Agenda Number	5.1 Village Business

## **Background/Proposal**

Administration is providing Council with information regarding the Village of Donalda's bylaw enforcement practices, enforcement tools, and common issues raised by residents.

Questions have arisen regarding:

- the process for enforcing municipal bylaws
- the types of fines that may be issued
- the difference between municipal tags and violation tickets
- whether bylaw enforcement generates a financial return on investment.

This report is intended to clarify how bylaw enforcement functions within the Village and to provide Council with an overview of typical enforcement practices used in municipalities of similar size.

Bylaw enforcement is primarily intended to support community standards, public safety, and compliance with Council-adopted regulations, rather than to generate municipal revenue.

## **Discussion/Options/Benefits/Disadvantages**

The majority of bylaw complaints in small municipalities relate to neighbourhood standards and nuisance concerns.

Common issues include:

- Untidy or unsightly property (accumulation of debris, junk, long grass or weeds)
- Animals running at large
- Snow and ice not cleared from sidewalks
- Noise disturbances
- Junk or inoperable vehicles on property

In most cases, Administration first seeks to achieve voluntary compliance before considering enforcement action.

Municipalities typically establish penalty amounts within their bylaws or municipal tag schedules.

Common fine amounts include:

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Offence	Typical Penalty
Untidy or unsightly property	\$100
Failure to remove snow and ice	\$75
Animal running at large	\$150
Noise disturbance	\$150
Junk or inoperable vehicle	\$100

These fines are intended to encourage compliance rather than generate revenue.

The Village typically follows a progressive enforcement approach:

1. Complaint received by Administration
2. Issue verified by staff
3. Warning or compliance notice issued
4. Follow-up inspection
5. Enforcement action where required.

Most issues are resolved at the warning or compliance stage.

A Municipal Tag is a notice issued by a designated officer for a bylaw offence.

The Municipal Tag specifies:

- the nature of the violation
- the amount of the penalty
- the time allowed for voluntary payment.

If the Municipal Tag is paid within the specified period, the matter is considered resolved without further action.

Municipal Tags allow municipalities to resolve minor offences without requiring court proceedings.

A Violation Ticket is issued under the Provincial Offences Procedure Act.

Violation tickets are typically used when:

- a Municipal Tag is not paid
- a violation continues after warnings
- the matter requires formal enforcement.

Violation tickets may require the individual to:

- pay a fine through the provincial system, or
- appear in court to address the offence.

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Violation tickets are generally issued by Bylaw Enforcement Officers, Community Peace Officers, or police officers authorized to enforce municipal bylaws.

### **Recommended Action**

#### **Option 1 – Approve the Policy Framework**

Council may approve the Handi-Van Service Policy and bylaw amendment so the service could be implemented in the future.

##### **Benefits**

- Provides governance and liability protection
- Establishes legal authority for the fee
- Allows the service to be activated if Council chooses

#### **Option 2 – Defer Decision Pending Viability Review (Recommended)**

Council may defer consideration of the policy until the Municipal Affairs viability review is complete.

##### **Benefits**

- Allows Council to consider the service within the broader context of municipal service sustainability
- Avoids implementing new municipal programs during a provincial review

#### **Option 3 – Direct Administration to Revise the Program Model**

Council may request revisions to the service model before approval.

### **Costs/Source of Funding**

In most municipalities, particularly smaller communities, bylaw enforcement does not generate a financial return.

Costs associated with enforcement may include:

- administrative time
- complaint investigation
- documentation and follow-up
- potential court processes.

Revenue generated through fines is typically incidental and does not offset enforcement costs.

For this reason, bylaw enforcement should be viewed as a municipal service that supports community standards and public safety, rather than a revenue-generating activity.

### **Applicable Legislation**

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Municipalities are authorized under the Municipal Government Act (MGA) to enact and enforce bylaws relating to:

- public safety
- nuisance control
- property standards
- community welfare

### **Recommended Action**

THAT Council receive the report regarding bylaw enforcement practices, enforcement processes, and associated financial considerations as information;

AND THAT Council direct Administration to prepare a draft Community Standards Bylaw consolidating common nuisance and property maintenance regulations for Council's future consideration;

AND FURTHER THAT Council appoint the Chief Administrative Officer as a Bylaw Enforcement Officer for the Village of Donalda, with authority to enforce municipal bylaws and issue Municipal Tags where authorized.

### **Implementation/Communication**

Administration will proceed in accordance with Council's direction and bring forward any proposed bylaw changes at a future Council meeting.

### **Target Decision Date**

March 17, 2026

### **ATTACHMENTS**

- Recommended Small Village Bylaw Enforcement Model
- Municipal Tag Template Draft

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# Recommended Small-Village Bylaw Enforcement Model

## Step 1 — Complaint Intake (Administration)

All complaints go through Village Administration (CAO or office staff).

Typical process:

- Resident files complaint (phone, email, or form)
- Administration logs the complaint
- Administration determines if it is a bylaw issue or neighbour dispute

This prevents staff from being pulled into informal conflicts.

## Step 2 — Verification (Public Works)

Public Works staff may verify conditions while performing normal duties.

Example:

- Confirm long grass
- Check snow removal
- Photograph untidy property
- Check signage or parking issues

Public Works documents the issue, but does not confront residents.

## Step 3 — Compliance Notice (CAO)

The CAO or Administration sends a warning letter.

Typical letter includes:

- description of violation
- relevant bylaw section
- time to comply (7–14 days)

Most issues are resolved at this stage (80–90%).

## Step 4 — Municipal Tag (Designated Officer)

If the issue continues:

- CAO or designated officer issues Municipal Tag
- fine is paid to the Village
- still allows voluntary compliance

Example penalties:

Offence	Fine
Untidy property	\$100
Snow removal	\$75
Parking violation	\$50
Animal at large	\$150

## Step 5 — Bylaw Officer / Ticket (Rare)

If the violation continues:

- Contract regional bylaw officer or peace officer
- Issue Provincial Offences Procedure Act ticket
- Can proceed to court

This step is rarely required.

## Why This Model Works Well

- ✓ Very low cost
- ✓ Reduces staff conflict with residents
- ✓ Encourages voluntary compliance
- ✓ Only escalates when necessary
- ✓ Works with limited staff capacity

## Typical Annual Cost

Small villages often spend:

- \$0–\$3,000 on occasional bylaw officer assistance
- mostly handled internally through administration and letters

This is why many small municipalities do not employ full-time bylaw officers.

## Example Enforcement Flow

1. Complaint
2. Administration review
3. Public Works verify
4. Warning letter
5. Municipal tag
6. Contracted officer (if required)

# Village of Donalda

## Municipal Tag – Bylaw Violation Notice

**Tag Number:** \_\_\_\_\_

**Date Issued:** \_\_\_\_\_

**Offence Location**

Address / Location of Violation:

**Responsible Person (if known)**

Name: \_\_\_\_\_

Mailing Address:

\_\_\_\_\_  
\_\_\_\_\_

### Bylaw Information

**Bylaw Name or Number:** \_\_\_\_\_

**Section of Bylaw:** \_\_\_\_\_

**Description of Violation**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(Example: Untidy or Unsightly Property – accumulation of debris and overgrown grass.)

### Penalty

**Municipal Tag Amount:** \$ \_\_\_\_\_

Payment must be made within **15 days** of the date this tag was issued.

### Payment Instructions

Payment may be made at:

**Village of Donalda Office**

5001 Main Street

Donalda, Alberta

Accepted payment methods:

Cash

Debit

Cheque

### Failure to Pay

If the Municipal Tag is not paid within the specified time period, the Village may proceed with enforcement by issuing a Violation Ticket under the Provincial Offences Procedure Act, which may require payment through the provincial court system or a court appearance.

### Issuing Officer

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Signature: \_\_\_\_\_

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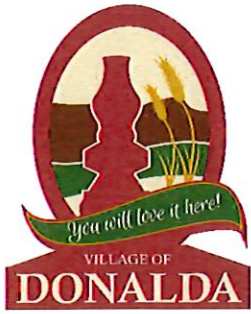
Office Use Only

Date Paid: \_\_\_\_\_

Receipt Number: \_\_\_\_\_

Notes:

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Request for Decision	
Meeting	Regular Meeting of Council
Meeting Date	March 17, 2026
Originated By	Melanie Veale
Decision Title	Operation Budget 2026
Agenda Number	5.2 Village Business

## **Background/Proposal**

Administration has prepared the 2026 Operating Budget in accordance with the Municipal Government Act and Council's direction during the budget review process.

The proposed budget maintains municipal service levels while balancing operating revenues and expenditures.

The budget reflects current municipal revenues including:

- property taxes
- provincial operating grants
- franchise fees
- utility revenues
- service fees and other revenues

## **Discussion/Options/Benefits/Disadvantages**

### 2026 Operating Budget Summary

Item	Amount
Total Operating Revenue	\$635,344
Total Operating Expenses	\$657,844
Operating Shortfall	(\$22,499)
Transfer from Accumulated Surplus	\$22,499
Balanced Operating Budget	\$657,844

The operating budget requires a transfer from accumulated surplus of approximately \$22,499 to balance the budget.

Based on the 2024 audited financial statements, the Village maintains an unrestricted surplus of approximately \$140,578, making this transfer financially sustainable.

The Village receives operating revenues from several sources.

Major revenue sources include:

Revenue Source	Amount
Municipal Property Taxes	~\$189,676
Utilities Revenue	~\$152,000
Franchise Fees	~\$71,230

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Provincial MSI Operating Grant	~\$72,712
Other Revenues & Fees	~\$149,726

Property taxes represent approximately 30% of operating revenues, with the remainder funded through grants, utilities, and other revenue sources.

The 2026 operating budget is supported by the 2026 Tax Rate Bylaw, which establishes municipal mill rates required to generate the necessary tax revenue.

Administration has also prepared residential tax impact examples demonstrating the tax implications for typical residential assessments.

Overall property tax impacts for typical residential properties are generally stable compared to 2025.

**OPTIONS FOR COUNCIL CONSIDERATION**

Council may:

- Approve the budget as presented
- Approve the budget with amendments as directed by Council
- Refer the budget back to administration for further review

**Applicable Legislation**

Approval of the operating budget supports Council’s responsibilities under the Municipal Government Act to ensure that the municipality maintains balanced financial operations and continues delivering municipal services to residents.

**RECOMMENDATION**

Administration recommends approval of the 2026 Operating Budget as presented in order to allow for the timely implementation of municipal operations and preparation of the 2026 Tax Rate Bylaw and property tax notices.

**Implementation/Communication**

Administration will proceed as directed by Council.

**Target Decision Date**

March 17, 2026

**ATTACHMENTS**

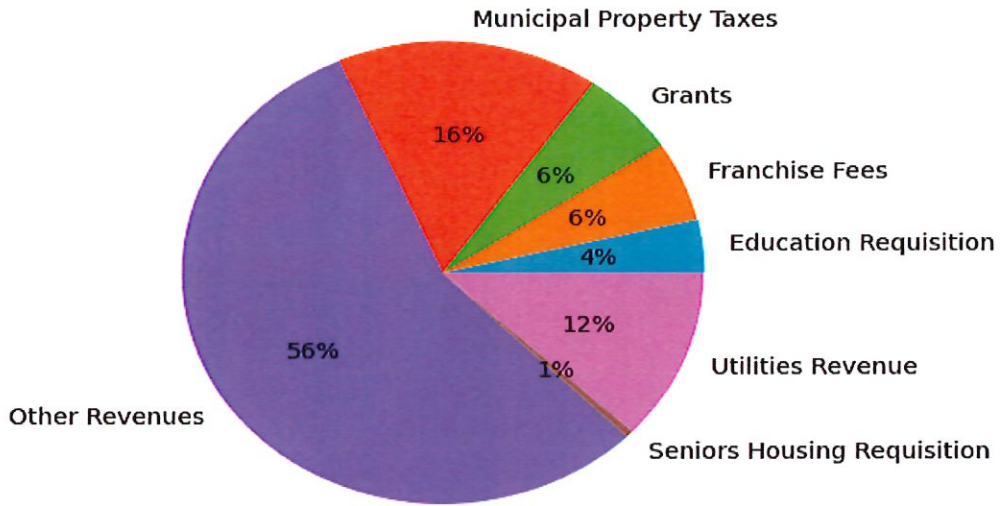
- 2026 Operating Budget Summary
- 2026 Operating Budget – Balanced

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## Village of Donalda – 2026 Operating Budget Overview

Item	Amount
Total Revenue	\$635,344
Total Expenses	\$657,844
Transfer from Accumulated Surplus	\$22,499
Balanced Operating Budget	\$657,844

### Village of Donalda - 2026 Revenue Sources



**VILLAGE OF DONALDA 2026 OPERATING BUDGET  
REVENUE**

<b>GL Account</b>	<b>Description</b>	<b>2026</b>
1-00-100	Residential Taxes	176,092.00
1-00-101	ASFF - School Tax Requisition	47,120.44
1-00-102	Seniors Requisition	6,365.01
1-00-103	Designated Industrial Property Req.	0.43
1-00-110	Non-Residential Taxes	13,583.75
1-00-120	Linear Taxes	13,105.10
1-00-130	Franchise - ATCO	35,399.00
1-00-140	Franchise - Apex Utilities Inc.	35,831.17
1-00-200	Penalties & Costs on Taxes	1,500.00
1-00-751	Conditional Municipal - FCSS	7,882.00
1-00-845	Provincial Grant - MSI Operating	72,712.00
1-00-990	Attorney General Fines & Costs	1,400.00
1-12-266	Tax Recovery Fees	2,340.00
1-12-411	Photocopy, Fax, Sales, etc.	185.50
1-12-417	Tax Cert.\Dev. Permits, etc.	500.00
1-12-418	Maintenance service revenue	500.00
1-12-419	Newsletter Ads	1,000.00
1-12-550	Investment Income - Bank Int.	2,500.00
1-12-590	Miscellaneous Admin. Revenue	100.00
1-21-530	Fines-Bylaw	500.00
1-23-410	Fire Charges	25,000.00
1-24-410	Emergency Management Service Revenue	6,000.00
1-26-521	Dog License	500.00
1-26-522	Cat License	200.00
1-26-523	Business License	200.00
1-32-560	Equipment Revenue	190.48
1-41-400	Water Sales	89,000.00
1-41-401	Penalties - Water	700.00
1-41-414	Water On\Off Fee	300.00
1-42-400	Sewer Services	19,000.00
1-43-400	Garbage Fees	44,000.00
1-56-463	Perpetual Care Fee	1,000.00
1-56-464	Sale of Cemetery Plots	500.00
1-56-466	Snow Removal Revenue	100.00
1-56-467	Interment Fee	1,200.00
1-66-910	Planning Reserve	16,000.00
1-69-100	Grazing Revenue	1,787.50
1-72-850	Government Grants - Recreation	700.00
1-74-770	Museum Agreement	6,500.00
1-74-771	Library Agreement	1,450.00
1-74-850	Federal Grant - Heritage Canada	2,400.00
1-00-999	Transfer from Reserves to Balance	22,500.00
<b>Total Revenue \$</b>		<b>657,844.38</b>

VILLAGE OF DONALDA 2026 OPERATING BUDGET  
EXPENSE

GL Account	Description	2026
2-11-150	Council Meeting Pay	6,300.00
2-11-151	Council Supervision Pay	3,600.00
2-11-211	Travel & Subsistence	2,000.00
2-11-212	Legislative - Discretionary	300.00
2-12-110	Salaries & Wages	133,120.00
2-12-130	Payroll Deductions	9,185.57
2-12-131	Vacation Pay	2,232.46
2-12-132	Payroll Benefits	1,000.00
2-12-150	Meeting Pay	660.00
2-12-152	Election & Census Fees	1,000.00
2-12-211	Travel & Subsistence	1,000.00
2-12-212	Course Fee Registration	2,000.00
2-12-216	Postage	1,650.00
2-12-217	Telephone	1,500.00
2-12-220	Advertising & Memberships	4,000.00
2-12-224	Land Title Fees	500.00
2-12-226	Tax Recovery Fees	200.00
2-12-230	Assessors Fees	5,650.00
2-12-231	Auditors Fees	5,000.00
2-12-232	Legal Fees	4,700.00
2-12-240	Bad Debts	2,000.00
2-12-251	Repairs & Maintenance	800.00
2-12-252	Cleaning - Supplies & Labor	2,500.00
2-12-255	Other Contracted Services	1,000.00
2-12-256	Contracted Services - CAO	427.40
2-12-270	Computer Expenses	750.00
2-12-271	Website Fees	1,300.00
2-12-274	Insurance & Bond	12,500.00
2-12-275	Workman's Compensation	7,200.00
2-12-277	Health & Safety	5,000.00
2-12-505	Photocopier Costs	3,000.00
2-12-510	General Office Supplies	3,000.00
2-12-540	Utilities - Heating	2,500.00
2-12-541	Utilities - Power	3,200.00
2-12-590	Miscellaneous	500.00
2-12-810	Bank Charges & Fees	3,000.00
2-23-410	Fire Service Agreement	25,000.00
2-24-410	Emergency Management Agreement	6,000.00
2-26-751	Bylaw Enforcement	5,000.00
2-26-752	Rural Policing Expense	14,494.47
2-32-110	Salaries - Roads & Streets	32,000.00
2-32-111	Salaries - Shop Work Hours	28,500.00
2-32-130	Payroll Deductions	4,800.00
2-32-131	Vacation Pay	6,127.00
2-32-132	Payroll Benefits (Health Spending)	1,000.00
2-32-210	Travel	300.00
2-32-217	Maintenance Cell Phone	576.00
2-32-230	Engineering Fees	3,472.50
2-32-250	Road & Street Repairs	3,000.00
2-32-251	Equipment Repairs & Maint.	3,500.00
2-32-252	Sidewalk & Curb Repairs	2,184.37

VILLAGE OF DONALDA 2026 OPERATING BUDGET  
EXPENSE

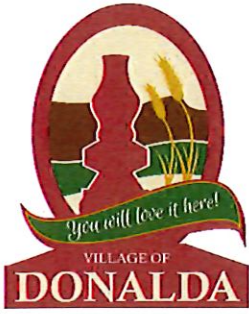
GL Account	Description	2026
2-32-270	Contracted Services	1,000.00
2-32-271	Insurance Share	1,513.00
2-32-510	Small Equipment & Supplies	5,000.00
2-32-515	Equipment Rental	2,500.00
2-32-521	Gas & Diesel Fuel	7,500.00
2-32-530	Const. & Maint. Supplies	1,223.74
2-32-532	Gravel, Cold Mix & Sand	5,000.00
2-32-541	Street Lights	22,615.00
2-32-542	Shop Power	2,000.00
2-32-543	Shop Natural Gas	2,600.00
2-32-590	Miscellaneous	500.00
2-41-110	Salaries - Water Related	10,000.00
2-41-130	Payroll Deductions	800.00
2-41-211	Travel & Subsistence	105.00
2-41-212	COURSE REGISTRATION FEES	450.00
2-41-215	Freight	50.00
2-41-250	Water Testing Supplies	250.00
2-41-251	Maintenance Supplies	5,000.00
2-41-270	Contracted Services	500.00
2-41-272	Computer/Software Expense	2,275.00
2-41-600	SMRWSC - Debenture Payments	10,000.00
2-41-601	SMRWSC - Water Consumption	46,000.00
2-41-920	AMORTIZATION	25,760.11
2-42-110	Salaries - Sewer Related	775.90
2-42-130	Payroll Deductions	94.80
2-42-275	Contracted Services - Sewer	1,000.00
2-42-290	Lagoon Drainage Easement	200.00
2-42-590	Miscellaneous	108.58
2-43-110	Salaries - Garbage Related	2,000.00
2-43-130	Payroll Deductions	350.00
2-43-251	Repairs & Maintenance	85.98
2-43-270	Contracted Garbage Pickup	28,000.00
2-56-110	Salaries - Cemetery	4,300.00
2-56-130	Payroll Deductions	350.00
2-56-270	Contracted Services	700.00
2-56-510	General Services & Supplies	600.00
2-62-111	FCSS - Postage	650.00
2-62-755	FCSS Programs	9,760.00
2-62-756	Community Programming	113.45
2-62-760	FCSS Membership Expenses	114.00
2-66-762	Planning Services expenses	6,000.00
2-69-110	Salaries - Rental Space Maintenance	500.00
2-72-110	Salaries - Green Space Maintenance	18,000.00
2-72-130	Payroll Deductions	1,486.37
2-72-250	Parks - Contract Services	500.00
2-74-110	Salaries - Culture Related	289.72
2-74-130	Payroll Deductions	35.15
2-74-232	Village Beautification	2,000.00
2-74-251	Repairs & Maintenance	1,000.00
2-74-252	Miscellaneous	388.58
2-74-271	Insurance	3,028.00

VILLAGE OF DONALDA 2026 OPERATING BUDGET  
EXPENSE

GL Account	Description	2026
2-74-540	Utilities - Gas	2,500.00
2-74-541	Utilities - Power	3,600.00
2-74-770	Grants - Museum	5,000.00
2-74-771	Grants - Library	5,000.00
2-74-775	Parkland Reg. Library Req.	2,200.00
2-74-850	Canada Day Celebration	2,400.00
2-80-741	Provincial Education - ASFF	42,000.00
2-80-751	Recreation Requisition County of Stettler	3,955.00
2-80-761	C.of Stettler Housing Auth	9,281.00
2-80-771	Stettler Waste Management Auth	4,500.00
3-00-210	TOTAL TAXES RECEIVABLE	99.81
3-00-211	Taxes Receivable	140,440.01
3-00-212	Taxes Receivable-Arrears	40,193.68
3-00-214	Pre Paid Property Taxes	3,268.66
3-00-247	GST Receivable	23,359.49
3-00-249	GST REBATE/RETURN FILED	54.58
3-00-250	Rounding Account	0.02
3-00-270	Trade Accounts Receivable	869.07
3-00-271	Receivable From Other Government	262,604.00
3-12-110	Petty Cash	95.00
3-12-111	Cash on Hand	230.00
3-12-121	ATB MUSH Operating (Chequing) - 8524	366,690.30
3-12-122	ATB MSI Capital - 3779	348,847.15
3-12-123	ATB GTF - 7179	5,584.95
3-12-124	ATB - Reserve Account	81.77
3-12-125	GRANT FUNDS ACCOUNT 2278	321,632.93
3-12-280	Accrued Interest	4,172.12
3-12-415	Other Assets - Co-op Equity	190.71
3-12-510	Tax Recovery Roll 354 - July 26, 2025	21,061.22
3-12-511	Tax Recovery Roll 332 Sep 26, 2023	8,138.79
3-12-620	Buildings	497,187.72
3-12-630	Machinery	249,340.65
3-12-640	Land For Own Gov't Uses	15,928.81
3-12-650	Vehicles - Cost	50,268.00
3-12-720	Buildings - Accumulated Amortization	248,423.92
3-12-730	Machinery - Accumulated Amortization	85,870.91
3-12-750	Vehicles - Accumulated Amortization	44,068.00
3-32-610	Roads	1,793,404.90
3-32-710	Roads - Accumulated Amortization	1,390,206.14
3-32-720	Curbing & Sidewalks	214,973.00
3-41-271	Utilities Receivable	10,300.80
3-41-273	ALLOWANCE FOR DOUBTFUL ACCOUNTS	2,572.90
3-41-610	Water System	1,327,773.11
3-41-710	Water System - Accumulated Amortization	357,141.90
3-42-610	Wastewater System	881,656.71
3-42-710	Wastewater - Accumulated Amortization	332,571.26
3-66-570	Land Held for Resale	8,550.00
4-00-214	Pre Paid Property Taxes	3,268.66
4-00-247	GST charged on sales	5,794.35
4-00-910	Operating Surplus \ Deficit(-)	232,127.47
4-00-920	Equity in Capital Assets	2,098,111.00

VILLAGE OF DONALDA 2026 OPERATING BUDGET  
EXPENSE

GL Account	Description	2026
4-12-231	Accounts Payable - Year End	8,650.00
4-12-270	Trade Accounts Payable	19,082.37
4-12-271	Revenue Canada Payable	18,011.17
4-12-272	Holiday Pay Payable	6,019.90
4-12-472	TAX RECOVERY SURPLUS	25,589.37
4-12-830	Deferred Revenue - Gas Tax Fund	229,473.00
4-12-840	Deferred Revenue - MSI Capital	453,977.00
4-23-722	Fire Reserve	13,000.00
4-32-723	Roads & Streets Reserve	5,000.00
4-41-830	DEFERRED REVENUE - AWWP	51,869.07
4-42-722	Sewer Reserve	36,000.00
4-56-721	Cemetery - Monumnet Deposits	344.29
6-32-650	VEHICLES	715.22
<b>Total Expenses \$</b>		<b>657,843.61</b>



Request for Decision	
Meeting	Regular Meeting of Council
Meeting Date	March 17, 2026
Originated By	Melanie Veale
Decision Title	2026 Capital Budget
Agenda Number	5.3 Village Business

## **Background/Proposal**

The purpose of this report is to present the 2026 Capital Budget for Council consideration and approval.

The capital budget identifies infrastructure investments and asset management initiatives planned for 2026 and outlines the proposed funding sources.

Capital budgeting allows the Village to plan for major infrastructure improvements and long-term asset management.

The proposed 2026 capital projects focus on:

- improving pedestrian infrastructure
- maintaining utility systems
- evaluating long-term infrastructure sustainability

Administration has prepared a multi-year capital plan (2026–2030) to ensure that infrastructure investments are staged in a financially sustainable manner.

## **Discussion/Options/Benefits/Disadvantages**

### Proposed 2026 Capital Projects

Main Street Sidewalk Improvements	\$250,000
Infrastructure Audit / Viability Report	\$150,000
Curb Stops Replacement Program	\$20,000
Lagoon Bioaugmentation	\$10,000

Total 2026 Capital Budget: \$430,000

### Multi-Year Capital Plan

Year	Planned Capital Investment
2026	\$430,000
2027	\$90,000
2028	\$90,000
2029	\$90,000
2030	\$80,000

*In the spirit of Truth and Reconciliation, the Village of Donalda acknowledges that we gather, live, and work on Treaty 6 lands, the customary and traditional lands of the Indigenous Peoples of this territory.*

This long-term plan allows the Village to manage infrastructure renewal while maintaining financial stability.

The capital projects will be funded through a combination of:

- municipal reserves
- grants (where available)
- capital funding allocations

No borrowing has been identified for the proposed projects at this time.

Administration will continue to pursue provincial and federal grant opportunities to offset project costs where possible.

The proposed capital plan supports Council priorities including:

- maintaining municipal infrastructure
- improving pedestrian safety
- supporting long-term infrastructure sustainability
- responsible financial planning

## **OPTIONS FOR COUNCIL CONSIDERATION**

Council may choose to:

- Approve the 2026 Capital Budget as proposed;
- Approve the 2026 Capital Budget with adjustments, or
- Approve the 2026 Capital Budget but defer one or more projects to later years

## **Applicable Legislation**

Under the Municipal Government Act, municipalities are responsible for maintaining infrastructure and managing municipal finances in a prudent manner.

Approval of the capital budget authorizes Administration to proceed with the planned capital projects.

## **RECOMMENDATION**

Administration recommends approval of the 2026 Capital Budget to allow projects to proceed in the 2026 construction season.

## **Implementation/Communication**

Administration will proceed as directed by Council.

## **Target Decision Date**

March 17, 2026

## **ATTACHMENTS**

*In the spirit of Truth and Reconciliation, the Village of Donalda acknowledges that we gather, live, and work on Treaty 6 lands, the customary and traditional lands of the Indigenous Peoples of this territory.*

- 2026 Capital Budget Summary
- 2026 Full Capital Forecast

*In the spirit of Truth and Reconciliation, the Village of Donalda acknowledges that we gather, live, and work on Treaty 6 lands, the customary and traditional lands of the Indigenous Peoples of this territory.*

# Village of Donalda

## 2026 Capital Budget Summary

The 2026 capital budget focuses on infrastructure planning, pedestrian improvements, and utility system maintenance.

### 2026 Capital Projects

Project	Amount	% of Budget
Main Street Sidewalk Improvements	\$250,000	58%
Infrastructure Audit / Viability Report	\$150,000	35%
Curb Stops Replacement Program	\$20,000	5%
Lagoon Bioaugmentation	\$10,000	2%
<b>Total</b>	<b>\$430,000</b>	<b>100%</b>

### Key Capital Investment Areas

#### Transportation Infrastructure

Main Street sidewalk improvements represent the largest investment in 2026 and aim to improve:

- pedestrian safety
- accessibility
- streetscape improvements

**Total:** \$250,000

#### Infrastructure Planning

The Infrastructure Audit / Viability Report will provide:

- assessment of municipal infrastructure
- long-term sustainability planning
- support for future funding applications

**Total:** \$150,000

#### Utility Maintenance

Ongoing maintenance programs include:

Program	Amount
Curb Stops	\$20,000
Lagoon Bioaugmentation	\$10,000

These programs support the water distribution and wastewater systems.

## Multi-Year Capital Plan (2026–2030)

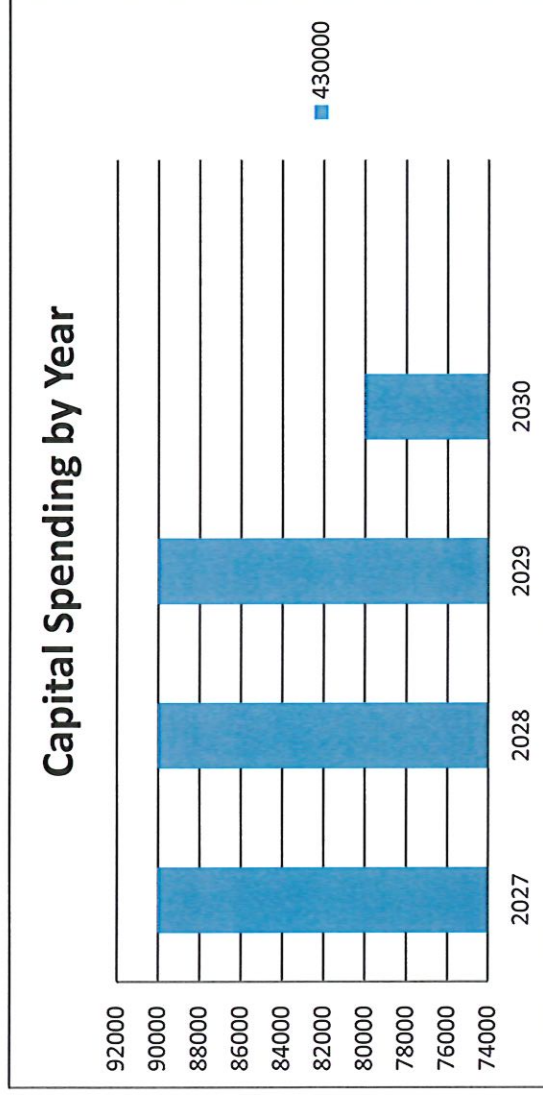
Year	Planned Investment
2026	\$430,000
2027	\$90,000
2028	\$90,000
2029	\$90,000
2030	\$80,000

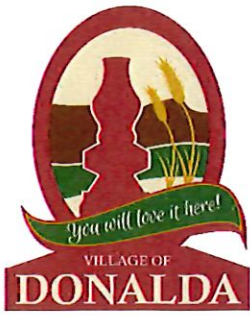
The capital plan spreads infrastructure investments over multiple years to maintain financial sustainability and infrastructure reliability.

The 2026 Capital Budget prioritizes critical infrastructure planning and pedestrian improvements while maintaining essential utility infrastructure.

Project	Year	MSI	CCBF	LGFF	Municipal Affairs	Borrowing	Total
Main Street Sidewalks	2026	-	250,000.00	-	-	-	250,000.00
Curb Stops 2026	2026	20,000.00	-	-	-	-	20,000.00
Lagoon Bioaugmentation 2026	2026	-	-	10,000.00	-	-	10,000.00
Infrastructure Audit (Viability Report)	2026	-	-	-	150,000.00	-	150,000.00
Curb Stops 2027	2027	20,000.00	-	-	-	-	20,000.00
Lagoon Bioaugmentation 2027	2027	-	-	10,000.00	-	-	10,000.00
Residential Sidewalks 2027	2027	-	60,000.00	-	-	-	60,000.00
Curb Stops 2028	2028	20,000.00	-	-	-	-	20,000.00
Lagoon Bioaugmentation 2028	2028	-	-	10,000.00	-	-	10,000.00
Residential Sidewalks 2028	2028	-	60,000.00	-	-	-	60,000.00
Curb Stops 2029	2029	20,000.00	-	-	-	-	20,000.00
Lagoon Bioaugmentation 2029	2029	-	-	10,000.00	-	-	10,000.00
Residential Sidewalks 2029	2029	-	60,000.00	-	-	-	60,000.00
Curb Stops 2030	2030	20,000.00	-	-	-	-	20,000.00
Residential Sidewalks 2030	2030	-	60,000.00	-	-	-	60,000.00

Year	Total
2026	430000
2027	90000
2028	90000
2029	90000
2030	80000





Request for Decision	
Meeting	Regular Meeting of Council
Meeting Date	March 17, 2026
Originated By	Melanie Veale
Decision Title	2026 Tax Rate Bylaw
Agenda Number	5.4 Village Business

## **Background/Proposal**

Under the Municipal Government Act, municipalities are required to pass a Tax Rate Bylaw annually in order to levy property taxes.

The Tax Rate Bylaw establishes the mill rates that will be applied to the 2026 property assessments in order to generate the municipal tax revenue required to support municipal operations.

The proposed tax rates reflect:

- the 2026 operating budget requirements
- the provincial education property tax requisition
- the Seniors Housing requisition

The bylaw also maintains the minimum municipal tax of \$700, which applies to properties with lower assessed values.

## **Discussion/Options/Benefits/Disadvantages**

The 2026 Tax Rate Bylaw is designed to generate the municipal tax revenue required to support the 2026 operating budget.

### 2026 Tax Revenue

Revenue Source	Amount
Municipal Property Taxes	\$202,781
Education Requisition (ASFF)	\$47,120
Seniors Housing Requisition	\$6,365

Total property taxes collected through the tax roll:

\$256,266

Education and Seniors requisitions are collected by the municipality and remitted to the Province and the Seniors Foundation, respectively.

### 2026 Proposed Mill Rates

*In the spirit of Truth and Reconciliation, the Village of Donalda acknowledges that we gather, live, and work on Treaty 6 lands, the customary and traditional lands of the Indigenous Peoples of this territory.*

Property Class	Municipal	Education	Seniors	Total
Residential / Farmland	11.8059	2.8400	0.3965	15.0424
Non-Residential	11.8059	4.1700	0.3965	16.3724

The municipal mill rate is applied equally to residential and non-residential properties in the Village.

Administration prepared examples demonstrating the impact of the proposed tax rates on typical residential properties.

Example:

Assessment	Estimated Total Tax
\$50,000	\$752
\$100,000	\$1,504
\$200,000	\$3,009
\$300,000	\$4,513

Overall tax impacts remain relatively stable compared to 2025, with a slight decrease in total mill rate.

The bylaw maintains a minimum municipal tax of \$700.

Based on the 2026 municipal mill rate, the minimum tax applies to properties assessed below approximately:

\$59,292

### **OPTIONS FOR COUNCIL CONSIDERATION**

Council may choose to:

- Approve the Tax Rate Bylaw as presented,
- Amend the proposed mill rates, or
- Refer the bylaw back to Administration for further review

### **Applicable Legislation**

Section 353 of the Municipal Government Act requires municipalities to pass a property tax bylaw annually to authorize the collection of property taxes.

The tax rates established in the bylaw must generate sufficient revenue to meet the municipality's financial obligations as approved through the operating budget.

### **RECOMMENDATION**

That Council give First Reading to Bylaw No. 2026-01 – Tax Rate Bylaw, establishing the municipal tax rates required to raise the revenue necessary to fund the 2026 Operating Budget and requisitions.

### **Implementation/Communication**

*In the spirit of Truth and Reconciliation, the Village of Donalda acknowledges that we gather, live, and work on Treaty 6 lands, the customary and traditional lands of the Indigenous Peoples of this territory.*

Administration will proceed as directed by Council.

**Target Decision Date**

March 17, 2026

**ATTACHMENTS**

- 2026 Tax Rate Bylaw Draft
- Comparison Data with Nearby Alberta Municipalities
- Comparison Data 2025 vs 2026

# VILLAGE OF DONALDA

## BYLAW NO. 2026-01

### TAX RATE BYLAW

A BYLAW OF THE VILLAGE OF DONALDA IN THE PROVINCE OF ALBERTA TO AUTHORIZE THE RATES OF TAXATION TO BE LEVIED AGAINST ASSESSABLE PROPERTY WITHIN THE VILLAGE OF DONALDA FOR THE 2026 TAXATION YEAR.

---

### WHEREAS

Pursuant to the Municipal Government Act, RSA 2000, Chapter M-26, and amendments thereto, Council must pass a property tax bylaw each year to levy property taxes against all assessable property within the municipality;

**AND WHEREAS** the Council of the Village of Donalda has adopted the 2026 Operating Budget which requires the raising of revenue through property taxation;

**AND WHEREAS** the Province of Alberta has requisitioned property taxes for the Alberta School Foundation Fund (ASFF);

**AND WHEREAS** the Seniors Housing Authority has requisitioned property taxes to support seniors housing within the region;

**NOW THEREFORE** the Council of the Village of Donalda, duly assembled, enacts as follows:

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### 1. Short Title

This bylaw may be cited as the “2026 Tax Rate Bylaw.”

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### 2. Definitions

In this bylaw:

“**Act**” means the *Municipal Government Act, RSA 2000, c. M-26*, as amended.

“**Assessed Value**” means the value of property shown on the 2026 assessment roll.

“**Council**” means the Council of the Village of Donalda.

“**Mill Rate**” means the tax rate per one thousand dollars (\$1,000) of assessed value.

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### 3. Assessment Base

The following assessments, as shown on the **2026 Assessment Roll**, form the basis for taxation within the Village of Donalda.

<b>Property Class</b>	<b>Assessment</b>
Residential / Farmland	\$14,915,550
Non-Residential	\$1,150,000
Linear	\$1,110,000

### 4. Tax Rates

Council authorizes the following tax rates to be levied against the assessed value of property in the Village of Donalda for the 2026 taxation year.

<b>Property Class</b>	<b>Municipal (mills)</b>	<b>Education (mills)</b>	<b>Seniors Housing (mills)</b>	<b>Total (mills)</b>
Residential / Farmland	11.8059	2.8400	0.3965	15.0424
Non-Residential	11.8059	4.1700	0.3965	16.3724
Linear	11.8059	N/A	0.3965	12.2024

Education tax rates are those requisitioned by the Province of Alberta.

---

### 5. Calculation of Taxes

Taxes shall be calculated by multiplying the assessed value of the property by the applicable mill rate and dividing by one thousand (1,000).

---

### 6. Municipal Tax Levy

The tax rates established in this bylaw will generate the following estimated levies for the 2026 taxation year.

<b>Levy Type</b>	<b>Amount</b>
Municipal Tax Levy	\$202,781
Education Requisition	\$47,120
Seniors Housing Requisition	\$6,365

Total property taxes levied:

**\$256,266**

Education and Seniors requisitions are collected by the municipality and remitted to the appropriate authorities.

---

### 7. Minimum Municipal Tax

A minimum municipal tax of \$700 shall apply to all taxable properties within the Village of Donalda.

Where the municipal tax calculated using the mill rate is less than the minimum tax, the minimum municipal tax shall apply.

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## **8. Payment of Taxes**

Taxes imposed under this bylaw shall be due and payable on the date specified on the 2026 property tax notices issued by the Village of Donalda.

Penalties on unpaid taxes shall be applied in accordance with municipal bylaws and policies governing tax penalties.

---

## **9. Requisitions**

The Village of Donalda shall collect and remit property taxes requisitioned by:

1. Province of Alberta – Alberta School Foundation Fund (ASFF)
2. Seniors Housing Authority

in accordance with the Municipal Government Act.

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## **10. Severability**

If any provision of this bylaw is declared invalid, the remainder of the bylaw shall remain in full force and effect.

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## **11. Effective Date**

This bylaw comes into force upon third and final reading.

---

**READ A FIRST TIME THIS \_\_\_ DAY OF \_\_\_\_\_, 2026.**

**READ A SECOND TIME THIS \_\_\_ DAY OF \_\_\_\_\_, 2026.**

**GIVEN UNANIMOUS CONSENT to go to THIRD READING on this \_\_\_ DAY OF \_\_\_\_\_, 2026.**

**READ A THIRD TIME AND FINALLY PASSED THIS \_\_\_ DAY OF \_\_\_\_\_, 2026.**

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Chief Elected Official

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Chief Administrative Officer

## Donalda vs Nearby Alberta Municipalities

(Municipal mill rates – approximate comparison)

Municipality	Type	Municipal Mill Rate
<b>Donalda (2026)</b>	Village	<b>11.81</b>
Bashaw	Town	~7-9
Forestburg	Village	~10.48
Alliance	Village	~11-13
Hughenden	Village	~11-14
Big Valley	Village	~12-14
Ferintosh	Village	~12-15
Camrose	City	~7-8

### What the Comparison Shows

**Donalda's municipal mill rate: 11.8059**

This means:

- Higher than cities and larger towns
- Very typical for Alberta villages
- Lower than some very small villages with limited assessment bases

Small municipalities often have higher mill rates because they must spread infrastructure and service costs across a smaller tax base.

### Typical Alberta Pattern

Municipality Type	Typical Municipal Mill Rate
Cities	6 – 9
Towns	7 – 10
Villages	<b>10 – 15</b>

So Donalda sits right in the middle of the normal range for villages.

### Example Comparison for a \$100,000 Home

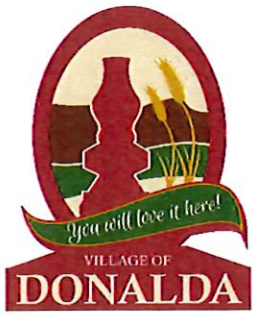
Municipality	Municipal Tax
Donalda	~\$1,181
City (8 mills)	~\$800
Village (13 mills)	~\$1,300

Donalda's mill rate is consistent with other small Alberta villages. Smaller municipalities typically have higher mill rates because municipal costs are spread over a smaller assessment base.

## Village of Donalda – Residential Property Tax Comparison (2025 vs 2026)

Typical residential properties from \$50,000 to \$300,000 in \$25,000 increments. Municipal minimum tax of \$700 applied where applicable. Overall tax rate decreased slightly in 2026.

Assessment	2025 Total Tax	2026 Total Tax	Change (\$)	Change (%)
\$50,000	\$850	\$862	\$12	1.4%
\$75,000	\$1,141	\$1,128	\$-13	-1.1%
\$100,000	\$1,521	\$1,504	\$-17	-1.1%
\$125,000	\$1,901	\$1,880	\$-21	-1.1%
\$150,000	\$2,282	\$2,256	\$-25	-1.1%
\$175,000	\$2,662	\$2,632	\$-29	-1.1%
\$200,000	\$3,042	\$3,008	\$-34	-1.1%
\$225,000	\$3,422	\$3,385	\$-38	-1.1%
\$250,000	\$3,803	\$3,761	\$-42	-1.1%
\$275,000	\$4,183	\$4,137	\$-46	-1.1%
\$300,000	\$4,563	\$4,513	\$-51	-1.1%



Request for Decision	
Meeting	Regular Meeting of Council
Meeting Date	March 20, 2026
Originated By	Melanie Veale
Decision Title	Village of Donalda Financial Statements
Agenda Number	5.5 Village Business

## **Background/Proposal**

The purpose of this report is to provide Council with a financial update for the Village of Donalda for the period ending February 28, 2026 and to provide an overview of revenues and expenditures relative to municipal operations.

Administration provides regular financial reports to Council throughout the fiscal year in order to:

- monitor municipal revenues and expenditures
- provide transparency regarding municipal financial operations
- identify any budget variances or emerging financial pressures

The attached report summarizes operating revenues and expenditures recorded to February 28, 2026.

## **Discussion/Options/Benefits/Disadvantages**

### Revenue (Year to Date)

The Village has recorded approximately \$39,992 in operating revenues as of February 28, 2026.

Major revenue sources include:

Revenue Source	YTD Revenue
Franchise Fees	\$10,123
Penalties & Costs on Taxes	\$12,185
Water Revenue	\$7,122
Garbage Fees	\$3,623
Sewer Services	\$1,545

These revenues reflect normal operating activity early in the fiscal year, prior to the issuance of 2026 property tax notices.

### Operating Expenses (Year to Date)

Total operating expenditures recorded to February 28, 2026 are approximately \$118,107.

*In the spirit of Truth and Reconciliation, the Village of Donalda acknowledges that we gather, live, and work on Treaty 6 lands, the customary and traditional lands of the Indigenous Peoples of this territory.*

Major expense categories include:

Department	YTD Expense
Administration	\$51,522
Streets & Roads	\$17,616
Water System	\$10,841
Sewer System	\$8,885
Waste Removal	\$8,761
Emergency Management (Fire)	\$5,516
Cultural Services	\$3,815

### Requisitions

The Village has recorded the following requisition payment:

Requisition	Amount
Stettler Housing Authority	\$9,287

Education requisitions will be recorded later in the year once the provincial requisition is applied to the tax roll.

### Financial Position

At February 28, 2026:

- Revenues reflect normal operational activity for the first two months of the fiscal year
- Property tax revenue has not yet been recognized
- Most operating expenses are consistent with typical seasonal activity
- Capital projects have not yet significantly impacted expenditures

Administration will continue to monitor revenues and expenditures throughout the year and report regularly to Council.

### Options for Council

1. Accept the February 2026 financial activity as presented.
2. Request additional information or clarification from Administration.

### Costs/Source of Funding

There is no immediate financial impact associated with this RFD. This item is presented for Council's information and awareness only.

*In the spirit of Truth and Reconciliation, the Village of Donalda acknowledges that we gather, live, and work on Treaty 6 lands, the customary and traditional lands of the Indigenous Peoples of this territory.*

## **Applicable Legislation**

Under the Municipal Government Act, municipalities are responsible for managing public funds in a prudent and accountable manner. Regular financial reporting supports transparency and responsible financial oversight.

## **Recommended Action**

That Council accept the Financial Reporting for the period ending February 28, 2026 as information.

## **Implementation/Communication**

The Administration will proceed upon the Council's request.

## **Target Decision Date**

March 20, 2026

## **ATTACHMENT**

- February 28, 2026 Period Ending Operating Budget
- February 28, 2026 Period Ending Cheque Register
- February 28, 2026 Period Ending Treasury and Cash Flow Reporting



**VILLAGE OF DONALDA**  
**OPERATING REVENUE & EXPENSE**  
**PERIOD ENDING FEBRUARY 28, 2026**

General Ledger	Description	February 2026 Actual	2026 YTD Actual	2026 Budget	2026 Budget Remaining \$	2025 YTD Actual
<b>GENERAL REVENUE</b>						
1-00-130	Franchise - ATCO	(3,554.77)	(3,554.77)	0.00	3,554.77	(542.24)
1-00-140	Franchise - Apex Utilities Inc.	(3,573.31)	(6,568.69)	0.00	6,568.69	(760.93)
1-00-200	Penalties & Costs on Taxes	(236.25)	(12,184.58)	0.00	12,184.58	0.00
*	<b>TOTAL GENERAL REVENUE</b>	<b>(7,364.33)</b>	<b>(22,308.04)</b>	<b>0.00</b>	<b>22,308.04</b>	<b>(1,303.17)</b>
<b>GRANTS &amp; OTHER REVENUE</b>						
*	<b>TOTAL GRANTS &amp; OTHER REVENUE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>ADMINISTRATIVE REVENUE</b>						
1-12-266	Tax Recovery Fees	0.00	0.00	0.00	0.00	249.00
1-12-417	Tax Cert.\Dev. Permits, etc.	0.00	(25.00)	0.00	25.00	(25.00)
1-12-419	Newsletter Ads	(300.00)	(300.00)	0.00	300.00	0.00
1-12-590	Miscellaneous Admin. Revenue	(4.00)	(4.00)	0.00	4.00	(8.00)
1-12-751	FCSS Management Revenue	0.00	(1,993.00)	0.00	1,993.00	0.00
*	<b>TOTAL ADMINISTRATIVE REVENUE</b>	<b>(304.00)</b>	<b>(2,322.00)</b>	<b>0.00</b>	<b>2,322.00</b>	<b>216.00</b>
<b>EMERGENCY MANAGEMENT REVENUE</b>						
1-23-410	Fire Charges	(1,994.08)	(1,994.08)	0.00	1,994.08	(3,886.19)
1-24-410	Emergency Management Service Revenue	(496.32)	(496.32)	0.00	496.32	(967.26)
*	<b>TOTAL EMERGENCY MANAGEMENT REV</b>	<b>(2,490.40)</b>	<b>(2,490.40)</b>	<b>0.00</b>	<b>2,490.40</b>	<b>(4,853.45)</b>
<b>BYLAW REVENUE</b>						
1-26-521	Dog License	(20.00)	(240.00)	0.00	240.00	(111.50)
1-26-522	Cat License	(220.00)	(220.00)	0.00	220.00	(140.00)
1-26-523	Business License	(30.00)	(120.00)	0.00	120.00	0.00
*	<b>TOTAL BYLAW REVENUE</b>	<b>(270.00)</b>	<b>(580.00)</b>	<b>0.00</b>	<b>580.00</b>	<b>(251.50)</b>
<b>ROADS &amp; STREETS REVENUE</b>						
*	<b>TOTAL ROADS &amp; STREETS REVENUE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>



**VILLAGE OF DONALDA**  
**OPERATING REVENUE & EXPENSE**  
**PERIOD ENDING FEBRUARY 28, 2026**

General Ledger	Description	February 2026 Actual	2026 YTD Actual	2026 Budget	2026 Budget Remaining \$	2025 YTD Actual
<b>WATER REVENUE</b>						
1-41-400	Water Sales	(7,122.16)	(7,122.16)	0.00	7,122.16	(13,782.61)
*	<b>TOTAL WATER REVENUE</b>	<b>(7,122.16)</b>	<b>(7,122.16)</b>	<b>0.00</b>	<b>7,122.16</b>	<b>(13,782.61)</b>
<b>SEWER REVENUE</b>						
1-42-400	Sewer Services	(1,545.00)	(1,545.00)	0.00	1,545.00	(3,123.00)
*	<b>TOTAL SEWER REVENUE</b>	<b>(1,545.00)</b>	<b>(1,545.00)</b>	<b>0.00</b>	<b>1,545.00</b>	<b>(3,123.00)</b>
<b>WASTE REVENUE</b>						
1-43-400	Garbage Fees	(3,622.70)	(3,622.70)	0.00	3,622.70	(7,186.30)
*	<b>TOTAL WASTE REVENUE</b>	<b>(3,622.70)</b>	<b>(3,622.70)</b>	<b>0.00</b>	<b>3,622.70</b>	<b>(7,186.30)</b>
<b>CEMETERY REVENUE</b>						
1-56-464	Sale of Cemetery Plots	0.00	(300.00)	0.00	300.00	200.00
*	<b>TOTAL CEMETERY REVENUE</b>	<b>0.00</b>	<b>(300.00)</b>	<b>0.00</b>	<b>300.00</b>	<b>200.00</b>
<b>SALE OF LAND</b>						
1-66-590	Sale of Land	0.00	0.00	0.00	0.00	(6,200.00)
*	<b>TOTAL SALE OF LAND</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>(6,200.00)</b>
<b>PLANNING RESERVE</b>						
*	<b>TOTAL PLANNING RESERVE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>RECREATION REVENUE</b>						
*	<b>TOTAL RECREATION REVENUE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>CULTURE REVENUE</b>						
*	<b>TOTAL CULTURE REVENUE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>



**VILLAGE OF DONALDA**  
**OPERATING REVENUE & EXPENSE**  
**PERIOD ENDING FEBRUARY 28, 2026**

General Ledger	Description	February 2026 Actual	2026 YTD Actual	2026 Budget	2026 Budget Remaining \$	2025 YTD Actual
<b>COUNCIL EXPENSE</b>						
2-11-150	Council Meeting Pay	0.00	300.00	0.00	(300.00)	360.00
2-11-151	Council Supervision Pay	0.00	0.00	0.00	0.00	300.00
2-11-212	Legislative - Discretionary	0.00	0.00	0.00	0.00	177.50
*	<b>TOTAL COUNCIL EXPENSE</b>	<b>0.00</b>	<b>300.00</b>	<b>0.00</b>	<b>(300.00)</b>	<b>837.50</b>
<b>ADMINISTRATION EXPENSE</b>						
2-12-110	Salaries & Wages	12,363.00	25,093.50	0.00	(25,093.50)	19,955.00
2-12-130	Payroll Deductions	979.52	1,990.17	0.00	(1,990.17)	1,647.70
2-12-131	Vacation Pay	454.44	928.14	0.00	(928.14)	798.20
2-12-152	Election & Census Fees	0.00	0.00	0.00	0.00	(427.47)
2-12-212	Course Fee Registration	825.00	825.00	0.00	(825.00)	0.00
2-12-216	Postage	0.00	0.00	0.00	0.00	611.20
2-12-220	Advertising & Memberships	1,479.97	3,970.72	0.00	(3,970.72)	109.00
2-12-226	Tax Recovery Fees	225.00	207.95	0.00	(207.95)	0.00
2-12-232	Legal Fees	156.00	1,112.00	0.00	(1,112.00)	0.00
2-12-240	Bad Debts	0.00	0.00	0.00	0.00	47,984.34
2-12-255	Other Contracted Services	7,157.17	7,291.57	0.00	(7,291.57)	123.14
2-12-270	Computer Expenses	3,749.97	3,907.96	0.00	(3,907.96)	163.19
2-12-271	Website Fees	77.38	154.76	0.00	(154.76)	0.00
2-12-275	Workman's Compensation	3,418.43	3,418.43	0.00	(3,418.43)	1,068.19
2-12-277	Health & Safety	77.16	427.16	0.00	(427.16)	54.98
2-12-505	Photocopier Costs	132.44	294.37	0.00	(294.37)	(81.14)
2-12-510	General Office Supplies	198.20	207.20	0.00	(207.20)	(1,060.09)
2-12-540	Utilities - Heating	429.98	806.30	0.00	(806.30)	(413.14)
2-12-541	Utilities - Power	300.78	536.32	0.00	(536.32)	(248.86)
2-12-810	Bank Charges & Fees	215.85	350.43	0.00	(350.43)	495.75
*	<b>TOTAL ADMINISTRATION EXPENSE</b>	<b>32,240.29</b>	<b>51,521.98</b>	<b>0.00</b>	<b>(51,521.98)</b>	<b>70,779.99</b>
<b>EMERGENCY MANAGEMENT EXPENSE</b>						
2-23-410	Fire Service Agreement	5,516.26	5,516.26	0.00	(5,516.26)	(25,000.00)
*	<b>TOTAL EMERGENCY MANAGEMENT EXP</b>	<b>5,516.26</b>	<b>5,516.26</b>	<b>0.00</b>	<b>(5,516.26)</b>	<b>(25,000.00)</b>
<b>BYLAW &amp; RURAL POLICING EXPENSE</b>						
2-26-751	Bylaw Enforcement	290.00	580.00	0.00	(580.00)	(1,300.00)



**VILLAGE OF DONALDA**  
**OPERATING REVENUE & EXPENSE**  
**PERIOD ENDING FEBRUARY 28, 2026**

General Ledger	Description	February 2026 Actual	2026 YTD Actual	2026 Budget	2026 Budget Remaining \$	2025 YTD Actual
* TOTAL BYLAW & RURAL POLICING E		290.00	580.00	0.00	(580.00)	(1,300.00)
<b>STREETS &amp; ROADS EXPENSE</b>						
2-32-110	Salaries - Roads & Streets	2,257.50	5,509.50	0.00	(5,509.50)	7,234.80
2-32-111	Salaries - Shop Work Hours	1,410.00	2,869.50	0.00	(2,869.50)	2,355.75
2-32-130	Payroll Deductions	287.53	656.77	0.00	(656.77)	737.46
2-32-131	Vacation Pay	242.88	487.68	0.00	(487.68)	404.28
2-32-217	Maintenance Cell Phone	152.01	228.36	0.00	(228.36)	640.73
2-32-251	Equipment Repairs & Maint.	292.14	292.14	0.00	(292.14)	1,399.19
2-32-270	Contracted Services	20.00	40.00	0.00	(40.00)	(2,400.00)
2-32-510	Small Equipment & Supplies	0.00	470.97	0.00	(470.97)	814.46
2-32-515	Equipment Rental	0.00	0.00	0.00	0.00	332.38
2-32-521	Gas & Diesel Fuel	1,546.46	1,920.49	0.00	(1,920.49)	0.00
2-32-532	Gravel, Cold Mix & Sand	469.14	469.14	0.00	(469.14)	0.00
2-32-541	Street Lights	1,756.95	3,525.92	0.00	(3,525.92)	(2,391.64)
2-32-542	Shop Power	220.64	401.17	0.00	(401.17)	0.00
2-32-543	Shop Natural Gas	399.79	744.16	0.00	(744.16)	(391.39)
* TOTAL STREETS & ROADS EXPENSE		9,055.04	17,615.80	0.00	(17,615.80)	8,736.02
<b>WATER EXPENSE</b>						
2-41-110	Salaries - Water Related	940.50	1,795.50	0.00	(1,795.50)	781.50
2-41-130	Payroll Deductions	73.76	140.26	0.00	(140.26)	62.52
2-41-212	COURSE REGISTRATION FEES	0.00	0.00	0.00	0.00	450.00
2-41-265	Water Tower	176.20	405.14	0.00	(405.14)	0.00
2-41-270	Contracted Services	0.00	0.00	0.00	0.00	(462.00)
2-41-272	Computer/Software Expense	0.00	0.00	0.00	0.00	(335.85)
2-41-601	SMRWSC - Water Consumption	3,829.10	8,499.65	0.00	(8,499.65)	(7,524.98)
* TOTAL WATER EXPENSE		5,019.56	10,840.55	0.00	(10,840.55)	(7,028.81)
<b>SEWER EXPENSE</b>						
2-42-251	Lagoon Cleaning & Maintenance	8,885.00	8,885.00	0.00	(8,885.00)	0.00
2-42-290	Lagoon Drainage Easement	0.00	0.00	0.00	0.00	(100.00)
* TOTAL SEWER EXPENSE		8,885.00	8,885.00	0.00	(8,885.00)	(100.00)
<b>WASTE REMOVAL EXPENSE</b>						
2-43-110	Salaries - Garbage Related	834.00	919.50	0.00	(919.50)	24.00



**VILLAGE OF DONALDA**  
**OPERATING REVENUE & EXPENSE**  
**PERIOD ENDING FEBRUARY 28, 2026**

General Ledger	Description	February 2026 Actual	2026 YTD Actual	2026 Budget	2026 Budget Remaining \$	2025 YTD Actual
2-43-130	Payroll Deductions	65.33	71.94	0.00	(71.94)	1.89
2-43-270	Contracted Garbage Pickup	1,681.47	7,769.94	0.00	(7,769.94)	0.00
*	<b>TOTAL WASTE REMOVAL EXPENSE</b>	<b>2,580.80</b>	<b>8,761.38</b>	<b>0.00</b>	<b>(8,761.38)</b>	<b>25.89</b>
<b>CEMETERY EXPENSE</b>						
2-56-110	Salaries - Cemetery	0.00	0.00	0.00	0.00	489.60
2-56-130	Payroll Deductions	0.00	0.00	0.00	0.00	38.65
*	<b>TOTAL CEMETERY EXPENSE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>528.25</b>
<b>FCSS EXPENSE</b>						
2-62-111	FCSS - Postage	0.00	0.00	0.00	0.00	60.72
2-62-755	FCSS Programs	371.56	593.12	0.00	(593.12)	0.00
*	<b>TOTAL FCSS EXPENSE</b>	<b>371.56</b>	<b>593.12</b>	<b>0.00</b>	<b>(593.12)</b>	<b>60.72</b>
<b>PLANNING EXPENSE</b>						
2-66-762	Planning Services expenses	0.00	0.00	0.00	0.00	(12,497.40)
*	<b>TOTAL PLANNING EXPENSE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>(12,497.40)</b>
<b>RENTAL BUILDING EXPENSE</b>						
*	<b>TOTAL RENTAL BUILDING EXPENSE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>RECREATION EXPENSE</b>						
2-72-110	Salaries - Green Space Maintenance	270.00	270.00	0.00	(270.00)	489.60
2-72-130	Payroll Deductions	21.11	21.11	0.00	(21.11)	38.66
*	<b>TOTAL RECREATION EXPENSE</b>	<b>291.11</b>	<b>291.11</b>	<b>0.00</b>	<b>(291.11)</b>	<b>528.26</b>
<b>CULTURAL EXPENSE</b>						
2-74-110	Salaries - Culture Related	360.00	828.00	0.00	(828.00)	0.00
2-74-130	Payroll Deductions	28.19	65.03	0.00	(65.03)	0.00
2-74-232	Village Beautification	0.00	0.00	0.00	0.00	(0.01)
2-74-541	Utilities - Power	341.84	663.85	0.00	(663.85)	(204.21)
2-74-775	Parkland Reg. Library Req.	0.00	2,257.74	0.00	(2,257.74)	0.00
*	<b>TOTAL CULTURAL EXPENSE</b>	<b>730.03</b>	<b>3,814.62</b>	<b>0.00</b>	<b>(3,814.62)</b>	<b>(204.22)</b>



**VILLAGE OF DONALDA**  
**OPERATING REVENUE & EXPENSE**  
**PERIOD ENDING FEBRUARY 28, 2026**

General Ledger	Description	February 2026 Actual	2026 YTD Actual	2026 Budget	2026 Budget Remaining \$	2025 YTD Actual
2-80-761	C. of Stettler Housing Auth	0.00	9,287.00	0.00	(9,287.00)	0.00
*	<b>TOTAL REQUISITIONS</b>	0.00	9,287.00	0.00	(9,287.00)	0.00

\*\*\* End of Report \*\*\*



# VILLAGE OF DONALDA

## Cheque Listing For Council

2026-Mar-13  
3:17:27PM

Cheque #	Cheque Date	Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
20260032	2026-02-11	AUTON, CINDY	2026-001	FIRST AID TRAINING FOR JENN /	350.00	350.00
20260033 20260033	2026-02-11	CANADA REVENUE AGENCY	20260115 20260129	2026 JAN 15- CRA PAYROLL TAX 2026 CRA PAYROLL TAX	2,804.69 2,697.53	5,502.22
20260034	2026-02-11	CANOE PROCUREMENT GROUP OF CANADA	AB1513598	OFFICE SUPPLIES-PAPER & SH/	114.43	114.43
20260035	2026-02-11	CATALIS TECHNOLOGIES CANADA LTD, C/O C	308368185	2026 CATALIS ANNUAL LICENSE	5,943.30	5,943.30
20260036	2026-02-11	CITY OF RED DEER, ACCOUNTS RECEIVABLE	460947	2026 ANNUAL MEMBERSHIP FEE	2,000.00	2,000.00
20260037	2026-02-11	COUNTY OF STETTLER HOUSING	2026-REQ01	2026 Q1 REQUISITION-STETTLEI	2,321.75	2,321.75
20260038	2026-02-11	LIDSTONE & COMPANY BARRISTERS AND SO	64547	[REDACTED]	1,003.80	1,003.80
20260039	2026-02-11	NEXT GEN AUTOMATION	758610	OFFICE PRINTER RENTAL	170.03	170.03
20260040	2026-02-11	PARKLAND REGIONAL LIBRARY	260089	2026-Q1-LIBRARY SERVICE	592.66	592.66
20260041	2026-02-11	ROCKY MOUNTAIN EQUIPMENT	000302	NEW BLADES AND NUTS & BOLT	494.52	494.52
20260042	2026-02-11	RURAL BYLAW	20260101	2025 DEC-BYLAW PATROL	290.00	290.00
20260043	2026-02-11	TAXERVICE	2442779	PUBLICATION EXPENSE-PUBLIC	358.05	358.05
20260044	2026-02-11	TAYLOR, HEATHER	DL0126	2026 JAN- DESIGN & PRINT DON	150.00	150.00
20260045	2026-02-11	TOWN OF PENHOLD, -ACCOUNTS RECEIVABL	43645	2026 MEMBERSHIP FEE	150.00	150.00
20260046	2026-02-12	WELLS, JENNIFER D				
20260047	2026-02-12	VEALE, MELANIE R				
20260048	2026-02-12	BAKER, STEVEN				
20260049	2026-02-12	SCHONEWILLE, DENISE D				
20260050	2026-02-25	ACC WASTEWATER SOLUTIONS	23922	SLUG REDUCER FOR WASTEWAF	9,329.25	9,329.25
20260051	2026-02-25	ALBERTA MUNICIPAL SERVICES CORP	26-1063953	2026 JAN-POWER AND GAS	3,807.49	3,807.49
20260052	2026-02-25	ASSOCIATION OF ALBERTA MUNICIPALITIES	RG202601-076	2026 MEMBERSHIP	1,243.43	1,243.43
20260053	2026-02-25	COUNTY OF STETTLER NO.6	COS013511	2025 EMERGENCY MANAGEMEN	5,516.26	5,516.26
20260054	2026-02-25	ENVIRONMENTAL 360 SOLUTIONS (ALBERTA)	1020001-042206	2026 JAN-RESIDENTIAL WASTE I	1,765.54	1,765.54
20260055 20260055	2026-02-25	NUTEC ELECTRO TEL	215170 215215	2026 FEB-SECURITY MONITORIN 2026 FEB SECURITY MONITORIN	88.67 52.45	141.12
20260056	2026-02-25	RURAL BYLAW	20260201	2026 JAN- BYLAW PATROL	290.00	290.00
20260057	2026-02-25	TAXERVICE	2443844	PREPARATIONS OF AGREEMEN'	236.25	236.25
20260058	2026-02-25	TELUS	2026JAN	2026 JAN-OFFICE PHONE LINES	97.71	97.71
20260059	2026-02-25	TRINUS TECHNOLOGIES	12646	2026 FEB-MONTHLY NETWORK I	485.60	485.60
20260060	2026-02-25	UFA	2026JAN	2025 JAN SHOP FUEL	195.43	195.43
20260061	2026-02-25	UTILITY SAFETY PARTNERS	IN00181011	2026 MEMBERSHIP FEES	94.50	94.50
20260062	2026-02-25	VITAL EFFECT	13642	2026 FEB-MONTHLY WEB HOSTI	81.25	81.25
20260063	2026-02-26	WELLS, JENNIFER D				
20260064	2026-02-26	VEALE, MELANIE R				
20260065	2026-02-26	BAKER, STEVEN				
20260066	2026-02-26	SCHONEWILLE, DENISE D				

**Total 57,403.78**

\*\*\* End of Report \*\*\*



## Village of Donalda - Village Business, Financial Reports

### Summary of Accounts Period Ending February 28, 2026

Consolidated Account Statement	Balance on February 28, 2026
Public Sector Tax Account - Tax Recovery Surplus Roll 354	44.32
Public Sector Operating Account	-51.64
Public Sector Reserve Account	892.60
Public Sector Savings - Grant Funds	282,277.22
Public Sector Savings - Tax Recovery Surplus Roll 332	8,499.42
Public Sector Savings - MSI Capital Account	480.38
Public Sector Savings - Gas Tax Fund (GTF) Account	5,769.02
<b>Total:</b>	<b>\$297,911.32</b>

*In the spirit of Truth and Reconciliation, the Village of Donalda acknowledges that we gather, live, and work on Treaty 6 lands, the customary and traditional lands of the Indigenous Peoples of this territory.*

## Renewed Police Funding Model Preliminary 5-year Estimate for Village of Donalda

Thank you for connecting with the Police Funding Model team and for providing a designated contact to receive your estimated municipal contributions under the renewed Police Funding Model (PFM). Based on the most recent data available to the ministry, we have prepared a preliminary five-year estimate to assist with your municipal budget process for PFM costs moving forward, effective April 1, 2026.

It is important to note that the estimate provided is an approximation. Final amounts payable under the renewed PFM will be based on current data when calculations are completed each March.

Fiscal year	Percentage	Municipal Share before modifiers
2026–27	22%	\$14,494.47
2027–28	24%	\$17,077.12
2028–29	26%	\$21,968.31
2029–30	28%	\$27,863.13
2030–31	30%	\$37,592.93

### Important Notes:

- This preliminary estimate for Village of Donalda is provided for budget planning purposes only.
- All figures are subject to revision.
- Base cost calculations are derived from 2024–25 PPSA frontline policing actuals, with an assumed year-over-year increase of 8% applied to PPSA frontline policing costs.
- The five-year projection is based on Municipal Affairs 2024–25 population data, equalized assessment values, preliminary RCMP occurrence statistics, and RCMP hard vacancy rates. Final invoiced amounts will reflect updated data as it becomes available.
- Modifications to the base formula will be implemented in phases: the weighted occurrences factor will take effect on April 1, 2028, with full model implementation completed by April 1, 2030.

Please contact the PFM team at [abpfm@gov.ab.ca](mailto:abpfm@gov.ab.ca) if you require any clarification regarding these estimates.

# Education Property Tax

## Fact Sheet

### Highlights of the 2026-27 provincial education property tax

Budget 2026 will see an increase to education property tax rates to account for growing education operating costs. The higher rates, along with rising property values and increased development, are expected to raise the education property tax requisition to \$3.6 billion in 2026-27.

The share of education operating costs funded by the education property tax will increase to 33.4 per cent in 2026-27. This will enhance Alberta's ability to fund school operations, leading to better educational outcomes as student enrolment continues to grow.

Education property taxes provide a stable source of revenue and equitable funding that supports K-12 education, including teachers' salaries, textbooks and classroom resources. They are not used to fund government operations, school capital costs or teachers' pensions.

Under the provincial funding model, all education property taxes are pooled by Alberta Education and Childcare through the Alberta School Foundation Fund and distributed to public and separate school boards on an equal per-student basis.

### How education property tax is calculated for municipalities

All municipalities collect an equitable share of the provincial education property tax in proportion to their total taxable property assessments, which are equalized across the province. The equalization process ensures owners of properties of similar value and type across the province pay similar amounts of education property taxes. For more details on this process, refer to the [Guide to Equalized Assessment](#) on the Alberta website.

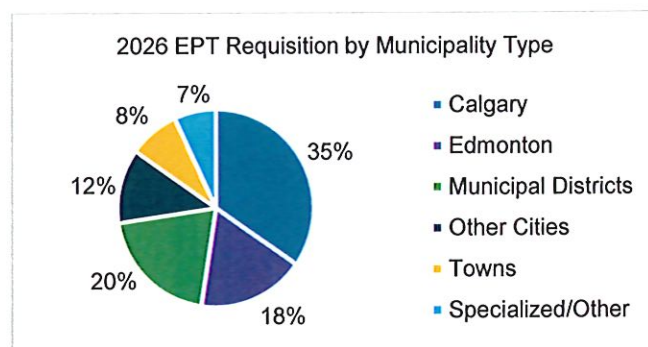
The provincial equalized assessment base used to determine education property taxes this year reflects 2024 property values.

In 2026, the education property tax will be calculated at a rate of \$2.84 per \$1,000 of the total residential/farmland

equalized assessment value. The non-residential rate will be set at \$4.17 per \$1,000 of equalized assessment value. Most property owners will see a change to their education tax bill due to increasing mill rates and assessment values.

Individual properties are taxed based on the local education property tax rate set by the municipality.

### All municipalities contribute



### Declaration of faith

The Canadian Constitution guarantees Roman Catholic citizens' minority rights to a separate education system. In communities with separate school jurisdictions, property owners can declare they are of the Roman Catholic faith, so their education property tax dollars can be directed to those separate school jurisdictions.

### Education system benefits everyone

Alberta's education system plays a crucial role in shaping a skilled workforce, driving economic growth and fostering the social well-being of individuals and the province as a whole. It serves as a cornerstone for personal and collective prosperity, benefiting all Albertans—regardless of age, marital status or parental responsibilities.

Questions about financial assistance for seniors or the Seniors Property Tax Deferral program can be directed to the Alberta Supports Contact Centre at 1-877-644-9992 (in Edmonton - 780-644-9992).



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**Grant Opportunities**  
**April 1-7, 2026**

## Grant Opportunities

### April 1-7, 2026

#### Canada Arts Presentation Fund – Programming: Professional Arts Festivals and Performing Arts Series Presenters

The [Professional Arts Festivals and Performing Arts Series Presenters](#) stream provides funding to Canadian organizations that present arts festivals or performing arts series, helping connect artists with communities through performances and related outreach activities (e.g., workshops, residencies).

- **General Eligibility:** Applications are open to Canadian not-for-profit organizations; provincial, territorial or municipal institutions; and Indigenous organizations.
- **Maximum Funding:** Up to \$100,000 per fiscal year, covering up to 25% of eligible expenses.
- **Deadline:** April 1, 2026 (contact us by March 18<sup>th</sup> to apply).
- **Estimated time to complete the application:** 3 hours

#### Canada Arts Presentation Fund – Programming: Presenter Support Organizations

The [Presenter Support Organizations](#) stream provides financial assistance to organizations that deliver activities and services to arts presenters (such as professional arts festivals and performing arts series), with the goal of strengthening the Canadian arts presentation sector.

- **General Eligibility:** Applications are open to Canadian not-for-profit organizations; provincial, territorial or municipal institutions; and Indigenous organizations.
- **Maximum Funding:** Up to \$100,000 per fiscal year, covering up to 25% of eligible expenses.
- **Deadline:** April 1, 2026 (contact us by March 18<sup>th</sup> to apply).
- **Estimated time to complete the application:** 3 hours

#### The Youth Harbour Fund – Action Grants

The [Action Grants](#) are designed to provide operational and flexible funding to youth-led organizations and projects addressing the local impacts of the climate crisis in Canada. These funds help sustain youth engagement, strengthen long-term climate action, and mobilize community-driven solutions.

- **General Eligibility:** Applications are open to grassroots Canadian non-profit organizations with an operating budget under \$300,000 annually.
- **Maximum Funding:** Up to \$30,000 per project.
- **Deadline:** April 1, 2026 (contact us by March 18<sup>th</sup> to apply).
- **Estimated time to complete the application:** 3 hours

#### Oilers Community Grants

The [Oilers Community Grants](#) program provides one-year funding to registered charities in Alberta whose work aligns with the Foundation’s community investment priorities or addresses an emergent community need.

- **General Eligibility:** Applications are open to registered charitable organizations based in Alberta.
- **Maximum Funding:** Up to \$25,000 per project.
- **Deadline:** April 5, 2026 (contact us by March 20<sup>th</sup> to apply).
- **Estimated time to complete the application:** 3 hours

## TD Bank Group

The [TD Bank Group](#) offers funding to eligible organizations for community-based projects and events that are aligned with the TD Ready Commitment.

- **General Eligibility:** Applications are open to registered non-profit organizations, charities, Indigenous communities and municipalities.
- **Maximum Funding:** Up to \$1,000,000 per project. Funding requests should not exceed 20% of an organization's total operating budget.
- **Deadline:** April 6, 2026 (contact us by March 23<sup>rd</sup> to apply).
- **Estimated time to complete the application:** 3 hours

**Please note:** Estimated times of completion are based on prior application cycles. The actual duration may vary depending on project complexity and the extent of revisions requested.

For more information, please contact Scott Ratch at [grants@albertacounsel.com](mailto:grants@albertacounsel.com).

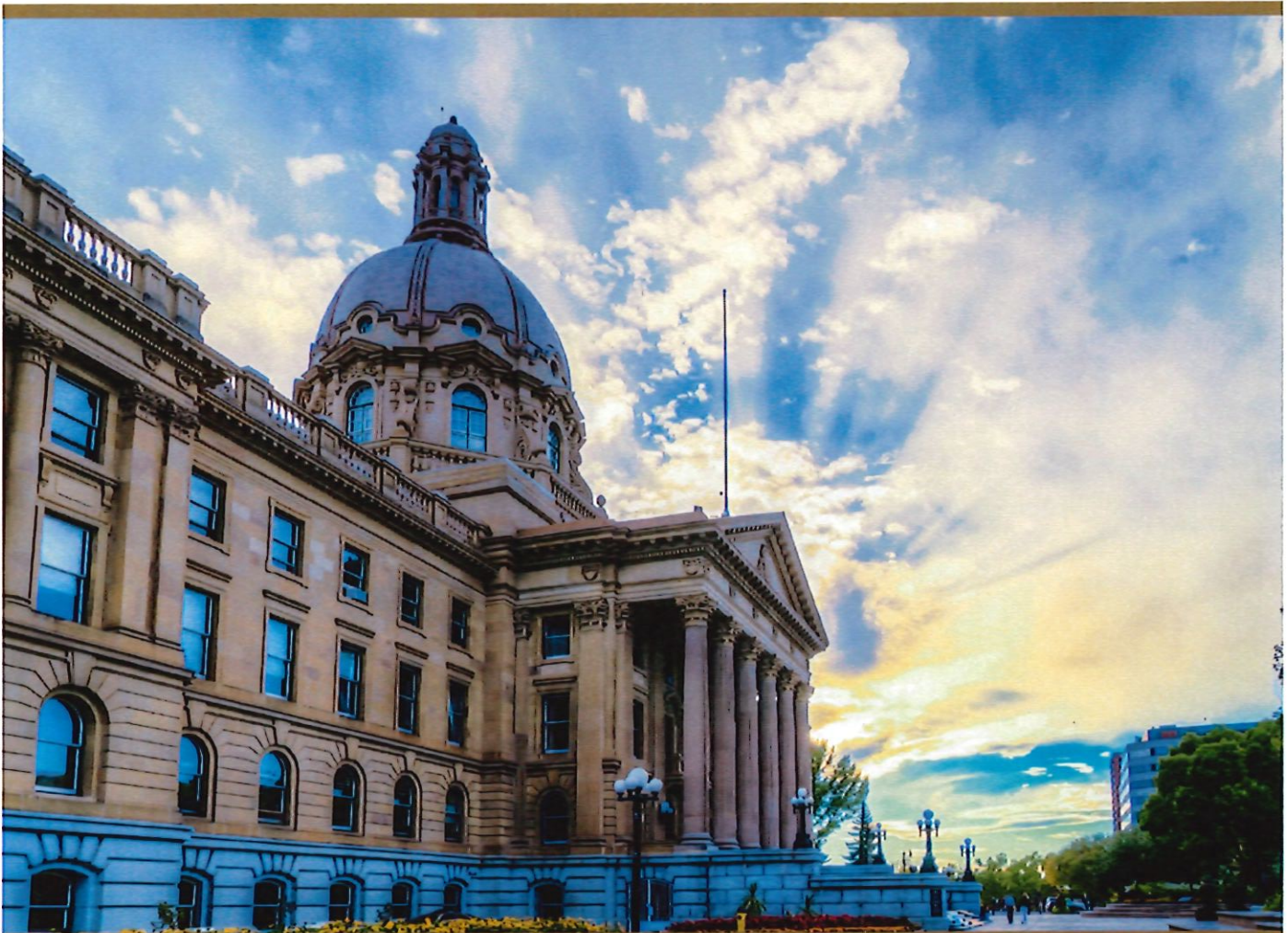
Last revised: February 19, 2026



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**Grant Opportunities**  
**April 24-30, 2026**

## Grant Opportunities

### April 24-30, 2026

#### Canada Book Fund – Support for Organizations

The [Support for Organizations](#) component of the Canada Book Fund (CBF) provides financial assistance for collective projects that benefit the Canadian book publishing industry. Projects should focus on promoting Canadian-authored books and strengthening industry capacity.

- **General Eligibility:** Applications are open to Canadian-owned organizations that are incorporated under federal or provincial law in Canada and are related to the Canadian book publishing industry.
- **Maximum Funding:** Up to \$2,000,000 per calendar year.
  - Covers up to 50% of eligible project costs for most organizations.
  - Covers up to 100% of eligible costs for non-profit, Indigenous, or official-language minority organizations.
- **Deadline:** April 30, 2026 (contact us by April 16<sup>th</sup> to apply).
- **Estimated time to complete the application:** 3 hours

#### Local Festivals – Building Communities Through Arts and Heritage

The [Local Festivals](#) component of the Building Communities Through Arts & Culture program provides funding to local groups for recurring festivals that showcase the work of local artists, artisans, heritage performers, and cultural carriers.

- **General Eligibility:** Applications are open to local non-profit organizations or Indigenous governments/organizations that have successfully hosted the same festival within the last two years.
- **Maximum Funding:** Up to \$200,000 per project, covering up to 100% of eligible expenses.
- **Deadline:** April 30, 2026 (contact us by April 16<sup>th</sup> to apply).
- **Estimated time to complete the application:** 4 hours

#### The McKesson Foundation

The [McKesson Foundation](#) funds non-profit programs that aim to remove barriers to quality healthcare, particularly for vulnerable and underserved communities.

- **General Eligibility:** Applications are open to registered non-profit organizations that deliver programs that improve healthcare access or health equity for underserved populations.
- **Maximum Funding:** Up to \$25,000 per project.
- **Deadline:** April 30, 2026 (contact us by April 16<sup>th</sup> to apply).
- **Estimated time to complete the application:** 3 hours

**Please note:** Estimated times of completion are based on prior application cycles. The actual duration may vary depending on project complexity and the extent of revisions requested.

For more information, please contact Scott Ratch at [grants@albertacounsel.com](mailto:grants@albertacounsel.com).

Last revised: March 11, 2026