



VILLAGE OF DONALDA
Special Meeting of the Council
Thursday, August 27, 2026
7:00pm
Council Chambers
5001 Main Street, Donalda
MINUTES

The Special Meeting of Donalda Village Council was held at 7:00 pm Thursday, August 27 2026, at the Village Complex in Council Chambers.

Councillor: Shaleah Fox
Councillor: Phil Menecola
Staff: CAO Melanie Veale

CALL TO ORDER

Mayor Fox called the meeting to order at 7:00 pm.

1. AGENDA

1.1. Additions and Amendments

MOVED by Councillor Menecola THAT Council amend the August 27, 2026 Special Meeting of Council agenda to add a Closed Session for the purpose of receiving and discussing the auditor's report and audit findings.

CARRIED (2026-165)

2. SPECIAL MEETING BUSINESS

2.1. Municipal By-Election – Council Vacancy

MOVED by Councillor Menecola THAT Council approve Motions No. 1 through No. 5 contained in the Request for Decision – 2026 Municipal By-Election – Council Vacancy, as follows:

1. establish Wednesday, October 21, 2026, as Election Day for the Village of Donalda 2026 Municipal By-Election, subject to final confirmation by the Returning Officer that all statutory requirements can be satisfied;
2. reschedule the 2026 Organizational Meeting from October 20, 2026, to Thursday, October 29, 2026;
3. appoint Melanie Veale, Chief Administrative Officer, as Returning Officer;
4. appoint Denise Schonewille as Substitute Returning Officer; and
5. authorize the Returning Officer to undertake the administrative actions necessary to conduct the by-election in accordance with applicable legislation.

In the spirit of Truth and Reconciliation, the Village of Donalda acknowledges that we gather, live, and work on Treaty 6 lands, the customary and traditional lands of the Indigenous Peoples of this territory.

AND THAT the remaining recommendations contained in the Request for Decision are brought forward for consideration at the next Regular Meeting of Council.

CARRIED (2026-166)

3. **CLOSED MEETING OF COUNCIL**

3.1. 2025 Audited Financial Statements

Brian King, CPA, attended the meeting and presented the Village of Donalda's 2025 Audited Financial Statements and audit findings to Council. The RFD contemplated the auditor responding directly to Council regarding the Village's financial position, year-end adjustments, cash flow and audit findings or recommendations.

MOVED by Councillor Menecola THAT Council move into Closed Session to receive and discuss the auditor's report and audit findings.

CARRIED (2026-167)

Council entered Closed Session at 7:16 p.m.

Chief Administrative Officer Melanie Veale was dismissed from the Closed Session at 7:17 p.m.

Chief Administrative Officer Melanie Veale returned to the Closed Session at 7:40 p.m.

MOVED by Councillor Menecola THAT Council return to the open meeting.

CARRIED (2026-168)

Council returned to the open meeting at 7:43 p.m.

MOVED by Councillor Menecola THAT Council accept the Village of Donalda 2025 Audited Financial Statements for the year ended December 31, 2025, as presented.

CARRIED (2026-169)

4. **ADJOURNMENT**

MOVED by S. Fox that council adjourn the meeting at 8:02 pm.

CARRIED (2026-170)

SIGNATURE ON FILE

Chief Elected Official

SIGNATURE ON FILE

Chief Administrative Officer

In the spirit of Truth and Reconciliation, the Village of Donalda acknowledges that we gather, live, and work on Treaty 6 lands, the customary and traditional lands of the Indigenous Peoples of this territory.