



VILLAGE OF DONALDA
Regular Meeting of the Council
Tuesday July 28, 2026
7:00pm
Council Chambers
5001 Main Street, Donalda
MINUTES

The Regular Meeting of Donalda Village Council was held at 7:00 pm Tuesday, July 28, 2026, at the Village Complex in Council Chambers.

Councillor: Shaleah Fox
Councillor: Phil Menecola
Councillor: Tanya Metcalfe
Staff: CAO Melanie Veale

CALL TO ORDER

Mayor Fox called the meeting to order at 7:00 pm.

1. AGENDA

1.1. Additions and Amendments

- The agenda was amended to add correspondence from the Donalda Residents Committee to Item 4.1.3 – Donalda Village Residents Committee Terms of Reference.
- Addition of Item 9.1 – Closed Session – Council Confidentiality Matter.

MOVED by Deputy Mayor Menecola that Council approve the July 28, 2026, Regular Council Meeting agenda as amended.

CARRIED (2026-125)

MOVED by Deputy Mayor Menecola that Council amend the July 28, 2026, Regular Council Meeting agenda by adding Item 9.1 – Closed Session – Council Confidentiality Matter.

CARRIED (2026-126)

2. PREVIOUS MINUTES

2.1. Committee of the Whole Meeting June 22, 2026

2.2. Regular Meeting of Council June 23, 2026

Council discussed the Committee of the Whole meeting minutes and their inclusion with the June 23, 2026, Regular Council Meeting minutes.

MOVED by Councillor Metcalfe that Council approve the June 23, 2026, Regular Council Meeting minutes, as amended.

In the spirit of Truth and Reconciliation, the Village of Donalda acknowledges that we gather, live, and work on Treaty 6 lands, the customary and traditional lands of the Indigenous Peoples of this territory.

CARRIED (2026-127)

3. **DELEGATIONS**

No delegations meeting the threshold for Council approval were identified during the reporting period.

4. **BUSINESS ARISING FROM PREVIOUS MEETINGS**

4.1. Governance Modernization Framework

4.1.1. Procedure Bylaw Amendment Bylaw No. 775-26

MOVED by Councillor Metcalfe that Council give Second Reading to Procedure Bylaw Amendment Bylaw No. 775-26.

CARRIED (2026-128)

4.1.2. Governance & Communication Framework Policy – New

Council discussed the Governance & Communication Framework Policy, with specific discussion regarding the Respectful Conduct section.

MOVED by Deputy Mayor Menecola that Council table the Governance & Communication Framework Policy to the next Regular Council Meeting for further consideration.

CARRIED (2026-129)

4.1.3. Donalda Village Residents Committee Terms of Reference

Council reviewed the Donalda Village Residents Committee Terms of Reference and related correspondence.

MOVED by Deputy Mayor Menecola that Council approve the Donalda Village Residents Committee Terms of Reference, as amended, by removing the appointment of a Council member as liaison to the Committee from Section 3 – Authority.

CARRIED (2026-130)

5. **VILLAGE BUSINESS**

5.1. Review of Cemetery Maintenance & Cooperation Agreement

Council discussed the Cemetery Maintenance & Cooperation Agreement.

MOVED by Councillor Metcalfe that Council retain the Cemetery Maintenance & Cooperation Agreement and direct Administration to assist with identifying and applying for grant funding opportunities for the cemetery.

CARRIED (2026-131)

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5.2. Battle River Alliance for Economic Development (BRAED) Membership

Council discussed the Village's membership in the Battle River Alliance for Economic Development (BRAED).

MOVED by Deputy Mayor Menecola that Council does not participate in the Battle River Alliance for Economic Development (BRAED) membership for 2026 and that membership be reconsidered during the 2027 budget deliberations.

CARRIED (2026-132)

5.3. 2026 Tax Recovery Public Auction – Terms and Conditions of Sale

Council discussed the 2026 Tax Recovery Public Auction, including the terms and conditions of sale and the scheduling of the public auction.

MOVED by Councillor Metcalfe that Council approve the Terms and Conditions of Sale for the 2026 Tax Recovery Public Auction, as presented.

CARRIED (2026-133)

MOVED by Deputy Mayor Menecola that Council set the 2026 Tax Recovery Public Auction for October 14, 2026, at 2:00 p.m. in Council Chambers.

CARRIED (2026-134)

5.4. North Main Street Sidewalk Replacement Project – Contract Award

Council discussed the North Main Street Sidewalk Replacement Project and the proposals received.

MOVED by Councillor Metcalfe that Council rejected all proposals received for the North Main Street Sidewalk Replacement Project and cancelled the project.

CARRIED (2026-135)

MOVED by Deputy Mayor Menecola that Council review the 2026 Capital Budget at the next Regular Council Meeting.

CARRIED (2026-136)

5.5. Financial Reports

- 5.5.1.1. Operating Budget Period Ending June 30, 2026
- 5.5.1.2. Cheque Register Period June 30, 2026
- 5.5.1.3. Treasury Report Period Ending June 30, 2026

MOVED by Deputy Mayor Menecola that Council approve the financial reports as presented.

CARRIED (2026-137)

IN FAVOUR: P. Menecola, S. Fox

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OPPOSED: T. Metcalfe

6. INFORMATIONAL ITEMS & CORRESPONDENCE

- 6.1. Alberta Municipal Affairs LGFF Capital and Operating Funding
- 6.2. Red Deer Regional Health Foundation

Council reviewed the informational items and correspondence presented.

MOVED by Councillor Metcalfe that Council receive the informational items and correspondence as presented.

CARRIED (2026-138)

7. COMMITTEE AND STAFF REPORTS

- 7.1. Mayor
- 7.2. Deputy Mayor
- 7.3. Councillor
- 7.4. Chief Administrative Officer

Council reviewed the Committee and Staff Reports as presented.

MOVED by Deputy Mayor Menecola that Council receive the Committee and Staff Reports as presented.

CARRIED (2026-139)

8. GALLERY

- A resident questioned Council regarding their concerns about the perceived treatment of residents by Village staff.
- The same resident asked Council to confirm whether Council is aware of all e-transfer transactions processed by the Village.
- Another resident inquired as to when the Village's audited financial statements would be available.
- Another resident requested that Council not approve monthly financial updates until a resident-led financial review of the Village's finances could be presented to Council.

The comments were received by Council.

9. CLOSED MEETING OF COUNCIL

- 9.1. Closed Session – Council Confidentiality Matter

In the spirit of Truth and Reconciliation, the Village of Donalda acknowledges that we gather, live, and work on Treaty 6 lands, the customary and traditional lands of the Indigenous Peoples of this territory.

MOVED by Councillor Metcalfe that Council move into closed session at 8:54 p.m. to discuss a Council confidentiality matter.

CARRIED (2026-140)

The Chief Administrative Officer was dismissed from the closed session at 8:58 p.m.

The Chief Administrative Officer rejoined the closed session at 9:15 p.m.

MOVED by Deputy Mayor Menecola that Council return to the open meeting at 9:18 p.m.

CARRIED (2026-141)

Upon returning to the open meeting:

MOVED by Deputy Mayor Menecola that Council directs Administration to arrange a meeting with the Village's corporate legal counsel regarding ongoing matters and governance matters.

CARRIED (2026-142)

10. **NEXT MEETINGS**

- 10.1. August 18, 2026
- 10.2. September 15, 2026

11. **ADJOURNMENT**

MOVED by Mayor Fox that council adjourns the meeting at 9.21 pm.

CARRIED (2026-143)

Chief Elected Official

Chief Administrative Officer

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