



**VILLAGE OF DONALDA**  
**Regular Meeting of the Council**  
**Wednesday, April 29, 2026**  
**7:00pm**  
**Council Chambers**  
**5001 Main Street, Donalda**  
**MINUTES**

The Regular Meeting of Donalda Village Council was held at 7:00 pm Wednesday, April 29, 2026, at the Village Complex in Council Chambers.

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Councillor: Shaleah Fox  
Councillor: Phil Menecola  
Councillor: Tanya Metcalfe  
Staff: CAO Melanie Veale

**CALL TO ORDER**

Mayor Fox called the meeting to order at 7:02 pm.

**1. AGENDA**

**1.1. Additions and Amendments**

P. Menecola requested the addition of Item 9.2 – County of Stettler Housing Authority – Operations Update to the agenda.

**MOVED** by T. Metcalfe that Council approve the agenda as amended.

**CARRIED (2026-62)**

**2. PREVIOUS MINUTES**

**2.1. Regular Meeting of Council February 20, 2026**

**MOVED** by P. Menecola that the minutes of March 17, 2026, Regular Meeting of Council be approved as presented.

**CARRIED (2026-63)**

**3. DELEGATIONS**

**3.1. Bashaw and District Regional Health & Wellness Foundation – Georgina Goudet**

*The scheduled delegation was not in attendance.*

**3.2. Donalda Village Residents Committee – Kim Van Gelderen**

The Donalda Village Residents Committee appeared before Council to introduce the committee, outline its purpose and objectives, and request consideration

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for inclusion as a recurring agenda item at regular Council meetings to facilitate communication between residents and Council.

**MOVED** by P. Menecola that Council receive the presentation from the Donalda Village Residents Committee for information and directed Administration to review the request and report back to Council.

**CARRIED (2026-64)**

4. **BUSINESS ARISING FROM PREVIOUS MEETINGS**

4.1. 2026 Tax Rate Bylaw

**MOVED** by P. Menecola THAT Council give second reading to Bylaw No. 775, being the 2026 Tax Rate Bylaw.

**CARRIED (2026-65)**

**MOVED** by P. Menecola That Council unanimously agree to proceed with third reading to Bylaw No. 775, being the 2026 Tax Rate Bylaw.

**CARRIED (2026-66)**

**MOVED** by T. Metcalfe That Council give third and final reading to Bylaw No. 775, being the 2026 Tax Rate Bylaw.

**CARRIED (2026-67)**

4.2. Bunk House Structure

**MOVED** by P. Menecola That Council approves the recommendation of Administration regarding the demolition and removal of the bunkhouse structure in accordance with the Bunk House Demolition Action Plan and authorize Administration to proceed utilizing Public Works staff and resources.

5. **VILLAGE BUSINESS**

5.1. FCSS Funding to Bashaw & Area Community Resource Centre

**MOVED** by P. Menecola That Council approve a lump sum payment of \$7,972.00 to the Bashaw and Area Community Resource Centre for the 2025 FCSS fiscal year;

AND THAT Council approves ongoing quarterly payments of \$1,993.00 to support FCSS services accessed by residents of the Village of Donalda;

AND FURTHER THAT Administration be authorized to finalize any required agreements or arrangements.

**CARRIED (2026-68)**

5.2. Village of Donalda Handi Van Service Implementation

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**MOVED** by P. Menecola That Council approve the implementation of the Village of Donalda Handi-Van service and approve the amendment to the current Fees and Services Bylaw establishing the applicable fee.

**CARRIED (2026-69)**

5.3. Amendment to Fees and Services Bylaw #762-23 (Handi Van Service Fee)

**MOVED** by T. Metcalfe That Council give first reading to Bylaw No. 774-26, being an amendment to Fees and Services Bylaw #762-23 to include the Handi-Van service fee;

**CARRIED (2026-70)**

**MOVED** by P. Menecola THAT Council give second reading to Bylaw No. 774-26;

**CARRIED (2026-71)**

**MOVED** by T. Metcalfe THAT Council give third and final reading to Bylaw No. 774-26.

**CARRIED (2026-72)**

5.4. Financial Reports

5.4.1. Operating Budget Period Ending February 28, 2026

5.4.2. Cheque Register Period February 28, 2026

5.4.3. Bank Account Settlements Period Ending February 28, 2026

**MOVED** T. Metcalfe THAT Council accept the financial statements for the period ending March 31, 2026, as presented.

**CARRIED (2026-73)**

6. **INFORMATIONAL ITEMS & CORRESPONDENCE**

6.1. Celebrate Canada Funding Application - Approved

6.2. Alberta Municipal Affairs – Bill 28

6.3. Alberta Municipal Affairs – Assessment Model Review (AMR)

6.4. ATCO Report to Communities – Village of Donalda

6.5. Clearview Public Schools Annual Education Results Report 2024-2025

6.6. Alberta Counsel – Grant Opportunities May 1 – 7, 2026

6.7. Alberta Counsel – Grant Opportunities May 24 – 31, 2026

**MOVED** by P. Menecola That Council accepts the informational items and correspondence as information.

**CARRIED (2026-74)**

7. **COMMITTEE AND STAFF REPORTS**

7.1. Mayor

7.2. Deputy Mayor

7.3. Councillor

7.4. Chief Administrative Officer

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**MOVED** by P. Menecola THAT council accept the Committee and Staff Reports as presented.

**CARRIED (2026-75)**

8. **GALLERY**

Members of the gallery brought forward concerns regarding the lack of active businesses on Main Street. Concerns were expressed that some property owners are utilizing commercial buildings for residential purposes and personal storage rather than operating businesses. Members of the gallery encouraged Council to enforce existing bylaws in order to address the issue, promote compliance, and encourage future business investment within the Village.

Additional questions were raised regarding having two (2) water and wastewater operators who are managing the system and who would be responsible for the oversight of the system.

Additional concerns were raised regarding the operation of off-road vehicles on Village streets.

9. **CLOSED MEETING OF COUNCIL**

*The following items will be considered in Closed Session in accordance with section 197 of the Municipal Government Act and applicable access to information and privacy legislation.*

9.1. Legal Matter (Former Employee)

9.2. County of Stettler Housing Authority – Operational Matter

**MOVED** by P. Menecola THAT Council move in camera at 8:57 p.m. pursuant to section 197 of the Municipal Government Act, the Access to Information Act, and the Protection of Privacy Act, to receive and discuss:

**CARRIED (2026-76)**

**MOVED** by P. Menecola THAT Council return to open session at 9:33 p.m.

**CARRIED (2026-77)**

*Council reconvened in Open Session*

**Matters Arising from Closed Session**

**MOVED** by P. Menecola That Council accepts the information provided regarding the County of Stettler Housing Authority for information.

**CARRIED (2026-78)**

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**MOVED** by P. Menecola That Council direct Administration to continue working with legal counsel regarding the legal matter provide updates to Council as matters progress.

**CARRIED (2026-79)**

10. **NEXT MEETINGS**

10.1. May 19, 2026

10.2. June 16, 2026

11. **ADJOURNMENT**

**MOVED** by S. Fox that council adjourns the meeting at 9.37 pm.

**CARRIED (2026-80)**

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Chief Elected Official

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Chief Administrative Officer

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