

VILLAGE OF DONALDA
Committee of the Whole Meeting,
June 15, 2026
Council Chambers
5001 Main Street, Donalda
AGENDA

CALL TO ORDER – MAYOR

1. AGENDA

- 1.1. Adoption of Agenda
- 1.2. Additions and Amendments

2. PURPOSE OF MEETING

- 2.1. To provide Council with an opportunity to:
 - Review of upcoming Council agenda items;
 - Receive additional information and clarification from Administration;
 - Discuss governance, communication, and procedural matters;
 - Improve understanding of complex operational, legislative, and strategic issues;
 - Prepare for the June 16, 2026, Regular Council Meeting.

No formal decisions or resolutions will be made at this meeting. Any recommendations or direction arising from Committee of the Whole discussions will be brought forward to a Regular or Special Council Meeting for consideration.

3. GOVERNANCE & PROCEDURAL MATTERS

- 3.1. Council Procedure Bylaw Review
 - Agenda package distribution
 - Public access to Council materials
 - Meeting efficiency and time management
 - Public Participation Session expectations
 - Public participation versus Council decision-making
- 3.2. Governance Modernization Initiative
 - Organizational Structure & Roles Policy
 - Complaint Handling Process
 - Council Communication Protocols
 - Public Participation Policy Review
 - Governance versus Administration Responsibilities
 - Councillor role in responding to resident concerns
- 3.3. Public Participation & Gallery Time

Discussion regarding:

 - Purpose of Gallery Time
 - Resident expectations

In the spirit of Truth and Reconciliation, the Village of Donalda acknowledges that we gather, live, and work on Treaty 6 lands, the customary and traditional lands of the Indigenous Peoples of this territory.

- Appropriate use of Council meetings
- Referral of operational questions to Administration
- Opportunities for enhanced public engagement

4. **BUSINESS ARISING FROM PREVIOUS MEETINGS**

4.1. Council Procedure Bylaw #772-24 Review: Agenda Distribution & Public Access

Discussion regarding:

- Council package distribution timelines
- Public access to Council agendas and supporting materials
- Meeting efficiency
- Public Participation Session expectations
- Council meeting structure

4.2. Donalda Village Residents Committee

- Committee purpose and mandate
- Terms of Reference
- Relationship with the Council
- Community engagement opportunities

5. **VILLAGE BUSINESS**

5.1. POPA Compliance Training Program

- Legislative requirements
- Council and Administration obligations
- Implementation strategy

5.2. Contracted Water and Wastewater Operator Services

- Contracted Water and Wastewater Operator Services
- Current staffing and certification status
- Regulatory compliance requirements
- Long-term operational planning

5.3. Wastewater Lagoon Infrastructure Assessment and Repairs

- Current condition assessment
- Repair priorities
- Funding opportunities
- Risk management considerations

5.4. CAO Job Description

- Legislative responsibilities
- Organizational responsibilities
- Operational oversight
- Water and wastewater certification responsibilities

5.5. Reservoir Lands Project

- Removal of Municipal Reserve Designation
- Land Use Bylaw Amendment
- Project timeline

- Public engagement requirements
- Legislative process

5.6. Financial Reports

- 5.6.1. Operating Budget Period Ending May 31, 2026
- 5.6.2. Cheque Register Period May 31, 2026
- 5.6.3. Bank Account Settlements Period Ending May 31, 2026

6. **OPEN COUNCIL DISCUSSION**

6.1. Council members may:

- Seek clarification from Administration;
- Discuss governance and strategic matters;
- Identify future agenda items;
- Raise questions regarding upcoming business.

7. **CLOSED MEETING OF COUNCIL**

Closed Session items shall be considered in accordance with the Municipal Government Act, Access to Information Act (ATIA), and Protection of Privacy Act (POPA).

8. **ADJOURNMENT**